



Budget and Grants Administration Department  
Tri-County Metropolitan Transportation District of Oregon



# ADOPTED BUDGET

2018 • 2019

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## **FY 2019 Adopted Budget Message**

### Overview

The TriMet Adopted Budget for FY2019 outlines a resource and expenditure plan for July 1, 2018 through June 30, 2019.

The FY2019 Adopted Budget totals \$1.440 billion and includes:

- Total day-to-day Operating Requirements of \$708.3 million, which includes \$560.2 million for all activities required to operate the system and \$148.1 million for Debt Service.
- Capital Improvement Program (CIP) Requirements of \$265.8 million.
- Pass Through Requirements totaling \$11.0 million, under which TriMet receives funds required to be provided to other governmental agencies.
- Fund Balances and Contingency totaling \$455.0 million. Unrestricted Fund Balance and Contingency are required to assure sufficient resources to cover expenses throughout the year until grant revenues are collected.

The FY2019 Adopted Budget focuses on implementing the requirements of House Bill 2017 (HB 2017) including expanding service and operation of a Transit Assistance Program, improving and increasing service; the cost of operating and maintaining the existing transit system; the costs of fixed route bus and rail service to maintain headways and capacity as the region grows (including vehicle replacements); costs of ADA complementary paratransit service; operating cost of other service changes; costs associated with implementation of Hop Fastpass™, capital and operating project expenditures from the

CIP; debt service expense; and continued commitment to strengthen pension reserves.

**Service** - The demand for more bus and rail service continues. Customers, employers, and local governments in our region continue to desire more service than TriMet is able to pay for. To help TriMet pay for service and expansion, the Oregon legislature in 2003 and 2009 authorized TriMet to increase the payroll tax rate one-tenth of one percent over ten years.

The first payroll tax increase authorized by the TriMet Board began January 1, 2005 and ended January 1, 2014. Between FY2005 and FY2014, the increase in the payroll tax rate generated an additional \$34.4 million per year for new service and capital investment. The payroll tax continues to pay for the service additions since 2005 including many bus frequent service upgrades, the MAX Green Line, WES, MAX Orange Line, and the associated cost of those operations.

The TriMet Board initiated the second payroll tax increase of 0.10% over ten years in September 2015 by increasing the employer and self-employed payroll tax rates .01% starting January 1, 2016 and will continue the annual increase through January 1, 2025. The revenues from this tax rate increase will help pay for additional service such as the Division Transit Project, extension of the MAX Red Line and other new service related projects identified in TriMet's Service Enhancement Plans and the CIP. FY2019 includes an increase of \$8.0 million for services increases, primarily on bus service routes. The proposed bus service hour increase for FY2019 is 4.7%.

In the summer of 2017, the Oregon Legislature passed HB 2017, a large transportation bill to address many different transportation issues across the state. With the passage of the

bill comes a statewide employee payroll tax that dedicates funds for public transportation. Specific details on the distribution of funds is yet to be determined, however, TriMet anticipates receiving a portion of the first year revenues, approximately \$18.0 million, as early as January 2019.

**Compensation** – A critical element of TriMet’s multi-year effort to achieve long-term fiscal stability has been to reduce the growth rate of active employee and retiree benefit costs, primarily by reforming healthcare with premium share, coinsurance, and deductibles paid by employees, and reducing retirement benefits for new hires by closing the Defined Benefit (DB) plan and migrating to a Defined Contribution (DC) plan.

TriMet began with non-union new employees in 2003, when the DB pension plan was closed and replaced with a DC pension plan. In 2009, retiree medical benefits were also closed to new non-union employees. Since 2012 non-union employees and retirees in the PPO health plan have paid 20% co-insurance and 6% premium contributions. Non-union employees and retirees in the HMO plan have \$10 co-pays and 6% premium contributions. In January 2014 non-union retirees age 65 and older in the PPO health plan were moved to a lower cost Medicare supplement plan.

The FY2019 Adopted Budget includes a non-union merit budget of 3.5% as well as a 1% pool targeted specifically to address identified pay equity issues.

Union benefit costs have similarly been reformed over the last two contracts. Healthcare benefit changes have instituted premium share, co-insurance, and deductibles essentially parallel to the non-union plan. Simultaneously the DB pension

plan was closed August 2012 and new hires participate in a DC pension plan.

The Working and Wage Agreement with the union expired on November 30, 2016. A new contract was ratified on November 28, 2017 and the TriMet Board approved the contract on December 13, 2017. The new contract is effective as of December 1, 2016 and will expire November 30, 2019. The FY2019 Adopted Budget includes a 3.25% increase for all union employees as negotiated in the contract approved in December 2017, in addition to union step increases. Future union wage increases must be negotiated with the union.

To further trim costs, TriMet implemented a self-insured medical plan for both union and non-union employees effective January 1, 2017.

**Pension Funding** - TriMet is continuing to strengthen its union DB pension plan reserves and has set a long-term horizon to pay unfunded liabilities. In FY2014, the district adopted funding policies for both DB pension plans. As of June 30, 2017, the non-union plan is 89.2% funded with a net pension liability of \$15.0 million (assumes long-term rate of return on the investments of 6.3%). The union plan is 79% funded, with a net pension liability of \$136.5 million at June 30, 2017 (assumes long-term rate of return on investment of 6.75%, consistent with the 15-year average rate of return). The FY2019 Adopted Budget is consistent with the pension policies adopted by the Board on February 26, 2014.

**Capital Maintenance and Replacement** - Additional buses, light rail maintenance of way, light rail vehicle maintenance, and station maintenance projects are included in the Adopted Budget.

## **Revenues**

Approximately 95.6% of TriMet's revenues come from three sources; payroll tax revenues (64%), passenger revenues (17.6%) and federal formula funds (14.0%). In addition, the budget also includes CIP revenues that are dedicated for uses separate from operations.

**Payroll Tax Revenues** - TriMet is projecting strong payroll tax revenue growth through FY2019. In FY2017, underlying employer payroll tax revenues<sup>1</sup> increased 5.7%. Underlying employer payroll tax revenues are forecast to increase 6.3% by the end of FY2018, 7.0% in FY2019 and 6.5% in FY2020. By comparison, average annual growth of underlying employer payroll tax has been 5.0% over the last twenty years.

**Self-employment Tax Revenues** - Underlying growth increased 2.5% in FY2017 and is projected to increase 9.0% by the end of FY2018, 6.6% in FY2019 and 5.9% in FY2020. Self-employment tax revenues make up 5% of payroll tax revenue.

**Passenger Revenue** - is TriMet's second largest source of funding, providing 17.6% of total revenues. TriMet anticipates FY2018 ridership to remain flat with FY2017, however, is expected to increase in future years due to better on-time performance and added bus service. FY2019 passenger revenues are estimated to decrease \$200,000 over projected FY2018, however, increasing in future years with planned fare increases (every other year starting in FY2020) and modest increases in ridership. The FY2019 Adopted Budget assumes no base fare increase. However, the budget includes additional safety and security personnel who will perform code

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<sup>1</sup>Underlying payroll tax revenues exclude revenues from the increase in the payroll tax rate.

enforcement, as well as implementing recent recommendations to improve our fare enforcement process.

**Federal Formula Grants** - Federal formula funds constitute 14.0% of TriMet's continuing resources for operations. In addition to approximately \$38.7 million of Section 5307 Urbanized Area Formula funds, \$26.7 million Section 5337 State of Good Repair funds, \$1.0 million Section 5310 Enhanced Mobility of Seniors & Individuals with Disabilities funds and \$2.9 million Section 5339(a) Buses & Bus Facilities Formula funds, TriMet receives \$20.4 million dollars a year in federal highway program funds through the Surface Transportation Block Grant (STBG) Program and Congestion Mitigation & Air Quality (CMAQ) Program to pay for regional rail program debt service.

Congress authorized additional funding through FY2020 by passing the Fixing America's Surface Transportation (FAST) Act. TriMet's financial forecast and the FY2019 Adopted Budget include increased projections as a result of the FAST Act authorization.

**Other Revenues** - (1.8%) \$11.7 million in other revenue is expected in FY2019 and includes advertising revenue, interest revenue, state operating grants and miscellaneous revenue.

**Accessible Transportation Contract Revenues** - state and federal sources dedicated to LIFT paratransit services. Estimated revenues for FY2018 are \$8.0 million and increase to \$8.1 million in FY2019.

**Service Contract Revenues** - this category contains only Streetcar personnel revenue from the City of Portland who contracts for operating personnel. In FY2019, these revenues are projected to be \$8.7 million.

### **Expenditures**

**Service** - TriMet is proposing to expand bus service hours 4.7% in FY2019. TriMet will make a series of changes to bus service including increased frequency, route changes and extensions and two new service lines. These investments are paid for by revenues generated by the increase in the employer payroll tax rate and the new employee payroll tax. The service improvements will occur throughout FY2019. The cost of the service improvements is approximately \$8.0 million, annualized.

**Pension Funding** - The implementation of accounting standard, GASB No. 68, and industry best practices led TriMet to adopt pension funding plans that lay out how TriMet will bring its two closed DB pension plans to fully funded status over a reasonable long-term horizon. As of June 30, 2017, the non-union plan is 89.2% funded with a net pension liability of \$15.0 million (assumes long-term rate of return on the investments of 6.3%). The union plan is 79% funded, with a net pension liability of \$136.5 million at June 30, 2017 (assumes long-term rate of return on investment of 6.75%, consistent with the 15-year average rate of return). According to the 2016 National Association of State Retirement Administrators (NASRA), Summary of Findings, the national average pension funding level for governmental plans is 72.1%.

**Capital Investments** - The FY2019 CIP Adopted Budget includes the following:

- *Buses.* TriMet replaced 199 buses between FY2015 and FY2018 and is planning to replace 39 buses in FY2019. The entire fleet will be low-floor low emission, air conditioned, and at our desired standard average age of 8 years. FY2018 included 15 expansion buses for service coverage and similarly FY2019, includes 25 expansion buses. Late in FY2017 TriMet received a grant from FTA's Low & No-Emission Vehicle Deployment (Low-No) Program to purchase up to five electric buses. The project is currently underway with the buses anticipated to be in service by spring/summer of 2020.
- *LIFT Vehicles.* Replaced at the scheduled interval of 8 years, approximately 125,000 to 150,000 miles. The FY2019 Adopted Budget assumes these replacements will be 23% funded with State 5310 Formula funds. In FY2019, a total of 77 LIFT vehicles will be purchased, made up of 67 replacement and 10 expansion buses.
- *Positive Train Control.* The Rail Safety Act of 2008 mandates Positive Train Control (PTC) on all railroads which operate passenger rail service like WES. PTC regulations require a train control system that prevents accidents caused by human error, including train-to-train collisions, over speed derailments, incursions into established work zone limits, and the movement of a train through a switch that is in the improper position. Many of these features are present on the current WES system, but new federal regulations require upgrades. Total cost of this mandate is estimated to be \$14.3 million, of which \$12.6

million has been spent through FY2018 and \$1.7 million is budgeted in FY2019.

- *Safety Improvements.* FY2019 continues the multi-year project (FY's 2015-2021) to replace analog CCTV technology on TriMet's buses and Type 1, 2 and 3 light rail vehicles with digital technology. TriMet's new buses and Type 4 and 5 light rail vehicles already have this technology. Additionally, pedestrian safety improvements to prevent/reduce hazards at areas with increasingly intensive land use including Main St (Gresham), 28<sup>th</sup> Ave (Hillsboro), SW Merlo Road, SE 10<sup>th</sup> Ave/SE Washington St and 185<sup>th</sup> Ave, are planned.
- *Fare System Replacement.* TriMet continues the process of replacing its "flash-pass" old fare collection system with an account based electronic fare collection system, Hop Fastpass™, which reduces reliance on mechanical equipment like transit vending machines and fare boxes. The new system launched in July 2017 and offers customers daily and monthly fare caps, enhancing equity for all riders. The FY2019 budget includes \$10.8 million to close out the project development and implementation phase of the project.
- *Operating Facilities.* The FY2019 Adopted Budget funds a variety of operating facilities repairs, including final closeout of a full facility for LIFT operations (previously at Powell), Phase 1 of the Powell Maintenance Facility, development of a fourth bus base, plus various major maintenance upgrades and refurbishments.

- *Customer Facilities.* The FY2019 Adopted Budget continues to provide funds to refurbish platforms and station finishes along various locations on the MAX Blue Line.
- *MAX Blue Line Station Elevators.* Typical life expectancy of elevators is 25 to 30 years; actual useful life can vary widely, particularly if elevators are exposed to weather as are many at TriMet. Nineteen elevators are planned for major work over the next six years, with 82<sup>nd</sup> Ave Station and Gresham Park & Ride scheduled in FY2019.
- *Non-Revenue Vehicles.* The FY2019 Adopted Budget includes another year of the non-revenue vehicle fleet replacement program (\$2.2 million).
- *Southwest Corridor Project.* The FY2019 Adopted Budget includes funding for preliminary engineering (design) and Federal environmental impact work. The majority of the early costs are supported by Metropolitan Transportation Improvement Program (MTIP) backed bonds.
- *Division Transit Project.* The FY2019 Adopted Budget includes funding for the design and construction of high capacity transit from downtown Portland, across the Tilikum Crossing Bridge and along SE Division to the Gresham Transit Center. TriMet received a Medium-High Small Starts rating in February 2018 and will continue development of the project with revenue service anticipated to begin in the autumn of 2022, assuming Federal Funds are forthcoming.
- *Future CIP Needs.* TriMet is in the process of meeting FTA requirements for a Transit Asset Management Plan and will

submit the first plan in October 2018. As the plan matures, TriMet may need to reprioritize projects based on State of Good Repair needs.

**Diesel Fuel** - The cost of bus diesel fuel has decreased over the past four years. From a high in FY2015 at \$3.15 per gallon to a low in FY2018 at \$1.95 per gallon. In FY2019 the budget reflects a moderate increase to \$2.15 per gallon. Diesel fuel costs for LIFT and WES have also decreased over the past four years. From a high in FY2015 of \$3.30 per gallon to a low in FY2018 of \$2.00 per gallon. In FY2019 the budget reflects a moderate increase to \$2.20 per gallon.

**Debt Service** - Total FY2019 debt service is \$148.1 million, of which \$100.0 million is to pay back interim financing on the MAX Orange Line project (funded by Federal dollars). Up to \$20.4 million of TriMet's FY2019 debt service is funded by MTIP revenues, the regional federal flexible highway funds that TriMet receives from Metro each year to pay debt service on TriMet's 2011 and 2018 Capital Grant Receipt Revenue Bonds.

Existing senior lien payroll tax revenue funded debt service is 4.9% of continuing revenues in FY2019, below the Board's maximum of 6.0%. This does not include any additional debt that may be issued in the remainder of FY2018 or future years.

### **Diversity and Transit Equity**

TriMet increased the fare reductions dedicated to diversity and transit equity programs in September 2016, from \$1.3 million to \$1.5 million. The increase resulted from the change in the honored citizen fare from \$1.00 to \$1.25. The increase is intended to provide relief to low income Honored Citizens. In FY2019, TriMet continues to provide fare reductions totaling

\$1.5 million in addition to the Hop Fastpass™ program which provides fare equity for frequent riders through its innovative fare capping fare policy. The reductions are realized through the fare relief grant program, low income youth mitigation program, social service agency outlet sales program and the fare assistance program.

### **Rail Construction Program**

**MAX Orange Line** - FY2016 marked the opening year of the MAX Orange Line, which started operating in September 2015. Funding for the project has been provided by a State grant of Lottery bond proceeds, MTIP bond proceeds, TriMet bond proceeds, City of Portland, Clackamas County, and City of Milwaukie contributions, and Federal Transit Administration New Starts grants. TriMet's share of construction and operating cost net of fares is paid for with a small portion of the ten-year increase in the first payroll tax rate increase from .6237% to .7237%. The second payroll tax rate increase focuses on enhancements of bus service.

TriMet's New Starts appropriation in FY2016 and FY2017 was \$100.0 million as scheduled in the Full Funding Grant Agreement. The New Starts appropriation is \$100.0 million in FY2018 and is expected to be \$65.7 million in FY2019.

### **Staffing Increases**

In FY2019, TriMet will increase staffing by 154 union positions, of which 80 positions are allocated for transportation operations, 64 positions are allocated for maintenance, 1 position is allocated for bus operator training, 2 positions are allocated for accounting and procurement, 1 position is allocated to customer service and 6 positions transitioned from non-union to union.

In addition, about 42 non-union positions will be added. Of which 5 positions are dedicated to the CIP where 75% of their costs will be covered by individual project funding, such as the Division Transit Project and the Rail Reliability Project. A total of 13 positions are allocated for information technology as a result of a recent information technology audit, 12 positions are dedicated to operations; 2 positions are dedicated to the new transit assistance program funded by HB 2017, 3 positions are dedicated to safety and security; 1 position is dedicated to the Information Governance Initiative; and the remaining 6 positions alleviate staffing shortages.

### **In Summary**

The FY2019 Adopted Budget focuses on enhancing customer and employee safety, incorporation of HB 2017 funded programs such as the transit assistance program and additional bus service; improving schedule reliability, and implementation of a new labor union contract.

The fiscal plan continues to address essential capital maintenance and replacement in addition to the advancement of important regional expansion projects such as the Division Transit Project and Southwest Corridor Project.

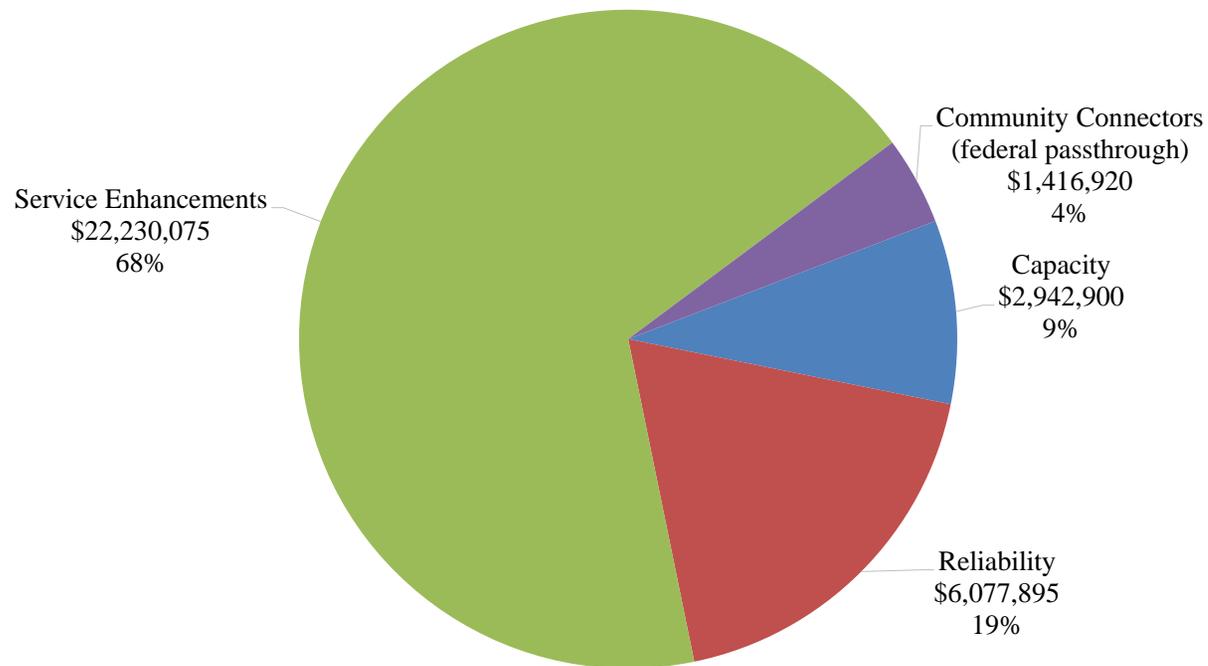
The fiscal plan is consistent with Board policy to fund the non-union unfunded pension liability over a closed 10 year period using a 6.3% investment rate of return assumption and funding the union unfunded pension liability over a closed 15 years to an open 5 year amortization, assuming a 6.75% return on investments.

The fiscal plan also dedicates new payroll tax revenues to new service and meets Board strategic finance plan policies,

including limiting debt service to less than 6.0% of ongoing revenue.

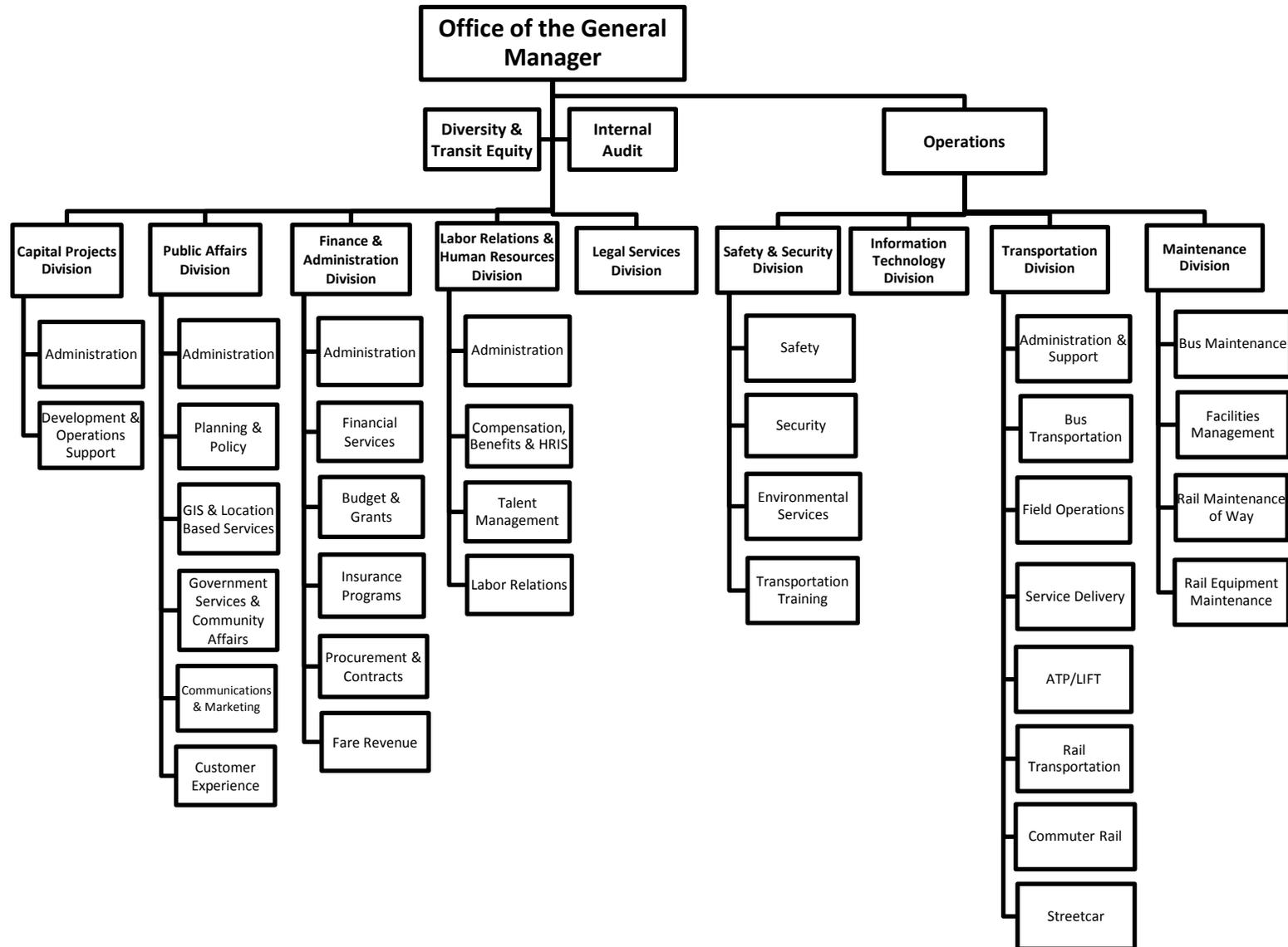
TriMet is committed to staying on course to achieve long-term fiscal stability to keep our commitments to riders, employees, retirees and payroll taxpayers and to meet the transit needs of our growing region.

### Payroll Tax Rate Increase Allocation FY2016-FY2019



Payroll tax rate increase allocation through FY2019 total **\$32,667,790**.

## Budget Organization Chart: 2018-2019 Adopted Budget



GENERAL FUND RESOURCE SUMMARY

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
1.	Beginning Fund Balance as of July 1*								
2.	Restricted Bond Proceeds & Other Restricted	\$ 73,265,333	\$ 159,947,094	\$ 244,839,989	\$ 205,684,755	\$ 439,616,903	79.55%	113.73%	30.53%
3.	Restricted Debt Service	22,386,368	33,287,682	39,587,854	39,587,854	48,093,957	21.49%	21.49%	3.34%
4.	Unrestricted	143,661,774	172,051,393	150,948,872	196,190,565	174,110,434	15.34%	-11.25%	12.09%
4.	Total Beginning Fund Balance	\$ 239,313,475	\$ 365,286,169	\$ 435,376,715	\$ 441,463,174	\$ 661,821,294	52.01%	49.92%	45.95%
5.	Operating Revenue								
6.	Passenger	\$ 118,069,153	\$ 116,894,778	\$ 120,150,000	\$ 113,300,000	\$ 113,100,000	-5.87%	-0.18%	7.85%
7.	Advertising	3,392,500	3,500,000	3,678,747	3,671,500	3,745,000	1.80%	2.00%	0.26%
8.	Accessible Transportation Contract	7,187,860	7,775,070	7,588,000	7,899,470	8,057,460	6.19%	2.00%	0.56%
9.	Service Contracts	8,011,333	7,890,998	8,405,566	8,166,150	8,651,733	2.93%	5.95%	0.60%
9.	Total Operating Revenue	\$ 136,660,846	\$ 136,060,846	\$ 139,822,313	\$ 133,037,120	\$ 133,554,193	-4.48%	0.39%	9.27%
10.	Tax Revenue								
11.	Employer Payroll**	\$ 305,666,908	\$ 317,874,612	\$ 345,813,668	\$ 338,686,368	\$ 370,702,761	7.20%	9.45%	25.74%
12.	Employee Payroll (HB 2017)**					18,044,000	100.00%	100.00%	1.25%
13.	Self-Employed**	16,357,820	16,284,718	18,770,870	18,102,960	19,567,280	4.24%	8.09%	1.36%
14.	State "In Lieu" **	1,974,632	1,971,323	1,507,006	2,059,112	2,114,621	40.32%	2.70%	0.15%
14.	Total Tax Revenue	\$ 323,999,360	\$ 336,130,653	\$ 366,091,544	\$ 358,848,440	\$ 410,428,662	12.11%	14.37%	28.50%
15.	Other Revenue								
16.	Urbanized Area Formula Funds	\$ 32,026,076	\$ 59,021,985	\$ 39,377,589	\$ 38,757,589	\$ 38,701,566	-1.72%	-0.14%	2.69%
17.	Rail State of Good Repair Funds	17,619,547	13,104,034	24,492,476	25,887,564	26,664,191	8.87%	3.00%	1.85%
18.	MTIP Funds for Regional Rail Debt Service	16,000,000	16,000,000	16,000,000	16,000,000	20,380,000	27.38%	27.38%	1.42%
19.	Fund Exchange Revenue	3,021,148	3,063,139	5,500,000	5,459,868	4,786,635	-12.97%	-12.33%	0.33%
20.	Other Federal Operating Grants	3,629,943	1,129,565	2,072,218	1,149,558	2,174,650	4.94%	89.17%	0.15%
21.	State Operating Grants	1,328,536	1,464,332	1,249,657	2,141,695	1,993,678	59.54%	-6.91%	0.14%
22.	Local Operating Grants	2,152,280	2,939,365	18,587	18,587	18,409	-0.96%	-0.96%	0.00%
23.	Local Operating Revenue			1,179,150	1,215,606	1,202,460	1.98%	-1.08%	0.08%
24.	Interest	802,793	1,388,092	577,875	1,804,520	1,984,970	243.49%	10.00%	0.14%
25.	Miscellaneous	4,810,928	5,014,063	4,125,114	3,373,323	3,993,625	-3.19%	18.39%	0.28%
25.	Total Other Revenue	\$ 81,391,251	\$ 103,124,575	\$ 94,592,666	\$ 95,808,310	\$ 101,900,184	7.73%	6.36%	7.07%
26.	Total Operating Resources (Excluding Beginning Fund Balance)	\$ 542,051,457	\$ 575,316,074	\$ 600,506,523	\$ 587,693,870	\$ 645,883,039	7.56%	9.90%	44.84%

\* Budgetary Fund Balance. Restricted funds include funds held in trust to pay debt service, plus bond proceeds and other resources designated for specific projects.

Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

\*\* Budgeted payroll tax revenues are an estimate of fiscal year payroll tax cash receipts. Actuals are an estimate of payroll taxes from *wages and salaries earned* in the fiscal year.

GENERAL FUND RESOURCE SUMMARY

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
27.	CIP Resources	\$ 8,430,634	\$ 4,027,291	\$ 56,918,657	\$ 22,642,696	\$ 55,739,844	-2.07%	146.17%	3.87%
28.	Bond Proceeds	72,865,000	97,430,000		290,816,281		100.00%	-100.00%	0.00%
29.	Light Rail Funds Restricted for Debt Service***	88,520,324	100,060,000	100,000,000	100,000,000	65,664,144	-34.34%	-34.34%	4.56%
30.	Light Rail Program Resources	32,724,998					0.00%	0.00%	0.00%
31.	Other Non-Operating Resources	6,131,234	4,078,625	6,595,892	1,505,528	10,976,449	66.41%	629.08%	0.77%
32.	Total Resources	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	-0.28%	100.00%

\*\*\* FY2019 Budget based on Federal Transit Administration recent projection.

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
	Office of the General Manager Division								
1.	Office of the General Manager	\$ 1,026,764	\$ 923,043	\$ 994,510	\$ 1,054,821	\$ 842,380	-15.30%	-20.14%	0.06%
2.	Diversity and Transit Equity	288,125	477,559	837,442	761,407	1,847,713	120.64%	142.67%	0.13%
3.	Internal Audit	259,509	262,306	267,516	268,916	289,412	8.18%	7.62%	0.02%
4.	Total Office of the General Manager Division	\$ 1,574,398	\$ 1,662,908	\$ 2,099,468	\$ 2,085,144	\$ 2,979,505	41.92%	42.89%	0.21%
	Public Affairs Division								
5.	Administration	\$ 387,323	\$ 662,507	\$ 776,947	\$ 568,179	\$ 953,038	22.66%	67.74%	0.07%
6.	Planning & Policy	4,551,885	4,876,428	5,985,771	5,369,888	5,738,276	-4.13%	6.86%	0.40%
7.	GIS & Location Based Services	483,855	513,949	559,205	527,819	577,339	3.24%	9.38%	0.04%
8.	Community Affairs	79,213	170,378				0.00%	0.00%	0.00%
9.	Government Services & Community Affairs	394,646	453,794	645,215	561,260	646,629	0.22%	15.21%	0.04%
10.	Communications & Marketing	3,909,263	3,834,225	4,497,422	4,122,862	4,642,231	3.22%	12.60%	0.32%
11.	Customer Experience	2,798,312	3,038,864	3,618,345	3,433,095	4,147,308	14.62%	20.80%	0.29%
12.	Total Public Affairs Division	\$ 12,604,497	\$ 13,550,145	\$ 16,082,905	\$ 14,583,103	\$ 16,704,821	3.87%	14.55%	1.15%
	Safety & Security Division								
13.	Safety, Security, Environmental Services & Transportation Training	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	22.84%	2.11%
14.	Total Safety & Security Division	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	22.84%	2.11%
	Information Technology Division								
15.	Information Technology	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	20.72%	1.00%
16.	Total Information Technology Division	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	20.72%	1.00%
	Finance & Administration Division								
17.	Administration	\$ 402,427	\$ 437,415	\$ 722,501	\$ 543,287	\$ 834,663	15.52%	53.63%	0.06%
18.	Financial Services	2,077,178	2,099,638	2,407,382	2,522,148	3,083,776	28.10%	22.27%	0.21%
19.	Budget & Grants Administration	748,306	802,568	921,061	839,398	1,174,156	27.48%	39.88%	0.08%
20.	Insurance Programs	1,979,920	3,571,736	3,652,387	3,892,440	3,896,057	6.67%	0.09%	0.27%
21.	Procurement & Contracts	1,325,156	1,603,812	1,689,101	1,674,378	1,822,900	7.92%	8.87%	0.13%
22.	Fare Revenue	7,202,265	7,132,484	10,945,349	9,191,513	10,007,584	-8.57%	8.88%	0.69%
23.	Total Finance & Administration Division	\$ 13,735,252	\$ 15,647,653	\$ 20,337,781	\$ 18,663,164	\$ 20,819,136	2.37%	11.55%	1.45%
	Labor Relations & Human Resources Division								
24.	Administration	\$ 1,882,951	\$ 2,153,942	\$ 948,757	\$ 819,844	\$ 836,203	-11.86%	2.00%	0.06%
25.	Compensation, Benefits & HRIS	1,058,087	1,286,162	1,406,893	1,424,497	1,792,737	27.43%	25.85%	0.12%
26.	Talent Management			1,743,548	1,474,636	1,677,030	-3.82%	13.73%	0.12%
27.	Labor Relations	416,393	566,170	838,956	856,138	985,804	17.50%	15.15%	0.07%
28.	Total Labor Relations & Human Resources Division	\$ 3,357,431	\$ 4,006,274	\$ 4,938,154	\$ 4,575,115	\$ 5,291,774	7.16%	15.66%	0.37%

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
29.	Legal Services Division Legal Services	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	10.59%	0.16%
30.	Total Legal Services Division	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	10.59%	0.16%
31.	Operations Division Operations Administration	\$ 1,956,945	\$ 2,572,478	\$ 2,505,855	\$ 2,200,842	\$ 2,896,590	15.59%	31.61%	0.20%
32.	Bus Transportation	114,996,710	117,548,636	129,378,909	129,430,749	139,591,889	7.89%	7.85%	9.69%
33.	Field Operations	16,205,583	17,034,988	18,940,126	19,444,609	19,386,878	2.36%	-0.30%	1.35%
34.	Service Delivery	1,605,472	1,671,536	1,634,639	1,663,357	1,643,370	0.53%	-1.20%	0.11%
35.	Accessible Transportation Programs-LIFT	35,271,578	36,561,929	36,982,071	38,971,483	39,517,136	6.85%	1.40%	2.74%
36.	Rail Transportation	21,201,031	22,040,528	22,860,606	22,767,210	23,798,298	4.10%	4.53%	1.65%
37.	Commuter Rail	6,976,749	5,982,191	5,995,004	5,980,668	6,267,873	4.55%	4.80%	0.44%
38.	Streetcar	14,237,880	14,717,295	15,073,937	15,250,525	16,586,316	10.03%	8.76%	1.15%
39.	Bus Maintenance	48,146,066	53,249,625	60,680,013	60,569,123	66,460,982	9.53%	9.73%	4.62%
40.	Facilities Management	17,236,704	18,117,093	19,442,251	20,035,540	20,855,448	7.27%	4.09%	1.45%
41.	Rail Maintenance of Way	16,056,884	16,245,368	17,279,553	17,362,737	19,105,327	10.57%	10.04%	1.33%
42.	Rail Equipment Maintenance	29,906,443	35,126,044	36,080,669	40,046,511	49,824,674	38.09%	24.42%	3.46%
43.	Total Operations Division	\$ 323,798,045	\$ 340,867,711	\$ 366,853,633	\$ 373,723,354	\$ 405,934,781	10.65%	8.62%	28.19%
44.	Capital Projects Division Administration	\$ 470,297	\$ 581,553	\$ 767,194	\$ 548,770	\$ 933,162	21.63%	70.05%	0.06%
45.	Development & Operations Support	2,872,211	3,751,789	3,582,399	3,611,075	4,615,216	28.83%	27.81%	0.32%
46.	Capital Program	383,293					0.00%	0.00%	0.00%
47.	In-Street Transit Facilities Development	651,223					0.00%	0.00%	0.00%
48.	Total Capital Projects Division	\$ 4,377,024	\$ 4,333,342	\$ 4,349,593	\$ 4,159,845	\$ 5,548,378	27.56%	33.38%	0.39%
49.	OPEB & Pension UAAL	\$ 50,095,658	\$ 47,807,281	\$ 49,927,772	\$ 49,183,604	\$ 51,066,768	2.28%	3.83%	3.55%
50.	Regional Fund Exchanges	3,021,148	3,063,139	5,500,000	5,459,868	4,786,635	-12.97%	-12.33%	0.33%
51.	Debt Service	35,575,682	141,729,922	143,087,854	140,960,534	148,093,957	3.50%	5.06%	10.28%
52.	Total Operating Requirements	\$ 473,547,016	\$ 605,834,974	\$ 654,539,934	\$ 652,145,572	\$ 708,313,620	8.22%	8.61%	49.19%

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
	CIP								
	Capital & Operating Projects:								
53.	Public Affairs Division	\$ 2,446,312	\$ 3,380,133	\$ 2,233,877	\$ 2,251,120	\$ 114,160	-94.89%	-94.93%	0.01%
54.	Safety & Security Division	2,592,344	3,577,321	20,902,392	13,316,215	9,036,264	-56.77%	-32.14%	0.63%
55.	Information Technology Division	7,629,762	5,180,925	12,618,210	8,094,519	8,924,649	-29.27%	10.26%	0.62%
56.	Finance & Administration Division	16,963,036	7,957,415	15,571,391	570,529	11,922,464	-23.43%	1989.72%	0.83%
57.	Labor Relations & Human Resources Division			47,500	47,500		-100.00%	-100.00%	0.00%
58.	Legal Services Division	41,839	102,458	425,000	251,601	1,630,862	283.73%	548.19%	0.11%
59.	Operations Division	55,061,484	46,597,334	78,348,487	62,138,650	103,669,129	32.32%	66.84%	7.20%
60.	Capital Projects Division	15,417,277	28,025,800	73,226,207	41,979,021	130,495,752	78.21%	210.86%	9.06%
61.	Total CIP	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280	30.69%	106.60%	18.46%
62.	Light Rail Program	\$ 44,920,649					0.00%	0.00%	0.00%
63.	Pass Through Requirements	6,131,234	\$ 4,078,625	\$ 6,595,892	\$ 1,505,528	\$ 10,976,449	66.41%	629.08%	0.76%
64.	Contingency			3,719,399		21,249,408	471.31%	100.00%	1.48%
	Ending Fund Balance as of June 30*								
65.	Restricted Bond Proceeds & Other Restricted	159,947,094	205,684,755	173,786,503	439,616,903	258,834,556	48.94%	-41.12%	17.97%
66.	Restricted Debt Service	33,287,682	39,587,854	24,969,864	48,093,957	48,047,026	92.42%	-0.10%	3.34%
67.	Unrestricted	172,051,393	196,190,565	132,413,131	174,110,434	126,870,431	-4.19%	-27.13%	8.81%
68.	Total Ending Fund Balance	\$ 365,286,169	\$ 441,463,174	\$ 331,169,498	\$ 661,821,294	\$ 433,752,013	30.98%	-34.46%	30.11%
69.	Total Requirements	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	-0.28%	100.00%

\* Budgetary Fund Balance. Restricted funds include funds held in Trust to pay debt service, plus bond proceeds and other resources designated for specific projects. Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

CIP RESOURCES

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	State, local government & private contributions	\$ 1,213,766	\$ 3,760,131	\$ 5,268,212	\$ 1,297,454	\$ 18,199,352
2.	Federal Transit Administration grants, programmed	7,216,868	267,160	51,650,445	21,345,242	37,540,492
3.	Revenue Bond Proceeds	71,885,000	33,862,097	61,790,513	48,378,029	159,579,870
4.	Operating resources dedicated for capital*	19,836,420	56,931,998	84,663,894	57,628,430	50,473,566
5.	Total CIP Resources	<u>\$ 100,152,054</u>	<u>\$ 94,821,386</u>	<u>\$ 203,373,064</u>	<u>\$ 128,649,155</u>	<u>\$ 265,793,280</u>

\* Line included for information only. Operating resources are drawn on General Fund Resources.

CIP REQUIREMENTS

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% of Total Requirements
1.	Public Affairs Division	\$ 2,446,312	\$ 3,380,133	\$ 2,233,877	\$ 2,251,120	\$ 114,160	0.04%
2.	Safety & Security Division	2,592,344	3,577,321	20,902,392	13,316,215	9,036,264	3.40%
3.	Information Technology Division	7,629,762	5,180,925	12,618,210	8,094,519	8,924,649	3.36%
4.	Finance & Administration Division	16,963,036	7,957,415	15,571,391	570,529	11,922,464	4.49%
5.	Labor Relations & Human Resources Division			47,500	47,500		0.00%
6.	Legal Services Division	41,839	102,458	425,000	251,601	1,630,862	0.61%
7.	Operations Division	55,061,484	46,597,334	78,348,487	62,138,650	103,669,129	39.00%
8.	Capital Projects Division	15,417,277	28,025,800	73,226,207	41,979,021	130,495,752	49.10%
9.	Total CIP Requirements	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280	100.00%

EXTERNAL LIGHT RAIL PROGRAM RESOURCES

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	State, local government & private contributions	\$ 21,245,322				
2.	Federal Transit Administration Grants	11,479,676				
3.	Total Light Rail Program Resources	\$ 32,724,998				

\* Starting FY2016/2017 Light Rail Program is now reflected in the CIP.

LIGHT RAIL PROGRAM REQUIREMENTS

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	Portland-Milwaukie Light Rail Project	\$ 44,920,649				
2.	Total Light Rail Program Requirements	\$ 44,920,649				

SUMMARY OF FUND HISTORY

Actual 15/16	Actual 16/17	Budget 17/18	General Fund	Proposed 18/19	Approved 18/19	Adopted 18/19
			I. Operating Program			
\$ 239,313,475	\$ 365,286,169	\$ 435,376,715	A. Resources			
118,069,153	116,894,778	120,150,000	Beginning Fund Balance-Restricted and Unrestricted	\$ 493,698,613	\$ 493,698,613	\$ 661,821,294
18,591,693	19,166,068	19,672,313	Passenger Revenue	117,340,000	117,340,000	113,100,000
323,999,360	336,130,653	366,091,544	Other Operating Revenue	20,565,223	20,565,223	20,454,193
81,391,251	103,124,575	94,592,666	Tax Revenue	417,951,551	417,951,551	410,428,662
6,131,234	4,078,625	6,595,892	Other Revenue	102,076,187	102,076,187	101,900,184
72,865,000	97,430,000		Other Non-Operating Resources	5,254,930	5,254,930	10,976,449
88,520,324	100,060,000	100,000,000	Bond Proceeds			
			Light Rail Funds Restricted for Debt Service	65,664,144	65,664,144	65,664,144
\$ 948,881,490	\$ 1,142,170,868	\$ 1,142,479,130	Total Operating Program Resources	\$ 1,222,550,648	\$ 1,222,550,648	\$ 1,384,344,926
			B. Requirements			
\$ 311,337,588	\$ 324,653,278	\$ 354,837,852	Personnel Services	\$ 383,800,083	\$ 383,800,083	\$ 385,438,714
123,612,598	136,388,635	151,114,228	Materials & Services	173,442,049	173,442,049	169,994,314
35,575,682	141,729,922	143,087,854	Debt Service	148,093,957	148,093,957	148,093,957
6,131,234	4,078,625	6,595,892	Pass Through Requirements	5,254,930	5,254,930	10,976,449
3,021,148	3,063,139	5,500,000	Regional Fund Exchanges	4,786,635	4,786,635	4,786,635
			Contingency	21,303,682	21,303,682	21,249,408
365,286,169	441,463,174	331,169,498	Ending Fund Balance-Restricted and Unrestricted	284,059,466	284,059,466	433,752,013
\$ 844,964,419	\$ 1,051,376,773	\$ 996,024,723	Total Operating Program Requirements	\$ 1,020,740,802	\$ 1,020,740,802	\$ 1,174,291,490
			II. CIP			
\$ 1,213,766	\$ 3,760,131	\$ 5,268,212	A. Resources			
7,216,868	267,160	51,650,445	State, Local Government & Private Contributions	\$ 1,744,716	\$ 1,744,716	\$ 18,199,352
			Federal Transit Administration Grants	70,625,026	70,625,026	37,540,492
\$ 8,430,634	\$ 4,027,291	\$ 56,918,657	Total CIP Resources	\$ 72,369,742	\$ 72,369,742	\$ 55,739,844
\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	B. Requirements			
			Projects	\$ 274,179,588	\$ 274,179,588	\$ 265,793,280
\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	Total CIP Requirements	\$ 274,179,588	\$ 274,179,588	\$ 265,793,280
			III. Light Rail Program			
\$ 21,245,322			A. Resources			
11,479,676			State, Local Government & Private Contributions			
			Federal Transit Administration Grants			
\$ 32,724,998			Total Light Rail Program Resources			
\$ 44,920,649			B. Requirements			
			Portland-Milwaukie Light Rail Project			
\$ 44,920,649			Total Light Rail Program Requirements			
\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	Total General Fund Resources	\$ 1,294,920,390	\$ 1,294,920,390	\$ 1,440,084,770
\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	Total General Fund Requirements	\$ 1,294,920,390	\$ 1,294,920,390	\$ 1,440,084,770

PASS THROUGH REVENUES AND REQUIREMENTS

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% of Total Resources
1.	Special Transportation Fund Formula	\$ 5,983,489	\$ 4,019,720	\$ 3,214,147	\$ 477,959	\$ 3,214,147	0.00%	29.28%
2.	Special Transportation Fund Discretionary			2,178,341	474,092	474,092	-78.24%	4.32%
3.	State 5310 Formula Funds			269,061			-100.00%	0.00%
4.	Title XIX Match Clackamas, Multnomah & Washington Counties			688,261	541,882	679,210	-1.31%	6.19%
5.	Ride Connection State 5310 Match	10,052	20,367	6,082	11,595		-100.00%	0.00%
6.	Ride Connection FTA Veteran's Grants	45,084					0.00%	0.00%
7.	Ride Connection FTA Elderly & Disabled Program (5310) Match	29,152	30,020	240,000			-100.00%	0.00%
8.	Portland Streetcar FTA 5309 Small Starts Grant	54,469	8,518				0.00%	0.00%
9.	Close the Loop Project	8,988					0.00%	0.00%
10.	Regional Coordination HB 2017					1,609,000	100.00%	14.66%
11.	ODOT Project Development: Highway/Arterial					5,000,000	100.00%	45.55%
12.	Total pass through revenues and requirements	\$ 6,131,234	\$ 4,078,625	\$ 6,595,892	\$ 1,505,528	\$ 10,976,449	66.41%	100.00%

REGIONAL FUND EXCHANGES

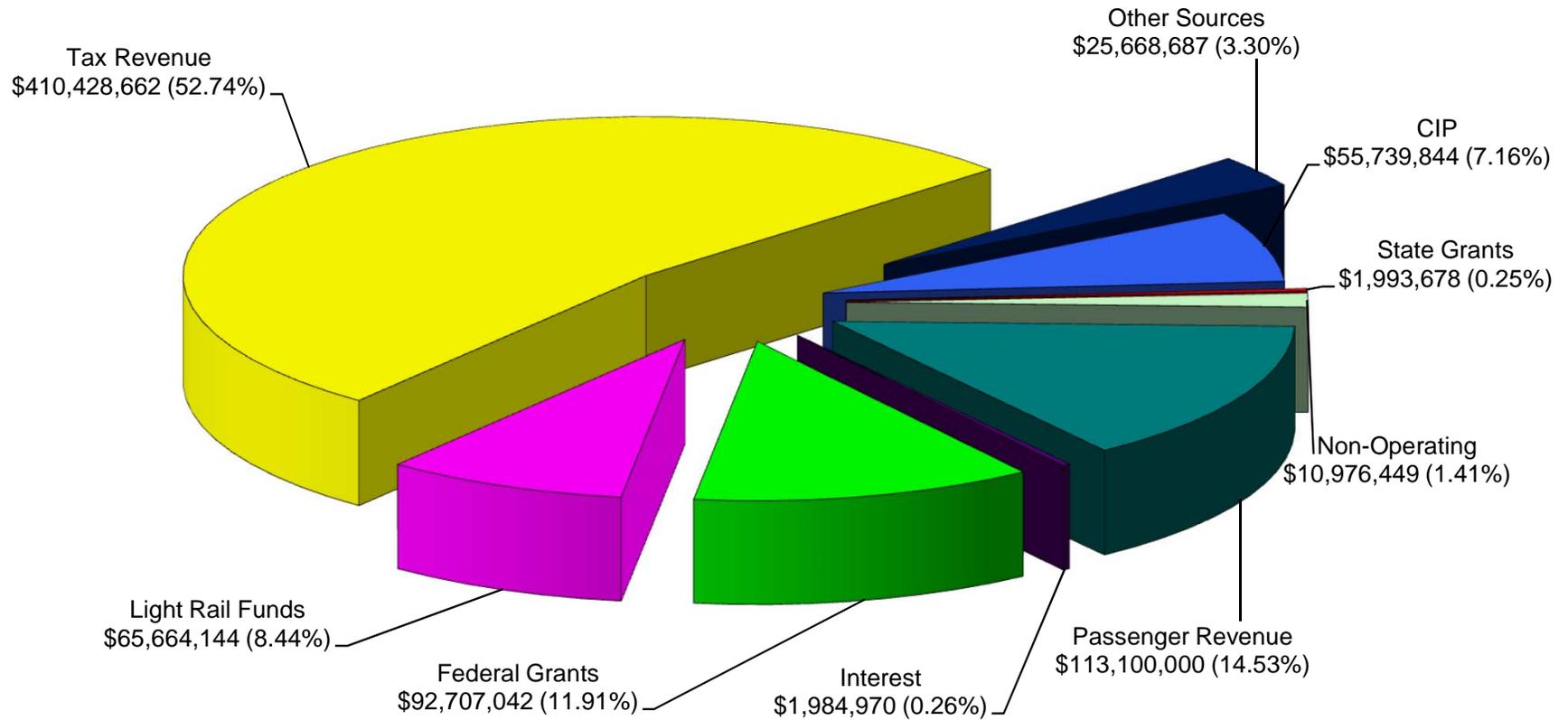
Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% of Total Resources
1.	Metro Program Fund Exchanges	\$ 3,021,148	\$ 3,063,139	\$ 5,500,000	\$ 5,459,868	\$ 4,786,635	-12.97%	100.00%
2.	Total regional fund exchanges	\$ 3,021,148	\$ 3,063,139	\$ 5,500,000	\$ 5,459,868	\$ 4,786,635	-12.97%	100.00%



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# GENERAL FUND RESOURCES

## Budget 18/19



Total Resources = \$778,263,476\*

\*Resources exclude Beginning Fund Balance of \$661,821,294

GENERAL FUND RESOURCE SUMMARY

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
1.	Beginning Fund Balance as of July 1*								
2.	Restricted Bond Proceeds & Other Restricted	\$ 73,265,333	\$ 159,947,094	\$ 244,839,989	\$ 205,684,755	\$ 439,616,903	79.55%	113.73%	30.53%
3.	Restricted Debt Service	22,386,368	33,287,682	39,587,854	39,587,854	48,093,957	21.49%	21.49%	3.34%
3.	Unrestricted	143,661,774	172,051,393	150,948,872	196,190,565	174,110,434	15.34%	-11.25%	12.09%
4.	Total Beginning Fund Balance	\$ 239,313,475	\$ 365,286,169	\$ 435,376,715	\$ 441,463,174	\$ 661,821,294	52.01%	49.92%	45.95%
	Operating Revenue								
5.	Passenger	\$ 118,069,153	\$ 116,894,778	\$ 120,150,000	\$ 113,300,000	\$ 113,100,000	-5.87%	-0.18%	7.85%
6.	Advertising	3,392,500	3,500,000	3,678,747	3,671,500	3,745,000	1.80%	2.00%	0.26%
7.	Accessible Transportation Contract	7,187,860	7,775,070	7,588,000	7,899,470	8,057,460	6.19%	2.00%	0.56%
8.	Service Contracts	8,011,333	7,890,998	8,405,566	8,166,150	8,651,733	2.93%	5.95%	0.60%
9.	Total Operating Revenue	\$ 136,660,846	\$ 136,060,846	\$ 139,822,313	\$ 133,037,120	\$ 133,554,193	-4.48%	0.39%	9.27%
	Tax Revenue								
10.	Employer Payroll**	\$ 305,666,908	\$ 317,874,612	\$ 345,813,668	\$ 338,686,368	\$ 370,702,761	7.20%	9.45%	25.74%
11.	Employee Payroll (HB 2017)**					18,044,000	100.00%	100.00%	1.25%
12.	Self-Employed**	16,357,820	16,284,718	18,770,870	18,102,960	19,567,280	4.24%	8.09%	1.36%
13.	State "In Lieu"**	1,974,632	1,971,323	1,507,006	2,059,112	2,114,621	40.32%	2.70%	0.15%
14.	Total Tax Revenue	\$ 323,999,360	\$ 336,130,653	\$ 366,091,544	\$ 358,848,440	\$ 410,428,662	12.11%	14.37%	28.50%
	Other Revenue								
15.	Urbanized Area Formula Funds	\$ 32,026,076	\$ 59,021,985	\$ 39,377,589	\$ 38,757,589	\$ 38,701,566	-1.72%	-0.14%	2.69%
16.	Rail State of Good Repair Funds	17,619,547	13,104,034	24,492,476	25,887,564	26,664,191	8.87%	3.00%	1.85%
17.	MTIP Funds for Regional Rail Debt Service	16,000,000	16,000,000	16,000,000	16,000,000	20,380,000	27.38%	27.38%	1.42%
18.	Fund Exchange Revenue	3,021,148	3,063,139	5,500,000	5,459,868	4,786,635	-12.97%	-12.33%	0.33%
19.	Other Federal Operating Grants	3,629,943	1,129,565	2,072,218	1,149,558	2,174,650	4.94%	89.17%	0.15%
20.	State Operating Grants	1,328,536	1,464,332	1,249,657	2,141,695	1,993,678	59.54%	-6.91%	0.14%
21.	Local Operating Grants	2,152,280	2,939,365	18,587	18,587	18,409	-0.96%	-0.96%	0.00%
22.	Local Operating Revenue			1,179,150	1,215,606	1,202,460	1.98%	-1.08%	0.08%
23.	Interest	802,793	1,388,092	577,875	1,804,520	1,984,970	243.49%	10.00%	0.14%
24.	Miscellaneous	4,810,928	5,014,063	4,125,114	3,373,323	3,993,625	-3.19%	18.39%	0.28%
25.	Total Other Revenue	\$ 81,391,251	\$ 103,124,575	\$ 94,592,666	\$ 95,808,310	\$ 101,900,184	7.73%	6.36%	7.07%
26.	Total Operating Resources (Excluding Beginning Fund Balance)	\$ 542,051,457	\$ 575,316,074	\$ 600,506,523	\$ 587,693,870	\$ 645,883,039	7.56%	9.90%	44.84%

\* Budgetary Fund Balance. Restricted funds include funds held in trust to pay debt service, plus bond proceeds and other resources designated for specific projects.

Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

\*\* Budgeted payroll tax revenues are an estimate of fiscal year payroll tax cash receipts. Actuals are an estimate of payroll taxes from *wages and salaries earned* in the fiscal year.

GENERAL FUND RESOURCE SUMMARY

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
27.	CIP Resources	\$ 8,430,634	\$ 4,027,291	\$ 56,918,657	\$ 22,642,696	\$ 55,739,844	-2.07%	146.17%	3.87%
28.	Bond Proceeds	72,865,000	97,430,000		290,816,281		100.00%	-100.00%	0.00%
29.	Light Rail Funds Restricted for Debt Service***	88,520,324	100,060,000	100,000,000	100,000,000	65,664,144	-34.34%	-34.34%	4.56%
30.	Light Rail Program Resources	32,724,998					0.00%	0.00%	0.00%
31.	Other Non-Operating Resources	6,131,234	4,078,625	6,595,892	1,505,528	10,976,449	66.41%	629.08%	0.77%
32.	Total Resources	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	-0.28%	100.00%

\*\*\* FY2019 Budget based on Federal Transit Administration recent projection.

GENERAL FUND RESOURCE SUMMARY BY SOURCE

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
	Beginning Fund Balance as of July 1*								
1.	Restricted Bond Proceeds & Other Restricted	\$ 73,265,333	\$ 159,947,094	\$ 244,839,989	\$ 205,684,755	\$ 439,616,903	79.55%	113.73%	30.53%
2.	Restricted Debt Service	22,386,368	33,287,682	39,587,854	39,587,854	48,093,957	21.49%	21.49%	3.34%
3.	Unrestricted	143,661,774	172,051,393	150,948,872	196,190,565	174,110,434	15.34%	-11.25%	12.09%
4.	Total Beginning Fund Balance	\$ 239,313,475	\$ 365,286,169	\$ 435,376,715	\$ 441,463,174	\$ 661,821,294	52.01%	49.92%	45.95%
	Operating Revenue								
5.	Passenger	\$ 118,069,153	\$ 116,894,778	\$ 120,150,000	\$ 113,300,000	\$ 113,100,000	-5.87%	-0.18%	7.85%
6.	Advertising	3,392,500	3,500,000	3,678,747	3,671,500	3,745,000	1.80%	2.00%	0.26%
7.	Accessible Transportation Contract	7,187,860	7,775,070	7,588,000	7,899,470	8,057,460	6.19%	2.00%	0.56%
8.	Service Contracts	8,011,333	7,890,998	8,405,566	8,166,150	8,651,733	2.93%	5.95%	0.60%
9.	Local Operating Revenue			1,179,150	1,215,606	1,202,460	1.98%	-1.08%	0.08%
10.	Total Operating Revenue	\$ 136,660,846	\$ 136,060,846	\$ 141,001,463	\$ 134,252,726	\$ 134,756,653	-4.43%	0.38%	9.36%
	Non-Operating Resources								
11.	Interest	\$ 802,793	\$ 1,388,092	\$ 577,875	\$ 1,804,520	\$ 1,984,970	243.49%	10.00%	0.14%
12.	Miscellaneous	4,810,928	5,014,063	4,125,114	3,373,323	3,993,625	-3.19%	18.39%	0.29%
13.	Total Non-Operating Resources	\$ 5,613,721	\$ 6,402,155	\$ 4,702,989	\$ 5,177,843	\$ 5,978,595	27.12%	15.46%	0.42%
	Tax Revenue								
14.	Employer Payroll**	\$ 305,666,908	\$ 317,874,612	\$ 345,813,668	\$ 338,686,368	\$ 370,702,761	7.20%	9.45%	25.74%
15.	Employee Payroll (HB 2017)**					18,044,000	100.00%	100.00%	1.25%
16.	Self-Employed**	16,357,820	16,284,718	18,770,870	18,102,960	19,567,280	4.24%	8.09%	1.36%
17.	State "In-Lieu"***	1,974,632	1,971,323	1,507,006	2,059,112	2,114,621	40.32%	2.70%	0.15%
18.	Total Tax Revenue	\$ 323,999,360	\$ 336,130,653	\$ 366,091,544	\$ 358,848,440	\$ 410,428,662	12.11%	14.37%	28.50%
	Grants								
19.	Federal Operating Grants	\$ 72,296,714	\$ 92,318,723	\$ 87,442,283	\$ 87,254,579	\$ 92,707,042	6.02%	6.25%	6.44%
20.	State Operating Grants	1,328,536	1,464,332	1,249,657	2,141,695	1,993,678	59.54%	-6.91%	0.14%
21.	Local Operating Grants	2,152,280	2,939,365	18,587	18,587	18,409	-0.96%	-0.96%	0.00%
22.	Capital Grants	107,216,868	100,327,160	151,650,445	121,345,242	103,204,636	-31.95%	-14.95%	7.19%
23.	Total Grants	\$ 182,994,398	\$ 197,049,580	\$ 240,360,972	\$ 210,760,103	\$ 197,923,765	-17.66%	-6.09%	13.75%

\* Budgetary Fund Balance. Restricted funds include funds held in trust to pay debt service, plus bond proceeds and other resources designated for specific projects.

Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

\*\* Budgeted payroll tax revenues are an estimate of fiscal year payroll tax cash receipts. Actuals are an estimate of payroll taxes from *wages and salaries earned* in the fiscal year.

GENERAL FUND RESOURCE SUMMARY BY SOURCE

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Resources
24.	Other Capital Capital Assistance	\$ 22,459,088	\$ 3,760,131	\$ 5,268,212	\$ 1,297,454	\$ 18,199,352	245.46%	1302.70%	1.26%
25.	Total Other Capital	\$ 22,459,088	\$ 3,760,131	\$ 5,268,212	\$ 1,297,454	\$ 18,199,352	245.46%	1302.70%	1.26%
26.	Other Resources Bond Proceeds	\$ 72,865,000	\$ 97,430,000		\$ 290,816,281		0.00%	-100.00%	0.00%
27.	Other Non-Operating Resources	6,131,234	4,078,625	\$ 6,595,892	1,505,528	\$ 10,976,449	66.41%	629.08%	0.75%
28.	Total Other Resources	\$ 78,996,234	\$ 101,508,625	\$ 6,595,892	\$ 292,321,809	\$ 10,976,449	66.41%	-96.25%	0.75%
29.	Total Resources	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	-0.28%	100.00%

FEDERAL & STATE GRANT/LOCAL CONTRIBUTION SUMMARY

Type of Funding	Purpose	% of Contributions	Budget 18/19
Federal Operating Grants FTA Section 5307 Urbanized Area Formula Funds FTA Section 5307 Urbanized Area Formula Funds FTA Section 5337 State of Good Repair Funds Regional STBG & CMAQ FHWA Flex Funds Regional STBG FHWA Flex Funds Federal Transit Security Operating Grant Funds Regional STBG FHWA Flex Funds FTA Section 5310 Enhanced Mobility of Seniors & Individuals w/Disabilities Funds Homeland Security Funds Total Federal Operating Grants	Preventive Maintenance Community Job Connectors Preventive Maintenance Regional Rail Debt Service Metro Program Fund Exchanges Various Transit Security Projects Regional Transportation Options Program Ride Connection Contracted Service Safety & Security - Police/Canine	80.00% 50.00% 80.00% 89.73% 89.73% 100.00% 89.73% 80.00% 100.00%	\$ 38,279,205 422,361 26,664,191 20,380,000 4,786,635 386,250 512,678 1,018,297 257,425 \$ 92,707,042
Federal CIP Grants FTA Section 5339(a) Bus & Bus Facilities Formula Funds FTA Section 5309 New Starts Funds FTA Section 5339(c) Bus & Bus Facilities (Low & No-Emission Vehicle Program) Funds Regional STBG FHWA Flex Funds Regional STBG FHWA Flex Funds Federal Section 503(c)(4) Funds Federal Section 3028 Funds FTA Section 5312 Research, Technical Assistance and Training Programs Funds Transit Security Grant Funds Total Federal CIP Grants	Fixed Route: Expansion Low Floor Buses - Cap./Rel. Portland-Milwaukie Light Rail Project Low-No Zero Emission Bus Project Fixed Route: Expansion Low Floor Buses - Cap./Rel. Powell-Division Corridor Safety & Access to Transit Next Gen Transit Signal Priority Impl. Positive Train Control Open Trip Planner CCTV Cameras (Networked)	80.00% 55.88% 46.88% 89.73% 89.73% 50.00% 80.00% 80.00% 100.00%	\$ 2,934,964 24,174,000 3,134,305 2,018,924 2,020,707 250,000 1,393,838 523,912 1,089,842 \$ 37,540,492
Total Federal Grants			\$ 130,247,534
State Operating Grants State Special Transportation Funds State 5310 Formula Funds State 5310 Accessibility Services Program Funds Total State Operating Grants	LIFT Operations LIFT Operations Shuttle Services	100.00% 89.73% 89.73%	\$ 248,257 1,472,124 273,297 \$ 1,993,678
State CIP Grants State STF Discretionary Funds State 5310 Formula/Discretionary and STF Discretionary Funds Total State CIP Grants	LIFT Automated Customer Information ATP Fleet Expansion/Replacement	89.73% 89.73%	\$ 89,730 3,113,971 \$ 3,203,701
Total State Grants			\$ 5,197,379

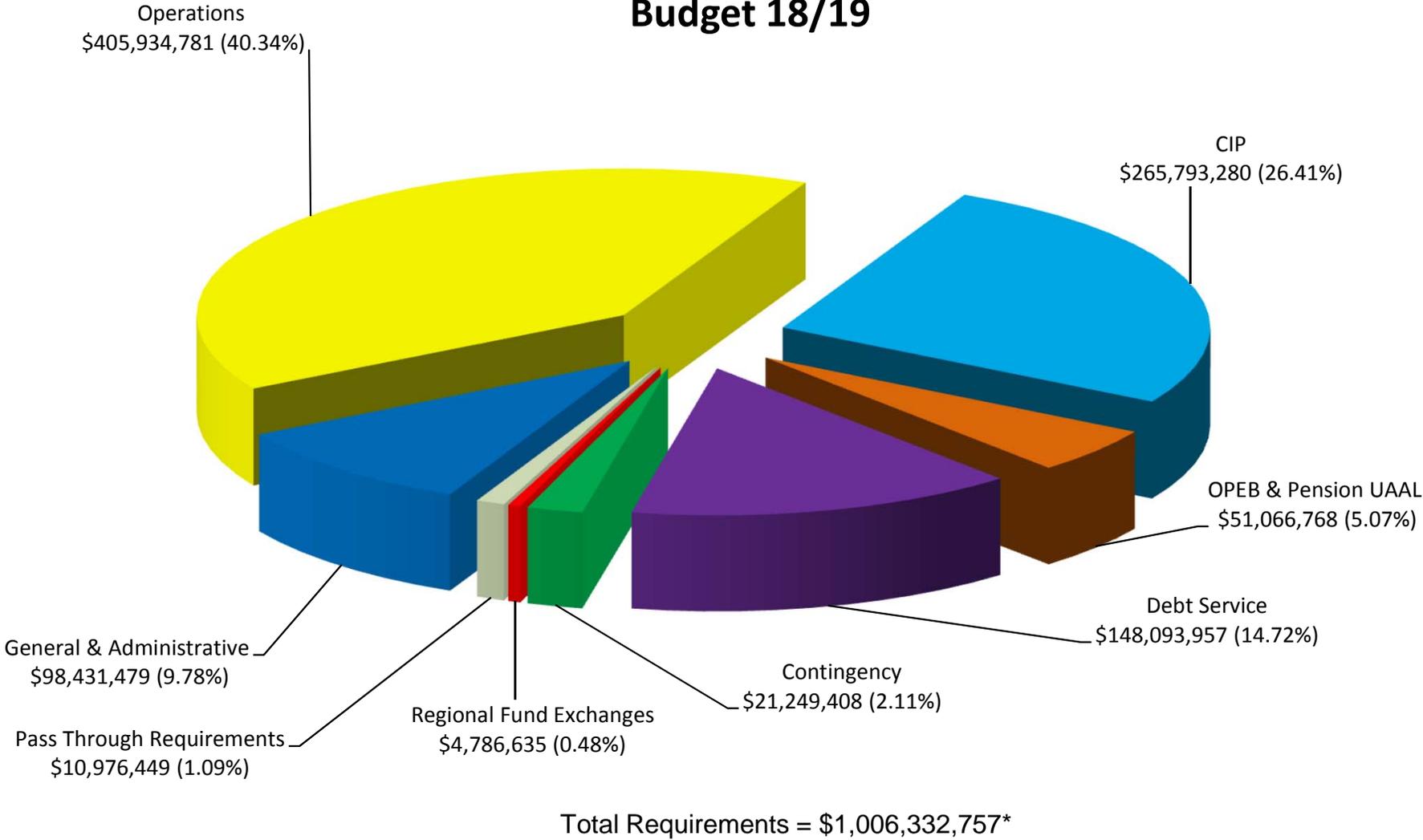
FEDERAL & STATE GRANT/LOCAL CONTRIBUTION SUMMARY

Type of Funding	Purpose	% of Contributions	Budget 18/19
Local Operating Contributions			
Metro	Open Street Map Data Maintenance		\$ 18,409
Total Local Operating Contributions			\$ 18,409
Local CIP Contributions			
Oregon Department of Transportation	Barbur-99W Corridor Safety & Access to Transit		\$ 23,571
City of Portland	Barbur-99W Corridor Safety & Access to Transit		105,781
City of Tigard	Barbur-99W Corridor Safety & Access to Transit		134,024
City of Gresham	Powell-Division Corridor Safety & Access to Transit		43,904
City of Portland	Powell-Division Corridor Safety & Access to Transit		14,892
Oregon Department of Transportation	Next Gen Transit Signal Priority Impl.		125,000
City of Portland	Division Transit Project		14,418,479
Mapzen	Open Trip Planner		20,000
Metro	Open Trip Planner		10,000
Moovel	Open Trip Planner		100,000
Total Local CIP Contributions			\$ 14,995,651
Total Local Contributions			\$ 15,014,060



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# GENERAL FUND REQUIREMENTS Budget 18/19



\*Requirements exclude Ending Fund Balance of \$433,752,013.

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
1.	Office of the General Manager Division								
1.	Office of the General Manager	\$ 1,026,764	\$ 923,043	\$ 994,510	\$ 1,054,821	\$ 842,380	-15.30%	-20.14%	0.06%
2.	Diversity and Transit Equity	288,125	477,559	837,442	761,407	1,847,713	120.64%	142.67%	0.13%
3.	Internal Audit	259,509	262,306	267,516	268,916	289,412	8.18%	7.62%	0.02%
4.	Total Office of the General Manager Division	\$ 1,574,398	\$ 1,662,908	\$ 2,099,468	\$ 2,085,144	\$ 2,979,505	41.92%	42.89%	0.21%
	Public Affairs Division								
5.	Administration	\$ 387,323	\$ 662,507	\$ 776,947	\$ 568,179	\$ 953,038	22.66%	67.74%	0.07%
6.	Planning & Policy	4,551,885	4,876,428	5,985,771	5,369,888	5,738,276	-4.13%	6.86%	0.40%
7.	GIS & Location Based Services	483,855	513,949	559,205	527,819	577,339	3.24%	9.38%	0.04%
8.	Community Affairs	79,213	170,378				0.00%	0.00%	0.00%
9.	Government Services & Community Affairs	394,646	453,794	645,215	561,260	646,629	0.22%	15.21%	0.04%
10.	Communications & Marketing	3,909,263	3,834,225	4,497,422	4,122,862	4,642,231	3.22%	12.60%	0.32%
11.	Customer Experience	2,798,312	3,038,864	3,618,345	3,433,095	4,147,308	14.62%	20.80%	0.29%
12.	Total Public Affairs Division	\$ 12,604,497	\$ 13,550,145	\$ 16,082,905	\$ 14,583,103	\$ 16,704,821	3.87%	14.55%	1.15%
	Safety & Security Division								
13.	Safety, Security, Environmental Services & Transportation Training	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	22.84%	2.11%
14.	Total Safety & Security Division	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	22.84%	2.11%
	Information Technology Division								
15.	Information Technology	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	20.72%	1.00%
16.	Total Information Technology Division	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	20.72%	1.00%
	Finance & Administration Division								
17.	Administration	\$ 402,427	\$ 437,415	\$ 722,501	\$ 543,287	\$ 834,663	15.52%	53.63%	0.06%
18.	Financial Services	2,077,178	2,099,638	2,407,382	2,522,148	3,083,776	28.10%	22.27%	0.21%
19.	Budget & Grants Administration	748,306	802,568	921,061	839,398	1,174,156	27.48%	39.88%	0.08%
20.	Insurance Programs	1,979,920	3,571,736	3,652,387	3,892,440	3,896,057	6.67%	0.09%	0.27%
21.	Procurement & Contracts	1,325,156	1,603,812	1,689,101	1,674,378	1,822,900	7.92%	8.87%	0.13%
22.	Fare Revenue	7,202,265	7,132,484	10,945,349	9,191,513	10,007,584	-8.57%	8.88%	0.69%
23.	Total Finance & Administration Division	\$ 13,735,252	\$ 15,647,653	\$ 20,337,781	\$ 18,663,164	\$ 20,819,136	2.37%	11.55%	1.45%
	Labor Relations & Human Resources Division								
24.	Administration	\$ 1,882,951	\$ 2,153,942	\$ 948,757	\$ 819,844	\$ 836,203	-11.86%	2.00%	0.06%
25.	Compensation, Benefits & HRIS	1,058,087	1,286,162	1,406,893	1,424,497	1,792,737	27.43%	25.85%	0.12%
26.	Talent Management			1,743,548	1,474,636	1,677,030	-3.82%	13.73%	0.12%
27.	Labor Relations	416,393	566,170	838,956	856,138	985,804	17.50%	15.15%	0.07%
28.	Total Labor Relations & Human Resources Division	\$ 3,357,431	\$ 4,006,274	\$ 4,938,154	\$ 4,575,115	\$ 5,291,774	7.16%	15.66%	0.37%

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
29.	Legal Services Division Legal Services	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	10.59%	0.16%
30.	Total Legal Services Division	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	10.59%	0.16%
31.	Operations Division Operations Administration	\$ 1,956,945	\$ 2,572,478	\$ 2,505,855	\$ 2,200,842	\$ 2,896,590	15.59%	31.61%	0.20%
32.	Bus Transportation	114,996,710	117,548,636	129,378,909	129,430,749	139,591,889	7.89%	7.85%	9.69%
33.	Field Operations	16,205,583	17,034,988	18,940,126	19,444,609	19,386,878	2.36%	-0.30%	1.35%
34.	Service Delivery	1,605,472	1,671,536	1,634,639	1,663,357	1,643,370	0.53%	-1.20%	0.11%
35.	Accessible Transportation Programs-LIFT	35,271,578	36,561,929	36,982,071	38,971,483	39,517,136	6.85%	1.40%	2.74%
36.	Rail Transportation	21,201,031	22,040,528	22,860,606	22,767,210	23,798,298	4.10%	4.53%	1.65%
37.	Commuter Rail	6,976,749	5,982,191	5,995,004	5,980,668	6,267,873	4.55%	4.80%	0.44%
38.	Streetcar	14,237,880	14,717,295	15,073,937	15,250,525	16,586,316	10.03%	8.76%	1.15%
39.	Bus Maintenance	48,146,066	53,249,625	60,680,013	60,569,123	66,460,982	9.53%	9.73%	4.62%
40.	Facilities Management	17,236,704	18,117,093	19,442,251	20,035,540	20,855,448	7.27%	4.09%	1.45%
41.	Rail Maintenance of Way	16,056,884	16,245,368	17,279,553	17,362,737	19,105,327	10.57%	10.04%	1.33%
42.	Rail Equipment Maintenance	29,906,443	35,126,044	36,080,669	40,046,511	49,824,674	38.09%	24.42%	3.46%
43.	Total Operations Division	\$ 323,798,045	\$ 340,867,711	\$ 366,853,633	\$ 373,723,354	\$ 405,934,781	10.65%	8.62%	28.19%
44.	Capital Projects Division Administration	\$ 470,297	\$ 581,553	\$ 767,194	\$ 548,770	\$ 933,162	21.63%	70.05%	0.06%
45.	Development & Operations Support	2,872,211	3,751,789	3,582,399	3,611,075	4,615,216	28.83%	27.81%	0.32%
46.	Capital Program	383,293					0.00%	0.00%	0.00%
47.	In-Street Transit Facilities Development	651,223					0.00%	0.00%	0.00%
48.	Total Capital Projects Division	\$ 4,377,024	\$ 4,333,342	\$ 4,349,593	\$ 4,159,845	\$ 5,548,378	27.56%	33.38%	0.39%
49.	OPEB & Pension UAAL	\$ 50,095,658	\$ 47,807,281	\$ 49,927,772	\$ 49,183,604	\$ 51,066,768	2.28%	3.83%	3.55%
50.	Regional Fund Exchanges	3,021,148	3,063,139	5,500,000	5,459,868	4,786,635	-12.97%	-12.33%	0.33%
51.	Debt Service	35,575,682	141,729,922	143,087,854	140,960,534	148,093,957	3.50%	5.06%	10.28%
52.	Total Operating Requirements	\$ 473,547,016	\$ 605,834,974	\$ 654,539,934	\$ 652,145,572	\$ 708,313,620	8.22%	8.61%	49.19%

GENERAL FUND REQUIREMENT SUMMARY

Line No.	Division/Department	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change Budget	% Change Estimated	% of Total Requirements
	CIP								
	Capital & Operating Projects:								
53.	Public Affairs Division	\$ 2,446,312	\$ 3,380,133	\$ 2,233,877	\$ 2,251,120	\$ 114,160	-94.89%	-94.93%	0.01%
54.	Safety & Security Division	2,592,344	3,577,321	20,902,392	13,316,215	9,036,264	-56.77%	-32.14%	0.63%
55.	Information Technology Division	7,629,762	5,180,925	12,618,210	8,094,519	8,924,649	-29.27%	10.26%	0.62%
56.	Finance & Administration Division	16,963,036	7,957,415	15,571,391	570,529	11,922,464	-23.43%	1989.72%	0.83%
57.	Labor Relations & Human Resources Division			47,500	47,500		-100.00%	-100.00%	0.00%
58.	Legal Services Division	41,839	102,458	425,000	251,601	1,630,862	283.73%	548.19%	0.11%
59.	Operations Division	55,061,484	46,597,334	78,348,487	62,138,650	103,669,129	32.32%	66.84%	7.20%
60.	Capital Projects Division	15,417,277	28,025,800	73,226,207	41,979,021	130,495,752	78.21%	210.86%	9.06%
61.	Total CIP	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280	30.69%	106.60%	18.46%
62.	Light Rail Program	\$ 44,920,649					0.00%	0.00%	0.00%
63.	Pass Through Requirements	6,131,234	\$ 4,078,625	\$ 6,595,892	\$ 1,505,528	\$ 10,976,449	66.41%	629.08%	0.76%
64.	Contingency			3,719,399		21,249,408	471.31%	100.00%	1.48%
	Ending Fund Balance as of June 30*								
65.	Restricted Bond Proceeds & Other Restricted	159,947,094	205,684,755	173,786,503	439,616,903	258,834,556	48.94%	-41.12%	17.97%
66.	Restricted Debt Service	33,287,682	39,587,854	24,969,864	48,093,957	48,047,026	92.42%	-0.10%	3.34%
67.	Unrestricted	172,051,393	196,190,565	132,413,131	174,110,434	126,870,431	-4.19%	-27.13%	8.81%
68.	Total Ending Fund Balance	\$ 365,286,169	\$ 441,463,174	\$ 331,169,498	\$ 661,821,294	\$ 433,752,013	30.98%	-34.46%	30.11%
69.	Total Requirements	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	-0.28%	100.00%

\* Budgetary Fund Balance. Restricted funds include funds held in Trust to pay debt service, plus bond proceeds and other resources designated for specific projects. Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

GENERAL FUND REQUIREMENTS BY OBJECT CLASS (Summary of Detail Estimate Sheets)

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Total Requirements
	Personnel Services							
1.	Office of the General Manager	\$ 1,162,325	\$ 1,151,769	\$ 1,387,832	\$ 1,392,962	\$ 1,744,417	25.69%	0.12%
2.	Public Affairs	6,494,223	7,338,256	8,078,368	7,881,921	8,694,189	7.62%	0.60%
3.	Safety & Security	1,518,566	6,392,063	7,295,142	7,143,384	8,217,188	12.64%	0.57%
4.	Information Technology	5,918,751	6,340,481	7,078,921	6,713,625	9,359,949	32.22%	0.65%
5.	Finance & Administration	9,500,604	10,037,987	11,010,604	11,010,494	12,230,906	11.08%	0.85%
6.	Labor Relations & Human Resources	2,432,909	2,916,868	3,005,620	2,847,393	3,457,254	15.03%	0.24%
7.	Legal Services	1,673,648	1,757,946	1,966,714	1,945,748	2,094,304	6.49%	0.15%
8.	Operations	230,535,477	238,630,711	263,400,703	262,512,041	285,670,438	8.45%	19.84%
9.	Capital Projects	2,203,628	2,469,022	2,036,176	2,046,209	3,203,301	57.32%	0.22%
10.	OPEB & Pension UAAL	49,897,457	47,618,175	49,577,772	48,833,604	50,766,768	2.40%	3.53%
11.	Total Personnel Services	\$ 311,337,588	\$ 324,653,278	\$ 354,837,852	\$ 352,327,381	\$ 385,438,714	8.62%	26.78%
	Materials & Services							
12.	Office of the General Manager	\$ 412,073	\$ 511,139	\$ 711,636	\$ 692,182	\$ 1,235,088	73.56%	0.09%
13.	Public Affairs	6,110,274	6,211,889	8,004,537	6,701,182	8,010,632	0.08%	0.56%
14.	Safety & Security	13,774,957	15,061,308	19,430,790	17,586,823	22,160,456	14.05%	1.54%
15.	Information Technology	2,330,941	3,403,287	5,321,725	5,163,961	4,979,184	-6.44%	0.35%
16.	Finance & Administration	4,234,648	5,609,666	9,327,177	7,652,670	8,588,230	-7.92%	0.60%
17.	Labor Relations & Human Resources	924,522	1,089,406	1,932,534	1,727,722	1,834,520	-5.07%	0.13%
18.	Legal Services	191,018	211,514	269,482	198,300	276,784	2.71%	0.02%
19.	Operations	93,262,568	102,237,000	103,452,930	111,211,313	120,264,343	16.25%	8.35%
20.	Capital Projects	2,173,396	1,864,320	2,313,417	2,113,636	2,345,077	1.37%	0.16%
21.	OPEB & Pension UAAL	198,201	189,106	350,000	350,000	300,000	-14.29%	0.02%
22.	Total Materials & Services	\$ 123,612,598	\$ 136,388,635	\$ 151,114,228	\$ 153,397,789	\$ 169,994,314	12.49%	11.80%
23.	CIP	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280	30.69%	18.46%
24.	Light Rail Program	44,920,649					0.00%	0.00%
25.	Pass Through Requirements	6,131,234	4,078,625	6,595,892	1,505,528	10,976,449	66.41%	0.76%
26.	Regional Fund Exchanges	3,021,148	3,063,139	5,500,000	5,459,868	4,786,635	-12.97%	0.33%
27.	Debt Service	35,575,682	141,729,922	143,087,854	140,960,534	148,093,957	3.50%	10.28%
28.	Contingency			3,719,399		21,249,408	471.31%	1.47%
	Ending Fund Balance as of June 30*							
29.	Restricted Bond Proceeds & Other Restricted	159,947,094	205,684,755	173,786,503	439,616,903	258,834,556	48.94%	17.97%
30.	Restricted Debt Service	33,287,682	39,587,854	24,969,864	48,093,957	48,047,026	92.42%	3.34%
31.	Unrestricted Funds	172,051,393	196,190,565	132,413,131	174,110,434	126,870,431	-4.19%	8.81%
32.	Total Ending Fund Balance	\$ 365,286,169	\$ 441,463,174	\$ 331,169,498	\$ 661,821,294	\$ 433,752,013	30.98%	30.11%
33.	Total Requirements	\$ 990,037,122	\$ 1,146,198,159	\$ 1,199,397,787	\$ 1,444,121,549	\$ 1,440,084,770	20.07%	100.00%

\* Budgetary Fund Balance. Restricted funds include funds withdrawn by the Trustee to pay debt service, plus bond proceeds and other resources designated for specific projects. Unrestricted funds are resources maintained to cover cash flow until tax and grant revenues are collected.

GENERAL FUND PERSONNEL SERVICES SCHEDULE

Expense Category	Explanation	Budget 17/18	Budget 18/19	% Change FY18-FY19
Earnings				
Salaries & Wages	Base compensation for all non-temporary positions, including training pay, student training cost, and union employee wage premiums based on years of service.	\$ 197,583,639	\$ 213,755,268	8.18%
Sick & Vacation/Holiday Payout	\$124,093 for union sick payout; \$289,686 for union vacation/holiday payout; \$395,102 for non-union vacation payout.	1,585,690	808,881	-48.99%
Other Wage Categories	Road relief, night & shift differential, incentive pay, tool allowance, time slip differential, extra service pay, premium pay and split shift travel time pay for union employees.	3,167,273	3,270,606	3.26%
Scheduled Overtime	Overtime that has been built into union operator shifts.	10,092,104	11,636,656	15.30%
Unscheduled Overtime	All other overtime except scheduled overtime.	7,549,668	8,909,651	18.01%
Limited Term Employment	Salaries & Wages and fringe benefits for employees hired for 6 months or more, work 20 hours or more per week, and have a predetermined end date.	2,100,174	3,166,913	50.79%
Unemployment Expense	TriMet reimburses the State of Oregon for actual claims paid.	113,109	122,564	8.36%
Unpaid Absence	All excused and unexcused time loss for which employees are not paid.	(3,068,694)	(3,196,006)	4.15%
Fringe Benefits				
Health & Welfare Benefits	\$18,991 for full-time and part-time union employee; \$14,594 for full-time non-union employee; \$7,507 for part-time non-union employee.	52,389,904	58,406,039	11.48%
Disability & Life Insurance	\$356 for full-time union employee; \$244 for part-time union employee; \$756 for full-time and part-time non-union employee.	1,219,941	1,317,860	8.03%
Social Security - Medicare	7.65% of first \$128,400 of salaries and wages; 1.45% thereafter.	16,531,719	17,984,599	8.79%
TriMet Payroll Tax	0.7587% of gross income.	1,471,035	1,599,293	8.72%
Pension Expense-Normal Cost* (cost of benefits earned this year)	\$7,544 for union full-time employee; \$5,658 for union part-time employee; 12.50% of gross income for non-union full-time and part-time employee in Defined Benefit Plan; 8.0% of base pay for union full-time and part-time employee in Defined Contribution Plan; 8.5% of base pay for non-union full-time and part-time employee in Defined Contribution Plan.	18,681,316	21,131,464	13.12%
Capitalized Labor and Fringe	Capitalized labor and fringe reimbursement.	(9,834,688)	(9,906,842)	0.73%
Workers' Compensation	Medical and time loss payments to employees injured in work related accidents. Time loss is paid at 66.7% of average weekly wage not to exceed \$1,280.80 per week.	5,677,890	5,665,000	-0.23%
Total Personnel Services**		\$ 305,260,080	\$ 334,671,946	9.64%

\*Union defined benefit pension assumes 7% return on investments decreasing to a 6.5% long-term rate over 15 years; non-union defined benefit assumes 6.5% long-term return on investments.

\*\*Total does not include OPEB & Pension UAAL costs of \$49,577,772 in 17/18 and \$50,766,768 in 18/19. See OPEB & Pension UAAL department for DB pension plan assumptions.

GENERAL FUND MATERIALS & SERVICES SCHEDULE

Expense Category	Budget 17/18	Budget 18/19	Percent Change	Explanation
Communications System Maintenance	\$ 530,400	\$ 534,000	0.68%	
Computer Maintenance Materials & Services	3,933,519	3,985,922	1.33%	
Contracted Legal Services	516,201	415,476	-19.51%	Budget decreased to reflect actual expense.
Contracted Transportation Services	37,424,914	39,873,368	6.54%	
Customer Information Materials	245,162	247,614	1.00%	
Dues (including APTA & OTA) & Subscriptions	347,108	360,716	3.92%	
Education & Training	686,357	910,513	32.66%	Reflects increased staffing.
Employee Attendance & Incentive Programs	285,538	360,681	26.32%	Change in program structure.
Facilities Maintenance - Materials & Services	7,459,548	7,618,794	2.13%	
Health Benefit Administration	327,993	399,317	21.75%	Budget increased to reflect actual expense.
Insurance Premiums and Self-Insurance Funding	3,845,528	4,033,864	4.90%	
Interagency Transfers	7,720,379	8,886,740	15.11%	Budget increased to reflect additional interagency transfers.
Lease Expenses	1,407,210	1,457,825	3.60%	
Light Rail Propulsion Power	5,328,500	5,487,433	2.98%	
Marketing & Advertising	1,660,570	1,657,677	-0.17%	
Metro Unified Work Program	240,435	242,839	1.00%	
Money Collection & Transport	192,170	173,500	-9.72%	
Office Administrative Materials & Services	2,333,794	2,374,996	1.77%	
Other Materials & Services	3,765,170	4,910,366	30.42%	Reflects increased staffing.
Personal Injury & Property Damage Self-Insurance	2,145,000	2,500,000	16.55%	Budget increased to reflect actual expense.
Professional & Technical Services	7,363,506	6,348,650	-13.78%	
Revenue Vehicle - Maintenance Materials & Services	23,900,948	35,342,919	47.87%	Fixed route and light rail vehicle component replacements.
Revenue Vehicles - Diesel Fuel	12,438,525	12,809,171	2.98%	\$2.15/gallon for bus; \$2.20/gallon for LIFT and WES.
Revenue Vehicles - Oil & Lubricants	597,180	642,530	7.59%	
Security Related Materials & Services	17,121,653	19,981,781	16.70%	Additional safety and security personnel to perform code enforcement.
Support Vehicles - Maintenance & Materials	803,673	809,149	0.68%	
Telephone Expense	748,767	868,409	15.98%	Reflects increased staffing and wireless communications.
Tickets, Passes, Transfers, Schedules & Guides	1,971,822	1,445,979	-26.67%	Budget decreased to reflect actual expense.
Uniforms and Laundry	1,041,279	1,015,691	-2.46%	
Utilities (Natural Gas, Electricity, Water/Sewer)	4,041,779	3,656,634	-9.53%	Budget decreased to reflect actual expense.
Waste Disposal Fees	339,600	341,760	0.64%	
<b>Total Materials &amp; Services*</b>	<b>\$ 150,764,228</b>	<b>\$ 169,694,314</b>	<b>12.56%</b>	

\*Total does not include OPEB and Pension UAAL costs of \$350,000 in 17/18 and \$300,000 in 18/19. See OPEB and Pension UAAL department for service contracts for retirement plans.

SUMMARY OF GENERAL FUND EMPLOYEES

	Actual 6/30/16	Actual 6/30/17	Budget 17/18	Budget 18/19	Change FY18-FY19
Office of the General Manager Division					
Non-Union Employees					
Full-Time Employees	8.00	8.00	9.58	11.00	1.42
Limited Term Employees	0.00	0.00	0.50	2.00	1.50
Total Office of the General Manager Division	8.00	8.00	10.08	13.00	2.92
Public Affairs Division					
Non-Union Employees					
Full-Time Employees	51.00	53.00	54.00	57.00	3.00
Limited Term Employees	0.00	3.00	2.20	3.20	1.00
Part-Time Employees	6.05	6.05	6.05	0.00	-6.05
Union Employees					
Full-Time Employees	11.00	19.00	21.00	22.00	1.00
Part-Time Employees	0.00	0.00	0.00	5.25	5.25
Total Public Affairs Division	68.05	81.05	83.25	87.45	4.20
Safety & Security Division					
Non-Union Employees					
Full-Time Employees	17.00	21.00	23.50	26.00	2.50
Union Employees					
Full-Time Employees	34.00	43.00	42.00	43.00	1.00
Total Safety & Security Division	51.00	64.00	65.50	69.00	3.50
Information Technology Division					
Non-Union Employees					
Full-Time Employees	47.00	50.00	53.00	66.00	13.00
Limited Term Employees	0.00	0.00	0.50	0.00	-0.50
Total Information Technology Division	47.00	50.00	53.50	66.00	12.50
Finance & Administration Division					
Non-Union Employees					
Full-Time Employees	38.94	42.94	43.00	46.00	3.00
Union Employees					
Full-Time Employees	52.00	51.00	54.75	57.50	2.75
Total Finance & Administration Division	90.94	93.94	97.75	103.50	5.75
Labor Relations & Human Resources Division					
Non-Union Employees					
Full-Time Employees	20.00	22.00	23.42	27.00	3.58
Part-Time Employees	2.10	1.30	1.30	1.80	0.50
Total Labor Relations & Human Resources Division	22.10	23.30	24.72	28.80	4.08

SUMMARY OF GENERAL FUND EMPLOYEES

	Actual 6/30/16	Actual 6/30/17	Budget 17/18	Budget 18/19	Change FY18-FY19
Legal Services Division					
Non-Union Employees					
Full-Time Employees	13.00	14.00	14.00	15.00	1.00
Total Legal Services Division	13.00	14.00	14.00	15.00	1.00
Operations Division					
Non-Union Employees					
Full-Time Employees	136.00	133.00	164.00	173.50	9.50
Limited Term Employees	0.00	1.00	3.00	6.00	3.00
Union Employees					
Full-Time Employees	1,949.00	2,053.00	2,123.00	2,257.00	134.00
Part-Time Employees	365.00	352.00	293.00	303.00	10.00
Total Operations Division	2,450.00	2,539.00	2,583.00	2,739.50	156.50
Capital Projects Division					
Non-Union Employees					
Full-Time Employees	55.00	81.00	80.00	81.00	1.00
Limited Term Employees	0.00	3.00	12.50	17.00	4.50
Part-Time Employees	0.50	1.30	0.50	0.50	0.00
Total Capital Projects Division	55.50	85.30	93.00	98.50	5.50
General Fund Operating Program					
Non-Union Employees					
Full-Time Employees	385.94	424.94	464.50	502.50	38.00
Limited Term Employees	0.00	7.00	18.70	28.20	9.50
Part-Time Employees	8.65	8.65	7.85	2.30	-5.55
Total	394.59	440.59	491.05	533.00	41.95
Union Employees					
Full-Time Employees	2,046.00	2,166.00	2,240.75	2,379.50	138.75
Part-Time Employees	365.00	352.00	293.00	308.25	15.25
Total	2,411.00	2,518.00	2,533.75	2,687.75	154.00
Total General Fund Operating Program Employees (1)	2,805.59	2,958.59	3,024.80	3,220.75	195.95
Light Rail Program					
Non-Union Employees					
Full-Time Employees	10.84				
Limited Term Project Employees	9.16				
Total	20.00				
Total Light Rail Program Employees	20.00				

(1) Actual number of employees, at any given, time, may vary significantly from these totals due to the nature of some operations.

SUMMARY OF FIXED ROUTE SERVICE (Hours and Miles)

Weekly Vehicle Hours	Actual June '16	Actual June '17	Budget June '18	Estimate June '18	Budget June '19	% Change Budget	% Change Estimate	% of Total
Fixed Route								
Bus Service	38,458	40,532	41,110	41,332	43,044	4.70%	4.14%	84.92%
Light Rail (Train Hours)	5,988	6,210	6,093	6,189	6,093	0.00%	-1.55%	12.02%
Commuter Rail (Train Hours)	122	122	122	122	122	0.00%	0.00%	0.24%
Portland Streetcar (Train Hours)*	1,419	1,419	1,419	1,431	1,431	0.85%	0.00%	2.82%
Fixed Route Total	45,987	48,283	48,744	49,074	50,690	3.99%	3.29%	100.00%

Weekly Vehicle Miles	Actual June '16	Actual June '17	Budget June '18	Estimate June '18	Budget June '19	% Change Budget	% Change Estimate	% of Total
Fixed Route								
Bus Service	467,376	485,282	506,254	511,809	534,110	5.50%	4.36%	73.10%
Light Rail (Car Miles)	172,775	176,847	175,420	176,380	175,420	0.00%	-0.54%	24.02%
Commuter Rail (Train Miles)	2,307	2,307	2,307	2,307	2,307	0.00%	0.00%	0.32%
Portland Streetcar (Car Miles)*	18,687	18,687	18,687	18,836	18,836	0.80%	0.00%	2.56%
Fixed Route Total	661,145	683,123	702,668	709,332	730,673	3.99%	3.01%	100.00%

\*Streetcar vehicles are owned by the City of Portland, which manages Portland Streetcar service. TriMet furnishes vehicle operators and mechanics to Portland Streetcar, with costs reimbursed to TriMet by the City of Portland. In addition, TriMet funds approximately 60% of the City of Portland's net cost (after fares) of Streetcar operation.

SUMMARY OF FIXED ROUTE AND ACCESSIBLE TRANSPORTATION VEHICLES

Fixed Route Services	Actual June '16	Actual June '17	Budget June '18	Estimate June '18	Budget June '19	% Change Budget	% Change Estimate
Bus Service							
Peak Vehicles	535	550	570	572	593	4.04%	3.67%
Total Vehicles	648	658	684	681	711	3.95%	4.41%
Light Rail							
Peak Vehicles	118	115	116	115	115	-0.86%	0.00%
Total Vehicles	145	145	145	145	145	0.00%	0.00%
Commuter Rail							
Peak Vehicles	3	4	3	4	4	33.33%	0.00%
Total Vehicles	5	6	5	6	8	60.00%	33.33%
Portland Streetcar*							
Peak Vehicles	14	14	14	14	14	0.00%	0.00%
Total Vehicles	17	17	17	17	17	0.00%	0.00%

Accessible Transportation	Actual June '16	Actual June '17	Budget June '18	Estimate June '18	Budget June '19	% Change Budget	% Change Estimate
Peak Vehicles	220	220	224	224	228	1.79%	1.79%
Total Vehicles	268	268	273	273	278	1.83%	1.83%

\*Streetcar vehicles are owned by the City of Portland, which manages Portland Streetcar service. TriMet furnishes vehicle operators and mechanics to Portland Streetcar, with costs reimbursed to TriMet by the City of Portland. In addition, TriMet funds approximately 60% of the City of Portland's net cost (after fares) of Streetcar operation.



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SUMMARY OF GENERAL FUND DEBT SERVICE

Line No.	Operating	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	Revenue Offset 4) 18/19	% Change Budget
1.	2005 Refunding Bonds	\$ 4,208,395						0.00%
2.	2005 Capital Grant Receipt Bonds	10,316,005	\$ 2,733,906					0.00%
3.	2007 Revenue Bonds	1,913,418	1,557,875					0.00%
4.	2009 Senior Lien Revenue Bonds Series A and B	2,658,473	2,423,842	\$ 2,434,226	\$ 2,435,445	\$ 2,442,836		0.35%
5.	2011 Capital Grant Receipt Bonds 1)	5,652,183	14,668,758	14,617,990	10,967,099	11,069,403		-24.28%
6.	2012 Senior Lien Revenue Bonds	4,995,722	2,540,509	2,635,664	2,680,208	2,706,375		2.68%
7.	2013 Interim Bonds 2)	5,739,550	104,109,600	103,367,450	102,181,934	101,335,415		-1.97%
8.	2015 Revenue Bonds	3,266,259	9,939,694	10,507,399	11,552,416	11,675,245		11.11%
9.	2016 Revenue Bonds	311,549	2,244,170	2,595,429	1,751,869	2,487,524		-4.16%
10.	2017 Revenue Bonds		1,165,005	3,309,696	3,506,293	5,694,699		72.06%
11.	2017 Capital Grant Bonds			2,000,000	2,075,417	2,487,357		24.37%
12.	2018 Capital Grant Bonds 1)			1,000,000	1,688,833	4,175,103	\$ 20,380,000	317.51%
13.	2018 Payroll Bonds (Sr Lien)				500,000	3,500,000		100.00%
14.	Bond Issuance Costs/Misc.	808,157	346,563	500,000	1,621,020	400,000		-20.00%
15.	Capitalized Leases	35,968		120,000		120,000		0.00%
16.	Capital Interest 3)	(4,329,997)						0.00%
17.	Total General Fund Debt Service	\$ 35,575,682	\$ 141,729,922	\$ 143,087,854	\$ 140,960,534	\$ 148,093,957	\$ 20,380,000	3.50%

1) Includes capitalized interest payment. Bond proceeds to pay capitalized interest are in Beginning Fund Balance.

2) 2013 Portland-Milwaukie Light Rail Project interim financing issuance costs.

3) Capital Interest is a required accounting estimate. It was offset in 15/16 in the CIP.

4) Amount of debt service that is offset by MTIP IGA revenues or payroll tax rate increase revenues represents 18 months of grant resources.

SUMMARY OF GENERAL FUND DEBT SERVICE PRINCIPAL AND INTEREST

	Principal	Interest	Total
2009 Senior Lien Bonds	\$ 1,660,000	\$ 782,836	\$ 2,442,836
2011 Capital Grant Receipt Bonds	9,900,000	1,169,403	11,069,403
2012 Senior Lien Bonds	2,490,000	216,375	2,706,375
2013 Interim Bonds	100,000,000	1,335,415	101,335,415
2015 Revenue Bonds	7,565,000	4,110,245	11,675,245
2016 Revenue Bonds	360,000	2,127,524	2,487,524
2017 Revenue Bonds	2,305,000	3,389,699	5,694,699
2017 Capital Grant Receipt Bonds		2,487,357	2,487,357
2018 Capital Grant Receipt Bonds		4,175,103	4,175,103
2018 Payroll Bonds (Sr Lien)		3,500,000	3,500,000
Bond Issuance Costs/Misc.		400,000	400,000
Capitalized Leases		120,000	120,000
FY18-19 Total General Fund Debt Service	\$ 124,280,000	\$ 23,813,957	\$ 148,093,957

TRIMET CONTINUING REVENUES AND CALCULATION OF PAYROLL TAX DEBT SERVICE RATIO

Line No.	Revenue Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
	<b>Operating Revenue</b>					
1.	Passenger	\$ 118,069,153	\$ 116,894,778	\$ 120,150,000	\$ 112,300,000	\$ 113,100,000
2.	Advertising	3,392,500	3,500,000	3,678,747	3,671,500	3,745,000
3.	Accessible Transportation Contract (see note 1)	7,187,860	7,775,070	7,588,000	7,899,470	8,057,460
4.	Service Contracts (see note 2)	8,011,333	7,890,998	8,405,566	8,166,150	8,651,733
5.	<b>Total Operating Revenue</b>	<b>\$ 136,660,846</b>	<b>\$ 136,060,846</b>	<b>\$ 139,822,313</b>	<b>\$ 132,037,120</b>	<b>\$ 133,554,193</b>
	<b>Tax Revenue</b>					
6.	Employer Payroll	\$ 305,666,908	\$ 317,874,612	\$ 345,813,668	\$ 338,686,368	\$ 370,702,761
7.	Employee Payroll (HB 2017)					18,044,000
8.	Self-Employed	16,357,820	16,284,718	18,770,870	18,102,960	19,567,280
9.	State "In Lieu"	1,974,632	1,971,323	1,507,006	2,059,112	2,114,621
10.	<b>Total Tax Revenue</b>	<b>\$ 323,999,360</b>	<b>\$ 336,130,653</b>	<b>\$ 366,091,544</b>	<b>\$ 358,848,440</b>	<b>\$ 410,428,662</b>
	<b>Other Revenue</b>					
11.	Federal Operating Grants (see note 3)	\$ 49,645,623	\$ 72,126,019	\$ 63,870,065	\$ 64,645,153	\$ 65,365,757
12.	State Operating Grants (see note 4)	1,328,536	1,464,332	1,249,657	2,141,695	1,993,678
13.	Interest	802,793	1,388,092	577,875	1,804,520	1,984,970
14.	Miscellaneous	4,810,928	5,014,063	4,125,114	3,373,323	3,993,625
15.	<b>Total Other Revenue</b>	<b>\$ 56,587,880</b>	<b>\$ 79,992,506</b>	<b>\$ 69,822,711</b>	<b>\$ 71,964,691</b>	<b>\$ 73,338,030</b>
16.	<b>Net Continuing Resources*</b>	<b>\$ 517,248,086</b>	<b>\$ 552,184,005</b>	<b>\$ 575,736,568</b>	<b>\$ 562,850,251</b>	<b>\$ 617,320,885</b>
17.	<b>Debt Service on Senior Lien Bonds</b>	<b>\$ 23,937,491</b>	<b>\$ 24,327,258</b>	<b>\$ 28,469,864</b>	<b>\$ 29,993,435</b>	<b>\$ 30,362,094</b>
18.	<b>Senior Lien Debt Service as a Percent of Net Continuing Revenues</b>	<b>4.6%</b>	<b>4.4%</b>	<b>4.9%</b>	<b>5.3%</b>	<b>4.9%</b>

\* Net Continuing Revenues exclude :

- Surface Transportation Block Grant Program/Congestion, Mitigation & Air Quality grant funds pledged to TriMet by Metro to support grant receipt bonds
- Other state and federal grant revenues legally required to be used for an intended purpose (New Freedom, Jobs Access, Homeland Security, RTO and Fund Exchanges)

Notes:

1. Revenue offset rides provided by LIFT.
2. Streetcar personnel revenue and CTRAN revenues.
3. Federal Section 5307 Urbanized Area Formula Funds and Federal Section 5337 State of Good Repair Funds.
4. Contracted Accessibility Services - State 5310, State 5310 Formula Funds, STF Formula Funds.



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OPEB & PENSION UAAL

	Explanation	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19
Union (note 1)							
Retiree Medical/Medicare/ Dental/Disability Benefit	Post Employment Medical/Medicare/Dental/Disability Benefit	\$ 15,570,081	\$ 14,779,412	\$ 15,314,912	\$ 14,844,397	\$ 15,968,807	4.27%
Medicare Part B	Post Employment Medicare Part B Benefit (note 4)	1,778,265	1,996,693	2,530,000	2,221,646	2,706,800	6.99%
Retiree Life Insurance	Retiree Life Insurance Premiums	414,310	409,634	410,626	407,092	435,264	6.00%
Pension UAAL Expense (note 2)	Current year portion of 15 year funding of Unfunded Accrued Actuarial Liability	26,499,537	24,809,531	25,000,000	25,000,000	25,000,000	0.00%
Total Union		\$ 44,262,193	\$ 41,995,270	\$ 43,255,538	\$ 42,473,135	\$ 44,110,871	
Non-Union							
Retiree Medical/Medicare/ Dental/Disability Benefit	Post Employment Medical/Medicare/Dental/Disability Benefit	\$ 1,480,258	\$ 1,684,778	\$ 1,944,721	\$ 1,921,738	\$ 2,561,411	31.71%
Retiree Life Insurance	Retiree Life Insurance Premiums	44,307	51,031	56,508	54,798	59,900	6.00%
Pension UAAL Expense (note 3)	Current year portion of 10 year funding of Unfunded Accrued Actuarial Liability	5,747,771	5,071,303	5,500,000	5,500,000	5,500,000	0.00%
Total Non-Union		\$ 7,272,336	\$ 6,807,112	\$ 7,501,229	\$ 7,476,536	\$ 8,121,311	
Professional & Technical	Service contracts for retirement plans	198,201	189,106	350,000	350,000	300,000	-14.29%
Capitalized Fringe	Capital grant fringe reimbursement	(1,637,072)	(1,184,207)	(1,178,995)	(1,116,067)	(1,465,414)	24.29%
Total OPEB & Pension UAAL		\$ 50,095,658	\$ 47,807,281	\$ 49,927,772	\$ 49,183,604	\$ 51,066,768	2.28%

Pension Expense-Normal Cost (cost of benefits earned this year) is incorporated in departmental costs.

Notes:

1. Union retiree/disabled medical assumes most current Working & Wage Agreement costs.
2. Pension assumptions: union defined benefit pension unfunded liability funded over 15 years beginning with FY2014; assumes 7% return on investments decreasing to 6.5% over 15 years.
3. Pension assumptions: non-union defined benefit pension unfunded liability funded over 10 years beginning with FY2014; assumes 6.5% return on investments.
4. Union non-active employees, retirees, spouses, surviving spouses and dependents having enrolled in Medicare and a TriMet sponsored Medicare Advantage plan will be reimbursed by the District the actual cost of the Medicare Part B monthly premium.



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Division Summary OFFICE OF THE GENERAL MANAGER

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 1,162,325	\$ 1,151,769	\$ 1,387,832	\$ 1,392,962	\$ 1,744,417	25.69%	58.55%
Materials & Services	412,073	511,139	711,636	692,182	1,235,088	73.56%	41.45%
Total	\$ 1,574,398	\$ 1,662,908	\$ 2,099,468	\$ 2,085,144	\$ 2,979,505	41.92%	100.00%

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Office of the General Manager Division

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Department Summary OFFICE OF THE GENERAL MANAGER

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 704,838	\$ 561,456	\$ 583,427	\$ 647,654	\$ 624,500	7.04%	74.14%
Materials & Services	321,926	361,587	411,083	407,167	217,880	-47.00%	25.86%
Total	\$ 1,026,764	\$ 923,043	\$ 994,510	\$ 1,054,821	\$ 842,380	-15.30%	100.00%

Responsibility:

TriMet is governed by a seven-member Board of Directors. The Board sets agency policy, enacts legislation and reviews certain contracts.

The **Office of the General Manager** is under the direct authority of the Board of Directors. The General Manager is appointed by the Board and is charged with managing the agency.

Activities:

- Keep the Board fully informed on TriMet's major activities.
- Set and lead strategic direction.
- Build and establish external and internal partnerships.

Performance Measures:

- The Office of the General Manager's performance is measured in the successful execution of the agency's strategic goals.

BUD1 Personnel Services OFFICE OF THE GENERAL MANAGER

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
General Manager	\$ 270,721	\$ 284,643	\$ 236,000	1.00	\$ 236,000	\$ 340,233	\$ 298,500	1.00	\$ 298,500
Director, Business Initiatives	117,363								
Sr Executive Assistant, GM & Board	82,456	81,002	81,274	1.00	81,274	83,144	83,518	1.00	83,518
Executive Administrative Assistant	60,920	65,705	63,461	1.00	63,461	46,607	58,011	1.00	58,011
Fringe Benefits	173,378	130,106			170,675	172,095			125,713
Non-Union Baseline Adjustment					29,721				56,799
Sick & Vacation/Holiday Payout					2,296	5,575			1,959
Total	\$ 704,838	\$ 561,456		3.00	\$ 583,427	\$ 647,654		3.00	\$ 624,500

BUD2 Materials & Services OFFICE OF THE GENERAL MANAGER

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal					\$ 100,000		45.90%
Auditing	\$ 241,701	\$ 285,000	\$ 300,000	\$ 300,000		-100.00%	0.00%
Professional & Technical					6,000		2.75%
Other Services	1,797	11,206	4,160	3,300	3,887	-6.55%	1.78%
Office Supplies	4,459	3,135	4,873	2,700	4,000	-17.91%	1.84%
Other Materials	2,327	412	4,971	4,200	9,000	81.04%	4.13%
Telephone	1,240	699	2,138	1,000	540	-74.74%	0.25%
Unreconciled Mastercard Expense				2,177			0.00%
Dues & Subscriptions			2,671	1,000	1,200	-55.08%	0.55%
Local Travel & Meetings	6,818	6,072	8,173	8,500	8,500	4.00%	3.90%
Education & Training		256	1,137	900	1,500	31.93%	0.69%
Out-of-Town Travel	29,805	25,453	25,974	30,000	30,000	15.50%	13.77%
Official Meeting Expenses	20,972	20,235	32,923	32,000	33,253	1.00%	15.26%
Board and GM Outreach	1,001	5,072	10,168	10,000	10,000	-1.65%	4.60%
Employee Development	5,726	255	7,039	3,500	5,000	-28.96%	2.29%
Employee Recognition		1,699	6,856	5,000	5,000	-27.08%	2.29%
Awards & Banquets	6,080	2,093		2,890			0.00%
<b>Total</b>	<b>\$ 321,926</b>	<b>\$ 361,587</b>	<b>\$ 411,083</b>	<b>\$ 407,167</b>	<b>\$ 217,880</b>	<b>-47.00%</b>	<b>100.00%</b>

Department Summary OFFICE OF THE GENERAL MANAGER - DIVERSITY AND TRANSIT EQUITY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 204,831	\$ 334,226	\$ 550,209	\$ 483,462	\$ 843,958	53.39%	45.68%
Materials & Services	83,294	143,333	287,233	277,945	1,003,755	249.46%	54.32%
Total	\$ 288,125	\$ 477,559	\$ 837,442	\$ 761,407	\$ 1,847,713	120.64%	100.00%

Responsibility:

The **Diversity and Transit Equity** Department is responsible for assisting all divisions in reaching the agency's goals related to diversity, outreach to minority communities, transit equity and Disadvantaged Business Enterprise (DBE) efforts.

Activities:

- Disadvantaged Business Enterprise
  - Direct the development, implementation and monitoring of TriMet's Federal and State DBE and MWESB program.
  - Liaison to community, businesses and key stakeholders.
- Low Income Fare Program
  - Support and coordinate the expansion of TriMet's honored citizen fare program and its successful implementation with regional public and nonprofit social service agencies.
  - Oversee the HB2017 funded low-income fare program.
- Access Transit
  - Coordinate TriMet's access transit program to provide support to targeted communities and individuals across the service district.
  - Coordinate the successful implementation of TriMet's fare relief grant process.
- Title VI/Transit Equity
  - Coordinate TriMet's Title VI compliance, monitoring and analysis.
  - Provide Title VI and transit equity training to TriMet staff.
  - Provide opportunities for transit dependent persons.

Activities - continued:

- Diversity and Inclusion
  - Coordinate the agency's diversity, equity and strategic planning process.
  - Support development of diversity and cultural competency training.
  - In tandem with the Labor Relations & Human Resources Division, support the recruiting and retention of a diverse workforce.
- Community Engagement
  - Increase TriMet's community presence to diverse stakeholders.
  - Support the coordination and staffing of a Transit Equity Advisory Group.

Performance Measures:

- Meet TriMet's 10.72% aspirational DBE goal of identified budget.
- Work with TriMet staff to direct Title VI reporting in a timely manner.
- Position TriMet as an environmental justice leader.
- Develop and foster partnerships/relationships with diverse communities.
- Work closely with constituents and staff to help ensure TriMet meets its commitment to Equal Employment Opportunity and workforce diversity.
- Successfully implement TriMet's efforts to expand access to the honored citizen fare category by registering 15,000 new participants annually under the low-income fare eligibility criteria.
- Ensure that 95% of TriMet's access transit resources are awarded and expended on an annual basis.

BUD1 Personnel Services OFFICE OF THE GENERAL MANAGER - DIVERSITY AND TRANSIT EQUITY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Diversity & Transit Equity	\$ 88,543	\$ 110,171	\$ 116,282	1.00	\$ 116,282	\$ 118,447	\$ 118,880	1.00	\$ 118,880
Manager, Low Income Fare Program			86,293	0.58	50,338	14,382	86,000	1.00	86,000
Admin, Title VI & Equity Programs	59,675	66,723	84,601	1.00	84,601	80,861	81,727	1.00	81,727
Sr. Coordinator, Community Engage Program							79,172	1.00	79,172
Representative, Diversity & Transit Equity	65,253	70,481	69,673	1.00	69,673	71,332	72,725	1.00	72,725
Assistant, Administrative DBE			45,564	1.00	45,564	42,016	42,016	1.00	42,016
Fringe Benefits	92,021	86,944			133,935	136,323			173,348
Sick & Vacation/Holiday Payout					3,062	9,210			3,918
Limited Term Employment					46,754	11,082			186,172
Capitalized Labor/Fringe	(100,661)	(93)				(191)			
Total	\$ 204,831	\$ 334,226		4.58	\$ 550,209	\$ 483,462		6.00	\$ 843,958

BUD2 Materials & Services OFFICE OF THE GENERAL MANAGER - DIVERSITY AND TRANSIT EQUITY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Summer Youth Internship	\$ 31,500	\$ 66,000	\$ 68,000	\$ 92,000	\$ 72,000	5.88%	7.17%
Other Services	10,094	30,374	150,056	110,000	880,137	486.54%	87.68%
Other Materials			15,000	2,000		-100.00%	0.00%
Unreconciled Mastercard Expense	607						0.00%
Community Outreach	27,193	14,883	30,000	52,000	30,300	1.00%	3.02%
Outreach/Promotions		7,000					0.00%
Telephone	1,867	1,786	1,800	2,760	1,818	1.00%	0.18%
Dues & Subscriptions	125	125	577	600	500	-13.34%	0.05%
Local Travel	1,003	1,968	2,000	2,050	2,000	0.00%	0.20%
Education & Training	2,570	3,284	4,800	6,535	3,500	-27.08%	0.35%
Out-of-Town Travel	8,335	17,913	15,000	10,000	13,500	-10.00%	1.35%
Total	\$ 83,294	\$ 143,333	\$ 287,233	\$ 277,945	\$ 1,003,755	249.46%	100.00%

Department Summary OFFICE OF THE GENERAL MANAGER - INTERNAL AUDIT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 252,656	\$ 256,087	\$ 254,196	\$ 261,846	\$ 275,959	8.56%	95.35%
Materials & Services	6,853	6,219	13,320	7,070	13,453	1.00%	4.65%
Total	\$ 259,509	\$ 262,306	\$ 267,516	\$ 268,916	\$ 289,412	8.18%	100.00%

Responsibility:

The **Internal Audit** Department performs audits and provides advisory services to give the District reasonable assurance that its control objectives are met. The key control objectives are:

Activities:

- Safeguarding and proper maintenance of assets.
- Compliance with laws, regulations, contracts, plans, policies and procedures.
- Reliability and integrity of financial and operating information.
- Economical and efficient use of resources.

Performance Measures:

- Complete the projects identified in the Internal Audit's Annual Plan.
- Realize the improvement goals specified in the Annual Plan.

BUD1 Personnel Services OFFICE OF THE GENERAL MANAGER - INTERNAL AUDIT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Manager, Internal Audit	\$ 115,838	\$ 115,210	\$ 113,451	1.00	\$ 113,451	\$ 119,988	\$ 127,421	1.00	\$ 127,421
Internal Auditor, Senior	75,534	75,109	75,936	1.00	75,936	78,543	81,249	1.00	81,249
Fringe Benefits	62,289	65,768			63,278	63,315			65,983
Sick & Vacation/Holiday Payout					1,531				1,306
Capitalized Labor/Fringe	(1,005)								
<b>Total</b>	<b>\$ 252,656</b>	<b>\$ 256,087</b>		<b>2.00</b>	<b>\$ 254,196</b>	<b>\$ 261,846</b>		<b>2.00</b>	<b>\$ 275,959</b>

BUD2 Materials & Services OFFICE OF THE GENERAL MANAGER - INTERNAL AUDIT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Other Services	\$ 130	\$ 91	\$ 1,712	\$ 800	\$ 1,500	-12.39%	11.15%
Telephone	110	125	329	170	150	-54.44%	1.11%
Dues & Subscriptions	1,025	1,185	1,097	1,000	1,200	9.34%	8.92%
Local Travel		65	384	100	350	-8.88%	2.60%
Education & Training	5,426	2,610	8,780	4,500	7,753	-11.69%	57.63%
Out-of-Town Travel	162	2,143	1,018	500	2,500	145.50%	18.59%
Total	\$ 6,853	\$ 6,219	\$ 13,320	\$ 7,070	\$ 13,453	1.00%	100.00%

BUDGET PROGRESSION SCHEDULE - OFFICE OF THE GENERAL MANAGER

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 704,838	\$ 561,456	\$ 583,427	Office of the General Manager	\$ 539,466	\$ 539,466	\$ 624,500
321,926	361,587	411,083	Personnel Services	211,880	211,880	217,880
			Materials & Services			
\$ 1,026,764	\$ 923,043	\$ 994,510	Department Total	\$ 751,346	\$ 751,346	\$ 842,380
			Diversity and Transit Equity			
\$ 204,831	\$ 334,226	\$ 550,209	Personnel Services	\$ 732,817	\$ 732,817	\$ 843,958
83,294	143,333	287,233	Materials & Services	1,003,755	1,003,755	1,003,755
\$ 288,125	\$ 477,559	\$ 837,442	Department Total	\$ 1,736,572	\$ 1,736,572	\$ 1,847,713
			Internal Audit			
\$ 252,656	\$ 256,087	\$ 254,196	Personnel Services	\$ 259,810	\$ 259,810	\$ 275,959
6,853	6,219	13,320	Materials & Services	13,453	13,453	13,453
\$ 259,509	\$ 262,306	\$ 267,516	Department Total	\$ 273,263	\$ 273,263	\$ 289,412
			Division Total			
\$ 1,162,325	\$ 1,151,769	\$ 1,387,832	Personnel Services	\$ 1,532,093	\$ 1,532,093	\$ 1,744,417
412,073	511,139	711,636	Materials & Services	1,229,088	1,229,088	1,235,088
\$ 1,574,398	\$ 1,662,908	\$ 2,099,468	Total Office of the General Manager	\$ 2,761,181	\$ 2,761,181	\$ 2,979,505



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Division Summary PUBLIC AFFAIRS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 6,494,223	\$ 7,338,256	\$ 8,078,368	\$ 7,881,921	\$ 8,694,189	7.62%	52.05%
Materials & Services	6,110,274	6,211,889	8,004,537	6,701,182	8,010,632	0.08%	47.95%
Total	\$ 12,604,497	\$ 13,550,145	\$ 16,082,905	\$ 14,583,103	\$ 16,704,821	3.87%	100.00%

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Department Summary PUBLIC AFFAIRS - ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 300,098	\$ 382,005	\$ 533,309	\$ 377,747	\$ 629,953	18.12%	66.10%
Materials & Services	87,225	280,502	243,638	190,432	323,085	32.61%	33.90%
Total	\$ 387,323	\$ 662,507	\$ 776,947	\$ 568,179	\$ 953,038	22.66%	100.00%

Responsibility:

The **Public Affairs Administration** Division is composed of the following departments: Administration, Communication & Marketing, Customer Experience, GIS & Location Based Services, Government Services & Community Affairs and Planning & Policy.

Activities:

- The division supports implementation of TriMet’s 5-Year Action Plan.
- Builds ridership and promotes safety through marketing and awareness campaigns, promotions and customer service.
- Strengthens community awareness through community outreach.
- Effectively communicates agency goals to the TriMet Board of Directors, elected officials and the general public.
- Communicates on capital projects, service planning and marketing activities.
- Manages intergovernmental relations around long-range funding, policy development and implementation with local, regional, state and federal legislative and administrative officials.
- Provides responsive and cost-effective transit planning in key regional corridors, improved access to transit and develops TriMet’s Transit Investment plan.
- Provides up-to-date customer information.

Communication & Marketing

- Build and retain ridership.
- Marketing and promotion.
- Respond to all media and public requests for information.

Customer Experience

- Research analysis on regional needs.
- Provide excellent customer service, outreach and information.
- Manage TriMet’s fare policies to support revenue generation, access, ridership development and equity.

GIS & Location Based Services

- Provide training & Technical support for the GIS users within TriMet.
- Provide technical solutions to software and analysis problems.
- Provide the most current up-to-date data for GIS analysis and development.

Government Services & Community Affairs

- Communicate with local, regional, state and federal jurisdictions and partners.
- Identify and participate in decisions impacting transit operations and stability.

Planning & Policy

- Lead development of the Transit Investment Plan.
- Produce the regional Service Enhancement Plan.
- Promote safe access to transit through investment in the bike and pedestrian network.

Performance Measures:

- Performance ratings from the general public.
- Implementation of the 5-Year Transit Investment Plan (TIP).
- Implementation of regional transportation goals that support a sustainable transportation network.
- Increase ridership on Frequent Service, Bus and MAX light rail lines.
- Ensure agency activities and efforts focus on agency principles and goals.

BUD1 Personnel Services PUBLIC AFFAIRS - ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Executive Director, Public Affairs	\$ 175,052	\$ 174,999	\$ 175,918	1.00	\$ 175,918	\$ 189,853	\$ 200,000	1.00	\$ 200,000
Executive Administrative Assistant	57,326	47,917	60,445	0.80	48,356	54,332	62,005	1.00	62,005
Specialist, Administrative		43,421	45,032	1.00	45,032	47,708	49,816	1.00	49,816
Fringe Benefits	67,720	115,285			85,654	85,854			95,801
Non-Union Baseline Adjustment					169,780				213,946
Sick & Vacation/Holiday Payout					2,143				1,959
Overtime		383							
Limited Term Employment					6,426				6,426
<b>Total</b>	<b>\$ 300,098</b>	<b>\$ 382,005</b>		<b>2.80</b>	<b>\$ 533,309</b>	<b>\$ 377,747</b>		<b>3.00</b>	<b>\$ 629,953</b>

BUD2 Materials & Services PUBLIC AFFAIRS - ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 8,106	\$ 47,172	\$ 10,476	\$ 6,000	\$ 10,581	1.00%	3.27%
Professional & Technical	26,591	133,003	134,778	110,000	213,136	58.14%	65.97%
Temporary Help	7,395	6,398	7,068	1,000	7,139	1.00%	2.21%
Other Services	2,487	16,790	18,312	10,000	18,495	1.00%	5.72%
Office Supplies		2,836	6,370	4,800	6,434	1.00%	1.99%
Other Materials	5,654	5,472	4,734	5,100	4,781	0.99%	1.48%
Unreconciled Mastercard Expense				632			0.00%
Telephone	6,926	14,740	7,000	1,000	7,070	1.00%	2.19%
Dues & Subscriptions	11,869	17,337	20,973	20,000	21,183	1.00%	6.56%
Local Travel & Meetings	2,738	1,648	7,987	10,400	8,067	1.00%	2.50%
Education & Training	1,305	8,135	9,322	3,000	9,415	1.00%	2.91%
Out-of-Town Travel	13,416	26,239	16,222	18,000	16,384	1.00%	5.07%
Employee Recognition	738	732	396	500	400	1.01%	0.13%
Total	\$ 87,225	\$ 280,502	\$ 243,638	\$ 190,432	\$ 323,085	32.61%	100.00%

Department Summary PUBLIC AFFAIRS - PLANNING & POLICY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,019,207	\$ 1,159,511	\$ 1,162,691	\$ 1,189,709	\$ 1,089,795	-6.27%	18.99%
Materials & Services	3,532,678	3,716,917	4,823,080	4,180,179	4,648,481	-3.62%	81.01%
Total	\$ 4,551,885	\$ 4,876,428	\$ 5,985,771	\$ 5,369,888	\$ 5,738,276	-4.13%	100.00%

Responsibility:

The **Planning & Policy** Department provides proactive, informative, responsive and effective service planning, policy development and review, planning and conceptual design of transit corridor regional planning/projects and access to transit especially by pedestrians and bicyclists consistent with the Regional Transportation Plan, TriMet's Budget priorities, and Transit Improvement Process including fostering and improve partnerships for transit growth.

Activities:

- Continue to lead and strengthen relationships with employers, jurisdictions, neighborhoods and other stakeholders regarding our strategic visions for future transit service in the Service Enhancement Plans.
- Plan and coordinate the Coordinated Transportation Service Plan and Special Transportation Fund in the region for mobility of elderly & disabled riders.
- Administer the Community Job Connector program.
- Foster and improve partnerships with all jurisdictions in the region on transportation planning, funding and related activities investments.
- Prepare corridor plans, capital elements and partnerships for future enhanced bus transit and High Capacity Transit.
- Identify and advance opportunities to enhance access to transit via walking and bicycling, including through partnerships and/or securing grants.
- Develop and manage TriMet's bicycle storage policy and infrastructure.
- Foster potential major investment in transit by other jurisdictions.
- Partner and provide policy guidance for regional and jurisdictional planning efforts, including Regional Transportation Plan.

Activities - continued:

- Support TriMet Business Plan and related budget and priority processes.
- Understand and influence federal policies that impact TriMet and the region. Enhance technical relations with the Federal Transit Administration.
- Advance planning and conceptual design of the Southwest Corridor Project.
- Advance planning conceptual design of further system improvements, including capacity and reliability improvements on rail and bus system.
- Manage policy and technical relations with Portland Streetcar partners.

Performance Measures:

- Develop annual service plans within budget, on-time and achieve ridership objectives: Develop and share with public Transit Investment Priorities and service decision-making information.
- Increase improvements in access to transit with partners.
- Substantial progress on Southwest Corridor refinement and Division Transit Projects: Successfully manage Intergovernmental Agreements with City of Portland re: Portland Streetcar.

BUD1 Personnel Services PUBLIC AFFAIRS - PLANNING & POLICY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Director, Planning & Policy	\$ 139,735	\$ 142,675	\$ 139,097	1.00	\$ 139,097	\$ 110,351	\$ 124,229	1.00	\$ 124,229
Manager, Service Planning	92,633	91,890	97,768	1.00	97,768	73,293	97,757	1.00	97,757
Manager, Capital Planning	84,495	86,233	88,061	1.00	88,061	89,742	90,078	1.00	90,078
Senior Transit Corridor Designer	92,551	92,042	89,515	1.00	89,515	91,653	92,365	1.00	92,365
Planner III	143,703	143,656	73,270	2.00	146,540	76,935	80,473	1.00	80,473
Planner III	137,183	183,951	74,254	3.00	222,762	215,724	73,430	3.00	220,289
Planner II	62,804	45,648	70,719	1.00	70,719	109,349	66,977	2.00	133,954
Planner I	52,506	56,905	52,229	1.00	52,229	71,501	50,003	1.00	50,003
Coordinator, Strategic Planning	73,991	75,861	78,857	1.00	78,857	50,961	86,293	1.00	86,293
Fringe Benefits	314,573	382,862			357,773	360,298			361,228
Capitalized Labor/Fringe	(174,967)	(142,212)			(189,815)	(60,098)			(254,711)
Sick & Vacation/Holiday Payout					9,185				7,837
Total	\$ 1,019,207	\$ 1,159,511		12.00	\$ 1,162,691	\$ 1,189,709		12.00	\$ 1,089,795

BUD2 Materials & Services PUBLIC AFFAIRS - PLANNING & POLICY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 180,369	\$ 202,187	\$ 445,606	\$ 491,182	\$ 147,062	-67.00%	3.16%
Metro: Unified Work Program	225,000	281,250	240,435	240,114	242,839	1.00%	5.22%
Program Services - Job Access	452,556	367,322					0.00%
Ride Connection Program	1,353,036	1,500,752	2,574,006	1,943,453	2,370,702	-7.90%	51.00%
Ride Connection Coordination Services					242,429		5.22%
Accessibility Services - State Program	166,686	328,474	295,706	299,665	304,577	3.00%	6.55%
Accessibility Services - Federal Program	1,088,788	960,587	1,200,000	1,159,376	1,272,871	6.07%	27.38%
Other Services	23,101	11,009	14,440	4,073	14,584	1.00%	0.31%
Office Supplies	79	25					0.00%
Other Materials	6,107	5,776	20,259	312	20,462	1.00%	0.44%
Computer Equipment < \$5,000	1,443	649	535	170	540	0.93%	0.01%
Telephone	2,742	2,823	4,000	2,797	4,040	1.00%	0.09%
Dues & Subscriptions	1,800	1,415	1,845	630	1,863	0.98%	0.04%
Local Travel & Meetings	140	30		19			0.00%
Education & Training	2,184	1,256	2,643	238	2,671	1.06%	0.06%
Out-of-Town Travel	28,647	53,362	23,605	38,150	23,841	1.00%	0.52%
	<u>\$ 3,532,678</u>	<u>\$ 3,716,917</u>	<u>\$ 4,823,080</u>	<u>\$ 4,180,179</u>	<u>\$ 4,648,481</u>	<u>-3.62%</u>	<u>100.00%</u>

Department Summary PUBLIC AFFAIRS - GIS & LOCATION BASED SERVICES

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 481,976	\$ 488,383	\$ 536,724	\$ 503,819	\$ 554,633	3.34%	96.07%
Materials & Services	1,879	25,566	22,481	24,000	22,706	1.00%	3.93%
Total	\$ 483,855	\$ 513,949	\$ 559,205	\$ 527,819	\$ 577,339	3.24%	100.00%

Responsibility:

The **GIS & Location Based Services** Department is responsible for managing all aspects of Geographic Information Systems (GIS) and all related activities within the agency and with external partners. This includes the collection, management and maintenance of all spatial data, location-based services, mapping and spatial data analysis, evaluation of systems and user requirements, preparation of data for internal systems, preparation of detailed specifications from which applications will be written, coordination with the IT department and its stakeholders/provision of technical support, consulting services and training for users.

Activities:

- Provide training & technical support for the GIS users within TriMet.
- Provide technical solutions to software and analysis problems.
- Provide the most current up-to-date data for GIS analysis and development.
- Coordinate with external agency on data maintenance and sharing agreements.
- Provide services for mapping, data and GIS software requests.
- Coordinate and assist in GIS application development and implementation.
- Coordinate GIS User Group functions and activities.
- Provide a platform for communication, cooperation and data sharing.

Performance Measures:

- Ensure that the GIS users are trained and equipped to function in their working environment.
- Quickly trouble-shoot any GIS problems that may occur at the hardware, software or technical level and solutions for advanced spatial query capabilities.
- Develop a dependable environment to ensure that mapping and data requests are met in a professional manner, with respect to deadlines.
- Provide applications which can aid in the general work flow of GIS users. Automation and reliability increase as the use of GIS expands.
- Provide data sets both regionally and internally. This data must meet all system and user requirements.
- Manage vendor contracts, budget and software license fees that are fair and equitable.

BUD1 Personnel Services PUBLIC AFFAIRS - GIS & LOCATION BASED SERVICES

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Manager, IT GIS & Location Based Services	\$ 120,004	\$ 118,929	\$ 119,436	1.00	\$ 119,436	\$ 121,696	\$ 122,148	1.00	\$ 122,148
Analyst, Bus Stops Planner	73,342	71,348	71,513	1.00	71,513	72,680	73,140	1.00	73,140
Electronic Survey Developer & Analyst	54,128	71,455	71,719	1.00	71,719	73,484	74,007	1.00	74,007
Analyst, GIS Data	64,915	34,125	64,000	1.00	64,000	62,250	65,670	1.00	65,670
Analyst, GIS Data	55,173	60,226	60,449	1.00	60,449	64,173	66,830	1.00	66,830
Fringe Benefits	128,900	132,300			145,780	148,506			149,573
Capitalized Labor/Fringe	(14,486)					(38,970)			
Sick & Vacation/Holiday Payout					3,827				3,265
<b>Total</b>	<b>\$ 481,976</b>	<b>\$ 488,383</b>		<b>5.00</b>	<b>\$ 536,724</b>	<b>\$ 503,819</b>		<b>5.00</b>	<b>\$ 554,633</b>

BUD2 Materials & Services PUBLIC AFFAIRS - GIS & LOCATION BASED SERVICES

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Other Services	\$ 713	\$ 120	\$ 9,648	\$ 4,500	\$ 9,744	1.00%	42.91%
Other Materials	460	24,015	328	4,000	332	1.22%	1.46%
Telephone	706	1,431	12,505	15,500	12,630	1.00%	55.63%
<b>Total</b>	<b>\$ 1,879</b>	<b>\$ 25,566</b>	<b>\$ 22,481</b>	<b>\$ 24,000</b>	<b>\$ 22,706</b>	<b>1.00%</b>	<b>100.00%</b>

Department Summary PUBLIC AFFAIRS - COMMUNITY AFFAIRS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 78,780	\$ 169,615					
Materials & Services	433	763					
Total	\$ 79,213	\$ 170,378					

BUD1 Personnel Services PUBLIC AFFAIRS - COMMUNITY AFFAIRS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Public Affairs	\$ 132,622	\$ 126,888							
Fringe Benefits	34,162	42,727							
Capitalized Labor/Fringe	(88,004)								
Total	\$ 78,780	\$ 169,615							

BUD2 Materials & Services PUBLIC AFFAIRS - COMMUNITY AFFAIRS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Other Services		\$ 300					
Other Materials	\$ 113						
Telephone	320	463					
Total	\$ 433	\$ 763					

Department Summary PUBLIC AFFAIRS - GOVERNMENT SERVICES & COMMUNITY AFFAIRS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 112,928	\$ 123,162	\$ 283,770	\$ 291,125	\$ 296,720	4.56%	45.89%
Materials & Services	281,718	330,632	361,445	270,135	349,909	-3.19%	54.11%
Total	\$ 394,646	\$ 453,794	\$ 645,215	\$ 561,260	\$ 646,629	0.22%	100.00%

Responsibility:

The **Government Services and Community Affairs Department** is responsible for managing on-going intergovernmental relations and for long-range funding, policy development and implementation with local, regional, state and federal legislative and administrative officials.

Responsibility:

Activities:

- Develop, manage and coordinate governmental relations programs.
- Establish effective communication with local, regional, state and federal jurisdictions and partners.
- Develop, manage and coordinate long-range funding and policy initiatives in support of TriMet's 5-Year Action Plan.

Performance Measures:

- Ensure federal, state, regional and local understanding of TriMet policy and funding requirements; improve and expand revenue funding.
- Maintain a high level of support with administrative and legislative officials at all levels.
- Establish a viable political framework for implementation of TriMet funding goals.
- Provide the mechanisms and programs necessary to obtain financial, legislative and political support that will enable TriMet to fund and implement its capital and operating programs.

BUD1 Personnel Services PUBLIC AFFAIRS - GOVERNMENT SERVICES & COMMUNITY AFFAIRS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Public Affairs			\$ 127,943	1.00	\$ 127,943	\$ 131,542	\$ 133,510	1.00	\$ 133,510
Manager, Governmental Affairs	\$ 83,996	\$ 86,181	86,890	1.00	86,890	92,139	93,189	1.00	93,189
Fringe Benefits	28,932	36,981			67,406	67,444			68,715
Sick & Vacation/Holiday Payout					1,531				1,306
<b>Total</b>	<b>\$ 112,928</b>	<b>\$ 123,162</b>		<b>2.00</b>	<b>\$ 283,770</b>	<b>\$ 291,125</b>		<b>2.00</b>	<b>\$ 296,720</b>

BUD2 Materials & Services PUBLIC AFFAIRS - GOVERNMENT SERVICES & COMMUNITY AFFAIRS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 214,760	\$ 248,325	\$ 285,756	\$ 215,000	\$ 273,464	-4.30%	78.15%
Other Services	5,946	6,978	6,424	5,660	6,488	1.00%	1.85%
Other Materials	124		657	200	664	1.07%	0.19%
Telephone	655	703	1,198	500	1,210	1.00%	0.35%
Dues & Subscriptions	875	1,275	2,525	2,500	2,550	0.99%	0.73%
APTA & OTA Dues	55,700	66,840	57,267	41,775	57,840	1.00%	16.53%
Local Travel & Meetings	1,005	1,399	1,515	1,300	1,530	0.99%	0.44%
Education & Training			548	200	553	0.91%	0.16%
Out-of-Town Travel	2,653	5,112	5,555	3,000	5,610	0.99%	1.60%
Total	\$ 281,718	\$ 330,632	\$ 361,445	\$ 270,135	\$ 349,909	-3.19%	100.00%

Department Summary PUBLIC AFFAIRS - COMMUNICATIONS & MARKETING

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 2,393,354	\$ 2,721,575	\$ 2,633,624	\$ 2,647,093	\$ 2,779,295	5.53%	59.87%
Materials & Services	1,515,909	1,112,650	1,863,798	1,475,769	1,862,936	-0.05%	40.13%
Total	\$ 3,909,263	\$ 3,834,225	\$ 4,497,422	\$ 4,122,862	\$ 4,642,231	3.22%	100.00%

Responsibility:

The **Communications & Marketing Department** develops and executes a comprehensive communication and marketing plan to ensure agency communications are consistent and effective as we bolster TriMet’s reputation and brand (overall customer experience). We build public understanding of, and support for, TriMet’s initiatives and our vision, mission and values. We help shape public perception and continue to support TriMet’s Business Plan.

Activities:

Media Relations

- Provide the media with factual agency materials and assist in fulfilling timely public record requests.

Employee Communications

- Keep TriMet employees informed on agency news, goals & initiatives.

Marketing & Outreach

- Promote and encourage safety around transit, transit use, service improvements, fare programs and key agency themes.

Creative Services

- Develop/maintain/deliver high quality brand identity to promote TriMet’s key principles via our communication channels.

Marketing & Rider Communications

- Deliver information to riders via content channels; promote and enhance the customer experience through easy-to-use tools.

Performance Measures:

Media Relations

- Engage the media to promote TriMet’s benefit to the region through positive employee and agency stories.
- Educate media partners about new agency initiatives.

Employee Communications

- Further develop and promote all existing communications channels to TriMet’s workforce.
- Gather feedback while developing and promoting new ways to engage employees.

Marketing & Outreach

- Increase visibility of safety-related outreach and events.
- Promote agency initiatives, safety campaigns and educate the public on Hop Fastpass fare program.
- Increase Employer pass program participation.

Creative Services

- Maintain favorability ratings through brand management and develop timely and accurate agency information for the public.

Marketing & Rider Communications

- Handle customer survey feedback and respond to customer needs.
- Grow Riders Club and Rider Panel to help engage customers around TriMet initiatives.
- Increase active use and usability of trip tools and rider services.

BUD1 Personnel Services PUBLIC AFFAIRS - COMMUNICATIONS & MARKETING

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Director, Communications & Marketing	\$ 122,066	\$ 128,227	\$ 126,892	1.00	\$ 126,892	\$ 132,099	\$ 133,141	1.00	\$ 133,141
Chief Media Relations Officer	119,228	102,198	100,265	1.00	100,265				
Manager, Creative Services	96,672	99,586	98,134	1.00	98,134	100,353	101,365	1.00	101,365
Manager, Media Relat & Communications	79,632	53,551	92,822	1.00	92,822	97,498	100,788	1.00	100,788
Manager, Marketing & Outreach Services	88,860	90,180	91,200	1.00	91,200	93,272	93,686	1.00	93,686
Manager, Multicultural Programs	82,643	83,333	84,320	1.00	84,320	85,846	86,434	1.00	86,434
Manager, Employee Communications	82,498	83,039	84,204	1.00	84,204	86,594	88,434	1.00	88,434
Manager, Marketing & Rider Comm.	79,689	81,601	82,830	1.00	82,830	86,183	87,989	1.00	87,989
Transportation Options Coordinator	67,380	66,572	66,764	1.00	66,764	68,507	69,814	1.00	69,814
Transportation Options Representative	62,803	65,143	62,861	1.00	62,861	63,745	63,922	1.00	63,922
Transportation Options Representative	54,213	79,641	53,000	1.00	53,000	54,707	55,900	1.00	55,900
Transportation Options Specialist	50,321	88,152	51,584	1.00	51,584	50,683	55,772	1.00	55,772
Transportation Options Associate	43,983	56,742	46,010	1.00	46,010	40,258	46,010	1.00	46,010
Coordinator, Outreach Programs & Events	85,534	83,091	81,962	1.00	81,962	48,573	60,473	1.00	60,473
Coordinator, Outreach Services	70,417	70,268	70,609	1.00	70,609	71,889	72,145	1.00	72,145
Coordinator, Sr. Employee Communications	64,766	65,154	66,223	1.00	66,223	68,815	71,292	1.00	71,292
Coordinator, Web & Social Media	58,781	54,281	56,387	1.00	56,387	58,455	59,000	1.00	59,000
Public Information Officer	64,428	73,295	66,600	1.00	66,600	139,750	79,500	2.00	159,000
Production Coordinator, Media Planner/Buyer	51,021	52,117	54,418	1.00	54,418	44,687	60,878	1.00	60,878
Web Designer/Developer	114,661	106,371	57,627	2.00	115,253	118,928	61,102	2.00	122,204
Specialist, Web & Social Media	42,068	55,506	55,203	1.00	55,203	33,201	64,000	1.00	64,000
Graphics Designer	53,931	53,147	53,331	1.00	53,331	55,116	56,411	1.00	56,411
Graphics Designer	53,877	52,681	52,815	1.00	52,815	55,456	58,893	1.00	58,893
Specialist, Video Production	23,775	35,041	35,069	1.00	35,069	36,118	36,782	1.00	36,782
Fringe Benefits	691,391	835,661			693,410	718,359			693,449
Capitalized Labor/Fringe	(11,284)	(8,586)				(2,932)			
Unscheduled Overtime		1,519			2,750				
Limited Term Employment		114,064			169,572	225,631			265,186
Sick & Vacation/Holiday Payout					19,136	15,302			16,327
<b>Total</b>	<b>\$ 2,393,354</b>	<b>\$ 2,721,575</b>		<b>25.00</b>	<b>\$ 2,633,624</b>	<b>\$ 2,647,093</b>		<b>25.00</b>	<b>\$ 2,779,295</b>

BUD2 Materials & Services PUBLIC AFFAIRS - COMMUNICATIONS & MARKETING

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Advertising Production	\$ 268,179	\$ 135,101	\$ 136,350	\$ 110,000	\$ 252,714	85.34%	13.57%
Professional & Technical	54,086	43,811	58,000	60,000	58,580	1.00%	3.14%
Temporary Help-Gen & Adm	10,992	16,760		16,937			0.00%
Web Software	31,558	43,175	35,000	48,500	22,220	-36.51%	1.19%
Other Services	52,987	46,367	35,000	20,000	35,350	1.00%	1.90%
Graphic Materials	1,454	8,982	8,000	9,000	8,080	1.00%	0.43%
Computer Equipment < \$5,000				4,847			0.00%
Promotions	324,386	157,978	596,450	400,000	472,915	-20.71%	25.39%
Publications	1,098	997	500	500	505	1.00%	0.03%
Outreach	309,450	197,158	199,770	250,000	85,618	-57.14%	4.60%
Vanpool Shuttles	27,038	18,011	48,000	20,000	48,480	1.00%	2.60%
Sales Programs	23,416	30,809	18,000	24,700	18,180	1.00%	0.98%
Telephone	10,798	12,123	8,000	10,000	8,080	1.00%	0.43%
Dues & Subscriptions	573	1,880	1,000	600	1,010	1.00%	0.05%
Chamber Dues/Fees	8,156	8,650	5,700	7,000	5,757	1.00%	0.31%
Local Travel & Meetings	1,835	1,218	778	1,685	786	1.03%	0.04%
Education & Training	12,267	17,121	14,000	10,000	14,140	1.00%	0.76%
Out-of-Town Travel	16,930	17,811	19,750	32,000	19,946	0.99%	1.07%
Ad Media Fees	334,933	336,092	675,000	430,000	806,030	19.41%	43.27%
Employee Communications	25,773	17,106	4,500	20,000	4,545	1.00%	0.24%
Special Event Expenses		1,500					0.00%
<b>Total</b>	<b>\$ 1,515,909</b>	<b>\$ 1,112,650</b>	<b>\$ 1,863,798</b>	<b>\$ 1,475,769</b>	<b>\$ 1,862,936</b>	<b>-0.05%</b>	<b>100.00%</b>

Department Summary PUBLIC AFFAIRS - CUSTOMER EXPERIENCE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 2,107,880	\$ 2,294,005	\$ 2,928,250	\$ 2,872,428	\$ 3,343,793	14.19%	80.63%
Materials & Services	690,432	744,859	690,095	560,667	803,515	16.44%	19.37%
Total	\$ 2,798,312	\$ 3,038,864	\$ 3,618,345	\$ 3,433,095	\$ 4,147,308	14.62%	100.00%

Responsibility:

The **Customer Experience Department** supports the agency’s 5-Year Action Plan to deliver more and better service by communicating, representing and achieving safety-driven service excellence via an integrated approach to create the best possible experience for our riders. The department builds and supports strategic rider-focused initiatives to enhance the customer experience, guide the agency’s customer service performance and build community support in alignment with TriMet’s brand position and shared values.

Activities:

Department-wide

- Promote, support and provide amenities, tools and service to our riders and prospective riders to enhance the rider experience.

Customer Information

- Proactively deliver timely, accurate service information to riders via static and dynamic content channels, including quarterly service changes.
- Respond to rider requests for information, amenities and signage.
- Distribute schedules and service information internally and externally to regional partners and ticket outlets.

Customer Service/Rider Support

- Provide excellent customer service and assist riders via phone, email, social media and in-person
- Support and promote service outreach and information.

Activities - continued:

- Support Field Operations with on-street staffing, and manage TriMet’s Ride Guide & Ask Me volunteer programs.
- Provide customer service training to TriMet.

Research & Analysis

- Research analysis on regional needs.
- Provide accurate and detailed analysis of TriMet rider preferences to support customer friendly initiatives.

Fare Policy

- Manage TriMet’s fare policies to support revenue generation, access, ridership development and equity, including overseeing partner agreements.

Performance Measures:

- Provide accessible information regarding service improvements and fare programs.
- Provide timely and relevant service-focused rider information, and complete quarterly service change information across all channels accurately and on-time.
- Meet response targets for the Service Improvement Process (SIP), Trip Planning and Hop account support.
- Respond to rider surveys and feedback by recommending and/or implementing changes to improve the rider experience.
- Provide accessible information regarding service improvements and fare programs.

BUD1 Personnel Services PUBLIC AFFAIRS - CUSTOMER EXPERIENCE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
<b>Customer Information Services:</b>									
Senior Manager, Customer Information	\$ 29,423	\$ 88,361	\$ 90,050	1.00	\$ 90,050	\$ 96,686	\$ 102,270	1.00	\$ 102,270
Manager, Customer Information	59,090	74,333	74,400	1.00	74,400	76,752	77,223	1.00	77,223
Analyst, Business Customer Experience			84,601	1.00	84,601	24,063	55,000	1.00	55,000
Specialist, Information Development	284,034	141,290	70,345	2.00	140,691	141,367	76,226	2.00	152,452
Specialist, Information Development		141,290	70,345	2.00	140,691	141,367	76,226	2.00	152,452
Coordinator, Service Information						47,820	47,800	2.00	95,600
Coordinator, Senior Fare Policy Program	79,861	82,556	81,372	1.00	81,372	83,905	84,412	1.00	84,412
Senior Analyst, Research	73,506	73,736	74,844	1.00	74,844	78,835	83,680	1.00	83,680
Fringe Benefits	205,803	225,011			270,611	271,419			327,039
Workers' Compensation						778			
Capitalized Labor/Fringe	(33,214)	(27,703)				(3,519)			
Sick & Vacation/Holiday Payout						5,123			
Longevity Premium					1,352				1,352
Unscheduled Overtime	12,106	19,775			19,917	27,997			18,873
Limited Term Employment	4,560	12,656							
<b>Customer Service:</b>									
Supervisor, Customer Service	75,178	73,087	72,516	1.00	72,516	73,014	78,578	2.00	157,156
Customer Service Representative	313,676	304,239	62,062	5.00	310,312	310,810	67,251	4.00	269,003
Customer Service Representative							67,251	1.00	67,251
Customer Experience Agent	130,229	45,127	46,218	2.00	92,435	92,933	50,081	2.00	100,163
Customer Experience Agent		136,724	46,218	9.00	415,958	416,456	50,081	9.00	450,733
Manager, Customer Service	82,098	98,694	65,000	1.00	65,000	68,480	69,176	1.00	69,176
Coordinator, On-Street Customer Service	68,148	42,868	50,003	1.00	50,003	51,845	52,690	1.00	52,690
Assistant, On-Street Customer Service Program	38,340	33,351	41,496	1.00	41,496	42,545	42,991	1.00	42,991
Representative, Field Outreach & Comm. Rels.	176,293	172,380	35,161	5.25	184,594	136,774	35,006	5.25	183,781
Fringe Benefits	480,208	525,025			651,702	652,131			743,521
Workers' Compensation	11,284	7,468			18,000	9,467			9,000
Longevity Premium					1,993				3,848
Unscheduled Overtime	17,257	23,737			14,182	5,932			6,157
Extra Service Pay					16,218	16,218			26,034
Premium Pay					1,117	1,117			1,210
Sick & Vacation/Holiday Payout					14,195	2,113			10,726
<b>Total</b>	<b>\$ 2,107,880</b>	<b>\$ 2,294,005</b>		<b>34.25</b>	<b>\$ 2,928,250</b>	<b>\$ 2,872,428</b>		<b>37.25</b>	<b>\$ 3,343,793</b>

BUD2 Materials & Services PUBLIC AFFAIRS - CUSTOMER EXPERIENCE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Customer Information Services:</b>							
Advertising Production		\$ 974					0.00%
Professional & Technical	\$ 14,901	38,541					0.00%
Fare Program	2,718	34,298	\$ 39,140	\$ 2,200	\$ 39,531	1.00%	4.92%
Consumer Research	153,861	160,680	100,812	130,000	101,820	1.00%	12.67%
Temporary Help	7,062						0.00%
Other Services	1,752						0.00%
Schedule & Service Information	185,599	177,338	184,741	160,000	186,588	1.00%	23.22%
Office Supplies	3,636	1,460					0.00%
Furniture & Equipment < \$5,000	4,711	2,083					0.00%
Other Materials	3,523			653			0.00%
Unreconciled Mastercard Expense				2,410			0.00%
Postage				54			0.00%
Microcomputer Software	123						0.00%
Computer Equipment < \$5,000	3,954						0.00%
Promotions	1,350						0.00%
Schedule Books & Map	6,597	7,995	10,605	10,000	10,711	1.00%	1.33%
Outreach		(800)					0.00%
Customer Information Materials	2,665	7,436	11,061	16,000	11,172	1.00%	1.39%
Sales Programs	1,357			193			0.00%
Customer Information & Signage	221,823	214,487	210,947	140,000	213,056	1.00%	26.52%
Customer Information Materials					55,000		6.84%
Telephone	49,160			200			0.00%
Local Travel & Meetings		210					0.00%
Education & Training	159						0.00%
<b>Subtotal Customer Information Services:</b>	<b>\$ 664,951</b>	<b>\$ 644,702</b>	<b>\$ 557,306</b>	<b>\$ 461,710</b>	<b>\$ 617,878</b>		

BUD2 Materials & Services PUBLIC AFFAIRS - CUSTOMER EXPERIENCE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Customer Service:</b>							
Uniforms	\$ 741	\$ 1,516		\$ 428	\$ 2,450		0.30%
Professional & Technical			\$ 7,141	3,500	7,212	0.99%	0.90%
Other Services		5,145	2,525	1,000	3,657	44.83%	0.46%
Office Supplies				729			0.00%
Other Materials		3,011	2,402	1,300	3,536	47.21%	0.44%
On Street Customer Service	23,142	26,194	23,154	21,000	23,386	1.00%	2.91%
Call Center Operations		4,362	48,783	20,000	96,123	97.04%	11.96%
Telephone		54,145	42,631	48,000	43,057	1.00%	5.36%
Dues & Subscriptions		315					0.00%
Education & Training		4,897	4,587	2,500	4,633	1.00%	0.58%
Customer Service Training	1,598	572	1,566	500	1,583	1.09%	0.20%
<b>Subtotal Customer Service:</b>	\$ 25,481	\$ 100,157	\$ 132,789	\$ 98,957	\$ 185,637		
	\$ 690,432	\$ 744,859	\$ 690,095	\$ 560,667	\$ 803,515	16.44%	100.00%

BUDGET PROGRESSION SCHEDULE - PUBLIC AFFAIRS

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 300,098	\$ 382,005	\$ 533,309	Administration			
87,225	280,502	243,638	Personnel Services	\$ 616,121	\$ 616,121	\$ 629,953
			Materials & Services	323,085	323,085	323,085
\$ 387,323	\$ 662,507	\$ 776,947	Department Total	\$ 939,206	\$ 939,206	\$ 953,038
			Planning & Policy			
\$ 1,019,207	\$ 1,159,511	\$ 1,162,691	Personnel Services	\$ 1,089,246	\$ 1,089,246	\$ 1,089,795
3,532,678	3,716,917	4,823,080	Materials & Services	4,648,481	4,648,481	4,648,481
\$ 4,551,885	\$ 4,876,428	\$ 5,985,771	Department Total	\$ 5,737,727	\$ 5,737,727	\$ 5,738,276
			GIS & Location Based Services			
\$ 481,976	\$ 488,383	\$ 536,724	Personnel Services	\$ 549,913	\$ 549,913	\$ 554,633
1,879	25,566	22,481	Materials & Services	22,706	22,706	22,706
\$ 483,855	\$ 513,949	\$ 559,205	Department Total	\$ 572,619	\$ 572,619	\$ 577,339
			Community Affairs			
\$ 78,780	\$ 169,615		Personnel Services			
\$ 433	763		Materials & Services			
\$ 79,213	\$ 170,378		Department Total			
			Government Services & Community Affairs			
\$ 112,928	\$ 123,162	\$ 283,770	Personnel Services	\$ 294,462	\$ 294,462	\$ 296,720
281,718	330,632	361,445	Materials & Services	349,909	349,909	349,909
\$ 394,646	\$ 453,794	\$ 645,215	Department Total	\$ 644,371	\$ 644,371	\$ 646,629
			Communications & Marketing			
\$ 2,393,354	\$ 2,721,575	\$ 2,633,624	Personnel Services	\$ 2,737,972	\$ 2,737,972	\$ 2,779,295
1,515,909	1,112,650	1,863,798	Materials & Services	1,862,936	1,862,936	1,862,936
\$ 3,909,263	\$ 3,834,225	\$ 4,497,422	Department Total	\$ 4,600,908	\$ 4,600,908	\$ 4,642,231
			Customer Experience			
\$ 2,107,880	\$ 2,294,005	\$ 2,928,250	Personnel Services	\$ 3,341,581	\$ 3,341,581	\$ 3,343,793
690,432	744,859	690,095	Materials & Services	803,515	803,515	803,515
\$ 2,798,312	\$ 3,038,864	\$ 3,618,345	Department Total	\$ 4,145,096	\$ 4,145,096	\$ 4,147,308
			Division Total			
\$ 6,494,223	\$ 7,338,256	\$ 8,078,368	Personnel Services	\$ 8,629,295	\$ 8,629,295	\$ 8,694,189
6,110,274	6,211,889	8,004,537	Materials & Services	8,010,632	8,010,632	8,010,632
\$ 12,604,497	\$ 13,550,145	\$ 16,082,905	Total Public Affairs	\$ 16,639,927	\$ 16,639,927	\$ 16,704,821

Division Summary SAFETY & SECURITY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 1,518,566	\$ 6,392,063	\$ 7,295,142	\$ 7,143,384	\$ 8,217,188	12.64%	27.05%
Materials & Services	13,774,957	15,061,308	19,430,790	17,586,823	22,160,456	14.05%	72.95%
Total	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	100.00%

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Safety & Security Division

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Department Summary SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,518,566	\$ 6,392,063	\$ 7,295,142	\$ 7,143,384	\$ 8,217,188	12.64%	27.05%
Materials & Services	13,774,957	15,061,308	19,430,790	17,586,823	22,160,456	14.05%	72.95%
Total	\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	\$ 24,730,207	\$ 30,377,644	13.66%	100.00%

Responsibility:

**The Safety, Security, Environmental & Transportation Training**

Department is responsible for leading the entire TriMet organization in creating a culture of safety and service excellence, in which safety is the fundamental value, which guides all agency decisions.

Activities:

- Safety
  - Safety Management System Plan.
  - Data information, acquisition/analysis and reporting.
  - Construction and fire/life safety.
  - Training and committees.
  - Assurance, audits and inspections.
  - Certification.
  - Hazard identification, evaluation and analysis.
  - Occupational Safety and Health.
  - Substance abuse management.
  - Interface with regulatory agencies.
  
- Environmental Services
  - Chemical hazardous waste management, tracking and reporting
  - Industrial Wastewater/Stormwater management, sampling, maintenance and reporting.
  - Underground Injection Well program management.
  - Under- and above-ground storage tank testing, maintenance and reporting.
  - Air emissions management and reporting.
  - Environmental clean-up and spill response.

Activities - continued:

- Security
  - TriMet transit police, transit security officers, and deputy district attorney.
  - Continually identify, assess and resolve transit security threats and vulnerabilities; collect, analyze security data and intelligence.
  - Security Program Plan.
  - Employee security awareness and training development.
  - Crime Prevention Through Environmental Design (CPTED) incorporated into TriMet projects.
  - Security certification and program audits.
  - Emergency preparedness, plans, organization equipment training and procedures, exercises/evaluations for readiness to perform the prevention, protection, response and recovery capabilities applicable to mass transit employees and operations during catastrophic natural disasters or terrorist attacks.
  - Coordinate and integrate TriMet emergency plans with emergency response management jurisdictions in TriMet’s service area.
  - DHS transit security grants.
  
- Transportation Training
  - Initial and re-certification training programs for Operations Command Center dispatchers, controllers, bus and light rail operators and field supervisors.

Performance Measures:

- TriMet workplace safety incident rates at or below transit industry standards and rates of comparable mass transit agencies.
- Reported crimes per 100,000 riders.
- Collisions per 100,000 miles driven.
- Sustain or improve TriMet customer perception of safety and security.
- Fulfill all FTA and DHS safety and security program and environmental regulation certification requirements.

BUD1 Personnel Services SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
<b>Administration:</b>									
Executive Director, Safety & Security	\$ 168,654	\$ 166,844	\$ 167,590	1.00	\$ 167,590	\$ 170,875	\$ 171,532	1.00	\$ 171,532
Fringe Benefits	16,168	15,548			41,089	41,089			41,679
<b>Safety:</b>									
Director, Safety Mgmt & Environmental Services	119,743	127,626	130,417	1.00	130,417	121,812	131,194	1.00	131,194
Specialist, Senior Systems Safety	82,662	90,125	87,374	1.00	87,374	89,042	89,376	1.00	89,376
Specialist, System Safety	221,438	203,356	72,962	3.00	218,886	232,053	78,739	4.00	314,955
Specialist, Safety Data Management	13,062	58,058	58,322	1.00	58,322	60,472	61,946	1.00	61,946
Administrator, Drug & Alcohol Testing Program	68,510	73,500	74,543	1.00	74,543	77,242	77,782	1.00	77,782
Specialist, Drug & Alcohol Program	52,728	63,096	54,309	1.00	54,309	56,129	57,990	1.00	57,990
Administrative Assistant			45,564	1.00	45,564	22,960	45,989	1.00	45,989
Fringe Benefits	226,102	255,875			257,564	257,743			288,192
Unscheduled Overtime	5,143	5,521				5,646			
Capitalized Labor/Fringe	(90,835)	(81,242)			(103,138)	(63,745)			(106,415)
<b>Security:</b>									
Director, Security & Emergency Management							131,194	1.00	131,194
Coordinator, Crime Prevention & Data Analysis	93,240	79,769	70,997	1.00	70,997	70,997	76,932	1.00	76,932
Manager, Fare Enforcement			93,994	0.50	46,997	15,759	75,643	1.00	75,643
Manager, Security & Emergency Management	8,619	89,796	85,331	1.00	85,331	87,294	87,687	1.00	87,687
Coordinator, Safety & Security	62,271	57,201	71,500	1.00	71,500	73,186	73,523	1.00	73,523
Coordinator, Exclusions	54,783	58,167	59,072	1.00	59,072	61,478	64,355	1.00	64,355
Assistant Safety & Security-Environmental	41,852	43,681	41,766	1.00	41,766	42,806	43,014	1.00	43,014
Fringe Benefits	115,168	138,743			154,350	157,972			208,648
Longevity Premium					3,744				4,784
Unscheduled Overtime	11,424	18,278				25,584			
Non-Union Baseline Adjustment					62,782				96,286
Sick & Vacation/Holiday Payout					25,711	26,556			23,599

BUD1 Personnel Services SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
<b>Environmental Services:</b>									
Manager, Environmental Services	\$ 97,117	\$ 95,600	\$ 99,762	1.00	\$ 99,762	\$ 74,820	\$ 99,760	1.00	\$ 99,760
Coordinator, Environmental	71,382	73,872	74,228	1.00	74,228	75,584	75,855	1.00	75,855
Fringe Benefits	79,335	58,952			60,754	62,221			60,394
Capitalized Labor/Fringe					(7,326)	(1,832)			(7,508)
<b>Bus Operator Training:</b>									
Director, Transportation Training		60,514	121,027	1.00	121,027	123,613	125,000	1.00	125,000
Manager, Bus Transportation Training		81,547	87,260	1.00	87,260	89,487	89,932	1.00	89,932
Assistant Manager, Transportation Training		53,722	84,601	1.00	84,601	72,000	72,000	1.00	72,000
Operations Specialist		64,842	52,031	2.00	104,063	107,314	55,037	2.00	110,074
Training Supervisor		979,104	73,896	18.00	1,330,134	1,330,134	80,074	18.00	1,441,333
Training Supervisor		979,104	73,896	8.00	591,171	591,171	80,074	9.00	720,667
Training Supervisor - Field Operations		31,869	77,538	2.00	155,076	155,076	84,020	2.00	168,040
Training Supervisor - Field Operations		31,869	77,538	1.00	77,538	77,538	84,020	1.00	84,020
Fringe Benefits		972,994			1,059,564	1,070,816			1,163,526
Workers' Compensation		68,323			51,000	63,611			69,000
Longevity Premium					30,576				33,713
Unscheduled Overtime - Non-Op.		193,831			198,429	164,114			216,066
Capitalized Labor/Fringe		(467)							
<b>Rail Operator Training:</b>									
Assistant Manager, Transportation Training		84,686	85,596	1.00	85,596	51,023	86,293	1.00	86,293
Operations Specialist		57,631	54,585	1.00	54,585	36,400	54,600	1.00	54,600
Training Supervisor		322,105	73,896	7.00	517,274	517,274	80,074	9.00	720,667
Training Supervisor		322,105	73,896	5.00	369,482	369,482	80,074	3.00	240,222
Fringe Benefits		342,481			425,057	425,501			456,848
Workers' Compensation					50,000	12,500			50,000
Longevity Premium					1,352				6,032
Unscheduled Overtime - Non-Op.		56,240			19,169	42,587			20,769
Capitalized Labor/Fringe		(2,803)							
<b>Total</b>	<b>\$ 1,518,566</b>	<b>\$ 6,392,063</b>		<b>65.50</b>	<b>\$ 7,295,142</b>	<b>\$ 7,143,384</b>		<b>69.00</b>	<b>\$ 8,217,188</b>

BUD2 Materials & Services SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Safety:</b>							
Professional & Technical	\$ 277,170	\$ 400,088	\$ 581,075	\$ 875,000	\$ 495,877	-14.66%	2.24%
Drug and Alcohol Testing	89,405	94,113	90,000	90,000	90,000	0.00%	0.41%
Safety Occupational Services	135,371	76,028		169			0.00%
Accident Review/Investigations					7,000		0.03%
Temporary Help-Trans Adm	3,986	15,588	5,000	2,500	5,000	0.00%	0.02%
Other Services	9,711	7,303	15,500	12,000	15,500	0.00%	0.07%
Office Supplies	4,814	20,687	12,794	12,000	13,000	1.61%	0.06%
Other Materials	8,689	1,629	2,000	5,500	7,000	250.00%	0.03%
Computer Equipment < \$5,000	997	3,102	2,500	6,500	2,500	0.00%	0.01%
Safety Supplies - Gen & Adm	400	24		118			0.00%
Telephone	8,375	8,144	8,000	8,000	8,000	0.00%	0.04%
Dues & Subscriptions	4,313	3,526	2,500	2,500	2,500	0.00%	0.01%
Local Travel			1,000	3,000	1,000	0.00%	0.00%
Education & Training	8,709	11,847	3,000	9,000	3,000	0.00%	0.01%
Out-of-Town Travel	29,198	20,873	15,000	22,000	15,000	0.00%	0.07%
Employee Recognition	68	348	600	600	800	33.33%	0.00%
Special Event Expenses	750						0.00%
<b>Subtotal Safety:</b>	<b>\$ 581,956</b>	<b>\$ 663,300</b>	<b>\$ 738,969</b>	<b>\$ 1,048,887</b>	<b>\$ 666,177</b>		
<b>Security:</b>							
Temporary Help	59,032		5,000	2,500	5,000	0.00%	0.02%
Security Services	9,380,887	10,601,602	12,754,830	12,754,830	14,399,475	12.89%	64.98%
Deputy DA Contract	277,904	360,378	223,656	223,656	226,379	1.22%	1.02%
Other Services - Security	1,659,960	1,429,485	2,959,123	1,320,470	4,026,756	36.08%	18.17%
Building Security Maintenance	139,402	241,088	200,000	45,000	202,000	1.00%	0.91%
Exclusion & Tow Hearings	81,828	104,069	60,000	60,000	60,000	0.00%	0.27%
Canine Program	537,673	584,574	505,000	505,000	618,000	22.38%	2.79%
Anti-Terrorism Team	495,000	475,230	367,574	215,000	370,800	0.88%	1.67%
Street Level Gang Outreach Program	123,210	123,902	111,470	90,000	138,371	24.13%	0.62%
Other Services	12,774	339	12,333	60,000	59,102	379.22%	0.27%

BUD2 Materials & Services SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Office Supplies	\$ 9,003	\$ 9,394	\$ 10,000	\$ 8,200	\$ 3,000	-70.00%	0.01%
Other Materials	217	617	52,100	39,000	13,000	-75.05%	0.06%
Unreconciled Mastercard Expense		75		5			0.00%
Computer Equipment < \$5,000	2,253	6,187	2,000	5,000	2,000	0.00%	0.01%
Telephone	4,137	9,773	8,000	8,500	8,000	0.00%	0.04%
Dues & Subscriptions	6	2,110	2,500	3,000	2,500	0.00%	0.01%
Local Travel & Meetings	822	41,410	6,000	4,000	6,000	0.00%	0.03%
Education & Training			3,000	4,500	3,000	0.00%	0.01%
Out-of-Town Travel	1,991	14,249	10,000	31,500	10,000	0.00%	0.05%
Assault Reward	200	4,240	1,000	1,000	2,000	100.00%	0.01%
<b>Subtotal Security:</b>	<b>\$ 12,786,299</b>	<b>\$ 14,008,722</b>	<b>\$ 17,293,586</b>	<b>\$ 15,381,161</b>	<b>\$ 20,155,383</b>		
<b>Environmental Services:</b>							
Environmental Consulting	8,375	6,296	10,000	70,000	110,000	1000.00%	0.50%
Contracted Maintenance - Environmental	5,205	17,844	973,700	790,000	650,527	-33.19%	2.94%
Environmental Services	34,201	38,215					0.00%
Waste Disposal Services	357,144	226,741	336,000	180,000	299,360	-10.90%	1.35%
Office Supplies			2,000	1,000		-100.00%	0.00%
Other Materials					1,500		0.01%
Computer Equipment < \$5,000			500	500	1,000	100.00%	0.00%
Environmental Materials			1,000	1,000	2,000	100.00%	0.01%
"Green Team" Materials	769						0.00%
Telephone	1,008	1,007	1,000	1,000	1,000	0.00%	0.00%
Local Travel & Meetings			1,500	500	1,500	0.00%	0.01%
Education & Training			1,000	1,000	1,000	0.00%	0.00%
Out-of-Town Travel		617	2,000	2,000	2,000	0.00%	0.01%
<b>Subtotal Environmental Services:</b>	<b>\$ 406,702</b>	<b>\$ 290,720</b>	<b>\$ 1,328,700</b>	<b>\$ 1,047,000</b>	<b>\$ 1,069,887</b>		

BUD2 Materials & Services SAFETY & SECURITY - SAFETY, SECURITY, ENVIRONMENTAL SERVICES & TRANSPORTATION TRAINING

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Bus Transportation Training:</b>							
Operator Uniforms			\$ 1,260	\$ 700	\$ 22,025	1648.02%	0.10%
Accident Review/Investigations		\$ 3,180	7,000	8,000		-100.00%	0.00%
Temporary Help-Trans Adm		7,314	5,000	500	5,000	0.00%	0.02%
Other Services		5,497	2,000	1,000	52,000	2500.00%	0.23%
Office Supplies		4,905	7,000	6,200	7,000	0.00%	0.03%
Other Materials		28,736	10,000	20,000	10,000	0.00%	0.05%
Unreconciled Mastercard Expense				619			0.00%
Computer Equipment < \$5,000		897	2,500	2,400	2,500	0.00%	0.01%
Operator Training Materials		3,948	8,000	1,000	8,000	0.00%	0.04%
Telephone		26,112	3,000	19,400	5,551	85.03%	0.03%
Local Travel & Meetings			1,000	500	1,000	0.00%	0.00%
Education & Training			8,000	3,000	75,000	837.50%	0.34%
Out-of-Town Travel			1,500	1,700	1,500	0.00%	0.01%
Operator Rodeo		1,184	2,000	1,100		-100.00%	0.00%
<b>Subtotal Bus Transportation Training:</b>		\$ 81,773	\$ 58,260	\$ 66,119	\$ 189,576		
<b>Rail Transportation Training:</b>							
Operator Uniforms			1,575	1,500	\$ 6,150	290.48%	0.03%
Other Services			600		50,600	8333.33%	0.23%
Office Supplies		5,705	1,000	6,500	1,000	0.00%	0.00%
Other Materials		652	1,100	16,100	1,100	0.00%	0.00%
Unreconciled Mastercard Expense				1,306			0.00%
Computer Equipment < \$5,000		9,020	1,000	15,000	1,000	0.00%	0.00%
Operator Training Materials		409	1,000	500	1,083	8.30%	0.00%
Telephone		1,007	2,000	2,500	2,000	0.00%	0.01%
Education & Training			3,000	250	16,500	450.00%	0.09%
<b>Subtotal Rail Transportation Training:</b>		\$ 16,793	\$ 11,275	\$ 43,656	\$ 79,433		
	\$ 13,774,957	\$ 15,061,308	\$ 19,430,790	\$ 17,586,823	\$ 22,160,456	14.05%	100.00%

BUDGET PROGRESSION SCHEDULE - SAFETY & SECURITY

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
			Safety, Security, Environmental Services & Transportation Training			
\$ 1,518,566	\$ 6,392,063	\$ 7,295,142	Personnel Services	\$ 8,115,460	\$ 8,115,460	\$ 8,217,188
13,774,957	15,061,308	19,430,790	Materials & Services	22,160,456	22,160,456	22,160,456
\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	Department Total	\$ 30,275,916	\$ 30,275,916	\$ 30,377,644
			Division Total			
\$ 1,518,566	\$ 6,392,063	\$ 7,295,142	Personnel Services	\$ 8,115,460	\$ 8,115,460	\$ 8,217,188
13,774,957	15,061,308	19,430,790	Materials & Services	22,160,456	22,160,456	22,160,456
\$ 15,293,523	\$ 21,453,371	\$ 26,725,932	Total Safety & Security	\$ 30,275,916	\$ 30,275,916	\$ 30,377,644

Division Summary INFORMATION TECHNOLOGY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 5,918,751	\$ 6,340,481	\$ 7,078,921	\$ 6,713,625	\$ 9,359,949	32.22%	65.28%
Materials & Services	2,330,941	3,403,287	5,321,725	5,163,961	4,979,184	-6.44%	34.72%
Total	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	100.00%

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Information Technology Division

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Department Summary INFORMATION TECHNOLOGY - INFORMATION TECHNOLOGY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 5,918,751	\$ 6,340,481	\$ 7,078,921	\$ 6,713,625	\$ 9,359,949	32.22%	65.28%
Materials & Services	2,330,941	3,403,287	5,321,725	5,163,961	4,979,184	-6.44%	34.72%
Total	\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	\$ 11,877,586	\$ 14,339,133	15.63%	100.00%

Responsibility:

The **Information Technology** Department is responsible for managing information resources including corporate data, computing tools and networks used to carry out agency-wide business processes and management goals.

Activities:

- Technical support.
- Consulting services.
- Business process analysis.
- Data modeling and design.
- Shared data repository.
- System development standards.
- Project development and maintenance.
- Hardware and software acquisition.
- Metropolitan-wide networks.
- Desktop connectivity, e-mail and Internet.
- Telephones and voice-mail.
- System and network security.
- Application training and support.

Performance Measures:

- Network and server availability exceeding 99% uptime, measured on a 24-hour basis using industry criteria.
- Maintain a technical service request resolution rate of 95% per week with an average completion time not exceeding four (4) hours.
- IT project selection and execution is closely aligned with the agency's strategic goals and priorities.

BUD1 Personnel Services INFORMATION TECHNOLOGY - INFORMATION TECHNOLOGY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Chief Information Officer	\$ 169,542	\$ 172,735	\$ 173,883	1.00	\$ 173,883	\$ 187,314	\$ 200,000	1.00	\$ 200,000
<b>Administration:</b>									
Manager, Information Security		27,500	130,000	1.00	130,000	132,076	132,491	1.00	132,491
Cyber Security Analyst							120,832	1.00	120,832
Senior Administrative Assistant	50,518	55,313	55,078	1.00	55,078	57,678	58,198	1.00	58,198
<b>Enterprise Systems Development:</b>									
Manager, Enterprise Systems	120,275	131,693	120,201	1.00	120,201	57,383	125,199	1.00	125,199
Software Engineer, Senior	507,789	556,808	112,499	5.00	562,497	547,972	118,613	7.00	830,291
Software Engineer, Senior	109,789	109,717	112,200	1.00	112,200	117,046			
Project Manager							111,211	2.00	222,422
Software Engineer	203,925	296,742	100,060	2.00	200,121	188,520	95,101	5.00	475,504
Software Engineer	99,278	96,905	97,127	1.00	97,127	53,035	93,994	1.00	93,994
Software Engineer	277,668	167,161	87,167	3.00	261,502	284,271			
Analyst, IT Systems	232,448	251,927	84,603	3.00	253,808	259,909	89,381	4.00	357,522
<b>Oracle Application Technology:</b>									
Manager, Oracle Technology	107,435	140,452	140,898	1.00	140,898	143,720	144,285	1.00	144,285
Oracle DBA	319,260	212,267	121,427	3.00	364,282	372,642	124,771	3.00	374,314
Data Architect	129,496	136,109	127,676	1.00	127,676	130,095	130,578	1.00	130,578
Oracle Developer	123,864	132,492	124,493	1.00	124,493	126,877	119,282	2.00	238,564
Oracle Developer	118,578	118,542	112,649	1.00	112,649	115,226	116,341	1.00	116,341
<b>Operations Systems:</b>									
Manager, Intelligent Transportation Systems	128,476	133,040	125,772	1.00	125,772	130,022	132,072	1.00	132,072
Engineer IV, Engineer		25,515	107,000	1.00	107,000	109,600	116,226	2.00	232,452
Software Engineer, Senior							120,832	1.00	120,832
System Engineer, Senior	90,069	99,085	100,801	1.00	100,801	104,100	108,720	6.00	652,321
System Engineer, Senior	106,474	99,917	107,978	1.00	107,978	104,842			
System Engineer, Senior	109,199	106,641	112,827	1.00	112,827	111,018			
System Engineer, Senior	105,825	109,701	101,036	1.00	101,036	118,419			
System Engineer, Senior	88,414	93,065	86,600	1.00	86,600	80,300			
Systems Engineer			72,500	1.00	72,500	78,893	79,932	1.00	79,932
Systems Engineer	99,938	104,074	93,500	1.00	93,500	95,529	97,135	1.00	97,135
ITS Software Systems Engineer III-Rail	60,720	62,996	100,265	1.00	100,265	40,927	85,000	1.00	85,000
Systems Engineer	88,239	88,104	88,310	1.00	88,310	89,785	90,380	1.00	90,380

BUD1 Personnel Services INFORMATION TECHNOLOGY - INFORMATION TECHNOLOGY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
<b>Networks &amp; Communications:</b>									
Manager, Network Communications	\$ 123,554	\$ 130,195	\$ 121,068	1.00	\$ 121,068	\$ 10,089	\$ 120,832	1.00	\$ 120,832
IT Communications Network Engineer	108,579	103,578	103,877	1.00	103,877	107,432			
IT Communications Network Engineer	101,527	101,745	98,039	2.00	196,079	214,604	110,511	3.00	331,533
Network Engineer (Fiber Support)							120,832	1.00	120,832
Network Architect							111,211	1.00	111,211
Telecommunications Engineer		72,833	72,100	1.00	72,100	78,812	79,835	1.00	79,835
Telecommunications Engineer	83,903	83,627	80,760	1.00	80,760	83,943	86,380	1.00	86,380
Network Engineer I							93,994	1.00	93,994
Network Documentation (Technical Writer)							93,994	1.00	93,994
<b>PC Support Services:</b>									
Manager, Technical Services	121,940	123,623	120,144	1.00	120,144	123,567	124,252	1.00	124,252
Systems Engineer, Sr, Server Administration	92,220	118,923	93,211	1.00	93,211	94,211	91,975	4.00	367,901
Systems Engineer, Sr, Server Administration	92,210	118,923	92,326	1.00	92,326	38,931			
Systems Engineer, Sr, Server Administration	87,956	118,923	90,287	1.00	90,287	95,538			
Systems Engineer, Sr, Server Administration	54,363	45,385	85,540	1.00	85,540	94,240			
Systems Engineer, Server Administration	72,890	72,521	73,444	1.00	73,444	75,170	76,020	1.00	76,020
Supervisor, Technical Support	75,671	76,120	77,484	1.00	77,484	79,656	81,291	1.00	81,291
Technical Support Specialist	66,859	65,554	65,749	1.00	65,749	67,514	68,767	1.00	68,767
Technical Support Specialist	112,506	120,542	56,971	2.00	113,942	118,039	60,927	2.00	121,854
Fringe Benefits	1,543,514	1,736,986			1,742,106	1,823,223			2,226,517
Capitalized Labor/Fringe	(269,145)	(278,765)			(285,632)	(308,067)			(236,655)
Non-Union Baseline Adjustment					188,605				314,521
Sick & Vacation/Holiday Payout					40,568	75,413			54,640
Limited Term Employment					61,687				
Workers' Compensation	1,842	13			3,000				2,000
Unscheduled Overtime	1,143	1,254			9,570	4,111			9,570
<b>Total</b>	<b>\$ 5,918,751</b>	<b>\$ 6,340,481</b>		<b>53.00</b>	<b>\$ 7,078,921</b>	<b>\$ 6,713,625</b>		<b>66.00</b>	<b>\$ 9,359,949</b>

BUD2 Materials & Services INFORMATION TECHNOLOGY - INFORMATION TECHNOLOGY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
PCI Compliance Audit			\$ 26,284	\$ 70,775	\$ 50,000	90.23%	1.00%
Professional & Technical	\$ 366,339	\$ 571,048	1,011,832	600,507	614,752	-39.24%	12.35%
Temporary Help	103,020	160,526	262,802	364,637	216,540	-17.60%	4.35%
Microcomputer Maintenance Service	999	1,251	2,100	1,206	1,500	-28.57%	0.03%
Communications Systems Maintenance	394,647	384,082	557,270	441,766	454,000	-18.53%	9.12%
Hardware Maintenance	147,448	118,572	176,750	170,000	165,000	-6.65%	3.31%
Software Maintenance-CCTV Systems	48,400	39,297	41,718	41,718	40,503	-2.91%	0.81%
Warranty Costs		332,477	890,519	479,937	515,114	-42.16%	10.35%
Contracted Maintenance - Fare Equipment		130,594					0.00%
Other Services	5,640	8,096	10,823	3,500	5,200	-51.95%	0.10%
Office Supplies	1,165	1,591	1,162	600	1,170	0.69%	0.02%
Other Materials	15,026	6,476	15,000	11,871	73,000	386.67%	1.47%
Unreconciled Mastercard Expense		4,009		3,018			0.00%
Microcomputer Software	20,547	11,250	57,651	6,894	10,000	-82.65%	0.20%
PCI Compliance Equipment	47,026	85,531		3,216			0.00%
Microcomputer Maintenance Material	20,577	18,143	18,415	17,773	17,000	-7.68%	0.34%
Telephone	19,056	13,481	10,691	15,658	16,000	49.66%	0.32%
Network Access Services	47,845	56,379	58,934	61,700	75,900	28.79%	1.52%
Dues & Subscriptions	7,844	8,031	8,105	8,000	8,200	1.17%	0.16%
Local Travel & Meetings	492	245	749	417	550	-26.57%	0.01%
Education & Training	32,907	24,345	22,372	23,277	22,600	1.02%	0.45%
Out-of-Town Travel	15,803	26,658	19,342	23,354	19,600	1.33%	0.39%
Employee Recognition	80	311	244	937	250	2.46%	0.01%
Software License Fees	1,036,080	1,400,894	2,128,962	2,813,200	2,672,305	25.52%	53.69%
Total	\$ 2,330,941	\$ 3,403,287	\$ 5,321,725	\$ 5,163,961	\$ 4,979,184	-6.44%	100.00%

BUDGET PROGRESSION SCHEDULE - INFORMATION TECHNOLOGY

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 5,918,751	\$ 6,340,481	\$ 7,078,921	Information Technology			
2,330,941	3,403,287	5,321,725	Personnel Services	\$ 9,325,237	\$ 9,325,237	\$ 9,359,949
			Materials & Services	4,979,184	4,979,184	4,979,184
\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	Department Total	\$ 14,304,421	\$ 14,304,421	\$ 14,339,133
			Division Total			
\$ 5,918,751	\$ 6,340,481	\$ 7,078,921	Personnel Services	\$ 9,325,237	\$ 9,325,237	\$ 9,359,949
2,330,941	3,403,287	5,321,725	Materials & Services	4,979,184	4,979,184	4,979,184
\$ 8,249,692	\$ 9,743,768	\$ 12,400,646	Total Information Technology	\$ 14,304,421	\$ 14,304,421	\$ 14,339,133

Division Summary FINANCE & ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 9,500,604	\$ 10,037,987	\$ 11,010,604	\$ 11,010,494	\$ 12,230,906	11.08%	58.75%
Materials & Services	4,234,648	5,609,666	9,327,177	7,652,670	8,588,230	-7.92%	41.25%
Total	\$ 13,735,252	\$ 15,647,653	\$ 20,337,781	\$ 18,663,164	\$ 20,819,136	2.37%	100.00%

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Department Summary FINANCE & ADMINISTRATION - ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 323,375	\$ 338,913	\$ 472,226	\$ 361,721	\$ 565,405	19.73%	67.74%
Materials & Services	79,052	98,502	250,275	181,566	269,258	7.58%	32.26%
Total	\$ 402,427	\$ 437,415	\$ 722,501	\$ 543,287	\$ 834,663	15.52%	100.00%

Responsibility:

The **Finance & Administration** Department is responsible for managing agency financial activities, assuring effective financial controls and planning for future financial requirements. Activities in support of these responsibilities include:

- Strategic financial planning.
- Financial analysis and forecasting.
- Budget preparation and monitoring.
- Capital planning and project financing.
- Accounting for agency assets and activities.
- Payroll and related functions.
- Cash management and investments.
- Debt management and compliance.
- Contracts and procurement.
- Grants administration and reporting.
- Workers' Compensation program.
- Public Liability claims and agency risk management.
- Defined benefit pension plan accounting and oversight.
- Deferred compensation (457) plan and defined contribution (401a) plan management and oversight.
- Fare system and revenue collection controls and oversight.

Performance Measures:

- Accurate and timely communication of financial issues with General Manager and Board.
- Publication of accurate and timely agency financial reports with no material audit findings.
- Enforcement of appropriate financial controls to assure safety of District assets, including implementation of cash and fare revenue policies.
- Publication of annual District budget consistent with state law, and assurance of ongoing compliance.
- Implementation of debt and lease programs to meet agency capital needs.
- Enforcement of procurement and contracting process consistent with Board policy and FTA requirements.
- Establishment of appropriate risk management programs, including commercial and self-insurance.
- Accurate reporting of District defined benefit pension plan assets and liabilities and oversight of plans.
- Management of agency's deferred compensation plan and defined contribution plan to ensure compliance with fiduciary duties.

BUD1 Personnel Services FINANCE & ADMINISTRATION - ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Executive Director, Finance & Admin (CFO)	\$ 193,683	\$ 199,088	\$ 197,096	1.00	\$ 197,096	\$ 209,612	\$ 222,500	1.00	\$ 222,500
Executive Administrative Assistant	65,394	65,763	65,291	1.00	65,291	68,293	71,302	1.00	71,302
Fringe Benefits	64,298	74,062			73,335	75,685			78,862
Non-Union Baseline Adjustment					134,973				180,738
Sick & Vacation/Holiday Payout					1,531	8,131			12,003
<b>Total</b>	<b>\$ 323,375</b>	<b>\$ 338,913</b>		<b>2.00</b>	<b>\$ 472,226</b>	<b>\$ 361,721</b>		<b>2.00</b>	<b>\$ 565,405</b>

BUD2 Materials & Services FINANCE & ADMINISTRATION - ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 6,984		\$ 30,000	\$ 25,000	\$ 25,000	-16.67%	9.28%
Professional & Technical	31,500	\$ 46,282	149,035	50,000	147,290	-1.17%	54.70%
Recruitment Expense					300		0.11%
Office Equipment Service			265	100	265	0.00%	0.10%
Other Services	10,100	8,457	16,750	12,500	15,150	-9.55%	5.63%
Office Supplies	1,226	671	460	400	465	1.09%	0.17%
Equipment/Furniture				716			0.00%
Other Materials	101	90	2,000	500	1,000	-50.00%	0.37%
Telephone	638	575	710	700	710	0.00%	0.26%
Dues & Subscriptions	1,069	2,404	3,000	2,400	3,000	0.00%	1.11%
Local Travel	107						0.00%
Education & Training	975		2,555	2,500	2,500	-2.15%	0.93%
Out-of-Town Travel	25,834	39,600	45,000	85,000	72,578	61.28%	26.95%
Employee Recognition	518	423	500	1,750	1,000	100.00%	0.39%
Total	\$ 79,052	\$ 98,502	\$ 250,275	\$ 181,566	\$ 269,258	7.58%	100.00%

Department Summary FINANCE & ADMINISTRATION - FINANCIAL SERVICES

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,885,328	\$ 1,986,015	\$ 2,205,372	\$ 2,270,222	\$ 2,512,746	13.94%	81.48%
Materials & Services	191,850	113,623	202,010	251,926	571,030	182.67%	18.52%
Total	\$ 2,077,178	\$ 2,099,638	\$ 2,407,382	\$ 2,522,148	\$ 3,083,776	28.10%	100.00%

Responsibility:

The **Financial Services** Department is responsible for the day-to-day financial activities of TriMet. The department combines the following major functions:

- Accounting.
- Payroll and pension.

Activities:

- Financial reporting.
- Grant accounting.
- Debt management and accounting.
- Development and evaluation of self insurance reserves.
- Capital asset accounting.
- Cash management, investing and cash flow analysis.
- Accounts Receivable and revenue accounting.
- Accounts Payable and disbursements.
- Employee benefits accounting.
- Other Post-Employment Benefit obligation accounting.
- Payroll tax, self-employment tax revenues, employer payroll tax and employee payroll tax (HB2017) accounting and reporting.
- Federal and State tax reporting.
- Wage assignments and attachments.
- Payroll and pension processing.
- Pension accounting.

Performance Measures:

- There should be no material audit findings generated by TriMet's annual external audit.
- Monthly financial reports should be prepared in a timely manner.
- Payroll and pension payments should be processed accurately and in a timely manner.
- Cash and asset management controls in place and operating effectively.
- Controls over pension payments implemented and operating effectively.
- Lease compliance procedures performed in a timely manner, including periodic terminations according to schedule.

BUD1 Personnel Services FINANCE & ADMINISTRATION - FINANCIAL SERVICES

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Director, Financial Services	\$ 140,310	\$ 133,788	\$ 136,000	1.00	\$ 136,000	\$ 140,783	\$ 141,740	1.00	\$ 141,740
Manager, Accounting	102,997	80,768	105,000	1.00	105,000	107,820	108,383	1.00	108,383
Manager, Payroll			92,151	1.00	92,151	92,997	93,597	1.00	93,597
Sr Financial Systems Business Analyst	121,200	120,594	116,169	1.00	116,169	118,818	119,348	1.00	119,348
Sr Financial Analyst III-Grants	71,632	77,826	78,805	1.00	78,805	80,065	79,246	1.00	79,246
Sr Accountant, Long-Term Liabilities Administrator, Pension and Retirement						39,542	73,000	1.00	73,000
64,984	76,489	74,745	1.00	74,745	70,273	70,728	1.00	70,728	
Senior Accountant, Treasury & Cash Mgmt	72,795	74,649	69,000	1.00	69,000	74,999	79,464	1.00	79,464
Financial Accountant	62,000	32,500	65,000	1.00	65,000	66,105	66,326	1.00	66,326
Revenue Accountant	65,117	59,225	65,000	1.00	65,000	66,868	68,682	1.00	68,682
Revenue Accountant - eFare	628	49,017	49,239	1.00	49,239	45,515	54,500	1.00	54,500
Finance Assistant	47,141	46,315	46,613	1.00	46,613	47,272	47,403	1.00	47,403
Senior Accounts Payable Clerk	73,882	70,338	69,067	1.00	69,067	69,847	74,841	1.00	74,841
Finance Clerk (Accounting)	128,586	73,847	61,721	1.00	61,721	62,501	66,881	1.00	66,881
Finance Clerk (Accounting)		58,170	61,721	1.00	61,721	62,501	66,881	2.00	133,762
Timekeeper	79,766	81,790	76,120	1.50	114,179	114,959	82,483	1.50	123,725
Senior Payroll Clerk	178,367	78,956	69,067	2.00	138,134	138,914	74,841	2.00	149,682
Finance Clerk (Payroll)	131,190	137,571	61,721	3.00	185,163	185,943	66,881	3.00	200,643
Fringe Benefits	512,585	720,489			609,447	610,946			694,420
Workers' Compensation					5,000	1,250			2,000
Longevity Premium					4,680				2,600
Unscheduled Overtime	60,465	49,129			48,285	44,699			52,322
Sick & Vacation/Holiday Payout					10,253	28,427			9,453
Capitalized Labor/Fringe	(28,317)	(35,446)				(822)			
<b>Total</b>	<b>\$ 1,885,328</b>	<b>\$ 1,986,015</b>		<b>20.50</b>	<b>\$ 2,205,372</b>	<b>\$ 2,270,222</b>		<b>22.50</b>	<b>\$ 2,512,746</b>

BUD2 Materials & Services FINANCE & ADMINISTRATION - FINANCIAL SERVICES

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 99,420		\$ 20,000	\$ 16,000	\$ 16,000	-20.00%	2.80%
Auditing					315,000		55.16%
Professional & Technical	14,166	\$ 8,622	26,000	20,000	30,030	15.50%	5.26%
Banking Charges	34,189	36,363	66,000	60,000	76,000	15.15%	13.31%
Temporary Help		18,604	10,000	50,000	45,000	350.00%	7.88%
Software Hosting/Subscrption Service				676			0.00%
Other Services	13,422	17,833	26,000	30,000	26,000	0.00%	4.55%
Office Supplies	10,451	14,654	9,000	13,000	10,000	11.11%	1.75%
Furniture & Equipment < \$5,000	5,631	1,946	5,000	32,000	6,000	20.00%	1.05%
Other Materials	3,390	5,745	2,500	6,500	9,000	260.00%	1.58%
Telephone	938	1,192	1,000	1,000	300	-70.00%	0.05%
Dues & Subscriptions	6,371	3,157	8,500	5,500	1,000	-88.24%	0.18%
Local Travel & Meetings				1,250			0.00%
Education & Training	2,769	4,030	26,000	15,000	8,000	-69.23%	1.40%
Out-of-Town Travel	497	794	1,010	500	26,000	2474.26%	4.55%
Fines & Penalties - Payroll	90	507	1,000	500	1,200	20.00%	0.21%
Employee Recognition	70	176			1,500		0.27%
Equipment Repair & Mtc - Gen & Adm	446						0.00%
<b>Total</b>	<b>\$ 191,850</b>	<b>\$ 113,623</b>	<b>\$ 202,010</b>	<b>\$ 251,926</b>	<b>\$ 571,030</b>	<b>182.67%</b>	<b>100.00%</b>

Department Summary FINANCE & ADMINISTRATION - BUDGET & GRANTS ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 664,590	\$ 758,201	\$ 748,281	\$ 770,898	\$ 916,648	22.50%	78.07%
Materials & Services	83,716	44,367	172,780	68,500	257,508	49.04%	21.93%
Total	\$ 748,306	\$ 802,568	\$ 921,061	\$ 839,398	\$ 1,174,156	27.48%	100.00%

Responsibility:

The **Budget & Grants Administration** Department is responsible for major functions: Agency financial planning, forecasting and budgeting, performance reporting and analysis, fare revenue analysis and grants administration.

Activities:

- Financial planning, forecasting and analysis.
- Budget preparation.
- Transit Asset Management (TAM) analysis.
- Federal, state, local grant and financial reporting.
- Grant applications/compliance and grants management.
- Passenger revenue analysis and forecasting.
- Capital Improvement Program preparation.
- Monthly Performance Report and Dashboard.
- Monthly National Transit Database (NTD) reporting.
- Annual National Transit Database (NTD) reporting and submission.

Performance Measures:

- Financial forecast document and budget manual prepared by mid-February each year to begin the budget process. Includes revenue and ridership forecasts based on best available information.
- Communication with senior management regarding financial forecast and budgetary implications throughout the year.
- Budget document completed annually on schedule to meet Oregon budget law requirements.
- Accurate and topical analysis of monthly performance statistics delivered monthly to the Board.
- Initiate grant development process timely for formula grants.
- Seek grant opportunities weekly and forward notices of funding opportunities to appropriate staff. Follow-up and assist staff with grant production if needed.
- Respond to such information/analysis requests from colleagues within 24 hours with an estimate of when the analysis can be completed.
- New Starts Financial Forecast and Operating and Maintenance reports completed as required by deadlines.

BUD1 Personnel Services FINANCE & ADMINISTRATION - BUDGET & GRANTS ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Budget & Grants	\$ 151,846	\$ 153,444	\$ 154,378	1.00	\$ 154,378	\$ 161,210	\$ 162,576	1.00	\$ 162,576
Manager, Financial Analysis & Forecasting						24,500	98,000	1.00	98,000
Analyst, Sr Financial IV - IT Specialist	88,082	88,067	87,312	1.00	87,312	89,338	90,284	1.00	90,284
Analyst, Sr Financial III - Budget & Forecasting	86,613	89,480	89,650	1.00	89,650	69,171	92,964	1.00	92,964
Analyst, Sr Financial III - Budget & Forecasting	82,180	81,437	87,172	1.00	87,172	87,742	91,297	1.00	91,297
Administrator, Grants	56,054	77,786	78,111	1.00	78,111	81,927	85,733	1.00	85,733
Analyst, Financial	41,280	58,246	58,505	1.00	58,505	53,448	63,000	1.00	63,000
Fringe Benefits	167,367	210,046			188,560	188,673			228,223
Sick & Vacation/Holiday Payout					4,593	14,889			4,571
Capitalized Labor/Fringe	(8,832)	(305)							
Total	\$ 664,590	\$ 758,201		6.00	\$ 748,281	\$ 770,898		7.00	\$ 916,648

BUD2 Materials & Services FINANCE & ADMINISTRATION - BUDGET & GRANTS ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical		\$ 15,499	\$ 50,500	\$ 25,000	\$ 163,000	222.77%	63.30%
Economic Forecasts	\$ 22,025	19,442	27,270	28,000	32,000	17.35%	12.43%
Ridership Counts & Surveys	46,655	194	50,500		25,000	-50.50%	9.71%
Other Services	10,563	760	27,160	7,200	15,000	-44.77%	5.83%
Office Supplies	204	88	1,000	3,000	1,348	34.80%	0.52%
Other Materials	1,149		1,000		6,300	530.00%	2.45%
Telephone	208	376	1,050	600	1,060	0.95%	0.41%
Dues & Subscriptions	1,609	2,434	3,500	1,550	3,000	-14.29%	1.17%
Local Travel & Meetings				150			0.00%
Education & Training	1,303	5,574	10,800	3,000	10,800	0.00%	4.18%
Total	\$ 83,716	\$ 44,367	\$ 172,780	\$ 68,500	\$ 257,508	49.04%	100.00%

Department Summary FINANCE & ADMINISTRATION - INSURANCE PROGRAMS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 517,629	\$ 504,410	\$ 588,929	\$ 607,932	\$ 676,883	14.93%	17.37%
Materials & Services	1,462,291	3,067,326	3,063,458	3,284,508	3,219,174	5.08%	82.63%
Total	\$ 1,979,920	\$ 3,571,736	\$ 3,652,387	\$ 3,892,440	\$ 3,896,057	6.67%	100.00%

Responsibility:

The **Insurance Programs** Department is responsible for managing the following:

Activities:

- Workers' Compensation Program
- Light Duty Program
- Liability Claims
  - Claim management.
  - Claim investigation.
  - Claim determination.
  - Claim subrogation.
  - Claim reporting.
  - Litigation management.
- Insurance Programs
  - Insurance broker relationship.
  - Agency property and liability policies.
  - Evaluation of contractual risk.

Performance Measures:

Workers' Compensation Program

- Immediately address all situations of safety concern.
- Ensure the prudent allocation of agency resources in a manner that optimally addresses risks and exposures.

Light Duty Program

- Provide work for as many employees as possible.
- Meet all reporting requirements to qualify for reimbursement from the State of Oregon for wage and job site modifications.

Liability Claims

- The number of new liability claims, each month on average, should be equal to or less than the number of liability claims closed each month.
- Ensure the prudent allocation of agency resources in a manner that optimally addresses risk and exposure.

Insurance Programs

- Manage agency's insurance broker relationship.
- Assist with marketing and timely renewal of agency property and liability policies.
- Support staff and agency project managers with evaluation and management of contractual risk.

BUD1 Personnel Services FINANCE & ADMINISTRATION - INSURANCE PROGRAMS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Insurance Programs	\$ 27,730	\$ 57,877	\$ 112,755	1.00	\$ 112,755	\$ 117,731	\$ 118,726	1.00	\$ 118,726
Mgr, Workers' Comp & Liability Claims	100,144	88,895							
Claims Adjuster	140,391	140,340	70,502	2.00	141,005	138,558	71,927	2.00	143,855
Coordinator, Claims	73,584	74,011	72,215	1.00	72,215	75,151	77,586	1.00	77,586
Claims Technician						28,506	57,013	1.00	57,013
Claims Assistant			49,894	1.00	49,894	35,177	42,016	1.00	42,016
Assistant, Administrative	43,473	42,922	43,098	1.00	43,098	43,826	43,971	1.00	43,971
Fringe Benefits	132,083	100,365			165,369	168,860			189,145
Sick & Vacation/Holiday Payout					4,593				4,571
Unscheduled Overtime						123			
Workers' Compensation	224								
<b>Total</b>	<b>\$ 517,629</b>	<b>\$ 504,410</b>		<b>6.00</b>	<b>\$ 588,929</b>	<b>\$ 607,932</b>		<b>7.00</b>	<b>\$ 676,883</b>

BUD2 Materials & Services FINANCE & ADMINISTRATION - INSURANCE PROGRAMS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Claims Services	\$ 3,763	\$ 3,835	\$ 2,525	\$ 3,000	\$ 2,550	0.99%	0.08%
Temporary Help	1,347	19,623		5,420			0.00%
Other Services	36,672	17,904	7,955	26,500	8,535	7.29%	0.27%
Office Supplies	10,260	8,043	5,000	10,000	5,050	1.00%	0.16%
Other Materials	206		425	10,000	429	0.94%	0.01%
Telephone	324	314	1,500	800	1,015	-32.33%	0.03%
Property Insurance	656,632	779,111	650,980	675,000	779,076	19.68%	24.20%
Railroad Protect Insur-Steel Bridge	168,534	132,370	190,585	450,000	197,000	3.37%	6.12%
Cyber Security Insurance			27,438	27,438	27,438	0.00%	0.85%
Railroad Protective Insurance-PMLR	317,753	1,836,063	1,800,000	845,772	324,500	-81.97%	10.08%
Railroad Protective Insurance-WES				929,228	1,450,500		45.06%
Excess Liability Insurance	266,370	268,047	374,000	300,000	420,000	12.30%	13.05%
Dues & Subscriptions	50	525	300	500	303	1.00%	0.01%
Education & Training	380	1,491	2,750	850	2,778	1.02%	0.08%
<b>Total</b>	<b>\$ 1,462,291</b>	<b>\$ 3,067,326</b>	<b>\$ 3,063,458</b>	<b>\$ 3,284,508</b>	<b>\$ 3,219,174</b>	<b>5.08%</b>	<b>100.00%</b>

Department Summary FINANCE & ADMINISTRATION - PROCUREMENT & CONTRACTS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,175,950	\$ 1,422,925	\$ 1,421,121	\$ 1,367,364	\$ 1,582,840	11.38%	86.83%
Materials & Services	149,206	180,887	267,980	307,014	240,060	-10.42%	13.17%
Total	<u>\$ 1,325,156</u>	<u>\$ 1,603,812</u>	<u>\$ 1,689,101</u>	<u>\$ 1,674,378</u>	<u>\$ 1,822,900</u>	<u>7.92%</u>	<u>100.00%</u>

Responsibility:

The **Procurement & Contracts** Department is responsible for two major sections.

**Contracts**

Activities:

- Procurement of non-inventory goods and services by various sourcing approaches, including Request for Proposals, Invitations to Bid, Request for Quotes and Cooperative Purchasing Agreements. Draft and negotiate contracts resulting from solicitations. Provide support for project managers on contract administration issues.

Performance Measures:

- Effectively support the agency in the acquisition of all non-inventory goods and services to ensure high quality and best value for TriMet.
- Draft contracts to comply with all federal, state and local rules and regulations, manage risk and negotiate terms and conditions.
- Ensure all solicitations are open, fair and competitive.

**Purchasing**

Activities:

- Procurement of District operational inventory (bus/rail parts) and related collateral supplies. Purchase of all fuel products, office supply products, copiers and other agency operating supplies. Management of agency purchasing card program. Disposal of District surplus property.

Performance Measures:

- Effective sourcing of goods and materials to ensure lowest total cost of ownership, utilizing factors such as quality, price, availability, lead-time (impact on inventory value), operating costs and disposal.
- Implement Material Requirements Planning (MRP) process for rail reliability program to improve parts forecasting. Participate in Stores Continuous Improvement process with a goal of just-in-time arrival of needed repair parts and components.
- Timely disposal of District's surplus property while obtaining maximum value.

BUD1 Personnel Services FINANCE & ADMINISTRATION - PROCUREMENT & CONTRACTS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Procurement & Contracts		\$ 106,778	\$ 111,112	1.00	\$ 111,112	\$ 88,458	\$ 131,194	1.00	\$ 131,194
Manager, Purchasing	\$ 98,537	100,126	90,000	1.00	90,000	92,315	92,778	1.00	92,778
Senior Buyer	230,570	158,884	72,443	2.00	144,887	145,837	78,500	2.00	156,999
Buyer	71,192	107,564	70,085	2.00	140,170	141,121	75,944	3.00	227,832
Manager, Contracts	70,420	50,000	100,000	1.00	100,000	65,755	90,000	1.00	90,000
Administrator III, Contracts	238,073	315,778	74,022	4.00	296,089	302,460	76,533	4.00	306,132
Administrator II, Contracts	118,222	61,544	61,698	1.00	61,698	62,401	62,542	1.00	62,542
Coordinator, Procurement	68,563	67,446	67,683	1.00	67,683	68,827	69,056	1.00	69,056
Fringe Benefits	346,023	439,918			386,429	389,364			428,428
Capitalized Labor/Fringe	(69,056)	(1,892)							
Workers' Compensation						3,566			
Longevity Premium					15,392				11,232
Sick & Vacation/Holiday Payout					7,661	3,570			6,647
Unscheduled Overtime	3,406	16,779				3,690			
Total	\$ 1,175,950	\$ 1,422,925		13.00	\$ 1,421,121	\$ 1,367,364		14.00	\$ 1,582,840

BUD2 Materials & Services FINANCE & ADMINISTRATION - PROCUREMENT & CONTRACTS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Photocopier Maintenance	\$ 20,809	\$ 28,925	\$ 20,000	\$ 30,000	\$ 20,620	3.10%	8.59%
Other Services	28,446	23,448	13,000	18,000	40,000	207.69%	16.66%
Procurement Advertising		5,690	130,000	150,000	50,000	-61.54%	20.83%
Office Supplies	94,194	104,693	85,000	85,000	90,000	5.88%	37.49%
Other Materials	1,219	2,607	2,500	2,800	11,700	368.00%	4.87%
Unreconciled Mastercard Expense				2,956			0.00%
Default Expense				8			0.00%
Telephone	607	2,374	730	650	740	1.37%	0.31%
Dues & Subscriptions	1,357	4,480	1,590	12,000	10,000	528.93%	4.17%
Local Travel & Meetings	250	100	500	600	2,000	300.00%	0.83%
Education & Training	2,324	6,291	14,660	5,000	15,000	2.32%	6.25%
Out-of-Town Travel		2,279					0.00%
<b>Total</b>	<b>\$ 149,206</b>	<b>\$ 180,887</b>	<b>\$ 267,980</b>	<b>\$ 307,014</b>	<b>\$ 240,060</b>	<b>-10.42%</b>	<b>100.00%</b>

Department Summary FINANCE & ADMINISTRATION - FARE REVENUE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 4,933,732	\$ 5,027,523	\$ 5,574,675	\$ 5,632,357	\$ 5,976,384	7.21%	59.72%
Materials & Services	2,268,533	2,104,961	5,370,674	3,559,156	4,031,200	-24.94%	40.28%
Total	<u>\$ 7,202,265</u>	<u>\$ 7,132,484</u>	<u>\$ 10,945,349</u>	<u>\$ 9,191,513</u>	<u>\$ 10,007,584</u>	<u>-8.57%</u>	<u>100.00%</u>

Responsibility:

The **Fare Revenue** Department consists of fare revenue collection, processing, cash controls, sales and distribution of TriMet fares. Fare Revenue manages the operations and maintenance of HopFastpass, Ticket Vending Machines (TVM), platform communications and bus radio electronics. It is also responsible for the day-to-day management and delivery of the following major functions:

Activities:

- Collection and restocking of cash and coins from light rail TVMs.
- Sort, count and package currency and coin for depositing TVM and farebox revenues.
- Create and maintain revenue processing controls such as reconciliations and audits.
- Operate TriMet's Ticket Office (transit store) selling fares and merchandise.
- Administer the Honored Citizen ID and GED ID programs.
- Manage network of retail stores.
- Operate the following consumer fare sales programs: HopFastpass, Mobile Ticketing, Pass By Mail, Legacy, Field Trips, Online Sales, including Bike Locker rentals.
- Manage the ordering of all fare revenue ticket/pass stock.
- Oversee TriMet's payment card processing.
- Maintain TriMet's TVMs, including ticket stock replacement, preventative maintenance, warranty and critical component inventories.

Activities - continued:

- Maintain TriMet's communication infrastructure on rail platforms and buses, such as CCTV, flat panels, PLCs, fiber and radio contracts.

Performance Measures:

- Cash control variances less than 1% of expected revenue (Hop, TVM, Farebox, Money Room and TTO).
- Sales Program processing costs less than 7.5% of revenue.
- Maintain maximum 5-minute in-line wait time at the TriMet Ticket Office during peak times.
- Respond to 99% of sales orders within one (1) business day.
- Achieve 95% Ticket Vending Machine system reliability.
- Respond to 99% of Mobile Ticketing helpdesk inquiries within two (2) business days.
- Respond to 99% communication outages within one (1) business day.

BUD1 Personnel Services FINANCE & ADMINISTRATION - FARE REVENUE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
<b>Administration:</b>									
Director, Revenue Operations	\$ 114,212	\$ 111,304	\$ 112,121	1.00	\$ 112,121	\$ 108,203	\$ 110,000	1.00	\$ 110,000
Manager, Fare Revenue	91,114	93,195	95,333	1.00	95,333	49,294	93,994	1.00	93,994
Manager, Fare Revenue Systems		39,559	90,798	1.00	90,798	88,779	100,000	1.00	100,000
Analyst, Fare Systems	162,058	134,493	83,508	1.00	83,508	87,383	91,811	1.00	91,811
Cash Control Accountant	56,629	56,612	57,475	1.00	57,475	59,259	61,068	1.00	61,068
Fringe Benefits					152,582	152,582			154,000
<b>Revenue Processing:</b>									
Supervisor, Money Room	85,035	80,810	76,120	1.20	91,343	99,238	82,483	1.20	98,980
Money Room Clerk	337,124	305,376	73,896	4.80	354,702	402,054	80,074	4.80	384,355
Fringe Benefits					186,388	186,388			202,555
Longevity Premium					5,018				6,760
<b>Fare Revenue-TTO:</b>									
Supervisor, TriMet Ticket Office	79,218	89,620	72,516	1.00	72,516	80,411	78,578	1.00	78,578
Assist Supervisor, TriMet Ticket Office	70,690	69,180	67,229	1.00	67,229	75,124	72,849	1.00	72,849
Specialist, Fare Revenue	506,634	469,385	61,404	7.00	429,826	485,091	66,537	7.00	465,760
Specialist, Fare Revenue			61,404	1.25	76,755	84,650	66,537	2.00	133,074
Fringe Benefits					299,757	299,757			355,011
Workers' Compensation					4,000	509			12,000
Longevity Premium					11,041				6,760
<b>Fare Equipment Maintenance:</b>									
Manager, Field Equipment Maintenance	93,210	91,423	86,000	1.00	86,000	87,950	88,340	1.00	88,340
Supervisor, Engineering Training	63,768	84,351	84,596	1.00	84,596	85,896	86,156	1.00	86,156
Supervisor, FEM Communications							83,000	1.00	83,000
Supervisor, Electronic Maint & Repair							87,081	1.00	87,081
Assistant Supervisor, Field Technician							85,639	1.00	85,639
Assistant Supervisor, Field Technician	141,653	85,889	79,032	1.00	79,032	86,927	85,639	1.00	85,639
Field Technician	1,052,000	681,418	68,736	15.00	1,031,047	1,149,472	74,483	23.00	1,713,106

BUD1 Personnel Services FINANCE & ADMINISTRATION - FARE REVENUE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Fringe Benefits					\$ 554,471	\$ 554,471			\$ 972,741
Workers' Compensation					128,000	30,124			59,000
Longevity Premium					28,045				75,712
Night & Shift Differential					13,142	3,270			21,806
Unscheduled Overtime	\$ 66,124								145,650
Tool Allowance					18,696	18,696			30,984
Unemployment					1,506				1,632
Sick & Vacation/Holiday Payout					14,802	33,119			12,343
<b>Communications Maintenance:</b>									
Supervisor, FEM Communications	83,757	\$ 110,728	\$ 83,112	1.00	83,112	63,989			
Supervisor, Electronic Maint & Repair		53,616	85,000	1.00	85,000	86,734			
Assistant Supervisor, Field Technician	34,721	84,205	79,032	1.00	79,032	86,927			
Field Technician	550,207	840,478	68,736	8.00	549,892	613,052			
Fringe Benefits	1,455,574	1,521,949			352,376	352,376			
Workers' Compensation	41,363	53,848							
Longevity Premium					36,764				
Night & Shift Differential					6,982	1,761			
Unscheduled Overtime	90,442	81,080			141,890	124,183			
Tool Allowance					9,898	9,898			
Unemployment					1,506	1,506			
Capitalized Labor/Fringe	(241,801)	(110,996)				(16,716)			
<b>Total</b>	<b>\$ 4,933,732</b>	<b>\$ 5,027,523</b>		<b>50.25</b>	<b>\$ 5,574,675</b>	<b>\$ 5,632,357</b>		<b>51.00</b>	<b>\$ 5,976,384</b>

BUD2 Materials & Services FINANCE & ADMINISTRATION - FARE REVENUE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Administration:</b>							
Legal	\$ 540						0.00%
Auditing	41,177	\$ 45,000	\$ 85,850	\$ 85,850	\$ 70,000	-18.46%	1.74%
Temporary Help	5,874						0.00%
Other Services-Gen & Adm				264			0.00%
Other Services-Transp & Adm		801	7,070	7,070	4,750	-32.81%	0.12%
Payment Card Processing Fees			153,015			-100.00%	0.00%
Retail Network Commission			1,191,153	94,970	800,000	-32.84%	19.85%
Office Supplies				149			0.00%
eFare Equipment		492	1,020	5,164	1,000	-1.96%	0.02%
Other Materials				811			0.00%
Unreconciled Mastercard Expense				434			0.00%
Call Center Operations			74,385	74,385	70,000	-5.90%	1.74%
Telephone	23,578	28,438	2,880	3,633	2,900	0.69%	0.07%
Local Travel & Meetings	356	1,304					0.00%
Education & Training			2,125	2,125	2,000	-5.88%	0.05%
Out-of-Town Travel	592	139					0.00%
Employee Recognition		305					0.00%
<b>Subtotal Administration:</b>	\$ 72,117	\$ 76,479	\$ 1,517,498	\$ 274,855	\$ 950,650		
<b>Revenue Processing:</b>							
Professional & Technical	5,000						0.00%
Banking Charges	963,533	924,867	974,955	1,002,457	1,100,000	12.83%	27.29%
Money Transport	21,703	24,273	24,235	24,235	24,000	-0.97%	0.60%
Ticket Vending & Servicing	127,462	129,003	148,470	148,470	140,000	-5.70%	3.47%
Laundry	1,119	1,205	1,055	1,055	1,000	-5.21%	0.02%
Other Services-Gen & Adm				36			0.00%
Other Services			2,020	2,020	2,000	-0.99%	0.05%
Office Supplies			3,395	3,395	3,000	-11.63%	0.07%
Furniture & Equipment < \$5,000	3,548	1,649	2,020	2,020	2,000	-0.99%	0.05%
Other Materials	65,623	43,525	20,200	20,200	20,000	-0.99%	0.50%
Telephone			4,040	4,040	3,000	-25.74%	0.07%
<b>Subtotal Revenue Processing:</b>	\$ 1,187,988	\$ 1,124,522	\$ 1,180,390	\$ 1,207,928	\$ 1,295,000		

BUD2 Materials & Services FINANCE & ADMINISTRATION - FARE REVENUE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Fare Revenue-TTO:</b>							
Uniforms	\$ 2,626	\$ 1,982	\$ 2,425	\$ 2,425	\$ 2,500	3.09%	0.06%
Equipment Maintenance		880	16,020	2,466	6,000	-62.55%	0.15%
TTO Office Maintenance	57,170	1,941	63,630	63,630	63,000	-0.99%	1.56%
Other Services	68,129	47,645	10,100	14,681	10,000	-0.99%	0.25%
Tickets & Passes	400,721	364,241	444,620	1,500,000	1,240,000	178.89%	30.76%
Office Supplies	16,750	33,949	10,605	10,605	10,000	-5.70%	0.25%
Freight	201	239					0.00%
Other Materials	28		25,695	19,695	20,000	-22.16%	0.50%
Unreconciled Mastercard Expense		1,879					0.00%
Postage	6,323	7,925	10,305	10,305	9,000	-12.66%	0.22%
Telephone			4,040	4,040	3,000	-25.74%	0.07%
Dues & Subscriptions	3,225	3,460	2,020	3,925	2,000	-0.99%	0.05%
Local Travel & Meetings				16			0.00%
Education & Training	1,209	24,678	5,050	5,050	5,000	-0.99%	0.12%
Fare Media			1,323,256			-100.00%	0.00%
<b>Subtotal Fare Revenue:</b>	\$ 556,382	\$ 488,819	\$ 1,917,766	\$ 1,636,838	\$ 1,370,500		
<b>Fare Equipment Maintenance:</b>							
Contracted Maintenance - Communications					24,000		0.60%
Contracted Maintenance - Fare Equipment	166,621	400	200,000			-100.00%	0.00%
Office Supplies				498			0.00%
Small Hand Tools	3,037	4,242	2,020	2,020	2,000	-0.99%	0.05%
Other Materials	5,691	3,871	9,325	9,325	9,000	-3.49%	0.22%
Unreconciled Mastercard Expense				301			0.00%
Safety Supplies	3,523	5,122	3,030	5,712	5,200	71.62%	0.13%
Obsolete Inventory	17,005	72,496					0.00%
Maintenance Materials - Fare Equipment	185,792	226,842	252,500	252,500	255,000	0.99%	6.33%
Maintenance - eFare Equipment			180,000	45,000	50,000	-72.22%	1.24%
Maintenance Materials - Communications					55,000		1.35%
Telephone				9,172			0.00%
Education & Training			8,080	8,080	7,500	-7.18%	0.19%
CDL Renewals	308	266	170	170	250	47.06%	0.01%
Rentals	4,807	19,390	7,070	7,070	7,100	0.42%	0.18%
<b>Subtotal Fare Equipment Maintenance:</b>	\$ 386,784	\$ 332,629	\$ 662,195	\$ 339,848	\$ 415,050		

BUD2 Materials & Services FINANCE & ADMINISTRATION - FARE REVENUE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Communications Maintenance:</b>							
Contracted Maintenance - Communications	\$ 11,151	\$ 19,209	\$ 29,555	\$ 29,555		-100.00%	0.00%
Small Hand Tools			935	1,814		-100.00%	0.00%
Unreconciled Mastercard Expense				244			0.00%
Safety Supplies			1,010	1,317		-100.00%	0.00%
Maintenance Materials - Communications	54,111	63,303	59,170	59,170		-100.00%	0.00%
Telephone				1,702			0.00%
Education & Training			1,010	4,740		-100.00%	0.00%
CDL Renewals			135	135		-100.00%	0.00%
Rentals			1,010	1,010		-100.00%	0.00%
<b>Subtotal Communications Maintenance:</b>	\$ 65,262	\$ 82,512	\$ 92,825	\$ 99,687			
<b>Total</b>	\$ 2,268,533	\$ 2,104,961	\$ 5,370,674	\$ 3,559,156	\$ 4,031,200	-24.94%	100.00%

BUDGET PROGRESSION SCHEDULE - FINANCE & ADMINISTRATION

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 323,375	\$ 338,913	\$ 472,226	Administration			
79,052	98,502	250,275	Personnel Services	\$ 557,425	\$ 557,425	\$ 565,405
			Materials & Services	269,258	269,258	269,258
\$ 402,427	\$ 437,415	\$ 722,501	Department Total	\$ 826,683	\$ 826,683	\$ 834,663
			Financial Services			
\$ 1,885,328	\$ 1,986,015	\$ 2,205,372	Personnel Services	\$ 2,504,117	\$ 2,504,117	\$ 2,512,746
191,850	113,623	202,010	Materials & Services	571,030	571,030	571,030
\$ 2,077,178	\$ 2,099,638	\$ 2,407,382	Department Total	\$ 3,075,147	\$ 3,075,147	\$ 3,083,776
			Budget & Grants Administration			
\$ 664,590	\$ 758,201	\$ 748,281	Personnel Services	\$ 912,286	\$ 912,286	\$ 916,648
83,716	44,367	172,780	Materials & Services	257,508	257,508	257,508
\$ 748,306	\$ 802,568	\$ 921,061	Department Total	\$ 1,169,794	\$ 1,169,794	\$ 1,174,156
			Insurance Programs			
\$ 517,629	\$ 504,410	\$ 588,929	Personnel Services	\$ 676,286	\$ 676,286	\$ 676,883
1,462,291	3,067,326	3,063,458	Materials & Services	3,219,174	3,219,174	3,219,174
\$ 1,979,920	\$ 3,571,736	\$ 3,652,387	Department Total	\$ 3,895,460	\$ 3,895,460	\$ 3,896,057
			Procurement & Contracts			
\$ 1,175,950	\$ 1,422,925	\$ 1,421,121	Personnel Services	\$ 1,552,928	\$ 1,552,928	\$ 1,582,840
149,206	180,887	267,980	Materials & Services	240,060	240,060	240,060
\$ 1,325,156	\$ 1,603,812	\$ 1,689,101	Department Total	\$ 1,792,988	\$ 1,792,988	\$ 1,822,900
			Fare Revenue			
\$ 4,933,732	\$ 5,027,523	\$ 5,574,675	Personnel Services	\$ 5,975,014	\$ 5,975,014	\$ 5,976,384
2,268,533	2,104,961	5,370,674	Materials & Services	6,027,971	6,027,971	4,031,200
\$ 7,202,265	\$ 7,132,484	\$ 10,945,349	Department Total	\$ 12,002,985	\$ 12,002,985	\$ 10,007,584
			Division Total			
\$ 9,500,604	\$ 10,037,987	\$ 11,010,604	Personnel Services	\$ 12,178,056	\$ 12,178,056	\$ 12,230,906
4,234,648	5,609,666	9,327,177	Materials & Services	10,585,001	10,585,001	8,588,230
\$ 13,735,252	\$ 15,647,653	\$ 20,337,781	Total Finance & Administration	\$ 22,763,057	\$ 22,763,057	\$ 20,819,136



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Division Summary    LABOR RELATIONS & HUMAN RESOURCES

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 2,432,909	\$ 2,916,868	\$ 3,005,620	\$ 2,847,393	\$ 3,457,254	15.03%	65.33%
Materials & Services	924,522	1,089,406	1,932,534	1,727,722	1,834,520	-5.07%	34.67%
Total	\$ 3,357,431	\$ 4,006,274	\$ 4,938,154	\$ 4,575,115	\$ 5,291,774	7.16%	100.00%

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Labor Relations & Human Resources Division

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Department Summary LABOR RELATIONS & HUMAN RESOURCES - ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,287,643	\$ 1,560,171	\$ 516,966	\$ 460,077	\$ 583,024	12.78%	69.72%
Materials & Services	595,308	593,771	431,791	359,767	253,179	-41.37%	30.28%
<b>Total</b>	<b>\$ 1,882,951</b>	<b>\$ 2,153,942</b>	<b>\$ 948,757</b>	<b>\$ 819,844</b>	<b>\$ 836,203</b>	<b>-11.86%</b>	<b>100.00%</b>

Responsibilities:

**The Administration** Department of the LR/HR division is responsible for aligning the Division on strategy, objectives and project ownership to establish TriMet as a place where diverse and talented people want to come, stay, and thrive. The department also is responsible for developing the LR/HR staff's professional competencies, ensuring alignment with TriMet's values, ensuring Division employees work safely, and providing administrative support to the Division as a whole.

Performance Measures:

- The LR/HR division is progressing in its strategic plan, which is aligned with that of the District.
- Budget targets are met for the division.
- The division has capable talent.

Activities:

- Develop and oversee the LR/HR strategic planning efforts and monitoring implementation progress.
- Represent the LR/HR perspective on TriMet's executive team. Coordinate budget preparation and monitoring budget performance for the division.
- Provide administrative support and records management for the division.
- Provide support for manager and employee self-service use of the HRIS system.
- Respond to reference check and employee information requests, such as unemployment compensation and BOLI inquiries.

BUD1 Personnel Services LABOR RELATIONS & HUMAN RESOURCES - ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Executive Director, Labor Relations & Human Res	\$ 225,339	\$ 221,162	\$ 210,136	1.00	\$ 210,136	\$ 216,623	\$ 217,921	1.00	\$ 217,921
Human Resources Business Partner	442,349	472,346							
Training & Development Program Manager		50,760							
Recruiter	70,712	72,374							
Operations Recruiter	63,957	58,081							
Candidate Sourcer	69,430	63,746							
Administrator, HR Services	68,897	67,731	67,958	1.00	67,958	69,941	71,657	1.00	71,657
Specialist, Human Resources	45,017	47,808							
Receptionist	33,490	32,337	32,469	1.00	32,469	34,784	38,726	1.00	38,726
Administrative Services Clerk	19,151	17,199	28,766	0.50	14,383	8,823	35,236	0.50	17,618
Fringe Benefits	359,483	457,059			109,760	107,191			111,585
Non-Union Baseline Adjustment					79,581				110,659
Sick & Vacation/Holiday Payout					2,679	22,715			14,858
Capitalized Labor/Fringe	(110,182)	(432)							
<b>Total</b>	<b>\$ 1,287,643</b>	<b>\$ 1,560,171</b>		<b>3.50</b>	<b>\$ 516,966</b>	<b>\$ 460,077</b>		<b>3.50</b>	<b>\$ 583,024</b>

BUD2 Materials & Services LABOR RELATIONS & HUMAN RESOURCES - ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 145,298	\$ 295,580	\$ 299,820	\$ 299,820	\$ 121,018	-59.64%	47.80%
Professional & Technical	132,079	132,617	40,000	42,595	40,000	0.00%	15.80%
Recruitment Expense	23,100	21,391		16			0.00%
Temporary Help	2,124						0.00%
Other Services	39,963	64,523	2,000	31,969	2,020	1.00%	0.80%
Office Supplies	4,386	5,302	2,983	3,983	4,013	34.53%	1.59%
Other Materials	3,276	945	3,060	2,060	2,091	-31.67%	0.83%
Unreconciled Mastercard Expense				7,530			0.00%
Postage	1,050	125	223		225	0.90%	0.09%
Telephone	4,233	3,821	1,711	2,800	1,728	0.99%	0.68%
Dues & Subscriptions	1,112	1,541	922	922	931	0.98%	0.37%
Local Travel & Meetings		581	505	505	510	0.99%	0.20%
Education & Training	15,602	7,498	3,200	3,200	3,232	1.00%	1.28%
Out-of-Town Travel	3,958	4,745	4,250	4,250	4,293	1.01%	1.70%
Union Contractual Services	219,000	55,000	73,000	(40,000)	73,000	0.00%	28.83%
Employee Recognition	127	102	117	117	118	0.85%	0.03%
<b>Total</b>	<b>\$ 595,308</b>	<b>\$ 593,771</b>	<b>\$ 431,791</b>	<b>\$ 359,767</b>	<b>\$ 253,179</b>	<b>-41.37%</b>	<b>100.00%</b>

Department Summary LABOR RELATIONS & HUMAN RESOURCES - COMPENSATION, BENEFITS & HRIS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 739,835	\$ 809,817	\$ 810,741	\$ 805,597	\$ 1,068,864	31.84%	59.62%
Materials & Services	318,252	476,345	596,152	618,900	723,873	21.42%	40.38%
Total	\$ 1,058,087	\$ 1,286,162	\$ 1,406,893	\$ 1,424,497	\$ 1,792,737	27.43%	100.00%

Responsibility:

The **Compensation, Benefits & HRIS** Department of the LR/HR Division is responsible for managing compensation to the market, ensuring a competitive benefits package, enhancing HR technology solutions, and designing flexibility in the HR policies and procedures.

Activities:

- Pricing of jobs and monitoring compensation trends in the marketplace.
- Conduct job evaluations and keep job descriptions current.
- Administer the salary administration program.
- Administer the annual merit program.
- Enhance the HR technology platform to increase manager and employee productivity and access to information.
- Administer the healthcare program.
- Manage outside healthcare vendors.
- Administer the annual benefits open enrollment process.
- Conduct benefits eligibility audits.
- Negotiate healthcare benefits contracts with carriers.

Performance Measures:

- TriMet's salary and benefits costs meet budget.
- Salary administration controls and procedures are implemented.
- Management has tools and information sufficient to assess and manage total compensation to market competitiveness.
- The HRIS system is deployed effectively, including manager and employee self-service.
- HR transactions are handled efficiently.
- Healthcare vendors meet their commitments to TriMet and its employees.

BUD1 Personnel Services LABOR RELATIONS & HUMAN RESOURCES - COMPENSATION, BENEFITS & HRIS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Manager, Compensation	\$ 114,119	\$ 115,959	\$ 116,581	1.00	\$ 116,581	\$ 119,039	\$ 119,531	1.00	\$ 119,531
Manager, Benefits & HRIS	99,143	105,686	107,322	1.00	107,322	110,887	112,500	1.00	112,500
Senior Analyst, HRIS	84,812	116,192	114,000	1.00	114,000	115,898	116,277	1.00	116,277
Specialist, Administrative Compensation	58,554	69,966	70,323	1.00	70,323	56,493	56,493	1.00	56,493
Administrator, Benefits	64,000	66,732	67,812	1.00	67,812	71,835	73,212	2.00	146,425
Analyst, Compensation							66,493	1.00	66,493
Specialist, Benefits	47,688	47,583	59,821	0.80	47,857	48,999	61,535	0.80	49,228
Specialist, Benefits	48,425	47,899	48,978	1.42	69,385	68,630	58,308	2.00	116,617
Fringe Benefits	227,910	238,550			211,491	211,264			278,900
Overtime	263	1,250				2,552			
Sick & Vacation/Holiday Payout					5,970				6,400
Capitalized Labor/Fringe	(5,079)								
Total	\$ 739,835	\$ 809,817		7.22	\$ 810,741	\$ 805,597		9.80	\$ 1,068,864

BUD2 Materials & Services LABOR RELATIONS & HUMAN RESOURCES - COMPENSATION, BENEFITS & HRIS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 5,337	\$ 2,670	\$ 11,813	\$ 26,500	\$ 11,931	1.00%	1.65%
Disability Medical Review Services	1,197	1,043	15,338	4,000	10,000	-34.80%	1.38%
Health Benefit Consultant	71,975	108,490	137,243	165,500	203,615	48.36%	28.13%
BHS FSA Third Party Administrator	32,195	39,584	33,750	34,000	37,132	10.02%	5.13%
FMLA/OFLA Third Party Administrator	131,363	140,127	157,000	157,000	158,570	1.00%	21.91%
Temporary Help	1,774	1,506	2,700	500	1,000	-62.96%	0.14%
Compensation Survey Services	18,056	16,906	25,303	50,000	25,556	1.00%	3.53%
Other Services	296	22,333	20,201	10,000	10,303	-49.00%	1.42%
Office Supplies	107	518	808	500	816	0.99%	0.11%
Other Materials	1,971	49,180	36,830	45,000	50,655	37.54%	7.00%
Postage	23,541	14,826	35,966	30,000	36,326	1.00%	5.02%
Telephone	386	439	1,047	600	1,057	0.96%	0.15%
Dues & Subscriptions	775	570	672	1,000	1,004	49.40%	0.14%
Local Travel & Meetings	35	27	303	300	500	65.02%	0.07%
Education & Training	3,658	11,180	11,605	5,000	14,300	23.22%	1.98%
Out-of-Town Travel	818	997	2,525	1,000	3,000	18.81%	0.41%
Non-Union EAP	12,900	51,240	92,048	85,000	146,208	58.84%	20.20%
Employee Awards	11,868	14,709	11,000	3,000	11,900	8.18%	1.63%
<b>Total</b>	<b>\$ 318,252</b>	<b>\$ 476,345</b>	<b>\$ 596,152</b>	<b>\$ 618,900</b>	<b>\$ 723,873</b>	<b>21.42%</b>	<b>100.00%</b>

Department Summary LABOR RELATIONS & HUMAN RESOURCES - TALENT MANAGEMENT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services			\$ 879,286	\$ 754,283	\$ 911,837	3.70%	54.37%
Materials & Services			864,262	720,353	765,193	-11.46%	45.63%
Total			\$ 1,743,548	\$ 1,474,636	\$ 1,677,030	-3.82%	100.00%

Responsibilities:

The **Talent Management** Department is responsible for talent acquisition, succession planning, training and development, performance management, employee engagement and affirmative action.

Activities:

- Investing wisely in people to ensure TriMet attracts and retains a talented and diverse workforce through its recruitment, diversity and affirmative action efforts.
- Administer the non-union performance management program.
- Conduct periodic employees' surveys to gauge engagement and coach managers on efforts to improve engagement.
- Develop and oversee training and development program activities and manage the tuition reimbursement program.
- Coordinate the development of succession plans.

Performance Measures:

- Offer/interview, acceptance/offer and time-to-fill targets are met.
- Manage turnover to acceptable levels.
- Employment practices risk is mitigated.
- Affirmative action goals and sufficient diversity in the applicant pool and application process is achieved.
- Employees are trained and developed for succession opportunities.
- Employee engagement trends are favorable.

BUD1 Personnel Services LABOR RELATIONS & HUMAN RESOURCES - TALENT MANAGEMENT

Position Title	15/16 Actual Total	16/17 Actual Total	17/18 -----Budget-----			17/18 Est Total	18/19 -----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Director, Talent Management			\$ 127,425	1.00	\$ 127,425	\$ 131,154	\$ 134,119	1.00	\$ 134,119
Human Resources Business Partner			108,651	1.00	108,651	73,519			
Training & Development Program Manager			84,600	1.00	84,600	88,293	91,791	1.00	91,791
Senior Human Resources Generalist							82,500	1.00	82,500
Recruiter			72,563	1.00	72,563				
Candidate Sourcer			65,643	1.00	65,643	71,413	72,729	1.00	72,729
Management Recruiter						29,500	71,000	1.00	71,000
Operations Recruiter			66,125	2.00	132,250	59,546	65,746	2.00	131,493
Assistant, Administrative							46,475	0.50	23,238
HR Associate			48,048	1.00	48,048	55,122	56,537	1.00	56,537
Fringe Benefits					234,748	234,861			242,879
Sick & Vacation/Holiday Payout					5,358	10,875			5,551
Total				8.00	\$ 879,286	\$ 754,283		8.50	\$ 911,837

BUD2 Materials & Services LABOR RELATIONS & HUMAN RESOURCES - TALENT MANAGEMENT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical			\$ 231,003	\$ 185,000	\$ 86,811	-62.42%	11.34%
Recruitment Expense			274,466	215,000	279,776	1.93%	36.56%
Pre-Employment Screening Services			202	200	204	0.99%	0.03%
Other Services			80,477	77,000	25,732	-68.03%	3.36%
Other Materials					5,000		0.65%
Telephone			912	400	921	0.99%	0.12%
Unreconciled Mastercard Expense				7,653			0.00%
Dues & Subscriptions			510	600	515	0.98%	0.07%
Education & Training			7,650	6,000	7,727	1.01%	1.01%
Tuition Reimbursement			104,975	100,000	109,441	4.25%	14.30%
Agency Training			161,000	125,000	245,970	52.78%	32.14%
Out-of-Town Travel			3,067	3,500	3,096	0.95%	0.42%
Total			\$ 864,262	\$ 720,353	\$ 765,193	-11.46%	100.00%

Department Summary LABOR RELATIONS & HUMAN RESOURCES - LABOR RELATIONS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 405,431	\$ 546,880	\$ 798,627	\$ 827,436	\$ 893,529	11.88%	90.64%
Materials & Services	10,962	19,290	40,329	28,702	92,275	128.81%	9.36%
Total	\$ 416,393	\$ 566,170	\$ 838,956	\$ 856,138	\$ 985,804	17.50%	100.00%

Responsibility:

The **Labor Relations** Department of the LR/HR division is responsible for administering the collective bargaining agreement fairly, bargaining labor agreements, managing grievance processing, managing HR policies and counseling and training operating managers on the effective handling of labor and employee relations issues.

Activities:

- Coach managers in handling labor matters with the represented workforce.
- Facilitate labor management meetings between labor and operating managers.
- Manage the collective bargaining process, including successor contract and mid-term bargaining.
- Process hearing and arbitrating grievances.
- Process and represent the District in advancing or defending unfair labor practice charges.
- Train managers on changes in the law and the labor contract that affect management of the workforce.
- Monitor and update HR Policy Manual quarterly, as appropriate.

Performance Measures:

- Labor contract provisions in support of TriMet’s strategic financial plan are bargained.
- Effective and respectful labor and employee relations with the ATU leadership are pursued.
- Discipline imposed upon represented employees meet the seven test of just cause.
- ATU is notified timely of employment relations matters and changes to TriMet’s HR policies.
- Managers with represented employees are trained to consistently apply the labor agreement and District policy and to comply with applicable labor and employment laws.
- TriMet achieves regulatory and statutory compliance on labor and employment matters.

BUD1 Personnel Services LABOR RELATIONS & HUMAN RESOURCES - LABOR RELATIONS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Labor & Employee Relations		\$ 114,946	\$ 136,839	1.00	\$ 136,839	\$ 141,769	\$ 143,955	1.00	\$ 143,955
Manager, Labor Relations	\$ 96,849	57,574							
Human Resources Business Partner			110,360	2.00	220,720	113,406	115,216	1.00	115,216
Human Resources Generalist						47,917	70,000	1.00	70,000
Senior Representative, Labor Relations	63,286	83,980	84,500	1.00	84,500	89,063	91,475	1.00	91,475
Senior Representative, Labor Relations	74,870	82,039	84,516	1.00	84,516	88,661	90,990	1.00	90,990
Coordinator, ADA						76,071	76,385	1.00	76,385
Analyst, Labor		41,356	72,000	1.00	72,000	74,991	78,170	1.00	78,170
Administrative Services Clerk	20,006	10,970							
Fringe Benefits	150,420	156,015			195,459	195,558			222,767
Sick & Vacation/Holiday Payout					4,593				4,571
Total	\$ 405,431	\$ 546,880		6.00	\$ 798,627	\$ 827,436		7.00	\$ 893,529

BUD2 Materials & Services LABOR RELATIONS & HUMAN RESOURCES - LABOR RELATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Other Services	\$ 4,915	\$ 6,037	\$ 28,375	\$ 13,000	\$ 74,000	160.79%	80.20%
Office Supplies	957	702	1,916	1,000	1,000	-47.81%	1.08%
Other Materials	366	2,193	679	675	500	-26.36%	0.54%
Unreconciled Mastercard Expense		3,439		5,702			0.00%
Postage			970	500		-100.00%	0.00%
Computer Equipment < \$5,000				170			0.00%
Telephone		438	900	1,160	3,000	233.33%	3.25%
Dues & Subscriptions	341	88	1,034	300	1,000	-3.29%	1.08%
Local Travel & Meetings	42	620	395	395	275	-30.38%	0.30%
Education & Training	1,419	5,400	3,030	3,000	10,000	230.03%	10.84%
Out-of-Town Travel	2,922	373	3,030	2,800	2,500	-17.49%	2.71%
Total	\$ 10,962	\$ 19,290	\$ 40,329	\$ 28,702	\$ 92,275	128.81%	100.00%

BUDGET PROGRESSION SCHEDULE - LABOR RELATIONS & HUMAN RESOURCES

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 1,287,643	\$ 1,560,171	\$ 516,966	Administration			
595,308	593,771	431,791	Personnel Services	\$ 940,241	\$ 940,241	\$ 583,024
			Materials & Services	213,179	213,179	253,179
\$ 1,882,951	\$ 2,153,942	\$ 948,757	Department Total	\$ 1,153,420	\$ 1,153,420	\$ 836,203
			Compensation, Benefits & HRIS			
\$ 739,835	\$ 809,817	\$ 810,741	Personnel Services	\$ 1,050,790	\$ 1,050,790	\$ 1,068,864
318,252	476,345	596,152	Materials & Services	723,873	723,873	723,873
\$ 1,058,087	\$ 1,286,162	\$ 1,406,893	Department Total	\$ 1,774,663	\$ 1,774,663	\$ 1,792,737
			Talent Management			
		\$ 879,286	Personnel Services	\$ 930,982	\$ 930,982	\$ 911,837
		864,262	Materials & Services	765,193	765,193	765,193
		\$ 1,743,548	Department Total	\$ 1,696,175	\$ 1,696,175	\$ 1,677,030
			Labor Relations			
\$ 405,431	\$ 546,880	\$ 798,627	Personnel Services	\$ 934,274	\$ 934,274	\$ 893,529
10,962	19,290	40,329	Materials & Services	92,275	92,275	92,275
\$ 416,393	\$ 566,170	\$ 838,956	Department Total	\$ 1,026,549	\$ 1,026,549	\$ 985,804
			Division Total			
\$ 2,432,909	\$ 2,916,868	\$ 3,005,620	Personnel Services	\$ 3,856,287	\$ 3,856,287	\$ 3,457,254
924,522	1,089,406	1,932,534	Materials & Services	1,794,520	1,794,520	1,834,520
\$ 3,357,431	\$ 4,006,274	\$ 4,938,154	Total Labor Relations & Human Resources	\$ 5,650,807	\$ 5,650,807	\$ 5,291,774

Division Summary LEGAL SERVICES

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 1,673,648	\$ 1,757,946	\$ 1,966,714	\$ 1,945,748	\$ 2,094,304	6.49%	88.33%
Materials & Services	191,018	211,514	269,482	198,300	276,784	2.71%	11.67%
Total	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	100.00%

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Department Summary LEGAL SERVICES - LEGAL SERVICES

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,673,648	\$ 1,757,946	\$ 1,966,714	\$ 1,945,748	\$ 2,094,304	6.49%	88.33%
Materials & Services	191,018	211,514	269,482	198,300	276,784	2.71%	11.67%
Total	\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	\$ 2,144,048	\$ 2,371,088	6.03%	100.00%

Responsibility:

The **Legal Services** Department provides professional, competent, highly responsive and cost-effective legal assistance to the TriMet Board and staff. It works with all TriMet divisions to accomplish TriMet's mission and goals within legal, financial, business and ethical parameters.

Activities:

- Contract and Construction Law.
- Municipal/Public Law.
- Employment/Labor Law.
- Board Governance.
- Real Estate/Land Use/Environmental.
- Complex Business Litigation and Tort Defense.
- Risk Assessment.
- Records Governance.

Performance Measures:

- Provide highly effective counsel on State and Federal legislative and policy issues.
- Ensure highest quality legal support through effective deployment of internal and external legal counsel.
- Enhance productivity by effectively managing incoming work, balancing workloads and strengthening TriMet's preventative law program to help minimize potential project development and implementation problems.
- Provide the highest level of customer service by responding quickly and professionally to the requirements of the Legal Department's customers and clients, both inside and outside TriMet.

BUD1 Personnel Services LEGAL SERVICES - LEGAL SERVICES

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base Pos Total			Est Total	-----Budget----- Base Pos Total		
Executive Director, Legal Services (General Counsel)	\$ 198,866	\$ 215,738	\$ 209,353	1.00	\$ 209,353	\$ 214,980	\$ 216,965	1.00	\$ 216,965
Director, Legal Services	159,230	163,813	164,137	1.00	164,137	167,557	168,240	1.00	168,240
Director, Real Property	135,475	135,098	137,000	1.00	137,000	140,670	142,748	1.00	142,748
Deputy General Counsel - Senior	541,769	377,757	130,867	3.00	392,600	406,269	137,518	3.00	412,554
Deputy General Counsel		94,113	90,018	2.00	180,035	182,182	92,223	1.00	92,223
Deputy General Counsel - Workers' Compensation							90,973	1.00	90,973
Manager, Records Governance	77,204	79,935	82,000	1.00	82,000	83,958	84,830	1.00	84,830
Specialist, Litigation	72,463	72,922	73,008	1.00	73,008	75,337	77,000	1.00	77,000
Analyst, Records	58,561	62,005	62,499	1.00	62,499	64,921	66,006	1.00	66,006
Paralegal Investigator	64,354	70,585	72,010	1.00	72,010	74,005	75,000	1.00	75,000
Lead Records Governance Liaison							72,585	1.00	72,585
Assistant, Legal	60,291	59,301	58,594	1.00	58,594	60,761	61,194	1.00	61,194
Paralegal I	57,536	58,890	56,222	1.00	56,222	60,365	61,194	1.00	61,194
Fringe Benefits	424,380	450,934			465,729	466,378			505,151
Non-Union Baseline Adjustment					50,884				72,968
Sick & Vacation/Holiday Payout					10,716	8,743			22,313
Capitalized Labor/Fringe	(176,481)	(83,145)			(48,073)	(60,378)			(127,640)
<b>Total</b>	<b>\$ 1,673,648</b>	<b>\$ 1,757,946</b>		<b>14.00</b>	<b>\$ 1,966,714</b>	<b>\$ 1,945,748</b>		<b>15.00</b>	<b>\$ 2,094,304</b>

BUD2 Materials & Services LEGAL SERVICES - LEGAL SERVICES

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 60,703	\$ 108,754	\$ 45,905	\$ 50,000	\$ 54,877	19.54%	19.83%
Professional & Technical	39,547	1,750	50,613	40,000	39,607	-21.75%	14.31%
Temporary Help			1,090	500	500	-54.13%	0.18%
Other Services	10,494	14,084	45,450	10,000	20,000	-56.00%	7.23%
Office Supplies	1,182	2,215	1,530	1,500	2,000	30.72%	0.72%
Other Materials	20,631	(338)	5,000	12,000	20,000	300.00%	7.23%
Telephone	772	875	1,515	1,000	1,500	-0.99%	0.54%
Dues & Subscriptions	36,471	66,752	80,800	55,000	82,000	1.49%	29.63%
Local Travel & Meetings	217	207	11,110	1,000	1,000	-91.00%	0.36%
Education & Training	11,829	6,350	14,177	12,000	30,000	111.61%	10.84%
Out-of-Town Travel	9,107	10,771	12,120	15,000	25,000	106.27%	9.03%
Employee Recognition	65	94	172	300	300	74.42%	0.10%
Total	\$ 191,018	\$ 211,514	\$ 269,482	\$ 198,300	\$ 276,784	2.71%	100.00%

BUDGET PROGRESSION SCHEDULE - LEGAL SERVICES

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 1,673,648	\$ 1,757,946	\$ 1,966,714	Legal Services	\$ 2,151,497	\$ 2,151,497	\$ 2,094,304
191,018	211,514	269,482	Personnel Services	276,784	276,784	276,784
			Materials & Services			
\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	Department Total	\$ 2,428,281	\$ 2,428,281	\$ 2,371,088
\$ 1,673,648	\$ 1,757,946	\$ 1,966,714	Division Total	\$ 2,151,497	\$ 2,151,497	\$ 2,094,304
191,018	211,514	269,482	Personnel Services	276,784	276,784	276,784
			Materials & Services			
\$ 1,864,666	\$ 1,969,460	\$ 2,236,196	Total Legal Services	\$ 2,428,281	\$ 2,428,281	\$ 2,371,088



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Division Summary OPERATIONS-TRANSPORTATION & MAINTENANCE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 230,535,477	\$ 238,630,711	\$ 263,400,703	\$ 262,512,041	\$ 285,670,438	8.45%	70.37%
Materials & Services	93,262,568	102,237,000	103,452,930	111,211,313	120,264,343	16.25%	29.63%
Total	\$ 323,798,045	\$ 340,867,711	\$ 366,853,633	\$ 373,723,354	\$ 405,934,781	10.65%	100.00%

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Sub-Division Summary    TRANSPORTATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 162,339,225	\$ 166,330,366	\$ 181,250,769	\$ 180,608,977	\$ 193,461,318	6.74%	77.48%
Materials & Services	50,112,723	51,799,215	52,120,378	55,100,466	56,227,032	7.88%	22.52%
<b>Total</b>	<b>\$ 212,451,948</b>	<b>\$ 218,129,581</b>	<b>\$ 233,371,147</b>	<b>\$ 235,709,443</b>	<b>\$ 249,688,350</b>	<b>6.99%</b>	<b>100.00%</b>

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Department Summary TRANSPORTATION - OPERATIONS ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,207,527	\$ 1,804,856	\$ 2,130,308	\$ 1,460,284	\$ 2,540,435	19.25%	87.70%
Materials & Services	749,418	767,622	375,547	740,558	356,155	-5.16%	12.30%
<b>Total</b>	<b>\$ 1,956,945</b>	<b>\$ 2,572,478</b>	<b>\$ 2,505,855</b>	<b>\$ 2,200,842</b>	<b>\$ 2,896,590</b>	<b>15.59%</b>	<b>100.00%</b>

Responsibility:

The **Transportation** Division is responsible for delivering TriMet transportation services in a culture of safety and service excellence.

The **Operations Administration** Department includes the following functions:

- Chief Operating Officer
- Operations planning and development
- Operations analysis

Activities:

- Chief Operating Officer
  - Communicate/instill TriMet’s mission, strategic direction and business plan throughout the Transportation and Maintenance divisions, focused on safety, on-time performance, support to employees and state of good repair.
  - Performance improvement programs for the Transportation and Maintenance divisions.
- Operations Planning and Development
  - Transportation and Maintenance division annual budgets and multi-year operations and maintenance programs to fulfill TriMet’s business plan, including Service Enhancement and Financial Forecast plans.
  - Transportation and Maintenance division productivity objectives, quality standards and FTA compliance.
  - Manage/coordinate planning for operations startup of new transit services such as light rail extensions and new bus service or lines.

Activities - continued:

- Operations planning for future fixed-route bus and LIFT operations.
- Operations Analysis
  - Service performance and ridership data collection, analysis and reporting.
  - Maintenance planning and analysis.
  - Fixed-route bus, LIFT bus, light rail vehicle, commuter rail fleet management plans and Facilities and Rail Maintenance of Way maintenance plans.

Performance Measures:

- TriMet Business Plan goals and objectives supported by the Transportation and Maintenance divisions.
- Boarding rides per revenue hour.
- On-time performance.
- Operating cost per boarding ride and per vehicle mile.
- Customer commendations and complaints.
- Successful operations startup of light rail extensions and new bus services lines.
- Timely reporting of service performance and ridership information.

BUD1 Personnel Services TRANSPORTATION - OPERATIONS ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
<b>Administration:</b>									
Chief Operating Officer	\$ 271,902	\$ 225,417	\$ 227,034	1.00	\$ 227,034	\$ 160,605	\$ 228,176	1.00	\$ 228,176
Director, Business Planning & Asset Mgmt		136,714	163,839	1.00	163,839	155,604	156,813	1.00	156,813
Director, Operations Planning & Development	150,483	143,403	144,021	1.00	144,021	149,941	152,565	1.00	152,565
Manager, Rail Operations Planning	112,548	110,542	110,908	1.00	110,908	114,021	114,856	1.00	114,856
Analyst, Business Planning & Asset Mgmt						25,667	77,000	1.00	77,000
Fringe Benefits	173,443	354,698			167,496	167,496			202,799
<b>Operations Analysis:</b>									
Manager, Service Performance & Analysis	98,862	98,307	99,301	1.00	99,301	60,995	90,000	1.00	90,000
Senior Analyst, Operations	91,560	91,681	91,494	1.00	91,494	74,389	86,293	1.00	86,293
Analyst, Operations	195,165	254,297	70,550	5.00	352,751	288,849	74,352	5.00	371,761
Fringe Benefits	166,642	340,789			204,695	219,577			200,116
Capitalized Labor/Fringe	(180,302)	(79,070)				(45,836)			
Workers' Compensation		564				664			2,000
Non-Union Baseline Adjustment					443,086				685,794
Limited Term Employment	127,224	127,514			166,378	127,514			164,425
FY2018 Personnel Increase Phase-In					(49,115)	(49,115)			
Sick & Vacation/Holiday Payout					8,420	9,913			7,837
<b>Total</b>	<b>\$ 1,207,527</b>	<b>\$ 1,804,856</b>		<b>11.00</b>	<b>\$ 2,130,308</b>	<b>\$ 1,460,284</b>		<b>12.00</b>	<b>\$ 2,540,435</b>

BUD2 Materials & Services TRANSPORTATION - OPERATIONS ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Labor/Employment Process Expense	\$ 27,206	\$ 32,147	\$ 50,000	\$ 43,309	\$ 28,000	-44.00%	7.86%
Professional & Technical	305,951	231,451	23,507	185,000	26,453	12.53%	7.43%
DOTS Renewal Medical Services	113,769	114,337	90,000	115,000	91,300	1.44%	25.63%
Temporary Help	31,156	11,235	8,000	6,000	5,382	-32.73%	1.51%
Building Security Maintenance		565					0.00%
Other Services	117,071	114,460	22,000	130,000	22,000	0.00%	6.18%
Office Supplies	1,773	1,230	2,400	2,800	2,400	0.00%	0.67%
Equipment/Furniture				7,584			0.00%
Other Materials	10,650	17,308	3,200	20,800	3,200	0.00%	0.90%
Unreconciled Mastercard Expense		116		4,244			0.00%
Telephone	4,710	5,533	3,200	4,800	3,200	0.00%	0.90%
Dues & Subscriptions	1,028	1,700	2,000	5,846	2,000	0.00%	0.56%
APTA Dues	90,486	136,296	98,000	124,000	98,980	1.00%	27.79%
Local Travel & Meetings	171	199	240	1,175	240	0.00%	0.07%
Education & Training	14,331	44,680	40,000	44,000	40,000	0.00%	11.23%
Out-of-Town Travel	17,907	34,611	16,000	26,000	16,000	0.00%	4.49%
Employee Recognition	13,209	21,754	17,000	20,000	17,000	0.00%	4.78%
	<u>\$ 749,418</u>	<u>\$ 767,622</u>	<u>\$ 375,547</u>	<u>\$ 740,558</u>	<u>\$ 356,155</u>	<u>-5.16%</u>	<u>100.00%</u>

Department Summary TRANSPORTATION - BUS TRANSPORTATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 113,605,741	\$ 115,620,139	\$ 126,752,267	\$ 126,760,941	\$ 136,553,894	7.73%	97.82%
Materials & Services	1,390,969	1,928,497	2,626,642	2,669,808	3,037,995	15.66%	2.18%
Total	\$ 114,996,710	\$ 117,548,636	\$ 129,378,909	\$ 129,430,749	\$ 139,591,889	7.89%	100.00%

Responsibility:

The **Bus Transportation** Department is responsible for providing safe, courteous, reliable and efficient public transportation for the region.

The Transportation Division Executive Director is budgeted in the Bus Transportation department, while providing executive leadership to all Transportation departments.

Activities:

- Transportation Executive Director
  - Communicate/instill TriMet’s mission, strategic direction, and business plan throughout the Transportation division, focused on safety, on-time performance and support to employees.
  - Executive action for Transportation division budgets, programs, projects and personnel.
  - Employee communication and recognition programs.
- Bus Transportation
  - Partner with all agency departments in continuous development and implementation of TriMet’s culture of safety and service excellence.
  - Run bus service 85% on-time or better for efficient use of vehicles, operators and better cost per mile.
  - Comprehensive communication and support to operators.
  - Enhance the SIP process, to benefit both customers and operators.
  - Bus operator standard operating procedures.
  - Regularly produce informational Operators' Notices and Bulletins.

Activities - continued:

- Productivity Improvement
  - Encourage/implement improvements identified by RSAs and operating condition reports.
  - Attendance/overtime/extraboard.
  - On-time performance.
  - Minimize bus idling and drive to achieve best miles per gallon.
  - Minimize unscheduled overtime consistent with service requirements.
- Attendance/Extraboard
  - Communicate/educate the importance of attendance/absence.
  - Manage extraboard efficiently.

Performance Measures:

- 85% or better on-time performance.
- Maintain 99.5% pullout ratio.
- Sustain 90.7% bus operator attendance.
- Less than 1.3 bus safety major incidents per 100,000 miles.
- 4.7 miles per gallon.

BUD1 Personnel Services TRANSPORTATION - BUS TRANSPORTATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
<b>Administration:</b>									
Executive Director, Transportation	\$ 190,564	\$ 122,741	\$ 182,500	1.00	\$ 182,500	\$ 187,224	\$ 188,168	1.00	\$ 188,168
Director, Transportation	109,929	125,656	118,463	1.00	118,463	104,063	135,000	1.00	135,000
Mgr, Bus/Rail Ops. Rules, Procs, & Instrs.						25,667	88,000	1.00	88,000
Administrator, ADA Compliance		90,992	91,401	1.00	91,401	38,769			
Assistant Manager, Bus & Rail Operations	65,781	67,855	69,431	1.00	69,431	50,172	93,994	1.00	93,994
Administrative Assistant, Executive	75,142	74,891	74,277	1.00	74,277	75,837	76,149	1.00	76,149
Coordinator, Employee Programs	56,784	56,310	56,534	1.00	56,534	57,557	57,762	1.00	57,762
Fringe Benefits	161,781	254,998			192,966	213,036			200,554
Workers' Compensation		(3,818)				(1,884)			
<b>Center Garage:</b>									
Manager, Bus Operations	95,384	93,619	94,123	1.00	94,123	99,277	100,764	1.00	100,764
Assistant Manager, Bus Operations		159,192	81,645	2.00	163,289	169,127	86,197	2.00	172,394
Assistant Manager, Bus Operations	307,867	176,610	80,729	2.00	161,459	117,874	86,215	2.00	172,431
Operations Assistant	47,162	48,345	46,842	1.00	46,842	34,752	47,902	1.00	47,902
Active Regular Operator	9,797,537	8,856,491	55,899	198.00	11,068,056	11,068,056	60,572	205.00	12,417,352
Active Regular Operator	7,953,007	9,603,282	55,899	221.00	12,353,739	12,353,739	60,572	155.00	9,388,730
Part-Time Operator	1,375,003	1,731,437	37,200	43.00	1,599,608	1,599,608	40,310	49.00	1,975,196
Part-Time Operator	4,125,009	4,106,687	37,200	101.00	3,757,218	3,757,218	40,310	79.00	3,184,499
Fringe Benefits	13,215,249	13,462,865			15,622,326	15,608,307			14,717,682
Workers' Compensation	641,578	812,283			892,000	719,658			990,000
Longevity Premium					158,175				134,819
<b>Powell Garage:</b>									
Manager, Bus Operations	93,917	95,098	95,525	1.00	95,525	97,050	97,355	1.00	97,355
Assistant Manager, Bus Operations	235,415	151,627	83,504	3.00	250,513	224,341	87,089	3.00	261,268
Operations Assistant	48,264	42,397	45,564	1.00	45,564	37,978	45,573	1.00	45,573
Active Regular Operator	15,272,643	13,736,818	55,899	234.00	13,080,430	13,080,430	60,572	175.00	10,600,179
Active Regular Operator	2,532,874	5,827,208	55,899	98.00	5,478,129	5,478,129	60,572	133.00	8,056,136
Part-Time Operator	1,094,397	1,604,305	37,200	39.00	1,450,807	1,450,807	40,310	27.00	1,088,373
Part-Time Operator	2,403,880	2,227,267	37,200	53.00	1,971,609	1,971,609	40,310	43.00	1,733,335

BUD1 Personnel Services TRANSPORTATION - BUS TRANSPORTATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Fringe Benefits	\$ 12,193,334	\$ 13,201,558			\$ 12,030,813	\$ 12,061,811			\$ 11,534,763
Workers' Compensation	366,641	72,280			510,000	176,461			240,000
Longevity Premium					201,388				219,292
<b>Merlo Garage:</b>									
Manager, Bus Operations	93,844	86,640	\$ 94,041	1.00	94,041	100,052	\$ 99,000	1.00	99,000
Assistant Manager, Bus Operations	160,055	90,753	81,485	2.00	162,970	155,067	86,169	2.00	172,338
Operations Assistant	45,655	50,456	46,218	1.00	46,218	39,492	47,632	1.00	47,632
Active Regular Operator	10,038,662	8,623,804	55,899	152.00	8,496,689	8,496,689	60,572	204.00	12,356,780
Active Regular Operator	1,402,837	3,635,916	55,899	69.00	3,857,050	3,857,050	60,572	164.00	9,933,882
Part-Time Operator	1,346,918	1,269,123	37,200	35.00	1,302,006	1,302,006	40,310	41.00	1,652,715
Part-Time Operator	1,627,526	712,748	37,200	22.00	818,404	818,404	40,310	64.00	2,579,847
Fringe Benefits	8,114,037	8,380,494			7,933,236	7,978,053			14,268,622
Workers' Compensation	122,553	3,816			470,000	131,699			156,000
Longevity Premium					140,721				140,105
<b>Station Operations:</b>									
Chief Station Agent	362,952	413,420	77,538	4.00	310,150	310,150	84,020	4.00	336,079
Station Agent	1,714,097	1,805,242	73,896	25.00	1,847,408	1,847,408	80,074	25.00	2,001,851
Fringe Benefits	900,169	998,764			901,159	901,899			978,485
Workers' Compensation	911,684	868,835			967,000	708,490			970,000
Longevity Premium					25,948				24,561
<b>Operator Training-Bus:</b>									
Manager, Transportation Operations Training	94,277								
Assistant Manager, Transportation Training	70,354								
Administrative Specialist	59,879								
Training Supervisor	2,009,234								

BUD1 Personnel Services TRANSPORTATION - BUS TRANSPORTATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	Base	-----Budget----- Pos	Total	Est Total	Base	-----Budget----- Pos	Total
Fringe Benefits	\$ 913,558								
Workers' Compensation	36,812								
Unscheduled Overtime - Non-Op.	121,086								
<b>Document Services &amp; Mail Room:</b>									
Supervisor, Document Services	49,499	\$ 55,003	\$ 50,315	1.00	\$ 50,315	\$ 51,182	\$ 51,355	1.00	\$ 51,355
Doc Services Oper/Mail Services Clerk	31,832	33,160	33,259	1.00	33,259	33,831	33,946	1.00	33,946
Center Mail Services Clerk	49,708	55,953	49,684	1.00	49,684	49,684	53,837	1.00	53,837
Fringe Benefits	83,941	96,322			76,184	76,234			80,066
Longevity Premium					1,352				1,352
Fringe Benefits					895,506	904,821			1,070,402
Timeslip Differential					608,234	318,180			661,602
Split Shift Travel Time Pay					664,486	664,486			720,966
Road Relief Pay					632,835	158,209			686,625
Scheduled Overtime	11,178,635	12,087,764			8,430,424	2,344,920			9,801,768
Unscheduled & Report OT - Ops.					2,628,976	10,509,588			3,249,431
Unscheduled Overtime - Non-Op.					242,784	242,784			263,081
Student Training Cost-Center					225,305	56,326			244,140
Unpaid Absence					(2,770,634)	(692,659)			(2,897,946)
Unemployment Expense					82,960	103,800			89,895
Sick & Vacation/Holiday Payout					658,799	175,585			225,778
FY2018 Annual Service Plan					(771,525)	(1,561,420)			
FY2019 Annual Service Plan									(1,517,971)
FY2018 WWA Settlement					5,823,138	5,823,138			
Capitalized Labor/Fringe	(393,205)	(447,068)				(880)			
<b>Total</b>	<b>\$ 113,605,741</b>	<b>\$ 115,620,139</b>		<b>1,318.00</b>	<b>\$ 126,752,267</b>	<b>\$ 126,760,941</b>		<b>1,392.00</b>	<b>\$ 136,553,894</b>

BUD2 Materials & Services TRANSPORTATION - BUS TRANSPORTATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Administration:</b>							
Operator Uniforms	\$ 349,994	\$ 391,219	\$ 593,144	\$ 430,000	\$ 543,712	-8.33%	17.90%
Quality Assurance/ADA	3,558	565	18,000	1,200	2,400	-86.67%	0.08%
Temporary Help	17,400	17,547	12,618	15,000	14,000	10.95%	0.46%
Laundry	4,346	4,024	5,000	4,200	4,400	-12.00%	0.14%
Fixed Route Back-up - Cabs	3,065	3,690	3,000	4,200	3,800	26.67%	0.13%
Other Services	58,255	197,700	60,000	62,000	71,120	18.53%	2.34%
Office Supplies				1,500	1,600		0.05%
Winter Supplies	154			32,000	16,000		0.53%
Other Materials-Gen & Adm	20	138					0.00%
Other Materials	37,634	23,206	10,000	41,190	24,000	140.00%	0.79%
Unreconciled Mastercard Expense		1,138		4,422			0.00%
Telephone	6,537	6,208	8,000	10,055	9,000	12.50%	0.30%
Self-Insurance PI/PD	518,202	971,228	1,605,000	1,700,000	2,000,000	24.61%	65.83%
Claims Expense		(11,816)					0.00%
Vehicle Registration			200			-100.00%	0.00%
Dues & Subscriptions		400	200	600	400	100.00%	0.01%
Local Travel & Meetings	150		180	1,000	800	344.44%	0.03%
Education & Training	3,300	10,885	2,400	10,600	8,000	233.33%	0.26%
Out-of-Town Travel	525	9,260	3,600	34,301	8,000	122.22%	0.26%
Operator CDL Renewals	10,081	7,514	10,000	11,000	12,000	20.00%	0.39%
Rewards & Recognition	47,161	54,885	36,000	61,633	54,000	50.00%	1.78%
Special Events	10,944	12,586	13,000	14,000	16,000	23.08%	0.53%
<b>Subtotal Administration:</b>	<b>\$ 1,071,326</b>	<b>\$ 1,700,377</b>	<b>\$ 2,380,342</b>	<b>\$ 2,438,901</b>	<b>\$ 2,789,232</b>		
<b>Center Garage:</b>							
Other Services	391	3,348	3,200	2,400	3,200	0.00%	0.11%
Office Supplies	3,200	2,444	3,600	4,330	3,600	0.00%	0.12%
Other Materials	620	8,890	4,800	4,800	4,800	0.00%	0.16%
Telephone	3,592	3,539	3,200	6,389	3,352	4.75%	0.11%
Safety Awards			360	320	360	0.00%	0.01%
<b>Subtotal Center Garage:</b>	<b>\$ 7,803</b>	<b>\$ 18,221</b>	<b>\$ 15,160</b>	<b>\$ 18,239</b>	<b>\$ 15,312</b>		

BUD2 Materials & Services TRANSPORTATION - BUS TRANSPORTATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Powell Garage:</b>							
Other Services	\$ 3,141	\$ 7,062	\$ 3,200	\$ 8,814	\$ 3,552	11.00%	0.12%
Office Supplies	3,898	6,251	3,600	6,400	3,600	0.00%	0.12%
Other Materials	1,616	5,328	4,800	2,400	4,800	0.00%	0.16%
Telephone	3,323	2,950	3,200	2,400	3,000	-6.25%	0.10%
Local Travel & Meetings		25					0.00%
Employee Recognition				141			0.00%
Safety Awards			360	320	360	0.00%	0.01%
<b>Subtotal Powell Garage:</b>	<b>\$ 11,978</b>	<b>\$ 21,616</b>	<b>\$ 15,160</b>	<b>\$ 20,475</b>	<b>\$ 15,312</b>		
<b>Merlo Garage:</b>							
Other Services	1,623	4,000	3,200	2,400	3,200	0.00%	0.11%
Office Supplies	4,238	5,801	3,600	5,007	4,800	33.33%	0.16%
Other Materials	16,085	4,803	4,600	2,400	4,800	4.35%	0.16%
Education & Training				95			0.00%
Telephone	4,969	4,706	4,200	4,700	3,000	-28.57%	0.10%
Employee Recognition				251			0.00%
Safety Awards			360	320	320	-11.11%	0.01%
<b>Subtotal Merlo Garage:</b>	<b>\$ 26,915</b>	<b>\$ 19,310</b>	<b>\$ 15,960</b>	<b>\$ 15,173</b>	<b>\$ 16,120</b>		
<b>Station Operations:</b>							
Other Services	220	383	2,400	600	558	-76.75%	0.02%
Office Supplies	15,286	14,544	12,000	14,000	14,000	16.67%	0.46%
Other Materials	2,896	(895)	1,000	1,800	1,000	0.00%	0.03%
Telephone	331	376	360	360	360	0.00%	0.01%
<b>Subtotal Station Operations:</b>	<b>\$ 18,733</b>	<b>\$ 14,408</b>	<b>\$ 15,760</b>	<b>\$ 16,760</b>	<b>\$ 15,918</b>		

BUD2 Materials & Services TRANSPORTATION - BUS TRANSPORTATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Operator Training-Bus:</b>							
Accident Review/Investigations	\$ 3,665						0.00%
Temporary Help-Trans Adm	37,846						0.00%
Other Services	694						0.00%
Office Supplies	5,754						0.00%
Other Materials	14,818						0.00%
Operator Training Materials	18,444						0.00%
Telephone	13,115						0.00%
Operator Roadeo	1,014						0.00%
<b>Subtotal Operator Training-Bus:</b>	\$ 95,350						
<b>Document Services &amp; Mail Room:</b>							
Photocopier Maint - Doc Svcs	18,938	\$ 13,651	\$ 37,000	\$ 20,000	\$ 37,000	0.00%	1.22%
Other Services	44,280	45,082	44,000	44,000	45,841	4.18%	1.51%
Postage	79,704	81,397	86,000	80,000	86,000	0.00%	2.83%
Doc Services Supplies	15,666	14,249	17,000	16,000	17,000	0.00%	0.52%
Telephone	276	186	260	260	260	0.00%	0.03%
<b>Subtotal Document Services &amp; Mail Room</b>	\$ 158,864	\$ 154,565	\$ 184,260	\$ 160,260	\$ 186,101		
	\$ 1,390,969	\$ 1,928,497	\$ 2,626,642	\$ 2,669,808	\$ 3,037,995	15.66%	100.00%

Department Summary TRANSPORTATION - FIELD OPERATIONS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 15,095,923	\$ 15,534,147	\$ 18,058,952	\$ 17,865,657	\$ 18,394,747	1.86%	94.88%
Materials & Services	1,109,660	1,500,841	881,174	1,578,952	992,131	12.59%	5.12%
Total	\$ 16,205,583	\$ 17,034,988	\$ 18,940,126	\$ 19,444,609	\$ 19,386,878	2.36%	100.00%

Responsibility:

The **Field Operations** Department consists of Bus Dispatch, Rail Control, Road and Rail Supervisor functions and personnel in one department for efficient use of field personnel and equipment and effective coordination of transportation operations during regular and special event service and in response to incidents.

Performance Measures:

- Safe, on-time bus and MAX service delivery.
- Improve fare enforcement.
- High customer satisfaction for special event service operations.

Activities:

- Operation of rail control & bus dispatch.
- Control & supervision of all light rail and bus movements according to standard operating procedures and principles of safety and on-time performance.
- Enforcement of TriMet Codes relating to fare policy and other regulations.
- Maintain safe, secure and on-time service to TriMet customers.
- Prepare and manage operating plans for special events service.
- Initial and recurrent training for field supervisors, bus dispatchers and rail controllers.
- Standard operating procedures for field supervisors, bus dispatchers and rail controllers.

BUD1 Personnel Services TRANSPORTATION - FIELD OPERATIONS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
<b>Administration:</b>									
Director, Ops Command Center & Field Ops	\$ 105,790	\$ 122,435	\$ 115,000	1.00	\$ 115,000	\$ 61,220	\$ 115,000	1.00	\$ 115,000
Manager, Bus & Rail Operations		100,187	101,357	1.00	101,357	77,083	100,000	1.00	100,000
Manager, Rail Transportation			100,265	1.00	100,265	75,557	98,020	1.00	98,020
Assistant Manager, Ops. Command Center			77,200	1.00	77,200	26,572			
Assistant Manager, Bus and Rail Operations	215,535	262,000	80,209	4.00	320,835	279,220	84,880	6.00	509,281
Assistant Manager, Bus and Rail Operations	89,457	95,945	86,253	1.00	86,253	90,858	94,179	1.00	94,179
Assistant Manager, Field Operations	36,690	66,723	91,500	1.00	91,500	83,875			
Operations Specialist			54,585	1.00	54,585	45,500	54,600	1.00	54,600
Coordinator, Operations Services	56,044	57,611	57,179	1.00	57,179	58,150	58,344	1.00	58,344
Fringe Benefits	182,438	282,639			359,259	403,483			362,025
Workers' Compensation					19,000	4,750			
<b>Road Operations:</b>									
Coordinator, Field Operations	229,069	245,069	77,538	3.00	232,613	246,326	84,020	3.00	252,059
Lead Dispatcher/Controller	93,203	90,010	77,538	1.00	77,538	91,251	84,020	1.00	84,020
Lead Field Supervisor	344,871	348,313	77,538	4.00	310,150	323,864	84,020	5.00	420,098
Dispatcher	1,285,017	1,320,146	73,896	18.00	1,330,134	1,343,847	80,074	18.00	1,441,333
Dispatcher			73,896	2.00	147,793	161,506	80,074	2.00	160,148
Road Supervisor	2,781,385	2,672,072	73,896	37.00	2,734,164	2,747,878	80,074	36.00	2,882,666
Fringe Benefits	1,957,435	1,980,820			2,058,994	2,066,146			2,240,889
Workers' Compensation	116,088	55,096			145,000	106,637			112,000
Longevity Premium					82,281				82,585
Unscheduled Overtime	514,432	694,212			455,160	490,327			560,099
Night Differential					6,432	3,037			6,969

BUD1 Personnel Services TRANSPORTATION - FIELD OPERATIONS

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	Base	-----Budget----- Pos	Total	Est Total	Base	-----Budget----- Pos	Total
<b>Rail Operations:</b>									
Rail Controller	\$ 1,794,260	\$ 1,971,862	\$ 73,896	29.00	\$ 2,142,993	\$ 2,162,357	\$ 80,074	29.00	\$ 2,322,148
Rail Supervisor	2,575,416	2,591,866	73,896	35.00	2,586,371	2,605,735	80,074	35.00	2,802,592
Rail Supervisor			73,896	2.00	147,793	167,158	80,074	2.00	160,148
Fringe Benefits	1,799,499	1,911,650			2,085,503	2,105,108			2,267,340
Workers' Compensation	46,124	65,540			64,000	40,143			93,000
Longevity Premium					58,093				46,739
Unscheduled Overtime	405,496	419,786			455,064	495,629			545,662
Night Differential					12,607	1,723			7,470
<b>Fare Inspection:</b>									
Fare Inspector	401,968	392,791	73,896	5.00	369,482	383,002	80,074	4.00	320,296
Fringe Benefits	155,367	163,083			155,921	156,825			135,265
Workers' Compensation	25,043	(13,860)			38,000	21,363			22,000
Longevity Premium					13,520				9,152
Unscheduled Overtime	25,792	44,770				13,850			
Sick & Vacation/Holiday Payout					76,524	35,288			28,620
Capitalized Labor/Fringe	(140,496)	(406,619)							
FY2018 WWA Settlement					890,389	890,389			
<b>Total</b>	<b>\$ 15,095,923</b>	<b>\$ 15,534,147</b>		<b>148.00</b>	<b>\$ 18,058,952</b>	<b>\$ 17,865,657</b>		<b>147.00</b>	<b>\$ 18,394,747</b>

BUD2 Materials & Services TRANSPORTATION - FIELD OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Administration:</b>							
Professional & Technical				\$ 360,000			0.00%
Temporary Help			\$ 2,400	114,065	\$ 3,600	50.00%	0.36%
Other Services	\$ 70,511	\$ 78,578	12,000	98,000	14,000	16.67%	1.41%
Office Supplies	3,450	2,268	3,800	4,053	3,800	0.00%	0.38%
Equip/Furn < \$5,000-Gen & Adm		4,377					0.00%
OCC Equipment & Supplies	1,194	40,400	3,600	30,500	30,136	737.11%	3.04%
Other Materials	14,925	9,572	5,800	14,400	5,800	0.00%	0.58%
Telephone	4,982	15,882	5,200	6,000	5,200	0.00%	0.52%
Education & Training	3,300	550	200	200	200	0.00%	0.02%
Out-of-Town Travel	23	1,405	1,200	2,000	1,400	16.67%	0.14%
Employee Recognition	67	702	720	800	720	0.00%	0.07%
<b>Subtotal Administration:</b>	\$ 98,452	\$ 153,734	\$ 34,920	\$ 630,018	\$ 64,856		
<b>Road Operations:</b>							
Uniforms-Veh Op				3,990			0.00%
Uniforms-Rev Veh Op	15,659	16,382	27,725	19,200	24,380	-12.06%	2.46%
Vehicle Control System Maintenance	800,189	640,769	530,400	525,000	534,000	0.68%	53.82%
Other Services	1,337	9,554	3,000	6,000	3,600	20.00%	0.36%
Office Supplies				1,225			0.00%
Computer Supplies-Trans Admin	1,361	203		1,400			0.00%
Other Materials	9,368	12,125	50,700	50,000	7,400	-85.40%	0.75%
Telephone	27,980	27,493	27,000	27,000	27,000	0.00%	2.72%
Data Communication Services - Buses	62,298	423,414	87,522	147,454	195,000	122.80%	19.65%
Driver Accommodations	33,866	45,729	36,000	36,000	55,200	53.33%	5.56%
CDL Renewals	471	410	480	804	480	0.00%	0.05%
<b>Subtotal Road Operations:</b>	\$ 952,529	\$ 1,176,079	\$ 762,827	\$ 818,073	\$ 847,060		

BUD2 Materials & Services TRANSPORTATION - FIELD OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Rail Operations:</b>							
Uniforms	\$ 12,687	\$ 21,771	\$ 27,725	\$ 17,000	\$ 22,635	-18.36%	2.28%
Other Services	1,627	1,839	3,450	30,000	3,600	4.35%	0.36%
Office Supplies	1,336						0.00%
Other Materials	10,954	28,435	14,200	24,000	16,000	12.68%	1.61%
Telephone	25,984	20,281	24,000	22,000	24,000	0.00%	2.42%
Data Communication Services - LRVs	5,660	98,068	13,552	37,361	13,500	-0.38%	1.36%
CDL Renewals	431	634	500	500	480	-4.00%	0.08%
<b>Subtotal Rail Operations:</b>	\$ 58,679	\$ 171,028	\$ 83,427	\$ 130,861	\$ 80,215		
	\$ 1,109,660	\$ 1,500,841	\$ 881,174	\$ 1,578,952	\$ 992,131	12.59%	100.00%

Department Summary TRANSPORTATION - SERVICE DELIVERY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,556,386	\$ 1,596,569	\$ 1,604,036	\$ 1,621,304	\$ 1,612,460	0.53%	98.12%
Materials & Services	49,086	74,967	30,603	42,053	30,910	1.00%	1.88%
<b>Total</b>	<b>\$ 1,605,472</b>	<b>\$ 1,671,536</b>	<b>\$ 1,634,639</b>	<b>\$ 1,663,357</b>	<b>\$ 1,643,370</b>	<b>0.53%</b>	<b>100.00%</b>

Responsibility:

The **Service Delivery** Department is responsible for Scheduling, Systems Scheduling, Special Events Planning and Operator Workforce Utilization.

Activities:

- Scheduling
  - Schedule writing, runcutting, and vehicle assignment.
  - Organize and manage operator assignment signups.
  - Maintain and improve schedule reliability and on-time performance.
- Scheduling Systems
  - Scheduling systems maintenance.
  - Application development.
  - Website support.
- Special Events Planning
  - Support to events service design.
  - Special events service schedules.
- Operator Workforce Utilization
  - Operator hiring plans for replacing attrition, and increasing service.
  - Extraboard sizing and efficiency.

Performance Measures:

- Continuous improvement in on-time performance, service capacity, and creating safe and efficient work assignments for bus and rail operators.
- Produce and distribute accurate schedule information to operators and supervisory personnel.
- Make efficient use of scheduling software, hardware tools and provide on-going system administration. Disseminate scheduling materials and information to agency users and for web production.
- Plan, design and implement service for special events. Provide plans for emergency response to service disruptions. Prepare operational service plans for construction-related projects.
- Extraboard efficiency in balance with operator availability for all scheduled service.

BUD1 Personnel Services TRANSPORTATION - SERVICE DELIVERY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Bus and Rail Service Delivery	\$ 124,262	\$ 142,089	\$ 122,846	1.00	\$ 122,846	\$ 89,900	\$ 120,000	1.00	\$ 120,000
Manager, Scheduling	103,868	100,441	100,819	1.00	100,819	137,401	88,000	1.00	88,000
Manager, Workforce Utilization	91,659	96,397	92,981	1.00	92,981	71,183	93,994	1.00	93,994
Manager, Scheduling Systems & Production	83,920	85,575	87,074	1.00	87,074	91,463	89,516	1.00	89,516
Planner III	75,602	74,861	75,142	1.00	75,142	77,393	79,043	1.00	79,043
Computer Technology Specialist	117,227	111,288	103,739	1.00	103,739	111,435	112,412	1.00	112,412
Schedule Data Technician	228,741	235,864	73,896	3.00	221,689	229,385	80,074	3.00	240,222
Schedule Writer II	316,903	317,307	73,896	4.00	295,585	303,281	80,074	4.00	320,296
Fringe Benefits	411,906	426,754			415,793	421,893			438,195
Sick & Vacation/Holiday Payout					7,789	31,864			4,497
Longevity Premium					23,088				23,088
Unscheduled Overtime	3,202	5,993			2,950	1,565			3,197
Capitalized Labor/Fringe FY2018 WWA Settlement	(904)				54,541	54,541			
Total	\$ 1,556,386	\$ 1,596,569		13.00	\$ 1,604,036	\$ 1,621,304		13.00	\$ 1,612,460

BUD2 Materials & Services TRANSPORTATION - SERVICE DELIVERY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 16,420	\$ 51,241	\$ 16,403		\$ 14,000	-14.65%	45.29%
Other Services	4,802	5,576	5,000	\$ 28,000	6,000	20.00%	19.41%
Office Supplies	885	84	2,000	1,000	1,200	-40.00%	3.88%
Other Materials	2,649	1,291	2,000	4,305	2,400	20.00%	7.76%
Microcomputer Materials	893	4,237	1,200	800	1,000	-16.67%	3.24%
Telephone	1,770	1,669	1,800	1,800	1,800	0.00%	5.82%
Local Travel & Meetings		30	400	120	310	-22.50%	1.00%
Education & Training		3,849		3,200	2,400		7.76%
Out-of-Town Travel	21,667	6,990	1,800	2,828	1,800	0.00%	5.84%
	<u>\$ 49,086</u>	<u>\$ 74,967</u>	<u>\$ 30,603</u>	<u>\$ 42,053</u>	<u>\$ 30,910</u>	<u>1.00%</u>	<u>100.00%</u>

Department Summary TRANSPORTATION - ACCESSIBLE TRANSPORTATION PROGRAMS-LIFT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,354,525	\$ 1,297,152	\$ 1,296,717	\$ 1,332,110	\$ 1,329,616	2.54%	3.36%
Materials & Services	33,917,053	35,264,777	35,685,354	37,639,373	38,187,520	7.01%	96.64%
<b>Total</b>	<b>\$ 35,271,578</b>	<b>\$ 36,561,929</b>	<b>\$ 36,982,071</b>	<b>\$ 38,971,483</b>	<b>\$ 39,517,136</b>	<b>6.85%</b>	<b>100.00%</b>

Responsibility:

The **Accessible Transportation Programs - LIFT** Department is responsible for providing safe, reliable and efficient demand-response transportation in support of the LIFT Program, designed to meet the American with Disabilities Act (ADA) requirement for complementary paratransit service for persons unable to use fixed route service.

Activities:

- Deliver safe, high-quality and cost-effective paratransit service that meets or exceeds ADA requirements.
- Maximize resources through the LIFT eligibility process. Effectively evaluate LIFT applicants' functional abilities to determine most appropriate mode of travel and conditions under which trips can be taken.
- Review quality of customer service through analysis of customer feedback of all aspects of experiences with LIFT service and using that process to improve service. Improve relationships with the community through outreach, including staff support to TriMet's Committee on Accessible Transportation (CAT).

Performance Measures:

- Exceed 93% of pickups within 30 minutes of scheduled pickup window.
- Achieve 100,000 miles or more per preventable collision.
- Maintain or exceed rides per vehicle hour at 1.75.
- Eligibility assessment for new and re-certification of existing LIFT clients.
- Answer 95% of customer calls within 5 minutes.
- 25,000 miles between mechanical failures for LIFT buses.

BUD1 Personnel Services TRANSPORTATION - ACCESSIBLE TRANSPORTATION PROGRAMS-LIFT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, ATP	\$ 80,321	\$ 88,702	\$ 102,500	1.00	\$ 102,500	\$ 109,505	\$ 113,906	1.00	\$ 113,906
Manager, LIFT Service Delivery	101,873	106,981	89,450	1.00	89,450	93,173	97,197	1.00	97,197
Manager, LIFT Eligibility & Comm. Relations	92,347	87,561	88,976	1.00	88,976	111,598	86,000	1.00	86,000
Assistant Manager, LIFT Service Delivery	76,776	84,543	77,736	1.00	77,736	79,194	79,485	1.00	79,485
Administrator ADA Compliance	53,668								
Administrator, LIFT Service Quality	46,081	60,029	61,250	1.00	61,250	62,398	62,628	1.00	62,628
Coordinator, LIFT Administration	54,470	55,308	56,222	1.00	56,222	57,401	57,637	1.00	57,637
Specialist, Senior Eligibility	73,447	68,950	69,210	1.00	69,210	70,393	70,630	1.00	70,630
Coordinator, LIFT Eligibility	229,412	230,240	58,001	4.00	232,005	237,143	59,993	4.00	239,971
ATP Assistant, LIFT Eligibility	86,059	85,798	43,077	2.00	86,154	88,533	45,117	2.00	90,233
ATP Assistant	47,139	37,622	45,564	1.00	45,564	45,573	45,573	1.00	45,573
Fringe Benefits	412,932	391,418			376,934	377,199			377,213
Sick & Vacation/Holiday Payout					10,716				9,143
Total	\$ 1,354,525	\$ 1,297,152		14.00	\$ 1,296,717	\$ 1,332,110		14.00	\$ 1,329,616

BUD2 Materials & Services TRANSPORTATION - ACCESSIBLE TRANSPORTATION PROGRAMS-LIFT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
LIFT Central Dispatch	\$ 2,072,134	\$ 1,848,801	\$ 2,369,439	\$ 2,300,000	\$ 2,390,352	0.88%	6.26%
Contracted Eligibility Assessment	309,596	330,577	338,350	340,000	366,995	8.47%	0.96%
Professional & Technical	9,283	995	9,090	9,000	9,000	-0.99%	0.02%
Temporary Help	10,053	19,423	8,000	8,000	8,000	0.00%	0.02%
Office Equipment Service/Repair	130	962	2,020	1,000	2,000	-0.99%	0.01%
ATP Central Maintenance Contract	2,379,046	2,396,263	2,615,880	2,500,000	2,650,305	1.32%	6.94%
Background Check Services	16,007	18,340	18,000	18,000	18,000	0.00%	0.05%
Printing Services	21,977	12,242	29,595	22,000	28,000	-5.39%	0.07%
Other Services	12,373	14,882	25,130	40,104	25,000	-0.52%	0.07%
Other Services-Revenue Vehicle Maintenance	49,731	49,289	40,000	40,000	44,000	10.00%	0.12%
Diesel Fuel - Revenue Vehicles	1,208,814	1,251,901	1,524,858	1,385,000	1,522,894	-0.13%	3.99%
Oil & Lubricants	40,842	44,763	75,750	50,000	78,000	2.97%	0.20%
Gasoline - Revenue Vehicles	68,505	77,213	80,800	75,000	80,000	-0.99%	0.21%
Tires, Lease/Purchase Revenue	109,174	132,311	140,000	136,000	140,000	0.00%	0.37%
Office Supplies	20,306	20,322	24,090	24,000	24,000	-0.37%	0.06%
Furniture & Equipment < \$5,000	12,213	10,515	12,030	7,200	12,000	-0.25%	0.03%
Other Materials	7,126	11,135	11,514	7,200	12,000	4.22%	0.03%
Unreconciled Mastercard Expense				869			0.00%
Postage	22,443	24,181	34,240	28,000	32,000	-6.54%	0.08%
ATP Maintenance Materials	15,904	19,951	16,000	16,000	16,000	0.00%	0.04%
Telephone	49,812	54,922	51,727	55,000	55,000	6.33%	0.14%
Data Communication Services - LIFT	30,735	41,422	32,320	30,000	32,000	-0.99%	0.08%
Insurance Premium	1,500,384	769,767	800,000	800,000	832,800	4.10%	2.18%
PI/PD	(2,000)						0.00%
LIFT Transportation	21,633,168	23,725,539	23,806,852	25,320,000	25,786,044	8.31%	67.52%
LIFT Supplemental Cab Service	3,971,723	4,038,098	3,232,000	4,040,000	3,627,920	12.25%	9.50%
Eligibility Transportation	170,929	177,219	196,100	200,000	201,983	3.00%	0.53%
Local Travel & Meetings		166	101	120	100	-0.99%	0.00%
Education & Training			985	800	800	-18.78%	0.00%
Out-of-Town Travel	5,820		7,000	7,000	7,000	0.00%	0.02%
Employee Recognition		47		480	677		0.00%
CAT Committee	15,959	13,258	18,483	13,600	18,000	-2.61%	0.05%
Leases	154,866	160,273	165,000	165,000	166,650	1.00%	0.45%
	\$ 33,917,053	\$ 35,264,777	\$ 35,685,354	\$ 37,639,373	\$ 38,187,520	7.01%	100.00%

Department Summary TRANSPORTATION - RAIL TRANSPORTATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 21,034,143	\$ 21,776,712	\$ 22,347,471	\$ 22,308,940	\$ 23,349,365	4.48%	98.11%
Materials & Services	166,888	263,816	513,135	458,270	448,933	-12.51%	1.89%
Total	\$ 21,201,031	\$ 22,040,528	\$ 22,860,606	\$ 22,767,210	\$ 23,798,298	4.10%	100.00%

Responsibilities:

The **Rail Transportation** Department includes management and administrative support functions for rail operators.

Activities:

- Operation of regularly scheduled light rail service.
- Operation of Rose Festival and other special light rail service.
- 88% or better MAX on-time performance.
- Rail operator attendance/overtime/extraboard.
- Rail operator compliance with operating rules and standard operating procedures.
- Provision of rail operators to Portland Streetcar.

Performance Measures:

- Strive for:
  - Safe, on-time MAX service delivery.
  - 88% or better MAX on-time performance.
  - Less than 1.0 MAX safety incidents per 100,000 miles.
  - Sustain 91.0% rail operator attendance.

BUD1 Personnel Services TRANSPORTATION - RAIL TRANSPORTATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Manager, Rail Operations (Transportation)	\$ 103,526	\$ 159,974	\$ 100,265	2.00	\$ 200,530	\$ 172,000	\$ 100,180	3.00	\$ 300,540
Manager, Rail Operations			100,265	0.50	50,133	46,026			
Assist Mgr, Rail Operations (Transportation)	84,441	83,904	84,220	1.00	84,220	65,685	89,814	2.00	179,628
Assist Mgr, Rail Operations (Transportation)	88,561	84,299	84,587	1.00	84,587	93,169			
Operations Specialist	58,614	58,391	56,472	1.00	56,472	58,889	61,008	1.00	61,008
Assistant Manager, Transportation Training	37,163								
Training Supervisor	421,105								
LRV Operator	8,691,915	8,369,555	60,635	132.00	8,003,844	8,023,862	65,704	132.00	8,672,966
LRV Operator	2,703,972	3,472,667	60,635	60.00	3,638,111	3,658,127	65,704	64.00	4,205,074
Fringe Benefits	6,133,216	6,475,448			6,002,709	6,060,823			6,623,744
Workers' Compensation	424,197	290,279			540,000	226,616			450,000
Limited Term Employment					79,647	36,400			79,182
Longevity Premium					99,615				95,021
Split Shift Travel Time Pay					43,200	10,800			46,812
Road Relief Pay					145,186	36,297			157,324
Night Differential					20,297	5,074			15,394
Scheduled Overtime	2,720,443	2,782,195			1,519,067	379,767			1,680,353
Unscheduled & Report Overtime					868,181	2,423,801			960,361
Unpaid Absence					(212,135)	(53,034)			(212,135)
Sick & Vacation/Holiday Payout					99,271	40,102			34,093
Capitalized Labor/Fringe	(433,010)								
FY2018 WWA Settlement					1,024,536	1,024,536			
<b>Total</b>	<b>\$ 21,034,143</b>	<b>\$ 21,776,712</b>		<b>197.50</b>	<b>\$ 22,347,471</b>	<b>\$ 22,308,940</b>		<b>202.00</b>	<b>\$ 23,349,365</b>

BUD2 Materials & Services TRANSPORTATION - RAIL TRANSPORTATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Uniforms	\$ 56,814	\$ 60,582	\$ 82,335	\$ 64,000	\$ 65,683	-20.22%	14.63%
Other Services-Gen & Adm	2,520	3,050	1,200	12,299	3,600	200.00%	0.80%
Other Services-Transp Adm				240			0.00%
Office Supplies	18,183	9,008	8,000	10,913	8,800	10.00%	1.96%
Other Materials	14,206	32,666	8,000	61,153	12,000	50.00%	2.67%
Other Materials-Transp Adm		1,559					0.00%
Operator Training Materials	4,351						0.00%
Telephone	2,916	2,635	2,600	2,700	2,650	1.92%	0.59%
Self-Insurance PI/PD	62,313	151,032	405,000	300,000	350,000	-13.58%	77.96%
CDL Renewals	2,745	1,186	3,000	2,600	3,000	0.00%	0.67%
Employee Recognition	2,840	2,098	3,000	4,365	3,200	6.67%	0.72%
	<u>\$ 166,888</u>	<u>\$ 263,816</u>	<u>\$ 513,135</u>	<u>\$ 458,270</u>	<u>\$ 448,933</u>	<u>-12.51%</u>	<u>100.00%</u>

Department Summary TRANSPORTATION - COMMUTER RAIL

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 1,519,130	\$ 1,509,745	\$ 1,662,460	\$ 1,684,893	\$ 1,936,225	16.47%	30.89%
Materials & Services	5,457,619	4,472,446	4,332,544	4,295,775	4,331,648	-0.02%	69.11%
Total	\$ 6,976,749	\$ 5,982,191	\$ 5,995,004	\$ 5,980,668	\$ 6,267,873	4.55%	100.00%

Responsibility:

The **Commuter Rail** Department is responsible for safe, reliable, on-time operation of the Westside Express Service (WES) Commuter Rail service, with clean and well-maintained rail vehicles, stations and park and ride facilities.

WES operates as part of the general railroad system of transportation, and as such, is governed by regulations of the Federal Railroad Administration (FRA). The Portland and Western Railroad (P&W) is the owner/operator of common carrier railroad rights along the WES line. Under a Shared-Use Agreement between TriMet and P&W, WES trains operate as part of P&W railroad operations. WES functions performed by P&W are: training of engineers and conductors, train dispatching and maintenance of way (track, signals and grade crossings). WES functions performed by TriMet are: overall operations management, maintenance and cleaning of vehicles, stations and park/rides, fare system and customer service information.

Performance Measures:

- 98% or better on-time performance.
- Train miles between train collisions - exceeding commuter rail industry standards.
- Train miles between passenger safety incidents - exceeding Commuter Rail industry standards.
- 100% compliance with FRA-required inspections and maintenance for commuter rail vehicles, signals and grade crossing systems.

BUD1 Personnel Services TRANSPORTATION - COMMUTER RAIL

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
<b>Commuter Rail:</b>									
Director, Commuter Rail - RR Compliance	\$ 125,579	\$ 122,108	\$ 122,568	1.00	\$ 122,568	\$ 125,292	\$ 125,837	1.00	\$ 125,837
Assistant Manager, Commuter Rail Operations	84,024	87,090	87,482	1.00	87,482	89,669	90,106	1.00	90,106
Commuter Rail Maint Assistant Supervisor	245,279	253,010	72,032	3.00	216,096	216,096	78,054	3.00	234,161
Commuter Rail Maint Technician	422,089	416,662	62,625	6.00	375,749	375,749	67,860	6.00	407,161
Commuter Rail Maint Technician							67,860	2.00	135,720
Service Worker		31,102	47,349	2.00	94,697	94,697	51,307	2.00	102,614
<b>Facilities Management-Rail:</b>									
Facilities Platform Cleaner	122,679	70,569	55,844	2.00	111,687	111,687	55,844	2.00	111,687
Fringe Benefits	408,400	405,204			461,005	461,385			559,605
Workers' Compensation		15,956				(487)			26,000
Longevity Premium					27,456				41,652
Unscheduled Overtime	157,163	129,330			66,770	144,243			77,245
Tool Allowance					9,926	9,926			12,627
Night & Shift Differential					10,080	2,520			8,195
Sick & Vacation/Holiday Payout					7,967	3,529			3,615
Capitalized Labor/Fringe	(46,083)	(21,286)				(20,390)			
FY2018 WWA Settlement					70,977	70,977			
<b>Total</b>	<b>\$ 1,519,130</b>	<b>\$ 1,509,745</b>		<b>15.00</b>	<b>\$ 1,662,460</b>	<b>\$ 1,684,893</b>		<b>17.00</b>	<b>\$ 1,936,225</b>

BUD2 Materials & Services TRANSPORTATION - COMMUTER RAIL

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Administration:</b>							
Train Crew Uniforms	\$ 1,570	\$ 3,183	\$ 1,600	\$ 1,500	\$ 1,600	0.00%	0.04%
Professional & Technical	597	2,690		449			0.00%
Office Supplies	1,515	4,544	1,600	2,400	1,800	12.50%	0.04%
Inventory Adjustments	2,231						0.00%
Telephone & Comm. Services	132,191	79,452	84,000	64,000	65,410	-22.13%	1.51%
Data Communication Services - WES	6,000	28,571	57,000	77,000	77,000	35.09%	1.78%
Railroad Protective Insurance	1,542,408						0.00%
Self-Insurance PI/PD			135,000	100,000	100,000	-25.93%	2.31%
Train Operations	1,916,162	2,092,347	2,195,944	2,150,000	2,261,822	3.00%	52.22%
On-Time Performance Incentive	286,857	267,453	290,000	290,000	290,000	0.00%	6.69%
Maintenance of Way	661,815	781,554	857,517	855,000	702,993	-18.02%	16.23%
Local Travel & Meetings			360	400	400	11.11%	0.01%
Out-of-Town Travel	237	3,125	1,600	1,600	1,600	0.00%	0.04%
CDL Renewals		62		90	100		0.00%
Employee Recognition		190		240	240		0.01%
<b>Subtotal Administration:</b>	\$ 4,551,583	\$ 3,263,171	\$ 3,624,621	\$ 3,542,679	\$ 3,502,965		
<b>Vehicle Maintenance:</b>							
Calibration & Tool Repair	4,077	4,351	4,400	7,200	4,800	9.09%	0.11%
Contracted Maintenance	240,162	113,905	49,200	75,848	59,938	21.83%	1.38%
Laundry	4,788	4,966	6,000	4,200	6,400	6.67%	0.15%
Other Services	1,735	2,078	4,850	3,200	4,800	-1.03%	0.11%
Diesel Fuel - Commuter Trains	173,664	208,159	216,666	196,000	233,297	7.68%	5.39%
Maintenance Materials	255,636	609,923	210,000	210,000	254,420	21.15%	5.87%
Freight	35,577	48,904	27,000	24,000	29,727	10.10%	0.69%

BUD2 Materials & Services TRANSPORTATION - COMMUTER RAIL

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Shop Equipment < \$5,000	\$ 19,689	\$ 23,856	\$ 9,000	\$ 22,000	\$ 11,997	33.30%	0.28%
Cleaning Supplies	9,477	12,956	13,000	10,000	13,313	2.41%	0.31%
Small Hand Tools	6,468	3,976	4,000	7,000	5,600	40.00%	0.13%
Other Materials	19,006	12,434	11,000	12,000	13,111	19.19%	0.30%
Unreconciled Mastercard Expense		1		1,112			0.00%
Maintenance Materials - Landscape	1,675	1,373					0.00%
Safety Supplies	9,378	10,153	4,000	10,126	7,200	80.00%	0.17%
Invoice Price Variance	(117)	(1,129)		(52)			0.00%
CDL Renewals				62			0.00%
<b>Subtotal Vehicle Maintenance:</b>	<b>\$ 781,215</b>	<b>\$ 1,055,906</b>	<b>\$ 559,116</b>	<b>\$ 582,696</b>	<b>\$ 644,603</b>		
<b>Facilities Maintenance:</b>							
Landscape Services	5,687	5,605	4,200	5,800	4,400	4.76%	0.10%
Contracted Maint - Facilities	6,045	10,050	6,000	6,000	6,000	0.00%	0.14%
Facilities Maint. Agreements - WES	27,181	26,648	44,000	38,000	44,000	0.00%	1.02%
Waste Disposal Services	87		3,600	1,200	2,400	-33.33%	0.06%
Maintenance Materials - Snow & Ice		133	1,800	1,000	1,200	-33.33%	0.03%
Maintenance Materials	10,082	10,565	12,000	11,000	12,000	0.00%	0.28%
Cleaning Supplies-Platforms	1,089		3,600	1,800	2,400	-33.33%	0.06%
Landscape Materials	157	957	4,000	2,400	4,000	0.00%	0.09%
Utilities - Electricity	43,737	39,043	37,698	37,000	33,584	-10.91%	0.78%
Utilities - Gas	9,659	12,566	15,399	15,000	12,708	-17.48%	0.29%
Utilities - Water/Sewer	12,114	13,262	15,208	14,400	16,241	6.79%	0.37%
Utilities - Other	8,983	948	1,302	3,200	11,547	786.87%	0.27%
Network Access Services		33,592		33,600	33,600		0.74%
<b>Subtotal Facilities Maintenance:</b>	<b>\$ 124,821</b>	<b>\$ 153,369</b>	<b>\$ 148,807</b>	<b>\$ 170,400</b>	<b>\$ 184,080</b>		
	<b>\$ 5,457,619</b>	<b>\$ 4,472,446</b>	<b>\$ 4,332,544</b>	<b>\$ 4,295,775</b>	<b>\$ 4,331,648</b>	<b>-0.02%</b>	<b>100.00%</b>

Department Summary TRANSPORTATION - STREETCAR

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 6,965,850	\$ 7,191,046	\$ 7,398,558	\$ 7,574,848	\$ 7,744,576	4.68%	46.69%
Materials & Services	7,272,030	7,526,249	7,675,379	7,675,677	8,841,740	15.20%	53.31%
Total	\$ 14,237,880	\$ 14,717,295	\$ 15,073,937	\$ 15,250,525	\$ 16,586,316	10.03%	100.00%

Responsibility:

- The **Streetcar** Department is a City of Portland and TriMet partnership activity. It consists of job classifications defined by Portland Streetcar, filled by TriMet rail transportation and rail maintenance personnel who perform these jobs in operating the Portland Streetcar under supervision of Portland Streetcar management. These personnel remain TriMet employees, are paid and receive benefits from TriMet in the same manner as if their work was regular TriMet operations.
- Separately, TriMet funds approximately 70% of the annual operating cost (net of fares) for Portland Streetcar. This expense is budgeted as a materials and services item.
- The TriMet funding and personnel support described above are per agreements between TriMet and the City of Portland, and between TriMet and the Amalgamated Transit Union (ATU).

Performance Measures:

- Operation and supervision of Streetcar vehicles in revenue service (under City management).
- Maintenance of Streetcar vehicles, track, overhead electrification and rail signals (under City management).

BUD1 Personnel Services TRANSPORTATION - STREETCAR

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Manager, Rail Transportation & Streetcar Superintendent, Rail Transportation	\$ 178,278	\$ 182,329	\$ 100,265	0.50	\$ 50,133	\$ 46,026	\$ 92,462	1.00	\$ 92,462
Streetcar Signals Maintainer	138,987	68,455	88,113	2.00	176,226	176,226	95,479	2.00	190,958
Streetcar Track Maintainer	69,582	68,535	65,623	1.00	65,623	65,623	71,109	1.00	71,109
Streetcar Vehicle Operator	3,342,364	3,397,471	65,623	1.00	65,623	65,623	71,109	1.00	71,109
Streetcar Vehicle Operator			60,605	45.00	2,727,227	2,727,227	65,672	45.00	2,955,224
Streetcar Training Maintenance Technician		53,315	60,605	11.00	666,656	666,656	65,672	11.00	722,388
Streetcar Journeyworker Mechanic		152,670	65,907	1.00	65,907	65,907	71,417	1.00	71,417
Streetcar Journeyworker Mechanic	566,516	458,010	62,625	2.00	125,250	125,250	67,860	3.00	203,581
			62,625	7.00	438,373	438,373	67,860	7.00	475,022
Fringe Benefits	2,056,838	2,082,064			2,127,983	2,138,678			2,346,913
Workers' Compensation	39,642	23,699			56,000	57,740			82,000
Sick & Vacation/Holiday Payout					35,042	11,921			11,584
Longevity Premium					34,831				36,712
Scheduled Overtime					142,613	35,653			154,535
Unscheduled OT - Operators	572,830	704,498			103,263	271,258			116,790
Unscheduled OT - Non-Operator					110,830	271,258			120,096
Night Differential					13,785	3,446			11,287
Tool Allowance					9,647	24,437			11,389
Capitalized Labor/Fringe	813								
FY2018 WWA Settlement					383,546	383,546			
Total*	\$ 6,965,850	\$ 7,191,046		70.50	\$ 7,398,558	\$ 7,574,848		72.00	\$ 7,744,576

\*These Streetcar operations costs, plus an amount for overhead, are reimbursed by the City of Portland. The reimbursement is included in Operating Revenue - Service Contracts.

BUD2 Materials & Services TRANSPORTATION - STREETCAR

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Streetcar Partnership Funding	\$ 7,271,090	\$ 7,524,245	\$ 7,175,379	\$ 7,175,379	\$ 8,641,740	20.44%	97.74%
Streetcar Partnership Funding - OTO			500,000	500,000	200,000	-60.00%	2.26%
Safety Supplies - Fac/Eq Maint	940	2,004		298			0.00%
Total*	\$ 7,272,030	\$ 7,526,249	\$ 7,675,379	\$ 7,675,677	\$ 8,841,740	15.20%	100.00%

\*Amount of money TriMet provides to the City of Portland to support Streetcar operations.

Sub-Division Summary MAINTENANCE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 68,196,252	\$ 72,300,345	\$ 82,149,934	\$ 81,903,064	\$ 92,209,120	12.24%	59.02%
Materials & Services	43,149,845	50,437,785	51,332,552	56,110,847	64,037,311	24.75%	40.98%
Total	\$ 111,346,097	\$ 122,738,130	\$ 133,482,486	\$ 138,013,911	\$ 156,246,431	17.05%	100.00%

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Department Summary MAINTENANCE - BUS MAINTENANCE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 29,043,596	\$ 30,643,257	\$ 37,191,512	\$ 36,498,937	\$ 42,169,593	13.38%	63.45%
Materials & Services	19,102,470	22,606,368	23,488,501	24,070,186	24,291,389	3.42%	36.55%
Total	\$ 48,146,066	\$ 53,249,625	\$ 60,680,013	\$ 60,569,123	\$ 66,460,982	9.53%	100.00%

Responsibility:

The **Bus Maintenance** Department is responsible for effectively and efficiently providing safe, clean and reliable vehicles and other services for use by its customers, passengers, operators and staff. The Maintenance Division Executive Director is budgeted in the Bus Maintenance department, while providing executive leadership to all Maintenance departments.

Activities:

- Maintenance Executive Director
  - Communicate/instill TriMet's mission, strategic direction, and business plan throughout the Maintenance division, focused on safety, on-time performance and support to employees.
  - Executive action for Maintenance division budgets, programs, projects and personnel.
  - Employee communication and recognition programs.
- Bus Maintenance
  - Employee communication and recognition programs.
  - Develop and manage replacement projects for all fixed-route buses and non-revenue vehicles.
  - Meet or exceed preventive maintenance program guidelines and FTA Asset Management standards for all fixed-route buses and non-revenue vehicles.
  - Train employees to necessary safety and skill levels, administer apprentice program for diesel bus mechanics. Provide recurrent update and vendor training for the entire workforce.

Responsibility - continued:

- Maintain fleet appearance through daily cleaning, exterior washing, fueling.
- Repair all defects and failures in mechanical and body systems.
- Provide modern, safe, well-maintained shops, tools and equipment.
- Develop, administer, train and utilize the Maintenance Management Information System (MMIS) for scheduling, analysis and reporting of Bus and Rail Maintenance activities.
- Manage contracts for procurement of bus maintenance materials, services and capital projects.
- Administer warranty programs for bus and rail fleets and equipment.
- Oversee inventory receiving, control and distribution in storerooms for Bus and Rail Maintenance.

Performance Measures:

- 11,000 miles between mechanical failures resulting in lost service.
- 94.0% attendance for Bus Maintenance employees.
- Maintain 15 or fewer instances of workplace accidents per 200,000 labor hours.
- On-time completion of preventive maintenance procedures.
- Scheduled maintenance activities to account for 70% of bus repair hours.

BUD1 Personnel Services MAINTENANCE - BUS MAINTENANCE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Executive Director, Maintenance Operations	\$ 170,849	\$ 173,085	\$ 173,703	1.00	\$ 173,703	\$ 137,304	\$ 180,000	1.00	\$ 180,000
Executive Administrative Assistant	64,681	65,394	65,915	1.00	65,915	68,115	69,389	1.00	69,389
Director, Bus Maintenance	113,892	122,543	124,057	1.00	124,057	73,708	122,000	1.00	122,000
Manager, Bus Maintenance	211,378	216,427	102,315	2.00	204,629	193,078	101,812	2.00	203,624
Manager, Bus Maintenance			99,000	1.00	99,000	91,740	104,500	1.00	104,500
Manager, Stores & Warranty Programs	94,202	95,615	97,012	1.00	97,012	100,497	101,193	1.00	101,193
Asst Mgr, Training & NRV Operations	88,528								
Supervisor, Maintenance	248,515	307,381	82,551	2.00	165,103	61,335			
Supervisor, Maintenance	800,701	697,269	81,279	18.00	1,463,020	1,106,616	82,682	18.00	1,488,284
Supervisor, Maintenance Training (Bus)							86,646	2.00	173,293
Coordinator II		55,225	58,011	1.00	58,011	54,944	59,031	2.00	118,061
Coordinator I		40,363	45,032	1.00	45,032	46,245	46,488	1.00	46,488
Assistant Supervisor	941,857	875,575	72,032	11.00	792,352	801,354	78,054	11.00	858,592
Maintenance Trainer			72,032	1.33	96,043	105,045	78,054	2.00	156,108
Journeyman Mechanic	7,518,514	7,881,335	62,625	149.00	9,331,093	9,340,095	67,860	149.00	10,111,172
Journeyman Mechanic	807,422	838,735	62,625	23.67	1,482,118	1,491,120	67,860	47.00	3,189,430
Apprentice Mechanic	880,598	893,563	51,645	18.00	929,618	938,620	55,963	18.00	1,007,334
Apprentice Mechanic	920,942	923,970	51,645	4.00	206,582	215,584	55,963	4.00	223,852
Maintenance Mechanic	429,153	403,828	59,686	6.00	358,116	367,118	64,676	6.00	388,054
Maintenance Mechanic			59,686	3.00	179,058	188,060	64,676	3.00	194,027
Tire Servicer	262,218	285,489	61,870	5.00	309,349	318,351	67,042	5.00	335,211
MMIS/Clerk of Maintenance	258,021	238,504	57,507	7.00	402,546	411,548	62,314	7.00	436,199
Service Worker	1,563,461	1,591,982	44,284	18.00	797,115	806,117	47,986	18.00	863,754
Service Worker	2,021,982	1,838,986	44,284	58.00	2,568,483	2,577,485	47,986	63.00	3,023,140
Cleaner	148,500	155,045	49,012	6.00	294,071	303,073	53,109	6.00	318,655
Cleaner							53,109	4.00	212,437
Maintenance Trainer	412,430	425,785	72,032	6.00	432,192	441,194	78,054	6.00	468,323
Supervisor, Stores	84,227	78,685	79,004	1.00	79,004	81,067	81,479	1.00	81,479
Assistant Storekeeper	178,921	204,471	65,850	4.00	263,401	272,403	71,355	4.00	285,421
Partsman	344,862	292,769	62,732	7.00	439,124	448,126	67,976	7.00	475,835
Partsman			62,732	3.00	188,196	197,198	67,976	3.00	203,929
Junior Partsman	123,634	273,865	60,437	2.00	120,873	129,875	65,489	2.00	130,978
NRV Mechanic	113,589	115,879	62,625	4.00	250,499	259,501	67,860	4.00	271,441

BUD1 Personnel Services MAINTENANCE - BUS MAINTENANCE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Fringe	\$ 8,897,693	\$ 9,333,259			\$ 10,789,115	\$ 10,818,899			\$ 12,612,610
Workers' Compensation	639,847	892,526			889,889	993,741			1,527,000
Limited Term Employment					85,233	36,889			93,086
Longevity Premium					592,670				598,407
Night Differential					340,402	340,402			267,770
Training Pay					5,873	5,873			6,364
Tool Allowance					199,611	199,611			238,137
Unscheduled Overtime	702,979	1,325,981			1,015,578	1,242,818			1,083,167
Unpaid Absence					(85,925)	(21,481)			(85,925)
Sick & Vacation/Holiday Payout					185,366	97,284			77,052
Capitalized Labor/Fringe		(277)							
FY2018 Annual Service Plan					(475,542)	(475,542)			
FY2019 Annual Service Plan									(90,278)
FY2018 WWA Settlement									
					1,633,927	1,633,927			
Total	\$ 29,043,596	\$ 30,643,257		366.00	\$ 37,191,512	\$ 36,498,937		400.00	\$ 42,169,593

BUD2 Materials & Services MAINTENANCE - BUS MAINTENANCE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 438			\$ 3,919			0.00%
Contracted Bus Maintenance - MAF	158,480	\$ 138,217	\$ 248,290	200,000	\$ 250,773	1.00%	1.03%
CRT Filter Cleaning	52,574	32,384	45,000			-100.00%	0.00%
Body Work - Non Revenue Vehicles	20,780	36,562	15,000	15,000	15,000	0.00%	0.06%
Laundry	90,826	94,408	102,630	94,000	114,933	11.99%	0.47%
Other Services	196,634	132,202	196,394	190,000	206,829	5.31%	0.85%
Diesel Fuel - Revenue Vehicles	8,149,924	9,082,935	10,697,001	10,100,000	11,052,980	3.33%	45.50%
Diesel Fuel - Non Revenue Vehicles	46,068	40,811	46,000	46,000	48,000	4.35%	0.20%
Oil & Lubricants	499,779	489,852	475,430	520,000	516,530	8.64%	2.13%
Gasoline - Non Revenue Vehicles	325,756	356,453	420,000	390,000	410,000	-2.38%	1.69%
Tires, Lease/Purchase Revenue	955,071	1,099,577	701,384	950,000	1,300,000	85.35%	5.35%
Tires - Non Revenue Vehicles	30,038	38,171	30,000	30,000	32,000	6.67%	0.13%
Office Supplies	33,919	65,800	32,000	43,594	38,000	18.75%	0.16%
Repair Materials - Revenue Equipment	50,211	62,836	180,000	80,001	126,259	-29.86%	0.52%
Maint. Materials - NRVs	331,874	305,210	272,873	290,000	287,149	5.23%	1.18%
Maint. Materials - Revenue Equipment	7,119,474	9,162,691	9,523,627	9,500,000	9,272,629	-2.64%	38.17%
Freight - Priority	35,383	32,564	36,000	35,000	37,253	3.48%	0.15%
Shop Equipment Replacement	20,166	34,660	18,000	24,999	25,000	38.89%	0.10%
Cleaning Supplies	234,215	222,843	227,300	226,999	237,903	4.66%	0.98%
Small Hand Tools	43,603	26,949	26,000	39,418	26,904	3.48%	0.11%
Inventory Adjustments	236,623	445,114		900,000			0.00%
Other Materials	17,136	22,563	20,000	18,000	22,695	13.48%	0.09%
Unreconciled Mastercard Expense		674					0.00%
Safety Supplies	142,919	177,694	103,172	124,999	134,152	30.03%	0.55%
Winter Supplies	42,454	216,891	30,000	205,074	80,000	166.67%	0.33%
Obsolete Inventory	246,258	241,359		2,500			0.00%
Invoice Price Variance	(24,584)	(20,007)		(16,960)			0.00%
Average Cost Variance	379	(750)		(2,958)			0.00%
Telephone	23,415	32,612	22,000	24,001	24,000	9.09%	0.10%
Education & Training	3,224	10,012	6,000	10,000	12,000	100.00%	0.05%
Out-of-Town Travel	10,769	11,576	6,400	13,000	8,000	25.00%	0.03%
CDL Renewals	2,551	5,344	3,000	6,400	6,400	113.33%	0.03%
Employee Recognition	6,113	6,749	5,000	6,000	6,000	20.00%	0.04%
Rental		1,412		1,200			0.00%
	\$ 19,102,470	\$ 22,606,368	\$ 23,488,501	\$ 24,070,186	\$ 24,291,389	3.42%	100.00%

Department Summary MAINTENANCE - FACILITIES MANAGEMENT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 8,966,080	\$ 8,809,880	\$ 9,336,698	\$ 9,193,661	\$ 10,406,229	11.46%	49.90%
Materials & Services	8,270,624	9,307,213	10,105,553	10,841,879	10,449,219	3.40%	50.10%
<b>Total</b>	<b>\$ 17,236,704</b>	<b>\$ 18,117,093</b>	<b>\$ 19,442,251</b>	<b>\$ 20,035,540</b>	<b>\$ 20,855,448</b>	<b>7.27%</b>	<b>100.00%</b>

Responsibility:

The **Facilities Management** Department is responsible for managing facility assets, planning, acquiring and allocating resources, maintaining assets and providing a safe, healthy and productive work environment.

Activities:

- Maintenance of transit centers, MAX station platforms, park and rides, layover facilities and Portland Mall maintenance.
- Maintenance of operations and administration facilities.
- Sustainable landscaping practices oversight and management.
- Custodial services management.
- Maintenance and repair of bus stops and shelters.
- Plant maintenance mechanic apprenticeship program.
- Meet or exceed FTA State of Good Repair and Asset Management standards for TriMet facilities.
- Manage contracts for procurement of facilities maintenance materials, services and capital projects.

Performance Measures:

- Maximize existing resources to increase services and efficiencies at district facilities, platforms, transit centers, park and rides and neighborhood bus shelters, focusing on service quality. Monitor Key Performance Indicators (KPIs) for effectiveness.
- Value the contributions of and invest in each employee, engage staff in decision-making. Implement improvements to expand services and demonstrate strong commitment to safety and quality, recognizing all contributions.
- Reduce operating costs through sustainable programs and campaigns in support of the agency goal of being an environmental leader.
- Timely completion of preventive and repair maintenance tasks.

BUD1 Personnel Services MAINTENANCE - FACILITIES MANAGEMENT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
<b>Facilities Management:</b>									
Director, Facilities Management	\$ 120,183	\$ 116,842	\$ 139,000	1.00	\$ 139,000	\$ 139,000	\$ 143,702	1.00	\$ 143,702
Manager, Facilities Systems	100,355	103,812	104,363	1.00	104,363	72,886	102,270	1.00	102,270
Manager, Facilities Management	95,385	63,943	100,265	1.00	100,265	85,993	101,315	1.00	101,315
Supervisor, Facilities Management	79,465	80,512	80,856	1.00	80,856	82,264			
Supervisor, Facilities Management	162,282	167,593	82,862	2.00	165,724	143,174	80,374	6.00	482,244
Coordinator, Facilities Project	47,487	65,389	67,387	1.00	67,387	81,108			
Technician, Engineer	65,896	69,609	63,731	1.00	63,731	64,798	65,012	1.00	65,012
Coordinator II	60,035	62,403	60,986	1.00	60,986	62,470	63,066	1.00	63,066
Coordinator I	55,771	53,890	54,267	1.00	54,267	56,863	57,322	2.00	114,643
Specialist, Facilities	31,416								
Assistant Supervisor	186,702	191,404	72,032	2.00	144,064	144,064	78,054	2.00	156,108
Facilities Maintenance Trainer							78,054	1.00	78,054
Plant Maintenance Mechanic	682,106	700,368	62,625	10.00	626,248	626,248	67,860	10.00	678,602
Plant Maintenance Mechanic							67,860	1.00	67,860
Plant Maintenance Mechanic Apprentices	244,087	259,644	62,625	2.00	125,250	125,250	67,860	2.00	135,720
Plant Maintenance Mechanic Apprentices							63,426	3.00	190,278
Maintenance Technician	328,059	326,836	59,686	5.00	298,430	298,430	64,676	5.00	323,379
Facilities Landscaper	222,354	155,101	59,686	4.00	238,744	238,744	64,676	2.00	129,351
Fringe Benefits	1,057,748	1,033,859			993,404	994,405			1,223,483
Capitalized Labor/Fringe	(672)								
Workers' Compensation	17,687	31,281			46,000	22,243			50,000
Longevity Premium					63,232				56,021

BUD1 Personnel Services MAINTENANCE - FACILITIES MANAGEMENT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
<b>Facilities Management-Rail:</b>									
Supervisor, Facilities Management	\$ 168,793	\$ 168,633	\$ 83,113	2.00	\$ 166,226	\$ 76,813	\$ 80,891	3.00	\$ 242,672
Supervisor, Landscape Coordinator I		58,995	63,911	1.00	63,911	66,674	68,546	1.00	68,546
Assistant Supervisor - MOW	87,699	88,390	72,032	2.00	144,064	144,064	55,677	0.50	27,839
Facilities Maintenance Trainer	81,638	83,456	72,032	1.00	72,032	72,032	78,054	2.00	156,108
Plant Maintenance Mechanic	584,198	600,023	62,625	10.00	626,248	626,248	78,054	1.00	78,054
Plant Maintenance Mechanic			62,625	1.00	62,625	62,625	67,860	10.00	678,602
Plant Maintenance Mechanic Apprentices	428,939	368,817	58,533	5.00	292,664	292,664	67,860	3.00	203,581
Plant Maintenance Mechanic Apprentices			58,533	3.00	175,598	175,598	63,426	3.00	190,278
Facilities Landscaper	456,947	370,635	59,686	4.00	238,744	238,744	63,426	3.00	190,278
Facilities Platform Cleaner	426,884	473,754	55,809	7.00	390,666	390,666	64,676	3.00	194,027
Facilities Platform Cleaner	1,248,365	1,131,206	55,809	23.00	1,283,616	1,283,616	60,475	7.00	423,325
							60,475	26.00	1,572,351
Fringe Benefits	1,726,608	1,688,221			1,712,988	1,715,804			1,930,426
Workers' Compensation	35,893	17,556			50,000	14,552			38,000
Longevity Premium					77,142				62,417
Unemployment					6,385	6,385			6,919
Unscheduled Overtime	196,276	277,708			142,687	284,935			157,338
Sick & Vacation Payout					49,066	94,216			24,360
Capitalized Labor/Fringe	(32,506)								
FY2018 WWA Settlement					410,085	410,085			
<b>Total</b>	<b>\$ 8,966,080</b>	<b>\$ 8,809,880</b>		<b>92.00</b>	<b>\$ 9,336,698</b>	<b>\$ 9,193,661</b>		<b>101.50</b>	<b>\$ 10,406,229</b>

BUD2 Materials & Services MAINTENANCE - FACILITIES MANAGEMENT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Facilities Management:</b>							
Professional and Technical	\$ 3,202	\$ 39,822	\$ 210,000	\$ 200,000	\$ 24,000	-88.57%	0.23%
Mech/Structural Consult				8,061			0.00%
Architectural Services	15,563	2,235	12,120			-100.00%	0.00%
Temporary Help		1,186		4,200			0.00%
Landscape Services	53,107	51,765	48,480	55,872	132,400	173.10%	1.27%
Portland Mall Management Services	1,694,691	1,766,079	1,707,980	1,780,000	1,741,593	1.97%	16.67%
Contracted Maintenance	257,162	425,288	298,960	458,364	396,950	32.78%	3.80%
Office Sup., Maintenance - Custodial	480,350	551,785	487,226	702,784	492,098	1.00%	4.71%
Shelter Cleaning	673,124	487,640	860,000	700,000	860,000	0.00%	8.23%
Shelter Cleaning-Vandalism	8,888	38,205	38,000	36,000	38,000	0.00%	0.36%
Transit Center Cleaning	307,792	396,890	300,000	438,728	304,000	1.33%	2.91%
Laundry	7,780	7,754	18,000	8,000	17,200	-4.44%	0.16%
Other Services	13,007	16,647	11,000	22,946	16,561	50.55%	0.16%
Waste Disposal Services					40,000		0.38%
Office Supplies	7,914	2,892	4,800	3,000	4,000	-16.67%	0.04%
Maint Materials Snow & Ice - Bus	4,052	36,177	4,800	4,200	4,800	0.00%	0.05%
Maintenance Materials	184,895	186,101	181,000	299,282	186,000	2.76%	1.78%
Maint Materials Outside Plant	100	432					0.00%
Maint Material Shop	32	48					0.00%
Equip/Furn < \$5,000-Fac/Eq Maint	569						0.00%
Shelter Materials			8,274	6,000	28,274	241.72%	0.27%
Bus Stop Signs/Poles	304	2,774	3,600	2,800	3,600	0.00%	0.03%
Park & Ride Materials	1,064						0.00%
Cleaning Supplies	3,874	12,041	80,000	61,399	72,000	-10.00%	0.69%
Small Hand Tools	24,556	20,400	22,000	26,144	24,000	9.09%	0.23%
Other Materials	8,194	6,094	10,000	8,000	10,000	0.00%	0.10%
Unreconciled Mastercard Expense		460					0.00%
Computer Equip. < \$5,000		2,203		282			0.00%
Landscape Maintenance Materials	11,294	6,960	20,000	18,000	20,000	0.00%	0.19%
Transit Mall Materials	18,995	9,843	20,000	20,129	20,000	0.00%	0.19%
Moving Services	10,942	3,844	4,800	9,665	5,000	4.17%	0.05%
Safety Supplies - Fac/Eq Maint	4,820	7,329	7,000	8,400	8,400	20.00%	0.08%
Utilities - Electricity	834,315	817,310	862,744	815,000	840,249	-2.61%	8.04%
Utilities - Natural Gas	128,130	175,887	215,002	148,000	159,659	-25.74%	1.53%
Utilities - Water/Sewer	392,089	331,016	400,114	330,000	340,000	-15.02%	3.25%
Shelter Electrification	16,411	18,445	19,179	18,000	20,624	7.53%	0.20%

BUD2 Materials & Services MAINTENANCE - FACILITIES MANAGEMENT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Facilities Management (continued):</b>							
Telephone	\$ 34,912	\$ 31,119	\$ 30,300	\$ 31,000	\$ 39,000	28.71%	0.37%
Utilities - Other	116,522	110,818	109,448	116,000	121,865	11.35%	1.17%
Dues & Subscriptions	778	924	1,000	720	800	-20.00%	0.01%
Local Travel & Meetings	14	1,372	480	1,400	1,000	108.33%	0.01%
Education & Training	1,785	2,631					0.00%
Education & Training - Bus			5,600	16,000	8,000	42.86%	0.08%
Apprenticeship Training	27,303	24,927	34,000	42,000	63,200	85.88%	0.60%
Out-of-Town Travel	2,747	1,439	4,200	1,200	4,200	0.00%	0.04%
Fines and Penalties				7,000			0.00%
CDL Renewals	225	327	240	240	240	0.00%	0.00%
Employee Recognition	339	1,463	800	900	900	12.50%	0.01%
Rentals	1,043	2,736	7,200	22,229	8,000	11.11%	0.08%
<b>Subtotal Facilities Management:</b>	<b>\$ 5,352,884</b>	<b>\$ 5,603,308</b>	<b>\$ 6,048,347</b>	<b>\$ 6,431,945</b>	<b>\$ 6,056,613</b>		
<b>Facilities Management-Rail:</b>							
Professional & Technical	470	919	10,000	9,600	10,000	0.00%	0.10%
Mechanical/Structural Consulting		5,559		11,372			0.00%
Architectural Services		2,273					0.00%
Contracted Maintenance - Landscaping	23,652	61,101	713,193	739,809	1,044,025	46.39%	9.99%
Contracted Maintenance - ROW Art	31,932	408					0.00%
Contracted Maintenance - Stations	2,702		15,000	18,000	16,000	6.67%	0.15%
Contracted Maintenance - Fac. & Equipment	211,652	367,801	306,747	588,030	389,814	27.08%	3.73%
Contracted Maintenance - Elevators	237,969	333,654	237,317	353,387	349,690	47.35%	3.35%
Hillsboro Garage IGA	30,000	15,000	30,000	30,000	30,000	0.00%	0.29%
Office Maintenance Custodial	17,387	26,139	39,341	48,510	90,000	128.77%	0.86%
Transit Center Cleaning	3,253	3,197		1,619			0.00%
Other Services	2,337	7,886	6,800	6,800	7,200	5.88%	0.07%
Office Supplies	2,810	3,452	3,200	3,200	3,200	0.00%	0.03%
Maint Materials Snow & Ice - Rail	6,149	42,581	6,000	6,544	6,000	0.00%	0.06%
Maint Materials - Other	791	1,274					0.00%
Maintenance Materials - Outside Plant	90,219	134,465	108,000	107,824	110,000	1.85%	1.05%
Maintenance Materials - Shop	70,443	65,794	67,000	101,472	68,000	1.49%	0.65%
Shop Equipment < \$5,000	2,347	5,649	5,200	5,000	5,400	3.85%	0.05%
Cleaning Supplies - Platforms	87,857	92,747	77,000	80,000	80,000	3.90%	0.77%
Small Hand Tools	16,961	9,082	8,000	11,482	16,800	110.00%	0.16%

BUD2 Materials & Services MAINTENANCE - FACILITIES MANAGEMENT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
<b>Facilities Management-Rail (continued):</b>							
Inventory Adjustments		\$ 1,734					
Other Materials	\$ 5,872	12,950	\$ 6,000	\$ 6,000	\$ 6,000	0.00%	0.06%
Maintenance Materials - Landscaping	17,054	14,956	24,000	18,000	24,000	0.00%	0.23%
Safety Supplies	23,810	11,307	8,600	14,000	16,400	90.70%	0.16%
Obsolete Inventory							0.00%
Utilities - Natural Gas	102,369	118,759	141,787	114,000	124,398	-12.26%	1.19%
Utilities - Other Water	464,648	625,065	565,596	700,000	749,027	32.43%	7.17%
Utilities - Building Electricity	1,209,616	1,489,483	1,415,701	1,200,000	1,068,213	-24.55%	10.22%
VT Utilities - Electricity	9,488	11,192	10,976	10,980	13,950	27.10%	0.13%
Utilities - Other Building	106,326	118,244	105,413	104,665	111,206	5.50%	1.06%
Utilities - Parking Garages	33,255	32,775	29,503	32,000	31,363	6.30%	0.30%
Tunnel Sewer/Storm Water Runoff	94,957	70,844	96,709	72,000	2,000	-97.93%	0.02%
Education & Training	180	5,490					0.00%
Education & Training - Rail			5,000	2,400	4,800	-4.00%	0.05%
CDL Renewals	594	410	323	240	320	-0.93%	0.00%
Employee Recognition	356	756	1,800	1,000	1,800	0.00%	0.02%
Rentals	10,284	10,959	13,000	12,000	13,000	0.00%	0.11%
<b>Subtotal Facilities Management-Rail:</b>	<b>\$ 2,917,740</b>	<b>\$ 3,703,905</b>	<b>\$ 4,057,206</b>	<b>\$ 4,409,934</b>	<b>\$ 4,392,606</b>		
	<b>\$ 8,270,624</b>	<b>\$ 9,307,213</b>	<b>\$ 10,105,553</b>	<b>\$ 10,841,879</b>	<b>\$ 10,449,219</b>	<b>3.40%</b>	<b>100.00%</b>

Department Summary MAINTENANCE - RAIL MAINTENANCE OF WAY

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 9,129,083	\$ 9,390,752	\$ 10,538,328	\$ 10,352,692	\$ 12,132,142	15.12%	63.50%
Materials & Services	6,927,801	6,854,616	6,741,225	7,010,045	6,973,185	3.44%	36.50%
Total	\$ 16,056,884	\$ 16,245,368	\$ 17,279,553	\$ 17,362,737	\$ 19,105,327	10.57%	100.00%

Responsibilities:

The **Rail Maintenance of Way** Department is responsible for maintenance of all “railroad” elements of TriMet’s light rail system, including track, traction electrification, rail signals, trackway structures, including bridges and tunnels. The department also is responsible for employee training for all of its maintenance operations. Other responsibilities include maintaining Portland Streetcar track, electrification, and rail signals, under a services reimbursement agreement with the City of Portland.

Performance Measures:

- Maintain light rail system railway elements in “as new” condition.
- On-time completion of preventive maintenance.
- Perform MOW capital projects on-time and within budget.

Activities:

- Preventive maintenance.
- Corrective maintenance.
- Overhaul and capital replacement programs for light rail track infrastructure and electrification and rail signals equipment systems.
- Meet or exceed FTA State of Good Repair and Asset Management standards for light rail maintenance of way elements.
- Manage contracts for procurement of maintenance of way materials, services and capital projects.
- Initial and recurrent training for track maintainers, substation and overhead electrification and signals maintainers and field technicians.
- Maintenance operations support of Capital Projects Division construction projects on light rail system.
- On-going productivity improvement through front-line employee involvement.

BUD1 Personnel Services MAINTENANCE - RAIL MAINTENANCE OF WAY

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget-----			Est Total	-----Budget-----		
			Base	Pos	Total		Base	Pos	Total
Director, MOW Operations	\$ 103,618	\$ 111,239	\$ 104,770	1.00	\$ 104,770	\$ 113,634	\$ 117,210	1.00	\$ 117,210
Manager, Rail MOW	93,402	98,514	93,639	1.00	93,639	101,791	105,500	2.00	211,000
Manager, Rail MOW			92,151	1.00	92,151	52,333			
Supervisor, Rail Maintenance of Way	167,780	165,476	82,028	3.00	246,085	255,476	87,910	1.00	87,910
Supervisor, Rail Maintenance of Way	301,180	421,392	80,622	6.00	483,731	307,971	84,967	8.00	679,738
Supervisor, Engineering Training	160,866	159,035	79,873	2.00	159,746	163,233	82,325	2.00	164,650
Coordinator, MOW Projects	82,587	83,116	69,541	1.00	69,541	72,387	78,363	2.00	156,727
Engineer, MOW Projects	78,776	79,912	81,334	1.00	81,334	78,535			
Coordinator I	5,618	51,126	52,021	1.00	52,021	54,170	54,600	1.00	54,600
Assistant Supervisor - MOW	598,851	582,396	79,032	7.00	553,225	568,692	85,639	8.00	685,113
Track Maintainer	734,803	790,494	61,246	13.00	796,201	811,668	66,366	13.00	862,763
Track Maintainer							66,366	1.00	66,366
Substation Maintainer/Apprentice	437,069	478,664	68,739	7.00	481,171	496,638	74,485	7.00	521,397
Substation Maintainer/Apprentice							74,485	1.00	74,485
Power Maintainer/Apprentice	1,080,551	1,074,403	68,739	16.00	1,099,819	1,115,286	74,485	16.00	1,191,764
Power Maintainer/Apprentice							74,485	3.00	223,456
Signal Maintainer/Apprentice	1,014,126	1,177,763	67,811	16.00	1,084,974	1,100,441	73,480	15.00	1,102,198
Signal Maintainer/Apprentice			67,811	6.00	406,865	422,332	73,480	12.00	881,758
Maintenance of Way Laborer	479,336	506,381	61,434	6.00	368,606	384,074	66,570	6.00	399,422
Maintenance of Way Laborer	246,931	274,252	61,434	3.00	184,303	199,770	66,570	5.00	332,852
Field Technician/Apprentice	364,188								
MMIS/Clerk	125,432	122,111	57,507	1.00	57,507	72,974	62,314	1.00	62,314
Fringe Benefits	2,615,020	2,758,891			2,812,699	2,822,789			3,440,549
Workers' Compensation	257,225	153,191			358,000	240,368			275,000
Longevity Premium					134,593				150,627
Night & Shift Differential					87,719	21,930			70,102
Unscheduled Overtime	291,170	311,807			222,616	423,516			282,290
Unemployment					12,183	3,046			13,201
Sick & Vacation/Holiday Payout					50,913	32,364			24,650
Capitalized Labor/Fringe	(109,446)	(9,411)				(6,642)			
FY2018 WWA Settlement					443,916	443,916			
<b>Total</b>	<b>\$ 9,129,083</b>	<b>\$ 9,390,752</b>		<b>92.00</b>	<b>\$ 10,538,328</b>	<b>\$ 10,352,692</b>		<b>105.00</b>	<b>\$ 12,132,142</b>

BUD2 Materials & Services MAINTENANCE - RAIL MAINTENANCE OF WAY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional and Technical		\$ 4,608	\$ 4,000	\$ 7,463	\$ 4,000	0.00%	0.06%
Contracted Maintenance - Landscaping			11,000	10,000	11,000	0.00%	0.16%
Contracted Maintenance - Power Facility			4,000	4,000	4,000	0.00%	0.06%
Contracted Maintenance - Signals	\$ 803		78,000	60,000	78,780	1.00%	1.13%
Contracted Maintenance - Track	213,587	239,575	186,000	210,000	190,000	2.15%	2.72%
Contracted Maintenance - OCS	35,491	18,087	28,000	26,000	28,000	0.00%	0.40%
Contracted Maintenance - Bridges	10,296	7,748	54,000	12,000	54,000	0.00%	0.77%
Contracted Maintenance - Substation	46,576	28,400	62,000	30,000	60,000	-3.23%	0.86%
Hillsboro Maintenance Agreement	103,444	27,398	10,000	12,000	10,000	0.00%	0.14%
Calibration & Tool Repair	9,818	264	18,000	20,000	20,000	11.11%	0.29%
Laundry					5,200		0.07%
Other Services	3,096	21,619	10,000	9,200	10,000	0.00%	0.14%
Office Supplies	10,870	9,127	5,000	9,233	5,400	8.00%	0.08%
Computer Supplies	15	13,832	2,400	3,200	2,400	0.00%	0.03%
Freight	3,422	6,032	3,200	3,000	3,200	0.00%	0.05%
Maintenance Materials - Outside Plant	2,335	455		100			0.00%
Maintenance Material - Shop				69			0.00%
Cleaning Supplies - Fac/Eq Maint	472	50,582		505			0.00%
Small Hand Tools	61,303		18,000	46,424	20,000	11.11%	0.29%
Inventory Adjustments		10,254					0.00%
Other Materials-Gen & Adm	12,130	6,836		14,000			0.00%
Other Materials-Rev Eq Maint	22,879	22,620	24,000	16,000	26,000	8.33%	0.37%
Unreconciled Mastercard Expense	58	2,454					0.00%
Safety Supplies	49,277	37,608	24,000	67,228	32,000	33.33%	0.46%
Obsolete Inventory	7,244						0.00%
Maintenance Materials - Fare Equipment	8,309						0.00%
Maintenance Materials - Track	175,321	190,575	164,972	160,000	166,000	0.62%	2.38%
Maintenance Materials - Signals	363,883	144,032	156,853	240,000	160,000	2.01%	2.29%
Maintenance Materials - Communications	7,320	4,687		27,235			0.00%
Maintenance Materials - OCS	40,836	87,597	46,460	46,000	48,000	3.31%	0.69%
Maintenance Materials - Substations	97,081	48,837	30,300	30,000	30,000	-0.99%	0.43%
Electrical Power (Propulsion)	5,103,173	5,327,605	5,328,500	5,400,000	5,487,433	2.98%	78.69%
Telephone	143,540	135,825	84,840	136,000	86,000	1.37%	1.23%

BUD2 Materials & Services MAINTENANCE - RAIL MAINTENANCE OF WAY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
PI/PD Expense	\$ 65,928	\$ (46,409)		\$ 18,000	\$ 50,000		0.72%
Dues & Subscriptions	499	813	\$ 300	600	480	60.00%	0.01%
Local Travel & Meetings	330	18,822	800	14,000	2,800	250.00%	0.04%
Education & Training	29,658	32,737	20,000	24,000	22,000	10.00%	0.32%
Out-of-Town Travel	12,508	6,032	10,000	10,000	9,492	-5.08%	0.14%
Steel Bridge Maintenance Agreement	279,054	388,283	330,000	320,000	320,000	-3.03%	4.59%
CDL Renewals	3,270	1,501	1,600	1,600	1,600	0.00%	0.02%
Employee Recognition	1,567	1,518	1,000	2,188	1,400	40.00%	0.02%
Rentals	2,408	4,662	24,000	20,000	24,000	0.00%	0.35%
	<u>\$ 6,927,801</u>	<u>\$ 6,854,616</u>	<u>\$ 6,741,225</u>	<u>\$ 7,010,045</u>	<u>\$ 6,973,185</u>	<u>3.44%</u>	<u>100.00%</u>

Department Summary MAINTENANCE - RAIL EQUIPMENT MAINTENANCE

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 21,057,493	\$ 23,456,456	\$ 25,083,396	\$ 25,857,774	\$ 27,501,156	9.64%	55.20%
Materials & Services	8,848,950	11,669,588	10,997,273	14,188,737	22,323,518	102.99%	44.80%
Total	\$ 29,906,443	\$ 35,126,044	\$ 36,080,669	\$ 40,046,511	\$ 49,824,674	38.09%	100.00%

Responsibilities:

The **Rail Equipment Maintenance** Department is responsible for maintenance of TriMet’s light rail vehicles (LRVs), including employee training, and provides vehicle maintenance technicians to Portland Streetcar.

Performance Measures:

- Maintain light rail vehicles in effectively “as new” condition, through progressive overhaul.
- On-time completion of preventive maintenance.

Activities:

- Preventive maintenance.
- Corrective maintenance.
- LRV fleet progressive overhaul program.
- LRV modifications for improvements in reliability/maintainability.
- Cleaning of MAX vehicles and shop facilities.
- Initial and recurrent training for classifications of LRV maintenance technicians and rail-specific training for LRV cleaners.
- Meet or exceed FTA State of Good Repair and Asset Management standards for light rail vehicles.
- Manage contracts for procurement of LRV maintenance materials, services and capital projects.
- Receive and commission additional LRVs to be delivered for future MAX extensions and service increases.
- On-going productivity improvement through front-line employee involvement.

BUD1 Personnel Services MAINTENANCE - RAIL EQUIPMENT MAINTENANCE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
Director, Rail Equipment Maintenance	\$ 103,539	\$ 111,020	\$ 112,629	1.00	\$ 112,629	\$ 117,173	\$ 118,081	1.00	\$ 118,081
Manager, Rail Equipment Maintenance	98,859	168,332	97,628	2.00	195,257	103,175	103,975	1.00	103,975
Manager, Rail Equipment Maintenance						87,423	102,507	1.00	102,507
Manager, Maintenance Training & QA	101,553	105,790	95,923	1.00	95,923	99,382	100,974	1.00	100,974
Manager, Warranty Programs	91,315	89,999	90,270	1.00	90,270	92,760	93,257	1.00	93,257
Project Manager, Vehicles						10,653	102,270	1.00	102,270
Coordinator, Warranty Programs	62,607	64,156	65,371	1.00	65,371	67,722	68,192	1.00	68,192
Coordinator I	60,306	53,518	53,518	1.00	53,518	41,373	55,677	2.00	111,354
Supervisor, Engineering Training	169,068	167,899	84,763	2.00	169,525	84,173	81,811	2.00	163,623
Supervisor, Engineering Training	222,701	314,407	78,461	5.00	392,304	341,638	79,146	5.00	395,729
Supervisor, Rail Maintenance	317,047	330,772	82,842	4.00	331,368	374,140	87,102	5.00	435,510
Supervisor, Rail Maintenance	450,708	598,299	81,383	11.00	895,213	690,429	81,482	9.00	733,337
Supervisor, Maintenance Training (Rail)							84,601	1.00	84,601
CAD Technician	65,057	64,363	64,542	1.00	64,542	66,069	67,101	1.00	67,101
Assistant Supervisor	410,279	573,400	72,032	6.00	432,192	456,265	78,054	6.00	468,323
Vehicle Maintainer	6,419,135	6,632,926	62,625	104.00	6,512,977	6,537,050	67,860	104.00	7,057,462
Vehicle Maintainer		598,754	62,625	8.00	500,998	525,071	67,860	11.00	746,462
LRV Body & Paint Technician			62,625	4.00	250,500	274,573	67,860	4.00	271,442
MMIS/Clerk	73,532	177,565	57,507	2.00	115,013	139,086	62,314	2.00	124,628
Vehicle Cleaner/Helper	147,990	149,680	58,524	4.00	234,096	258,169	63,417	4.00	253,667
Vehicle Cleaner/Helper	1,085,263	1,053,455	47,349	34.00	1,609,854	1,633,927	51,307	39.00	2,000,972
Janitor	100,552	102,545	49,012	3.00	147,036	171,109	53,109	3.00	159,328
Supervisor, Stores	75,936	75,892	73,345	1.00	73,345	76,485	79,201	1.00	79,201
Assistant Storekeeper	136,320	132,546	65,850	2.00	131,700	155,773	71,355	2.00	142,711
Partsman	301,695	298,831	62,732	2.00	125,464	149,537	67,976	2.00	135,953
Partsman			62,732	3.00	188,196	212,269	67,976	3.00	203,929
Vehicle Apprentice Mechanic	1,856,594	1,843,365	51,645	34.00	1,755,945	1,780,018	55,963	34.00	1,902,742
Vehicle Apprentice Mechanic							55,963	5.00	279,815
Vehicle Cleaner/Helper	349,266	335,190	58,524	6.00	351,144	375,217	63,417	6.00	380,500

BUD1 Personnel Services MAINTENANCE - RAIL EQUIPMENT MAINTENANCE

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
Fringe Benefits	\$ 6,129,246	\$ 6,900,039			\$ 7,207,739	\$ 7,221,674			\$ 8,198,350
Workers' Compensation	207,444	202,511			360,000	351,124			420,000
Limited Term Employment						7,191			325,553
Longevity Premium					312,945				313,109
Unscheduled Overtime	2,154,328	2,311,202			780,618	2,103,670			1,021,488
Tool Allowance					90,232	90,232			107,136
Night & Shift Differential					206,541	51,635			160,767
Unemployment					10,075	2,519			10,917
Sick & Vacation/Holiday Payout					128,697	16,901			56,190
Capitalized Labor/Fringe	(132,847)								
FY2018 WWA Settlement					1,092,169	1,092,169			
Total	\$ 21,057,493	\$ 23,456,456		243.00	\$ 25,083,396	\$ 25,857,774		258.00	\$ 27,501,156

BUD2 Materials & Services MAINTENANCE - RAIL EQUIPMENT MAINTENANCE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical	\$ 160	\$ 114,555	\$ 104,000	\$ 80,000	\$ 204,000	96.15%	0.91%
Temporary Help-Trans Adm	42,297	1,080	1,200		1,200	0.00%	0.01%
Calibration & Tool Repair	18,996	12,937	14,140	18,000	16,000	13.15%	0.07%
Contracted Maintenance	2,497		22,000	20,000	2,273,891	10235.87%	10.19%
Laundry	81,042	140,561	109,600	102,000	114,923	4.86%	0.51%
Other Services	2,266	7,239	3,000	10,370	3,600	20.00%	0.02%
Other Services-Revenue Veh. Maint	6,248	9,723	18,000	14,000	18,000	0.00%	0.08%
Graphics Supplies	952	117	600	600	600	0.00%	0.00%
Office Supplies	21,866	34,754	14,000	27,733	14,000	0.00%	0.06%
Computer Supplies	26,079	11,208	7,200	22,986	8,000	11.11%	0.04%
Maint. Materials - LRV Overhaul	5,163,268	5,807,787	7,825,525	6,400,000		-100.00%	0.00%
Repair Materials - LRV Accident	12,431	34,188	26,000	18,000	24,000	-7.69%	0.11%
Repair Materials - LRV Vandalism	17,510	12,706	60,000	50,000	56,000	-6.67%	0.25%
Maint. Materials - Service Equip.	14,167	6,427		3,661			0.00%
Maint. Materials - LRVs	2,426,940	3,492,933	2,268,042	6,000,550	18,903,704	733.48%	84.68%
Freight	114,081	213,103	90,900	140,000	92,000	1.21%	0.41%
Equip/Furniture < \$5,000-Rev Eq Maint	228	136,301		1,200			0.00%
Equip/Furniture < \$5,000-Gen & Adm	25,731	10,276		24,378			0.00%
Shop Equipment	124,725		90,900	94,000	132,000	45.21%	0.59%
Cleaning Supplies	127,575	138,006	109,612	120,000	112,000	2.18%	0.50%
Small Hand Tools	76,659	99,947	53,530	100,000	56,000	4.61%	0.25%
Inventory Adjustments	(14,547)	274,034		332,761			0.00%
Other Materials - Transp Ad	2,792	231,473		400			0.00%
Other Materials - Rev Eq Maint	151,545		92,920	151,256	194,000	108.78%	0.87%
Unreconciled Mastercard Expense	(58)	859		2,334			0.00%
Safety Supplies	93,192	116,724	64,640	100,000	76,000	17.57%	0.34%
Obsolete Inventory	1,178	61,936					0.00%
Invoice Price Variance	(1,424)	(4,224)		1,275			0.00%
Average Cost Variance	(43,071)	(7)		(550)			0.00%
Maintenance Materials - Fare Equipment	182			30			0.00%
Local Travel & Meetings				287			0.00%
Telephone	10,170	12,734	6,464	10,000	6,600	2.10%	0.03%
Education & Training	3,417	41,692	4,800	32,000	6,400	33.33%	0.03%
Out-of-Town Travel	3,423	4,239	2,000	3,000	2,400	20.00%	0.01%

BUD2 Materials & Services MAINTENANCE - RAIL EQUIPMENT MAINTENANCE

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Freight	\$ 206						0.00%
Inventory Adjustments	328,953	\$ 639,446		\$ 300,000			0.00%
CDL Renewals	1,947	3,495	\$ 4,200	3,200	\$ 4,200	0.00%	0.02%
Employee Recognition	5,327	2,639	4,000	5,266	4,000	0.00%	0.02%
Rental		700					0.00%
	<u>\$ 8,848,950</u>	<u>\$ 11,669,588</u>	<u>\$ 10,997,273</u>	<u>\$ 14,188,737</u>	<u>\$ 22,323,518</u>	<u>102.99%</u>	<u>100.00%</u>

BUDGET PROGRESSION SCHEDULE - OPERATIONS - TRANSPORTATION & MAINTENANCE

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 1,207,527	\$ 1,804,856	\$ 2,130,308	Operations Administration	\$ 2,511,933	\$ 2,511,933	\$ 2,540,435
749,418	767,622	375,547	Personnel Services	356,155	356,155	356,155
			Materials & Services			
\$ 1,956,945	\$ 2,572,478	\$ 2,505,855	Department Total	\$ 2,868,088	\$ 2,868,088	\$ 2,896,590
\$ 113,605,741	\$ 115,620,139	\$ 126,752,267	Bus Transportation	\$ 136,671,037	\$ 136,671,037	\$ 136,553,894
1,390,969	1,928,497	2,626,642	Personnel Services	2,782,995	2,782,995	3,037,995
			Materials & Services			
\$ 114,996,710	\$ 117,548,636	\$ 129,378,909	Department Total	\$ 139,454,032	\$ 139,454,032	\$ 139,591,889
\$ 15,095,923	\$ 15,534,147	\$ 18,058,952	Field Operations	\$ 18,495,531	\$ 18,495,531	\$ 18,394,747
1,109,660	1,500,841	881,174	Personnel Services	972,931	972,931	992,131
			Materials & Services			
\$ 16,205,583	\$ 17,034,988	\$ 18,940,126	Department Total	\$ 19,468,462	\$ 19,468,462	\$ 19,386,878
\$ 1,556,386	\$ 1,596,569	\$ 1,604,036	Service Delivery	\$ 1,612,077	\$ 1,612,077	\$ 1,612,460
49,086	74,967	30,603	Personnel Services	30,910	30,910	30,910
			Materials & Services			
\$ 1,605,472	\$ 1,671,536	\$ 1,634,639	Department Total	\$ 1,642,987	\$ 1,642,987	\$ 1,643,370
\$ 1,354,525	\$ 1,297,152	\$ 1,296,717	Accessible Transportation Programs-LIFT	\$ 1,311,793	\$ 1,311,793	\$ 1,329,616
33,917,053	35,264,777	35,685,354	Personnel Services	38,100,748	38,100,748	38,187,520
			Materials & Services			
\$ 35,271,578	\$ 36,561,929	\$ 36,982,071	Department Total	\$ 39,412,541	\$ 39,412,541	\$ 39,517,136
\$ 21,034,143	\$ 21,776,712	\$ 22,347,471	Rail Transportation	\$ 23,369,514	\$ 23,369,514	\$ 23,349,365
166,888	263,816	513,135	Personnel Services	448,933	448,933	448,933
			Materials & Services			
\$ 21,201,031	\$ 22,040,528	\$ 22,860,606	Department Total	\$ 23,818,447	\$ 23,818,447	\$ 23,798,298
\$ 1,519,130	\$ 1,509,745	\$ 1,662,460	Commuter Rail	\$ 1,834,178	\$ 1,834,178	\$ 1,936,225
5,457,619	4,472,446	4,332,544	Personnel Services	4,319,378	4,319,378	4,331,648
			Materials & Services			
\$ 6,976,749	\$ 5,982,191	\$ 5,995,004	Department Total	\$ 6,153,556	\$ 6,153,556	\$ 6,267,873
\$ 6,965,850	\$ 7,191,046	\$ 7,398,558	Streetcar	\$ 7,654,411	\$ 7,654,411	\$ 7,744,576
7,272,030	7,526,249	7,675,379	Personnel Services	8,841,740	8,841,740	8,841,740
			Materials & Services			
\$ 14,237,880	\$ 14,717,295	\$ 15,073,937	Department Total	\$ 16,496,151	\$ 16,496,151	\$ 16,586,316

BUDGET PROGRESSION SCHEDULE - OPERATIONS - TRANSPORTATION & MAINTENANCE

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 162,339,225	\$ 166,330,366	\$ 181,250,769	<b>Transportation Division Total</b>	\$ 193,460,474	\$ 193,460,474	\$ 193,461,318
50,112,723	51,799,215	52,120,378	Personnel Services	55,853,790	55,853,790	56,227,032
			Materials & Services			
\$ 212,451,948	\$ 218,129,581	\$ 233,371,147	<b>Total Transportation Division</b>	\$ 249,314,264	\$ 249,314,264	\$ 249,688,350
			Bus Maintenance			
\$ 29,043,596	\$ 30,643,257		Personnel Services	\$ 41,976,601	\$ 41,976,601	\$ 42,169,593
19,102,470	22,606,368	23,488,501	Materials & Services	24,414,471	24,414,471	24,291,389
\$ 48,146,066	\$ 53,249,625	\$ 60,680,013	Department Total	\$ 66,391,072	\$ 66,391,072	\$ 66,460,982
			Facilities Management			
\$ 8,966,080	\$ 8,809,880	\$ 9,336,698	Personnel Services	\$ 10,373,394	\$ 10,373,394	\$ 10,406,229
8,270,624	9,307,213	10,105,553	Materials & Services	10,221,116	10,221,116	10,449,219
\$ 17,236,704	\$ 18,117,093	\$ 19,442,251	Department Total	\$ 20,594,510	\$ 20,594,510	\$ 20,855,448
			Rail Maintenance of Way			
\$ 9,129,083	\$ 9,390,752	\$ 10,538,328	Personnel Services	\$ 12,259,399	\$ 12,259,399	\$ 12,132,142
6,927,801	6,854,616	6,741,225	Materials & Services	6,923,185	6,923,185	6,973,185
\$ 16,056,884	\$ 16,245,368	\$ 17,279,553	Department Total	\$ 19,182,584	\$ 19,182,584	\$ 19,105,327
			Rail Equipment Maintenance			
\$ 21,057,493	\$ 23,456,456	\$ 25,083,396	Personnel Services	\$ 27,481,550	\$ 27,481,550	\$ 27,501,156
8,848,950	11,669,588	10,997,273	Materials & Services	24,384,918	24,384,918	22,323,518
\$ 29,906,443	\$ 35,126,044	\$ 36,080,669	Department Total	\$ 51,866,468	\$ 51,866,468	\$ 49,824,674
			<b>Maintenance Division Total</b>			
\$ 68,196,252	\$ 72,300,345	\$ 82,149,934	Personnel Services	\$ 92,090,944	\$ 92,090,944	\$ 92,209,120
43,149,845	50,437,785	51,332,552	Materials & Services	65,943,690	65,943,690	64,037,311
\$ 111,346,097	\$ 122,738,130	\$ 133,482,486	<b>Total Maintenance Division</b>	\$ 158,034,634	\$ 158,034,634	\$ 156,246,431
			<b>Division Total</b>			
\$ 230,535,477	\$ 238,630,711	\$ 263,400,703	Personnel Services	\$ 285,551,418	\$ 285,551,418	\$ 285,670,438
93,262,568	102,237,000	103,452,930	Materials & Services	121,797,480	121,797,480	120,264,343
\$ 323,798,045	\$ 340,867,711	\$ 366,853,633	<b>Total Operations- Transportation &amp; Maintenance</b>	\$ 407,348,898	\$ 407,348,898	\$ 405,934,781



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Division Summary CAPITAL PROJECTS

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Division Total
	15/16	16/17					
Personnel Services	\$ 2,203,628	\$ 2,469,022	\$ 2,036,176	\$ 2,046,209	\$ 3,203,301	57.32%	57.73%
Materials & Services	2,173,396	1,864,320	2,313,417	2,113,636	2,345,077	1.37%	42.27%
<b>Total</b>	<b>\$ 4,377,024</b>	<b>\$ 4,333,342</b>	<b>\$ 4,349,593</b>	<b>\$ 4,159,845</b>	<b>\$ 5,548,378</b>	<b>27.56%</b>	<b>100.00%</b>

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Capital Projects Division

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Department Summary CAPITAL PROJECTS - ADMINISTRATION

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 375,469	\$ 342,290	\$ 571,878	\$ 323,016	\$ 726,562	27.05%	77.86%
Materials & Services	94,828	239,263	195,316	225,754	206,600	5.78%	22.14%
Total	\$ 470,297	\$ 581,553	\$ 767,194	\$ 548,770	\$ 933,162	21.63%	100.00%

Responsibility:

The **Capital Projects** Division plans, designs, remodels and constructs high value transit projects. Work includes in-street (bus) facilities, operations and administrative facilities, bus garages, light rail operations bases and extensions to the light rail system. The division also manages improvements to existing TriMet facilities, implements opportunities for transit-supportive developments, and serves as the district’s landlord in managing its real property.

Activities:

- Perform scoping, direct preliminary and final design of capital projects performed by staff and consultants, manage construction and safety certifications.
- Deliver selected renovation of existing TriMet facilities as part of TriMet’s State of Good Repair efforts.
- Assist other TriMet divisions in project development and implementation of approved elements in the Capital Improvement Program.

Performance Measures:

- Perform scheduled deployments and maintenance of bus stops and transit stations.
- Deliver assigned capital program projects per agency budget, schedule minority business and safety objectives. Assist other divisions by providing requested engineering, project management and technical support.

BUD1 Personnel Services CAPITAL PROJECTS - ADMINISTRATION

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Executive Director, Capital Projects & Construction	\$ 232,004	\$ 178,868	\$ 178,212	1.00	\$ 178,212	\$ 181,583	\$ 182,257	1.00	\$ 182,257
Executive Administrative Assistant	64,229	64,727	65,603	1.00	65,603	60,532	66,186	1.00	66,186
Fringe Benefits	80,065	99,331			70,508	70,542			70,835
Non-Union Baseline Adjustment					256,024				398,968
Sick & Vacation/Holiday Payout					1,531	10,359			8,316
Capitalized Labor/Fringe	(829)	(636)							
<b>Total</b>	<b>\$ 375,469</b>	<b>\$ 342,290</b>		<b>2.00</b>	<b>\$ 571,878</b>	<b>\$ 323,016</b>		<b>2.00</b>	<b>\$ 726,562</b>

BUD2 Materials & Services CAPITAL PROJECTS - ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Rail-Volution Conference	\$ 15,635	\$ 15,000	\$ 16,000	\$ 16,000	\$ 15,000	-6.25%	7.26%
Printing Services	982	4,329	1,500	9,000		-100.00%	0.00%
Other Services, Genl & Admin	756	4,088		661			0.00%
Office, Other Supplies	12,224	42,732	31,000	31,000	31,500	1.61%	15.25%
Other Materials	3,551	3,669		6,693			0.00%
Unreconciled Mastercard Expense		200					0.00%
Telephone	267	16,805		1,800			0.00%
Dues & Subscriptions	11,599	28,969	20,000	40,000	32,000	60.00%	15.49%
Local Travel & Meetings	2,253	1,571		3,500			0.00%
Education & Training	17,461	41,612	47,516	45,000	48,000	1.02%	23.23%
Out-of-Town Travel	23,495	78,855	77,200	70,000	78,000	1.04%	37.75%
Employee Recognition	6,605	1,433	2,100	2,100	2,100	0.00%	1.02%
	<u>\$ 94,828</u>	<u>\$ 239,263</u>	<u>\$ 195,316</u>	<u>\$ 225,754</u>	<u>\$ 206,600</u>	<u>5.78%</u>	<u>100.00%</u>

Department Summary CAPITAL PROJECTS - DEVELOPMENT & OPERATIONS SUPPORT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 955,633	\$ 2,126,732	\$ 1,464,298	\$ 1,723,193	\$ 2,476,739	69.14%	53.66%
Materials & Services	1,916,578	1,625,057	2,118,101	1,887,882	2,138,477	0.96%	46.34%
Total	\$ 2,872,211	\$ 3,751,789	\$ 3,582,399	\$ 3,611,075	\$ 4,615,216	28.83%	100.00%

Responsibility:

The **Development and Operations Support** Department provides responsive, cost-effective and comprehensive planning, design, construction and management of projects to maintain District facilities in a State of Good Repair and to improve customer and employee safety. It provides safe, visible and accessible bus stops along all bus lines, supports Rail Maintenance of Way, light rail vehicle maintenance and manages District leases.

Activities:

- Manage renovation of existing transit facilities, plan, prioritize, design, permit, construct and turn over improvements.
- Assist TriMet's Transportation and Maintenance divisions with service improvements.
- Provide engineering, scheduling and general technical support for Capital Improvement Program projects.
- Manage in-street facilities.
- Continue project development activities for the Division Transit Project.
- Continue outreach for Southwest Corridor Project, refine estimates for selected mode and communicate options. Manage the consultant design team. Complete and submit required elements to the Federal Transit Administration to enter the project development phase.
- Advance remaining elements of the Portland-Milwaukie Light Rail Project. Prepare for grant close-out in FY2019.
- Assist with design and procurement of electric buses.
- Begin preparation of specifications for Type VI light rail vehicles.

Performance Measures:

- Complete scheduled project development, engineering and construction activities per agency program.
- Meet district requirements for emergency civil and systems projects.
- Install 15-20 new bus stop shelters/bus stop signs in accordance with criteria.
- Complete Draft Environmental Impact Statement for Southwest Corridor Project, receive permission to enter into Project Development Phase, adopt Locally Preferred Alternative.
- Advance Division transit project design Submit application for federal funding.
- Complete Final Environmental Impact statement for Southwest Corridor project. Request permission to enter into Project Development, adopt Locally Preferred Alternative.

BUD1 Personnel Services DEVELOPMENT & OPERATIONS SUPPORT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
Managing Director, Design & Construction		\$ 170,227	\$ 170,809	1.00	\$ 170,809	\$ 173,933	\$ 174,558	1.00	\$ 174,558
Director, Southwest Corridor		173,615	153,489	1.00	153,489	156,525	157,132	1.00	157,132
Director, Project Development & Permitting		146,698	148,342	1.00	148,342	151,202	151,774	1.00	151,774
Director, Civil Construction		149,968	143,282	1.00	143,282	131,558	146,596	1.00	146,596
Director, Program Management		144,787	140,646	1.00	140,646	143,571	142,321	1.00	142,321
Director, Building Projects	\$ 112,888	115,950	118,032	1.00	118,032	123,047	128,550	1.00	128,550
Director, Station Projects	115,464	114,117	115,783	1.00	115,783	119,911	120,737	1.00	120,737
Sr Manager, Community Affairs & Communications		98,530	99,773	1.00	99,773	101,795	102,200	1.00	102,200
Manager, CP Rail Systems	112,023	117,956	114,521	1.00	114,521	123,211	126,449	1.00	126,449
Manager, CP Vehicle Engineering	54,584	112,816	115,480	1.00	115,480	122,461	123,858	1.00	123,858
Manager, Design-Southwest Corridor		115,179	117,188	1.00	117,188	120,400	121,042	1.00	121,042
Manager, In-Street Projects		105,363	105,605	1.00	105,605	108,986	112,662	1.00	112,662
Manager, Quality Assurance		100,665	102,061	1.00	102,061	104,080	104,484	1.00	104,484
Manager, Guideway		96,939	99,202	1.00	99,202	102,095	104,174	1.00	104,174
Manager, FTA & CP Programs		34,563	99,849	1.00	99,849	102,060	102,502	1.00	102,502
Manager, Stations		98,362	98,626	1.00	98,626	100,674	101,083	1.00	101,083
Manager, Real Property	95,543	97,886	95,870	1.00	95,870	98,812	100,600	1.00	100,600
Manager, Powell-Division	96,120	85,582	92,260	1.00	92,260	97,602	100,170	1.00	100,170
Manager, Cost Estimating		90,871	92,015	1.00	92,015	94,940	97,025	1.00	97,025
Manager, Community Affairs		83,361	83,762	1.00	83,762	86,043	87,699	1.00	87,699
Manager, CAD		85,908	81,517	1.00	81,517	83,130	83,452	1.00	83,452
Engineer, Structural - Agency		108,390	110,290	1.00	110,290	115,526	118,973	1.00	118,973
Agency Architect		110,055	110,362	1.00	110,362	112,601	113,049	1.00	113,049
Senior Program Scheduler		105,028	106,244	1.00	106,244	109,679	112,766	1.00	112,766
Cost Estimator II		90,679	74,234	1.00	74,234	46,023	69,034	1.00	69,034
Cost Estimator		31,500	58,500	1.00	58,500	53,126	61,600	1.00	61,600
Senior Project Manager, CP Construction		91,269	92,850	1.00	92,850	95,686	98,053	1.00	98,053
Senior Project Manager, CP Vehicles		95,035	95,321	1.00	95,321	96,820	97,120	1.00	97,120
Project Manager, CP Systems	279,959	383,453	96,857	4.00	387,428	383,441	101,660	4.00	406,639
Project Manager, CP Construction	564,497	776,142	82,244	12.00	986,932	940,787	86,470	12.00	1,037,634
Assistant Project Manager, CP Rail Signals		74,486	76,094	1.00	76,094	80,082	82,617	1.00	82,617
Assistant Project Manager, CP Vehicles		224,458	72,118	3.00	216,353	226,061	77,146	3.00	231,438
Assistant Project Manager, CP Construction		386,830	74,234	6.00	445,404	347,713	76,737	5.00	383,684
Assistant Project Manager, CP Construction			84,601	1.00	84,601	114,661	75,622	2.00	151,245
Building/Arch Project Delivery Lead		77,606	78,852	1.00	78,852	188,842	83,182	2.00	166,363
Engineer I	17,620								
Administrator, Public Arts	78,269	85,355	85,613	1.00	85,613	87,216	88,137	1.00	88,137

BUD1 Personnel Services DEVELOPMENT & OPERATIONS SUPPORT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Supervisor, Cost		\$ 72,587	\$ 73,780	1.00	\$ 73,780	\$ 76,457	\$ 78,792	1.00	\$ 78,792
Specialist, Project Control		63,171	64,300	1.00	64,300	65,874	66,189	1.00	66,189
Specialist, Administrative	\$ 47,256	233,389	49,961	5.00	249,806	269,514	52,318	5.00	261,588
Specialist, Administrative		46,757	50,003	1.00	50,003	50,835	51,002	1.00	51,002
Assistant, Administrative		41,757	45,565	1.00	45,565	29,375	46,475	1.00	46,475
Assistant, Administrative		20,363	40,955	0.50	20,478	28,269	41,850	0.50	20,925
Specialist, Property Acquisition & Relocation	79,802	157,018	79,151	2.00	158,302	153,208	81,000	2.00	162,001
Specialist, Safety Delivery	50,000								
Technician, CAD		8,619	68,000	1.00	68,000	69,149	69,379	1.00	69,379
Coordinator, Quality Assurance		85,159	85,370	1.00	85,370	87,101	87,447	1.00	87,447
Coordinator, Environmental Permits		81,759	82,629	1.00	82,629	84,222	84,541	1.00	84,541
Coordinator, Operating Projects		70,689	70,862	1.00	70,862	72,976	75,199	1.00	75,199
Coordinator, Project	56,641								
Project Coordinator, CP Construction		59,594	59,750	1.00	59,750	36,797	66,493	1.00	66,493
Coordinator, Community Affairs		75,506	74,980	1.00	74,980	76,463	76,760	1.00	76,760
Specialist, Community Affairs		48,126	49,239	1.00	49,239	51,077	51,444	1.00	51,444
Graphics Designer	16,461	57,085	57,283	1.00	57,283	58,955	60,490	1.00	60,490
Specialist Communications, Senior		55,137	56,930	1.00	56,930	60,009	62,005	1.00	62,005
Planner II		56,549	59,000	1.00	59,000	59,928	60,113	1.00	60,113
Fringe Benefits	869,882	2,594,519			2,373,402	2,379,995			2,443,486
Workers' Compensation	8,836	(3,128)			14,000	3,500			9,000
Uncapitalized Labor & Fringe	246,192								
Limited Term Employment		66,144			1,484,477	860,462			2,046,883
Sick & Vacation/Holiday Payout					69,655	27,707			63,020
Capitalized Labor/Fringe	(1,946,404)	(6,743,697)			(9,200,703)	(8,322,980)			(9,173,913)
Total	\$ 955,633	\$ 2,126,732		78.50	\$ 1,464,298	\$ 1,723,193		79.50	\$ 2,476,739

BUD2 Materials & Services CAPITAL PROJECTS - DEVELOPMENT & OPERATIONS SUPPORT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Legal	\$ 1,148	\$ 59					0.00%
Professional & Technical	101,001	121,612	\$ 201,951	\$ 160,000	\$ 213,402	5.67%	9.98%
State of Good Repair Program Consultant	24,548						0.00%
Willamette Trolley	20,000		45,000	45,000	45,000	0.00%	2.10%
Intergovernmental Transfers	164,393						0.00%
Contracted Conservation - ROW Art		30,349	112,500	60,000	112,500	0.00%	5.26%
Shelter Services		106,929	185,000	90,000	185,000	0.00%	8.65%
Printing Services	732	2,018	5,000	5,000	16,000	220.00%	0.75%
Other Services	11,994	9,264	20,000	13,000	12,000	-40.00%	0.56%
Office Supplies	4,508	6,056		15,000			0.00%
Equip/Furn < \$5,000-Gen & Adm		2,732		6,973			0.00%
Shelter Materials		14,898	115,000	60,000	95,000	-17.39%	4.44%
Trash Containers		2,543					0.00%
Bus Stop Signs/Poles	218	230	10,000	2,500	10,000	0.00%	0.47%
Unreconciled Mastercard Expense		1,044		719			0.00%
Other Materials	5,029	1,308	24,000	22,000	2,500	-89.58%	0.12%
Drafting Supplies	142						0.00%
Telephone	16,633	9,852	36,000	32,000	32,000	-11.11%	1.50%
Property Taxes	2,067	7,098	54,000	54,000	54,000	0.00%	2.53%
Dues & Subscriptions	20,585	3,700					0.00%
Local Travel & Meetings	17,397	28,190	28,940	30,000	32,400	11.96%	1.52%
Education & Training		1,622		80			0.00%
Fines & Penalties				5,000			0.00%
Bid Advertising	2,680	2,529	3,500	2,000	2,500	-28.57%	0.12%
Special Events Services	5,109						0.00%
Special Event/Rail Project Expense	465,022	2,102	35,000	10,000	35,000	0.00%	1.64%
Lease Agreements		32,400		32,400			0.00%
Leases	1,053,372	1,238,522	1,242,210	1,242,210	1,291,175	3.94%	60.36%
	<u>\$ 1,916,578</u>	<u>\$ 1,625,057</u>	<u>\$ 2,118,101</u>	<u>\$ 1,887,882</u>	<u>\$ 2,138,477</u>	<u>0.96%</u>	<u>100.00%</u>

Department Summary CAPITAL PROJECTS - CAPITAL PROGRAM

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$	383,293					
Materials & Services							
Total	\$	383,293					

BUD1 Personnel Services CAPITAL PROJECTS - CAPITAL PROGRAM

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Director, Project Development & Permitting	\$ 147,715								
Director, Southwest Corridor	152,501								
Director, Civil Construction	148,802								
Director, Program Management	146,358								
Director, Community Affairs	143,851								
Manager, Quality Assurance	101,911								
Manager, Project Communications	90,680								
Manager, Community Affairs	83,355								
Specialist, Administrative	240,607								
Senior Estimator	90,366								
Cost Estimator	64,810								
Agency Architect	112,392								
Engineer V, Program Schedule	112,758								
Engineer V	211,618								
Engineer IV	576,900								
Engineer III	529,941								
Engineer II	255,173								
Engineer I	59,876								
Specialist, Senior CAD	70,295								
Community Affairs Representative	72,358								
Specialist, Communications	54,066								
Coordinator, Project	69,030								
Analyst, Business Systems	86,174								
Coordinator, Operations Administration	69,990								
Coordinator, Environmental Permits	82,271								
Fringe Benefits	1,464,915								
Overtime	158								
Capitalized Labor/Fringe	(4,855,578)								
Total	\$ 383,293								

BUD2 Materials & Services CAPITAL PROJECTS - CAPITAL PROGRAM

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Professional & Technical							
Total							

\*This Department had no Materials & Services for Actual 15/16. This Page Left Intentionally Blank.

Department Summary CAPITAL PROJECTS - IN-STREET TRANSIT FACILITIES DEVELOPMENT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18 - FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 489,233						
Materials & Services	161,990						
Total	\$ 651,223						

BUD1 Personnel Services CAPITAL PROJECTS - IN-STREET TRANSIT FACILITIES DEVELOPMENT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual Total	Actual Total	-----Budget----- Base	Pos	Total	Est Total	-----Budget----- Base	Pos	Total
Manager, In-Street Projects	\$ 107,436								
Community Affairs Specialist	56,416								
Planner II	73,088								
Coordinator, Operating Projects	72,451								
Engineer I	49,308								
Fringe Benefits	135,888								
Capitalized Labor/Fringe	(5,354)								
Total	\$ 489,233								

BUD2 Materials & Services CAPITAL PROJECTS - IN-STREET TRANSIT FACILITIES DEVELOPMENT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Shelter Services	\$ 133,918						
Shelter Materials	23,632						
Trash Containers	4,440						
	<u>\$ 161,990</u>						

BUDGET PROGRESSION SCHEDULE - CAPITAL PROJECTS

Actual 15/16	Actual 16/17	Adopted 17/18		Proposed 18/19	Approved 18/19	Adopted 18/19
\$ 375,469	\$ 342,290	\$ 571,878	Administration			
94,828	239,263	195,316	Personnel Services	\$ 653,625	\$ 653,625	\$ 726,562
			Materials & Services	206,600	206,600	206,600
\$ 470,297	\$ 581,553	\$ 767,194	Department Total	\$ 860,225	\$ 860,225	\$ 933,162
			Development & Operations Support			
\$ 955,633	\$ 2,126,732	\$ 1,464,298	Personnel Services	\$ 2,462,922	\$ 2,462,922	\$ 2,476,739
1,916,578	1,625,057	2,118,101	Materials & Services	2,102,304	2,102,304	2,138,477
\$ 2,872,211	\$ 3,751,789	\$ 3,582,399	Department Total	\$ 4,565,226	\$ 4,565,226	\$ 4,615,216
			Capital Program			
\$ 383,293			Personnel Services			
			Materials & Services			
\$ 383,293			Department Total			
			In-Street Transit Facilities Development			
\$ 489,233			Personnel Services			
161,990			Materials & Services			
\$ 651,223			Department Total			
			Division Total			
\$ 2,203,628	\$ 2,469,022	\$ 2,036,176	Personnel Services	\$ 3,116,547	\$ 3,116,547	\$ 3,203,301
2,173,396	1,864,320	2,313,417	Materials & Services	2,308,904	2,308,904	2,345,077
\$ 4,377,024	\$ 4,333,342	\$ 4,349,593	Total Capital Projects	\$ 5,425,451	\$ 5,425,451	\$ 5,548,378



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CIP RESOURCES

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	State, local government & private contributions	\$ 1,213,766	\$ 3,760,131	\$ 5,268,212	\$ 1,297,454	\$ 18,199,352
2.	Federal Transit Administration grants, programmed	7,216,868	267,160	51,650,445	21,345,242	37,540,492
3.	Revenue Bond Proceeds	71,885,000	33,862,097	61,790,513	48,378,029	159,579,870
4.	Operating resources dedicated for capital*	19,836,420	56,931,998	84,663,894	57,628,430	50,473,566
5.	Total CIP Resources	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280

\* Line included for information only. Operating resources are drawn on General Fund Resources.

CIP REQUIREMENTS

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% of Total Requirements
1.	Public Affairs Division	\$ 2,446,312	\$ 3,380,133	\$ 2,233,877	\$ 2,251,120	\$ 114,160	0.04%
2.	Safety & Security Division	2,592,344	3,577,321	20,902,392	13,316,215	9,036,264	3.40%
3.	Information Technology Division	7,629,762	5,180,925	12,618,210	8,094,519	8,924,649	3.36%
4.	Finance & Administration Division	16,963,036	7,957,415	15,571,391	570,529	11,922,464	4.49%
5.	Labor Relations & Human Resources Division			47,500	47,500		0.00%
6.	Legal Services Division	41,839	102,458	425,000	251,601	1,630,862	0.61%
7.	Operations Division	55,061,484	46,597,334	78,348,487	62,138,650	103,669,129	39.00%
8.	Capital Projects Division	15,417,277	28,025,800	73,226,207	41,979,021	130,495,752	49.10%
9.	Total CIP Requirements	\$ 100,152,054	\$ 94,821,386	\$ 203,373,064	\$ 128,649,155	\$ 265,793,280	100.00%

Project	External Contribution	External Carryover	TriMet Contribution	TriMet Carryover	Revenue Bonds	FY2019 Total	Notes
Public Affairs Division							
Planning & Policy							
Bike to Transit Facilities			\$ 26,040			\$ 26,040	
Total Planning & Policy			\$ 26,040			\$ 26,040	
Customer Experience							
Transit Tracker Displays			\$ 88,120			\$ 88,120	
Total Customer Experience			\$ 88,120			\$ 88,120	
<b>Total Public Affairs Division</b>			<b>\$ 114,160</b>			<b>\$ 114,160</b>	
Safety & Security Division							
Safety, Security, Environmental Services & Transportation Training							
Bus Operator Protective			\$ 398,452			\$ 398,452	
CCTV Cameras (Networked)	\$ 1,089,842					1,089,842	Federal Transit Security
CCTV Cameras (Vehicle Borne)			1,205,290	\$ 2,011,067		3,216,357	
eCitation				231,324		231,324	
MAX Intrusion Detection				85,527		85,527	
Operator Training Equipment			595,772	86,723		682,495	
Rail Safety Enhancements			1,950,000			1,950,000	
Relocate TriMet Transit Police			775,697			775,697	
Roadway Workers Protection Plan - Technology			500,000			500,000	
Vehicle Intrusions			106,570			106,570	
Total Safety, Security, Environmental Services & Transportation Training	\$ 1,089,842		\$ 5,531,781	\$ 2,414,641		\$ 9,036,264	
<b>Total Safety &amp; Security Division</b>	<b>\$ 1,089,842</b>		<b>\$ 5,531,781</b>	<b>\$ 2,414,641</b>		<b>\$ 9,036,264</b>	
Information Technology Division							
Information Technology							
Bus Dispatch Replacement				\$ 259,611		\$ 259,611	
Communication Environment Replacement			\$ 59,577			59,577	
Control Tools				10,537		10,537	
Data Communications - Cable Plant			61,960			61,960	
Data Communications Systems Replacement			108,002			108,002	
Desktop Computing Replacement			639,864			639,864	
Fare Enforcement Technology Update				125,000		125,000	
FMIS/MMIS (capitalized labor)				77,157		77,157	
Open Trip Planner	\$ 165,878	\$ 488,034				653,912	Federal Section 5312/Metro/Local
Oracle Inventory Impl. & Parts Catalog			381,294	155,513		536,807	
IT Security Systems Replacement			66,726			66,726	
Rail Operations Optimization Technology (ROOT)				250,000		250,000	
Radio & Microwave Communication Equipment			9,532	87,975		97,507	
Radio Tower Battery Backup Replacement				30,000		30,000	
Servers Replacement			806,914			806,914	
Network ReDesign			2,994,644	1,105,602		4,100,246	
Next Gen Transit Signal Priority Impl.	375,000		119,154			494,154	Federal Section 503(c)(4)/Local
Turn by Turn Navigation				508,546		508,546	
Voice Systems Replacement			38,129			38,129	
Total Information Technology	\$ 540,878	\$ 488,034	\$ 5,285,796	\$ 2,609,941		\$ 8,924,649	
<b>Total Information Technology Division</b>	<b>\$ 540,878</b>	<b>\$ 488,034</b>	<b>\$ 5,285,796</b>	<b>\$ 2,609,941</b>		<b>\$ 8,924,649</b>	

Project	External Contribution	External Carryover	TriMet Contribution	TriMet Carryover	Revenue Bonds	FY2019 Total	Notes
Finance & Administration Division							
Budget & Grants Administration							
TAM - Transit Asset Management				\$ 310,990		\$ 310,990	
Total Budget & Grants Administration				\$ 310,990		\$ 310,990	
Fare Revenue							
Fare Equipment Replacement			\$ 188,407			\$ 188,407	
Fixed Route Bus Farebox Replacement			630,884			630,884	
Electronic Fare System					\$ 10,792,183	10,792,183	2017 Bond Proceeds
Total Fare Revenue			\$ 819,291		\$ 10,792,183	\$ 11,611,474	
<b>Total Finance &amp; Administration Division</b>			<b>\$ 819,291</b>	<b>\$ 310,990</b>	<b>\$ 10,792,183</b>	<b>\$ 11,922,464</b>	
Legal Services Division							
Legal Services							
Information Governance Initiative			\$ 1,457,463	\$ 173,399		\$ 1,630,862	
Total Legal Services			\$ 1,457,463	\$ 173,399		\$ 1,630,862	
<b>Total Legal Services Division</b>			<b>\$ 1,457,463</b>	<b>\$ 173,399</b>		<b>\$ 1,630,862</b>	
Operations Division							
ATP-LIFT							
ATP Shop Equipment				\$ 35,000		\$ 35,000	
LIFT Automated Customer Information		\$ 89,730	\$ 137,347	2,737		229,814	ODOT
LIFT Shop Equipment Replacement			13,345			13,345	
ATP Fleet Expansion/Replacement	\$ 2,062,056	1,051,915			\$ 3,380,904	6,494,875	ODOT/STF Match/Bond Proceeds
Total ATP-LIFT	\$ 2,062,056	\$ 1,141,645	\$ 150,692	\$ 37,737	\$ 3,380,904	\$ 6,773,034	
Commuter Rail							
WES Maintenance Pit Fall Protection			\$ 88,246			\$ 88,246	
WES Vehicle & Shop Equipment Replacement				\$ 220,000		220,000	
Total Commuter Rail			\$ 88,246	\$ 220,000		\$ 308,246	
Bus Maintenance							
Fixed Route: Expansion Low Floor Buses - Cap./Rel. (FY17)	\$ 4,953,888				\$ 30,269,892	\$ 35,223,780	Federal Section 5339(a)/2017 Bonds/STBG
Bus Shop Equip Repl/Repair > \$5,000			\$ 344,079	\$ 209,150		553,229	
Non-Revenue Vehicles > \$5,000			1,141,948	1,075,550		2,217,498	
Storeroom Master Plan, Renovations & Equipment				96,000		96,000	
Total Bus Maintenance	\$ 4,953,888		\$ 1,486,027	\$ 1,380,700	\$ 30,269,892	\$ 38,090,507	

Project	External Contribution	External Carryover	TriMet Contribution	TriMet Carryover	Revenue Bonds	FY2019 Total	Notes
Operations Division (continued)							
Facilities Management							
185th/Willow Creek P&R Repair			\$ 47,003			\$ 47,003	
Arc Flash Program Study			357,463			357,463	
Back-up OCC			273,638			273,638	
Blue & Red Line Stations Tactile Pavers Replacement (ADA)			1,389,626	\$ 34,287		1,423,913	
Buildings Exterior Painting			190,647			190,647	
Buildings Interior Painting			138,214	372,301		510,515	
Bus Hoist Replacements			321,097			321,097	
Bus Maintenance Bathrooms Refurbishment			73,653	298,986		372,639	
Center admin cooling				15,000		15,000	
Center Fuel/Vacuum Wash Replacement			209,712			209,712	
Cleveland Crew Room Renovation					\$ 5,362,010	5,362,010	2017 Bond Proceeds
Elevator End of Life Program			3,502,668			3,502,668	
Elmonica Maint. - Add Restroom Capacity			213,934	6,349		220,283	
End-of-Route Permanent Operator Restroom				244,557		244,557	
Facilities System Masterplan			238,894			238,894	
Facility System Remodel				112,901		112,901	
Facilities Components & Replacement			2,000,000			2,000,000	
Heavy Concrete Maintenance Program			192,077	180,759		372,836	
Hoist Replacement				430,498		430,498	
MAX Platform RP Valve Retrofits			199,220			199,220	
Merlo Yard Lighting Replacement			142,985			142,985	
Nela LIFT Parking Lot Lighting			208,430			208,430	
Platform Water Svc Restoration - Parkrose & 102nd			118,795			118,795	
Powell LIFT Relocation					1,820,546	1,820,546	2017 Bond Proceeds
Powell Master Plan					30,438,186	30,438,186	MTIP 2018/2017 Bond Proceeds
Ruby Junction Expansion Program			917,433			917,433	
Ruby Junction Lighting Improvements			291,517	38,020		329,537	
Vintage Trolley Barn Lot Security & Lighting			188,401			188,401	
Washington Park Station Water Intrusion Analysis			79,071	175,435		254,506	
West Portal Lighting			96,667			96,667	
<b>Total Facilities Management</b>			<b>\$ 11,391,145</b>	<b>\$ 1,909,093</b>	<b>\$ 37,620,742</b>	<b>\$ 50,920,980</b>	
Operations Division (continued)							
Rail Maintenance of Way							
MOW Electrification & Signals			\$ 900,807			\$ 900,807	
MOW Track & Structures Replacement			3,443,174			3,443,174	
MOW - Tools, Vehicle, Equipment			270,396	\$ 58,364		328,760	
MOW Equipment < \$5,000			108,658			108,658	
<b>Total Rail Maintenance of Way</b>			<b>\$ 4,723,035</b>	<b>\$ 58,364</b>		<b>\$ 4,781,399</b>	

Project	External Contribution	External Carryover	TriMet Contribution	TriMet Carryover	Revenue Bonds	FY2019 Total	Notes
Rail Equipment Maintenance							
Light Rail Shop Equipment			\$ 294,700			\$ 294,700	2018 Bond Proceeds
Light Rail Vehicles Fleet Replacement & Expansion					\$ 1,906,706	1,906,706	
LRV-REM Shop Modifications			133,453	\$ 24,382		157,835	
Rail Maintenance Equipment			361,753	73,969		435,722	
Total Rail Equipment Maintenance			\$ 789,906	\$ 98,351	\$ 1,906,706	\$ 2,794,963	
<b>Total Operations Division</b>	<b>\$ 7,015,944</b>	<b>\$ 1,141,645</b>	<b>\$ 18,629,051</b>	<b>\$ 3,704,245</b>	<b>\$ 73,178,244</b>	<b>\$ 103,669,129</b>	
Capital Projects Division							
Development & Operations Support							
ADA Requirements/Enhancements			\$ 235,028			\$ 235,028	Local
Barbur-99W Corridor Safety & Access to Transit		\$ 263,376	50,000			313,376	
Blue Line Station Rehab			2,733,409			2,733,409	2018 Bond Proceeds
Bus Stop Development			465,649			465,649	
Columbia Bus Base					\$ 37,631,313	37,631,313	
Division Transit Project	\$ 10,212,000	4,206,479			4,966,518	19,384,997	Local/Bond
Highway 8 Corridor Safety & Access to Transit			3,079	\$ 6,921		10,000	2018 Bond Proceeds
Hogan Operations Facility			60,215			60,215	
MAX Red Line Extension to Fairplex			2,573,736			2,573,736	Federal Section 5339(c) Bus Program/Bond
Low-No Zero Emission Bus Project	2,554,393	579,912			3,551,640	6,685,945	
Portland-Milwaukie Light Rail Project	24,174,000					24,174,000	Federal Section 5309 New Starts
Positive Train Control	1,393,838		332,164			1,726,002	Federal Section 3028
Powell-Division Corridor Safety & Access to Transit	1,325,470	754,033	15,000			2,094,503	Federal STBG/Local
Rail Reliability - LRT System Improvements				1,161,106		1,161,106	MTIP Bonds
Southwest Corridor Project					29,459,972	29,459,972	
Steel Bridge Transit Improvements			1,051,955			1,051,955	
Track Geometry & Testing			205,649			205,649	
WES DMU Fleet Increase (2 additional)				528,897		528,897	
Total Development & Operations Support	\$ 39,659,701	\$ 5,803,800	\$ 7,725,884	\$ 1,696,924	\$ 75,609,443	\$ 130,495,752	
<b>Total Capital Projects Division</b>	<b>\$ 39,659,701</b>	<b>\$ 5,803,800</b>	<b>\$ 7,725,884</b>	<b>\$ 1,696,924</b>	<b>\$ 75,609,443</b>	<b>\$ 130,495,752</b>	
<b>Total CIP Requirements</b>	<b>\$ 48,306,365</b>	<b>\$ 7,433,479</b>	<b>\$ 39,563,426</b>	<b>\$ 10,910,140</b>	<b>\$ 159,579,870</b>	<b>\$ 265,793,280</b>	

CIP - PUBLIC AFFAIRS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Bike & Ride eFare Integration			\$ 64,611	\$ 64,235		-100.00%	0.00%
Bike Parking: East Portland Active Transport.	\$ 264,565		45,782	45,782		-100.00%	0.00%
Bike to Transit Facilities	26,041	\$ 25,750	26,523	26,523	\$ 26,040	-1.82%	22.81%
Bus On-Street Layover Investments				10,770			0.00%
Customer Support Facilities & Equipment	166,096	18,987	55,000	46,350		-100.00%	0.00%
Downtown Layover Facility		64,330	91,000	14,225		-100.00%	0.00%
Orenco Bike & Ride	45,797	50,976		1,589			0.00%
Powell-Division Corridor	1,617,237	2,718,871					0.00%
Transit Tracker Displays	95,360	82,480	150,000	4,865	88,120	-41.25%	77.19%
Westside Bike & Rides	231,216	336,078	200,000	435,820		-100.00%	0.00%
<b>Carryover:</b>							
Bike & Ride eFare Integration		2,170	62,815	62,815		-100.00%	0.00%
Bike Parking: East Portland Active Transport.		80,491	331,424	331,424		-100.00%	0.00%
Bus On-Street Layover Investments			25,000	25,000		-100.00%	0.00%
Customer Support Facilities & Equipment			21,013	21,013		-100.00%	0.00%
Westside Bike & Rides			1,160,709	1,160,709		-100.00%	0.00%
	<u>\$ 2,446,312</u>	<u>\$ 3,380,133</u>	<u>\$ 2,233,877</u>	<u>\$ 2,251,120</u>	<u>\$ 114,160</u>	<u>-94.89%</u>	<u>100.00%</u>

CIP - SAFETY & SECURITY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
All Facilities Maintenance Environmental	\$ 132,011	\$ 276,148		\$ 6,897			0.00%
CCTV Cameras (Networked)	234,091	352,307	\$ 1,077,774	350,400	\$ 1,089,842	1.12%	12.06%
CCTV Cameras (Vehicle Borne)	1,497,299	610,678	2,678,941		1,205,290	-55.01%	13.34%
E-Citation	29,503	(18,914)					0.00%
MAX Intrusion Detection System	21,379	119,915					0.00%
Merlo UST Replacement	1,993						0.00%
Operator Training Equipment			125,000	38,277	595,772	376.62%	6.59%
Orenco Station Platform - Ped. Crossing Imps.	70,601						0.00%
Rail Safety Enhancements	377,593	1,287,172	2,000,071	930,071	1,950,000	-2.50%	21.58%
Rail Yard Fence Line and Intrusion Detection	5,159	137,863	185,900			-100.00%	0.00%
Relocate TriMet Transit Police		414,973	9,878,978	9,043,626	775,697	-92.15%	8.58%
Roadway Workers Protection Plan - Technology	5,878	24,742	100,000		500,000	400.00%	5.53%
Safety Tracking Software	42,201						0.00%
Storm Water UIC Permit	46,410	62,260					0.00%
System Security Improvements	12,449						0.00%
TRACS - Door & Gate Readers	55,298	24,784					0.00%
Transit Police South Precinct Expansion	19,100	18,162	100,000	77,923		-100.00%	0.00%
Vehicle Intrusions			240,000	1,335	106,570	-55.60%	1.18%
Willow Creek Security Improvements	41,379	267,231					0.00%
Bus Operator Protective					398,452		4.41%
<b>Carryover:</b>							
CCTV Cameras (Vehicle Borne)			2,247,649	1,479,433	2,011,067	-10.53%	22.26%
E-Citation			231,509	308	231,324	-0.08%	2.56%
MAX Intrusion Detection System			119,557	20,963	85,527	-28.46%	0.95%
Operator Training Equipment			50,000	50,000	86,723	73.45%	0.96%
Rail Safety Enhancements			1,283,293	1,283,293		-100.00%	0.00%
Rail Yard Fence Line and Intrusion Detection			494,839			-100.00%	0.00%
Roadway Workers Protection Plan - Technology			62,000	6,808		-100.00%	0.00%
Transit Police South Precinct Expansion			26,881	26,881		-100.00%	0.00%
	<b>\$ 2,592,344</b>	<b>\$ 3,577,321</b>	<b>\$ 20,902,392</b>	<b>\$ 13,316,215</b>	<b>\$ 9,036,264</b>	<b>-56.77%</b>	<b>100.00%</b>

CIP - INFORMATION TECHNOLOGY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Alerts			\$ 53,337	\$ 79,091		-100.00%	0.00%
ATP-LIFT MDT Dispatch & Communication System	\$ 49,397	\$ 117,546					0.00%
Bus Dispatch Replacement	4,818,509	1,912,997					0.00%
Communication Environment Replacement	277,286	154,377	140,500		\$ 59,577	-57.60%	0.67%
Control Tools			39,961	21,924		-100.00%	0.00%
Data Communications - Cable Plant	44,936	21,602	130,000	15,435	61,960	-52.34%	0.69%
Data Communications Systems Replacement	731,806	704,588	874,200	115,049	108,002	-87.65%	1.21%
Desktop Computing Replacement	531,127	540,297	612,855	612,855	639,864	4.41%	7.17%
Exchange 2010 Upgrade		226,355	110,942			-100.00%	0.00%
Fare Enforcement Technology Upgrade			125,000			-100.00%	0.00%
Field Operations Coordinators Event Planning			3,150			-100.00%	0.00%
IT Security Systems Replacement	83,082		70,000	70,000	66,726	-4.68%	0.75%
MMIS Data Devices for REM and FM (capitalized labor)	48,331	34,627	185,785	108,628		-100.00%	0.00%
Office 2016 Upgrade		496,035					0.00%
Open Trip Planner		157,402	389,000		165,878	-57.36%	1.86%
Oracle Inventory Impl. & Parts Catalog	148	74,673	129,562		381,294	194.29%	4.27%
Radio & Microwave Communication Equipment	77,834	111,190	10,000		9,532	-4.68%	0.11%
Radio Tower Battery Backup Replacement			60,000	30,000		-100.00%	0.00%
Rail Operations Optimization Technology (ROOT)		102,322	73,037			-100.00%	0.00%
Self Service Manager	2,970						0.00%
Servers Replacement	859,536	486,324	897,500	897,500	806,914	-10.09%	9.04%
Turn by Turn Navigation			508,546			-100.00%	0.00%
Voice Systems Replacement	104,800	40,590	40,000	60,297	38,129	-4.68%	0.43%
Network ReDesign				2,220,669	2,994,644		33.55%
Next Gen Transit Signal Priority Impl.					494,154		5.54%

CIP - INFORMATION TECHNOLOGY

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
<b>Carryover:</b>							
ATP-LIFT MDT Dispatch & Communication System			\$ 131,250			-100.00%	0.00%
Bus Dispatch Replacement			3,881,370	\$ 2,236,419	\$ 259,611	-93.31%	2.91%
Communication Environment Replacement			196,946	20,195		-100.00%	0.00%
Control Tools					10,537		0.12%
Data Communications - Cable Plant			237,218	237,218		-100.00%	0.00%
Data Communications Systems Replacement			100,863	100,863		-100.00%	0.00%
Fare Enforcement Technology Upgrade					125,000		1.40%
FMIS/MMIS (capitalized labor)					77,157		0.86%
Network ReDesign					1,105,602		12.39%
Office 2016 Upgrade			25,000	20,445		-100.00%	0.00%
Open Trip Planner			510,288	316,294	488,034	-4.36%	5.47%
Oracle Inventory Impl. & Parts Catalog			233,920	207,969	155,513	-33.52%	1.74%
Radio & Microwave Communication Equipment			77,975		87,975	12.82%	0.99%
Radio Tower Battery Backup Replacement					30,000		0.34%
Rail Operations Optimization Technolgoy (ROOT)			2,270,005	223,668	250,000	-88.99%	2.82%
Servers Replacement			500,000	500,000		-100.00%	0.00%
Turn by Turn Navigation					508,546		5.67%
	\$ 7,629,762	\$ 5,180,925	\$ 12,618,210	\$ 8,094,519	\$ 8,924,649	-29.27%	100.00%

CIP - FINANCE & ADMINISTRATION

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Budget Module	\$ 394,012	\$ 420,655					0.00%
Electronic Fare System	15,400,556	6,887,271	\$ 695,373		\$ 1,582,229	127.54%	13.27%
Fare Equipment Replacement	53,554			\$ 43,500	188,407		1.58%
Finance & Admin Sys/Agency Copier Cap Lease	340	16,252		56,358			0.00%
Fixed Route Bus Farebox Replacement					630,884		5.29%
Low Income Fare Program Startup			115,000	115,000		-100.00%	0.00%
Office Equipment	126,942	19,353					0.00%
TAM - Asset Management	2,831	733,339	500,000			-100.00%	0.00%
TVM Conduit Replacement	148,686						0.00%
TVM Pedestals	836,115	(126,555)					0.00%
TTO Expansion		7,100					0.00%
<b>Carryover:</b>							
Asset Management			397,435	355,671	310,990	-21.75%	2.61%
Electronic Fare System			13,820,083		9,209,954	-33.36%	77.25%
Fare Equipment			43,500			-100.00%	0.00%
	<u>\$ 16,963,036</u>	<u>\$ 7,957,415</u>	<u>\$ 15,571,391</u>	<u>\$ 570,529</u>	<u>\$ 11,922,464</u>	<u>-23.43%</u>	<u>100.00%</u>

CIP - LABOR RELATIONS & HUMAN RESOURCES

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Bargaining Power Software			\$ 47,500	\$ 47,500		-100.00%	0.00%
			\$ 47,500	\$ 47,500		-100.00%	0.00%

CIP - LEGAL SERVICES

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Information Governance Initiative	\$ 41,839	\$ 102,458	\$ 425,000	\$ 251,601	\$ 1,457,463	242.93%	89.37%
<b>Carryover:</b> Information Governance Initiative					173,399		10.63%
	<u>\$ 41,839</u>	<u>\$ 102,458</u>	<u>\$ 425,000</u>	<u>\$ 251,601</u>	<u>\$ 1,630,862</u>	<u>283.73%</u>	<u>100.00%</u>

CIP - OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
185th/Willow Creek P&R Repair					\$ 47,003		0.05%
Arc Flash Program Study					357,463		0.34%
Asphalt Pavement Maintenance Program		\$ 148,079					0.00%
ATP Fleet Expansion/Replacement	\$ 4,721,117	2,598,680	\$ 3,033,826		4,094,875	34.97%	3.95%
ATP Shop Equipment		7,930	45,000			-100.00%	0.00%
Back-up OCC					273,638		0.26%
Blue & Red Line Stations Tactile Pavers Replacement (ADA)		153,839	428,522	\$ 212,713	1,389,626	224.28%	1.34%
Building Area & Component Layover	15,135						0.00%
Building Area/Components Replacement	836,262	1,072,291					0.00%
Building Exterior Painting			247,135	526,210	190,647	-22.86%	0.18%
Buildings Interior Painting			887,413	36,037	138,214	-84.43%	0.13%
Bus Hoist Replacements	627,953	954,477			321,097		0.31%
Bus Maintenance Bathrooms Refurbishment			1,181,260	40,144		-100.00%	0.00%
Bus Maintenance Lunch Rooms Refurbishment			234,620		73,653	-68.61%	0.07%
Bus Maintenance Window Systems Replacement		52,739	1,032,126	613,800		-100.00%	0.00%
Bus Shop Equip Repl/Repair > \$5,000	77,535	125,001	505,327	296,177	344,079	-31.91%	0.33%
Center Admin Cooling Tower/Reserve Replacement		59,785					0.00%
Center Admin Money Room & Spotter Shack		82,625					0.00%
Center Fuel/Vacuum Wash Replacement					209,712		0.20%
Center HVAC Make-Up Air Unit 3 Replacement		875					0.00%
Center Maint Battery Room Ventilation	70,196						0.00%
Center Maintenance - Operations Projects		162,907					0.00%
Center Maintenance Supervisor Office & Unit Remodel/Relocation			658,250			-100.00%	0.00%
Center Street Bike Shelter Replacement	11,016	5,771					0.00%
Cleveland Crew Room Renovation	38,298	69,917	2,599,069	716,459	3,479,400	33.87%	3.36%
Concession Services Development - Beaverton	17,281						0.00%
Electrical Equipment & System Replacements	770	76,737					0.00%
Elevator End of Life Program	471,383	523,102	1,316,659		3,502,668	166.03%	3.38%
Elmonica Facility Non-Environmental	6,774						0.00%
Elmonica Maint. - Add Restroom Capacity			39,616	33,267	213,934	440.02%	0.21%
Elmonica Shop Railing Repainting			59,100	59,100		-100.00%	0.00%
End-of-Route Permanent Operator Restroom	75,559	207,663					0.00%
Facilities Components Replacements & Improvements			1,328,075	1,310,155	2,000,000	50.59%	1.93%

CIP - OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Facilities System Masterplan					\$ 238,894		0.23%
Facility System Remodel	\$ 118,542	\$ 114,871					0.00%
Fixed Route: 4 Replacement Hybrid 40' Buses (spare parts)	2,852,502	28					0.00%
Fixed Route: Expansion Fixed Route Buses (Enhancement)			\$ 7,790,967	\$ 27,810,267	5,852,210	-24.88%	5.65%
Fixed Route: Expansion Low Floor Buses - Cap./Rel. (FY17)					7,448,268		7.18%
Fixed Route: Replacement Low Floor 40' Buses	36,273,158	25,712,992	21,049,837		20,993,546	-0.27%	20.25%
Gateway Garage Stairwell			61,118	96,218		-100.00%	0.00%
Gateway TC Vehicle Access Gate Replacement		44,862					0.00%
Green Line Platforms Trash Receptacle Additions		86,428					0.00%
Heavy Concrete Maintenance Program			200,000	19,241	192,077	-3.96%	0.19%
Hollywood Paving Project	33,299	15,473					0.00%
Hoist Replacements				1,000,000			0.00%
HVAC Elmonica East Shop Air - Heat Improvements			268,240	161,019		-100.00%	0.00%
HVAC Elmonica Shop Welding Area Ventilation			134,800	134,800		-100.00%	0.00%
HVAC Equipment & Systems Replacement	1,082,178	29,003					0.00%
Jackson Terminus Landscape Rehab	163,494	257					0.00%
LIFT Automated Customer Information		8,000	200,000	107,553	137,347	-31.33%	0.13%
LIFT Shop Equipment Replacement					13,345		0.01%
Lifting Equipment & Systems Replacement	97,178	69,550					0.00%
Light Rail Electrification					900,807		0.87%
Light Rail Shop Equipment	52,117	575,781	1,967,318	2,171,318	294,700	-85.02%	0.28%
Light Rail Stations P&R, TC Maintenance (Transit Centers)	21,870	240					0.00%
Light Rail Vehicles Fleet Replacement & Expansion					1,906,706		1.84%
LRV-REM Shop Modifications				243,810	133,453		0.13%
Mall Shelters Maintenance	117	551					0.00%
MAX Platform RP Valve Retrofits		4,727	179,725		199,220	10.85%	0.19%
MAX System Improvement Project		32,091					0.00%
Merlo Admin - Operations Projects		75,700					0.00%
Merlo Admin Interior Refurbish				110,305			0.00%
Merlo Yard Lighting Replacement					142,985		0.14%
MOW - Tools, Vehicle, Equipment			428,655	87,202	270,396	-36.92%	0.26%
MOW Electrification & Signals	284,254	286,036	1,110,000	605,651		-100.00%	0.00%
MOW Equipment <\$5,000	44,825	13,338	51,662	51,662	108,658	110.32%	0.10%
MOW Track & Structures Replacement	3,001,407	5,399,027	1,880,000	1,586,149	3,443,174	83.15%	3.32%
MOW Central Shop - Trolley Barn				16,792			0.00%
Mt. Scott Antenna Backup Power Supply & Bldg Rehab	16,523	297,566		(1,989)			0.00%
Nela HVAC Control Replacement		18,681					0.00%
Nela LIFT Parking Lot Lighting					208,430		0.20%

CIP - OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Nela Tenant Improvements	\$ 5,398	\$ 26,334		\$ 475			0.00%
Non-Revenue Vehicles > \$5,000	1,371,307	1,370,443	\$ 1,987,651	912,101	\$ 1,141,948	-42.55%	1.10%
Operator Training Equipment	327,917						0.00%
Other Building Systems & Equipment	107,880	72,508					0.00%
Platform End of Life Refurbishing			60,000	39,840		-100.00%	0.00%
Platform Non-Skid Vault Lids Replacement		9,727					0.00%
Platform Water Svc Restoration - Parkrose & 102nd					118,795		0.11%
Powell LIFT Relocation		993,500	8,365,807	6,744,130	618,404	-92.61%	0.60%
Powell Master Plan	229,163	933,773	2,649,730	1,137,691	29,170,809	1000.90%	28.14%
Powell TEI Trailer Replacement			73,890	63,174		-100.00%	0.00%
Rail Equipment Maintenance	215,721	125,852	341,803	193,608	361,753	5.84%	0.35%
Ruby Junction Expansion Program				25,000	917,433		0.88%
Ruby Junction Exterior Lighting Improvements			156,590	41,326	291,517	86.17%	0.28%
Ruby Junction MOW Training Module	14,950	480,044					0.00%
Ruby North Mezzanine Gates	47,837	113,572					0.00%
Safety-Hazmat Systems		22,533					0.00%
Site-Property Systems	509,509	488,541					0.00%
Steel Bridge Electrical Rehab	759,627	1,204,961		51,081			0.00%
Storeroom Renovations and Equipment	53,786	101,334	285,000	2,617		-100.00%	0.00%
Strategic Asset Management (Facilities)	56,648						0.00%
Track Geometry & Testing				192,989			0.00%
TriMet Ticket Office Upgrades			94,245	8,488		-100.00%	0.00%
Vintage Trolley Barn Lot Security & Lighting					188,401		0.18%
Washington Park - Station Finishes & Landscaping	70,690	1,090,381		543,551			0.00%
Washington Park Station Water Intrusion Analysis			187,350	11,915	79,071	-57.80%	0.08%
WES Facility Stormwater Quality Compliance			47,959	1,438		-100.00%	0.00%
WES Maintenance Pit Fall Protection					88,246		0.09%
WES ROW Maintenance Project (Track)	249,863	313,599	858,587	1,491,955		-100.00%	0.00%
WES Vehicle & Shop Equipment Replacement	30,445	162,612	237,875	54,418		-100.00%	0.00%
West Portal Lighting					96,667		0.09%
<b>Carryover:</b>							
Fixed Route Bus Replacement/Expansion			449,591	449,591	929,756	106.80%	0.90%
ATP Fleet Expansion/Replacement			676,093	666,905	2,400,000	254.98%	2.32%
ATP Shop Equipment			40,000		35,000	-12.50%	0.03%
Blue & Red Line Stations Tactile Pavers Replacement (ADA)			44,287	44,287	34,287	-22.58%	0.03%
Building Exterior Painting			90,400	90,400		-100.00%	0.00%

CIP - OPERATIONS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Building Interior Painting					\$ 372,301		0.36%
Bus Maintenance Window Systems Replacement			\$ 648,483	\$ 648,483		-100.00%	0.00%
Bus Maintenance Bathrooms Refurbishment					298,986		0.29%
Bus Shop Equip Repl/Repair > \$5,000			250,000	250,000	209,150	-16.34%	0.20%
Center Admin Cooling Tower/Reserve Replacement			472,104	342,693	15,000	-96.82%	0.01%
Center Admin Money Room & Spotter Shack			46,744	46,744		-100.00%	0.00%
Center Street Bike Shelter Replacement			72,097	562		-100.00%	0.00%
Cleveland Crew Room Renovation			364,002	364,002	1,882,610	417.20%	1.82%
Elevator End of Life Program			1,703,401	1,439,830		-100.00%	0.00%
Elmonica Maint. - Add Restroom Capacity					6,349		0.01%
End-of-Route Permanent Operator Restroom			417,338	105,221	244,557	-41.40%	0.24%
Facility System Remodel			171,451	43,061	112,901	-34.15%	0.11%
Facilities Components Replacements & Improvements			67,186	67,186		-100.00%	0.00%
Gateway TC Vehicle Access Gate Replacement			2,853	2,853		-100.00%	0.00%
Heavy Concrete Maintenance Program					180,759		0.17%
Hoist Replacements					430,498		0.42%
Jackson Terminus Landscape Rehab			7,500	54		-100.00%	0.00%
LIFT Automated Customer Information			100,000	100,000	92,467	-7.53%	0.09%
LRV-REM Shop Modifications					24,382		0.02%
MAX Platform RP Valve Retrofits			46,476	5,000		-100.00%	0.00%
MAX System Improvement Project			104,000	10,600		-100.00%	0.00%
Merlo Admin Interior Refurbish			158,157	158,157		-100.00%	0.00%
MOW Track & Structures Replacement			361,500	361,500		-100.00%	0.00%
MOW - Tools, Vehicle, Equipment					58,364		0.06%
Nela HVAC Control Replacement			455,312	60,628		-100.00%	0.00%
Non-Revenue Vehicles > \$5,000			400,000	400,000	1,075,550	168.89%	1.04%
Platform Non-Skid Vault Lids Replacement			47,655	33,986		-100.00%	0.00%
Powell LIFT Relocation			926,035	926,035	1,202,142	29.82%	1.16%
Powell Master Plan			4,014,813	4,014,813	1,267,377	-68.43%	1.22%
Rail Maintenance Equipment					73,969		0.07%
Ruby Junction Exterior Lightning Improvments					38,020		0.04%
Storeroom Renovations and Equipment			97,400	97,400	96,000	-1.44%	0.09%
Washington Park - Station Finishes & Landscaping			681,796	681,796		-100.00%	0.00%
Washington Park Station Water Intrusion Analysis					175,435		0.17%
WES ROW Maintenance Project (Track)			945,539	945,539		-100.00%	0.00%
WES Vehicle & Shop Equipment Replacement			221,467	221,467	220,000	-0.66%	0.21%
	\$ 55,061,484	\$ 46,597,334	\$ 78,348,487	\$ 62,138,650	\$ 103,669,129	32.32%	100.00%

CIP - CAPITAL PROJECTS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
ADA Requirements/Enhancements	\$ 107,857	\$ 175,464	\$ 155,871	\$ 106,708	\$ 235,028	50.78%	0.18%
Barbur-99W Corridor Safety & Access to Transit		4,300	239,805		50,000	-79.15%	0.04%
Blue Line Station Rehab	4,156,576	2,401,963	3,454,340	3,233,574	2,733,409	-20.87%	2.09%
Bus On-Street Related Maintenance	181,762	9,151	100,000	103,431		-100.00%	0.00%
Bus Shelter Replacement	86,724	60,642					0.00%
Bus Stop Development		514,781	800,000	464,297	465,649	-41.79%	0.36%
Center Street Administration Refurbish	1,329						0.00%
Center Street Campus Master Plan		87,933					0.00%
Columbia Bus Base					37,631,313		28.84%
Division Transit Project			10,263,024	6,056,545	15,178,518	47.90%	11.63%
Eastside MAX Projects	236,176						0.00%
Gresham Central Landscape/Hardscape Remodel	2,069	69					0.00%
Highway 8 Corridor Safety & Access to Transit	23,909	(23,207)			3,079		0.00%
Hogan Operations Facility	131,517	1,655,304	467,815	63,144		-100.00%	0.00%
Hollywood Transit Center Memorial		10,109		219,722			0.00%
Kellogg Pedestrian Bridge	710,495						0.00%
Lake Oswego DEIS/IGA	23,469						0.00%
Lloyd District Transit Hub	5,938	6,088		4,058			0.00%
Low-No Zero Emission Bus Project		14,669	2,000,000	418,744	5,448,906	172.45%	4.18%
MAX Red Line Extension to Fairplex	664,238	213,191	579,189	1,039,500	2,573,736	344.37%	1.97%
MOW Central Shop - Trolley Barn	1,025,662	5,024					0.00%
Neighborhood Shelters Refurbishment	101,809	107,173		3,800			0.00%
On-Board Energy Storage Units		16,000					0.00%
Park & Ride Signage and Shared Use Support	7,121	14,304		1,333			0.00%
Portland-Milwaukie Light Rail Project		17,634,683	23,801,300	12,793,606	24,174,000	1.57%	18.52%
Positive Train Control	5,479,189	610,746	2,700,000	2,932,300	1,726,002	-36.07%	1.32%
Powell-Division Corridor Safety & Access to Transit		42,514	93,569		1,340,470	1332.60%	1.03%

CIP - CAPITAL PROJECTS

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of Projects Total
Rail Reliability - LRT System Improvements		\$ 412,171	\$ 4,065,232	\$ 565,298		-100.00%	0.00%
Ruby Junction Building Reuse	\$ 464,185	571,076					0.00%
SE Tacoma Bridge	311,526						0.00%
Southwest Corridor Project	1,098,341	2,640,610	15,975,336	7,850,864	\$ 21,335,500	33.55%	16.35%
Steel Bridge Transit Improvements	349,003	642,269	846,772	422,961	1,051,955	24.23%	0.81%
Track Geometry & Testing					205,649		0.16%
WES DMU Fleet Increase (2 additional)	3,367	260	1,650,000	1,121,103		-100.00%	0.00%
Willamette Shore Trolley	245,015	198,513					0.00%
<b>Carryover:</b>							
Barbur-99W Corridor Safety & Access to Transit			114,000	56,563	263,376	131.03%	0.20%
Blue Line Station Rehab			291,692	291,692		-100.00%	0.00%
Bus Stop Development			68,920	68,920		-100.00%	0.00%
Center Street Campus Master Plan			64,063	28,013		-100.00%	0.00%
Division Transit Project					4,206,479		3.22%
Highway 8 Corridor Safety & Access to Transit			196,770	16,724	6,921	-96.48%	0.01%
Hogan Operations Facility					60,215		0.05%
Low-No Zero Emission Bus Project					1,237,039		0.95%
MAX Red Line Extension to Fairplex			242,559	242,559		-100.00%	0.00%
Positive Train Control			287,851	287,851		-100.00%	0.00%
Powell-Division Corridor Safety & Access to Transit			994,431	57,783	754,033	-24.17%	0.58%
Rail Reliability - LRT System Improvements			1,187,577	1,187,577	1,161,106	-2.23%	0.89%
Southwest Corridor Project			524,538	524,538	8,124,472	1448.88%	6.23%
Steel Bridge Transit Improvements			1,376,125	1,376,125		-100.00%	0.00%
WES DMU Fleet Increase (2 additional)					528,897		0.39%
Willamette Shore Trolley			685,428	439,688		-100.00%	0.00%
	\$ 15,417,277	\$ 28,025,800	\$ 73,226,207	\$ 41,979,021	\$ 130,495,752	78.21%	100.00%



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EXTERNAL LIGHT RAIL PROGRAM RESOURCES

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	State, local government & private contributions	\$ 21,245,322				
2.	Federal Transit Administration Grants	11,479,676				
3.	Total Light Rail Program Resources	\$ 32,724,998				

\* Starting FY2016/2017 Light Rail Program is now reflected in the CIP.

LIGHT RAIL PROGRAM REQUIREMENTS

Line No.		Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19
1.	Portland-Milwaukie Light Rail Project	\$ 44,920,649				
2.	Total Light Rail Program Requirements	\$ 44,920,649				

Division Summary LIGHT RAIL PROGRAM

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 9,302,035						
Materials & Services	35,618,614						
Total	\$ 44,920,649						

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Light Rail Program

Division Summary .....	Light Rail Program-3
Portland-Milwaukie Light Rail Project .....	Light Rail Program-4

Department Summary    LIGHT RAIL PROGRAM - PORTLAND-MILWAUKIE LIGHT RAIL PROJECT

	Actual		Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18- FY19	% of Dept. Total
	15/16	16/17					
Personnel Services	\$ 9,302,035						
Materials & Services	35,618,614						
Total	\$ 44,920,649						

BUD- Personnel Services LIGHT RAIL PROGRAM - PORTLAND-MILWAUKIE LIGHT RAIL PROJECT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
Managing Director, Design & Construction	\$ 183,142								
Director, Systems Engineering	104,135								
Director, Project Development & Permitting	51,124								
Director, PMLR East Segment	68,861								
Director, Program Management	113,736								
Director, Community Affairs	40,078								
Director, Real Property	90,687								
Manager, Civil Construction	48,025								
Manager, CRC Transit	56,746								
Manager, Program	107,466								
Manager, Structural Construction	10,222								
Manager, Senior Inspector	21,175								
Manager, Quality Assurance	104,730								
Manager, CAD	42,071								
Manager, Project Communications	64,620								
Manager, Public Arts Program	103,826								
Manager, Community Affairs	38,927								
Specialist, Real Property	135,251								
Specialist, Administrative	120,108								
Assistant, Administrative	102,876								
Senior Cost Estimator	71,057								
Cost Engineer	125,675								
Program Scheduler, Engineer V	57,102								
Program Scheduling Engineer	1,345								
Supervisor, Cost	71,395								
Specialist, Project Control	62,408								
Agency Architect	61,304								
Engineer V	961,446								
Engineer IV	887,869								
Engineer III	909,785								
Engineer II	1,182,435								
Engineer I	174,760								
Community Affairs Representative	136,642								
Specialist, Communications	240,562								
Coordinator, Project Design	55,008								
Coordinator, Public Art	48,254								
Planner II	64,244								

BUD- Personnel Services LIGHT RAIL PROGRAM - PORTLAND-MILWAUKIE LIGHT RAIL PROJECT

Position Title	15/16	16/17	17/18			17/18	18/19		
	Actual	Actual	-----Budget-----			Est	-----Budget-----		
	Total	Total	Base	Pos	Total	Total	Base	Pos	Total
Analyst, Business Systems	\$ 46,366								
Coordinator, Operations Administration	41,439								
Specialist, System Safety	78,370								
Coordinator, Environmental Permits	53,766								
Director, Diversity & Transit Equity	4,806								
Policy Analyst	25,126								
Director, Community Affairs	60,961								
Manager, Construction Safety & Risk	15,385								
Administrator III, Contracts	39,355								
Coordinator, Procurement & Admin	12,746								
HR Business Partner	64,339								
Paralegal I	12,248								
Bus Stop Planner/Analyst	8,819								
Director, Operations Planning & Develop.	1,346								
Director, Operations Support	5,000								
Manager, Rail Operations Planning	31,815								
Sr ITS Software Systems Eng/Arch IV-Rail	19,300								
<b>Start Up:</b>									
Maintenance of Way Supervisor	40,302								
Training/Engineering Supervisor	83,656								
Active Regular Operator	118,201								
Transportation Training Supervisor	53,882								
LRV Operator	188,159								
Rail Supervisor	225,181								
Plant Maint Mechanic Apprentice	9,333								
Signal Maintainer/Apprentice	6,549								
Substation Maintainer/Apprentice	37,408								
Power Maintainer/Apprentice	12,353								
Vehicle Maintainer/Apprentice	45,313								
Vehicle Cleaner/Helper	24,045								
Fringe Benefits	3,208,825								
Uncapitalized Labor & Fringe	(1,991,456)								
<b>Total</b>	<b>\$ 9,302,035</b>								

BUD2 Materials & Services LIGHT RAIL PROGRAM - PORTLAND-MILWAUKIE LIGHT RAIL PROJECT

Expense Category	Actual 15/16	Actual 16/17	Budget 17/18	Estimate 17/18	Budget 18/19	% Change FY18-FY19	% of M & S Total
Guideway and Track	\$ 549,119						
Stations, Stops, Terminals	432,759						
Support Facilities: Yards	667,197						
Sitework & Special Conditions	8,158,554						
Systems	4,790,373						
ROW Land Existing Improvements	(625,465)						
Vehicles	10,211,270						
Professional Services	4,682,754						
Interim Finance	2,912,500						
Capital & Local Interest	2,228,781						
Startup	1,610,772						
Total	\$ 35,618,614						



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**Exhibit 1. Ridership and Service (Fixed Route)<sup>1</sup>**

Fiscal Year	Boarding Rides (Bus, Rail, WES)	Percent Change	Boarding Rides/Capita	Percent Change	Originating Rides (Bus, Rail, WES)	Percent Change	Fixed Route Vehicle Hrs	Percent Change	Fixed Route Veh Hrs (In Bus Equivalents)	Percent Change	Fixed Route Veh Hrs In Bus Equiv/Capita	Percent Change
73	22,080,600	18.1%	23.89	17.2%	17,258,400	18.1%	818,000	3.7%	818,000	3.7%	0.89	2.8%
74	25,480,000	15.4%	27.36	14.5%	20,550,000	19.1%	887,000	8.4%	887,000	8.4%	0.95	7.6%
75	28,360,000	11.3%	30.12	10.1%	22,690,000	10.4%	1,122,000	26.5%	1,122,000	26.5%	1.19	25.1%
76	35,210,000	24.2%	36.88	22.5%	28,170,000	24.2%	1,287,000	14.7%	1,287,000	14.7%	1.35	13.1%
77	38,080,000	8.2%	39.33	6.7%	30,460,000	8.1%	1,360,000	5.7%	1,360,000	5.7%	1.40	4.2%
78	41,570,000	9.2%	41.03	4.3%	32,630,000	7.1%	1,432,000	5.3%	1,432,000	5.3%	1.41	0.6%
79	42,250,000	1.6%	40.88	-0.4%	33,160,000	1.6%	1,443,000	0.8%	1,443,000	0.8%	1.40	-1.2%
80	50,670,000	19.9%	48.12	17.7%	39,760,000	19.9%	1,544,000	7.0%	1,544,000	7.0%	1.47	5.0%
81	48,090,000	-5.1%	45.28	-5.9%	37,740,000	-5.1%	1,560,000	1.0%	1,560,000	1.0%	1.47	0.2%
82	46,930,000	-2.4%	43.89	-3.1%	36,960,000	-2.1%	1,615,000	3.5%	1,615,000	3.5%	1.51	2.8%
83	49,360,000	5.2%	46.66	6.3%	36,520,000	-1.2%	1,747,000	8.2%	1,747,000	8.2%	1.65	9.3%
84	49,680,000	0.6%	46.48	-0.4%	36,720,000	0.5%	1,723,000	-1.4%	1,723,000	-1.4%	1.61	-2.4%
85	47,400,000	-4.6%	43.97	-5.4%	35,640,000	-2.9%	1,522,632	-11.6%	1,522,632	-11.6%	1.41	-12.4%
86	45,120,000	-4.8%	41.49	-5.6%	33,720,000	-5.4%	1,515,504	-0.5%	1,515,504	-0.5%	1.39	-1.3%
87	47,880,000	6.1%	43.64	5.2%	35,400,000	5.0%	1,529,136	0.9%	1,529,136	0.9%	1.39	0.0%
88	46,560,000	-2.8%	41.58	-4.7%	35,520,000	0.3%	1,545,456	1.1%	1,545,456	1.1%	1.38	-1.0%
89	48,600,000	4.4%	42.58	2.4%	37,440,000	5.4%	1,544,772	0.0%	1,709,741	10.6%	1.50	8.5%
90	51,541,000	6.1%	43.57	2.3%	39,661,200	5.9%	1,570,078	1.6%	1,730,507	1.2%	1.46	-2.3%
91	55,031,000	6.8%	45.20	3.7%	42,311,100	6.7%	1,602,204	2.0%	1,776,251	2.6%	1.46	-0.3%
92	57,172,000	3.9%	45.83	1.4%	43,996,200	4.0%	1,643,218	2.6%	1,823,345	2.7%	1.46	0.2%
93	57,198,000	0.0%	44.76	-2.3%	44,021,600	0.1%	1,700,126	3.5%	1,889,049	3.6%	1.48	1.2%
94	59,148,000	3.4%	45.41	1.5%	45,612,000	3.6%	1,793,292	5.5%	1,985,216	5.1%	1.52	3.1%
95	61,188,000	3.4%	46.04	1.4%	47,184,000	3.4%	1,837,836	2.5%	2,025,927	2.1%	1.52	0.0%
96	63,912,000	4.5%	46.98	2.0%	49,248,000	4.4%	1,880,664	2.3%	2,076,897	2.5%	1.53	0.1%
97	66,780,000	4.5%	48.13	2.4%	51,432,000	4.4%	1,879,068	-0.1%	2,074,515	-0.1%	1.50	-2.1%
98	68,952,000	3.3%	48.90	1.6%	53,100,000	3.2%	1,936,044	3.0%	2,170,528	4.6%	1.54	3.0%
99	76,309,200	10.7%	53.34	9.1%	59,647,200	12.3%	2,068,284	6.8%	2,573,776	18.6%	1.80	16.9%
00	81,237,600	6.5%	55.96	4.9%	63,608,400	6.6%	2,152,248	4.1%	2,707,670	5.2%	1.87	3.7%
01	84,946,800	4.6%	57.89	3.5%	66,484,800	4.5%	2,177,616	1.2%	2,739,140	1.2%	1.87	0.1%
02	88,633,200	4.3%	59.72	3.2%	69,367,200	4.3%	2,232,132	2.5%	2,850,808	4.1%	1.92	2.9%
03	88,863,600	0.3%	59.09	-1.1%	69,591,600	0.3%	2,241,672	0.4%	2,880,825	1.1%	1.92	-0.3%
04	91,071,600	2.5%	59.82	1.2%	71,284,800	2.4%	2,249,172	0.3%	2,877,996	-0.1%	1.89	-1.3%
05	95,826,000	5.2%	62.07	3.8%	75,014,400	5.2%	2,278,800	1.3%	3,033,191	5.4%	1.96	3.9%
06	95,736,000	-0.1%	61.01	-1.7%	74,947,200	-0.1%	2,192,124	-3.8%	2,938,013	-3.1%	1.87	-4.7%
07	96,918,000	1.2%	60.83	-0.3%	75,870,000	1.2%	2,206,416	0.7%	2,966,166	1.0%	1.86	-0.6%
08	99,098,400	2.2%	61.38	0.9%	77,582,400	2.3%	2,231,064	1.1%	3,019,375	1.8%	1.87	0.5%
09	101,466,746	2.4%	62.19	1.3%	79,437,580	2.4%	2,268,049	1.7%	3,110,749	3.0%	1.91	1.9%
10	99,337,044	-2.1%	60.40	-2.9%	77,769,119	-2.1%	2,195,934	-3.2%	3,213,873	3.3%	1.95	2.5%
11	100,002,660	0.7%	60.36	-0.1%	78,286,380	0.7%	2,038,392	-7.2%	3,064,379	-4.7%	1.85	-5.4%
12	102,238,070	2.2%	61.11	1.2%	80,042,810	2.2%	2,032,908	-0.3%	3,080,025	0.5%	1.84	-0.5%
13	99,246,930	-2.9%	58.60	-4.1%	78,205,110	-2.3%	2,026,056	-0.3%	3,066,028	-0.5%	1.81	-1.7%
14	98,775,270	-0.5%	57.50	-1.9%	75,779,560	-3.1%	2,083,680	2.8%	3,141,247	2.5%	1.83	1.0%
15	100,711,776	2.0%	57.70	0.3%	77,260,430	2.0%	2,175,552	4.4%	3,234,376	3.0%	1.85	1.3%
16	100,478,770	-0.2%	56.47	-2.1%	77,179,120	-0.1%	2,304,516	5.9%	3,515,164	8.7%	1.98	6.6%
17	97,968,810	-2.5%	54.07	-4.3%	76,493,520	-0.9%	2,351,724	2.0%	3,565,883	1.4%	1.97	-0.4%
<b>18*</b>	<b>99,305,579</b>	<b>1.4%</b>	<b>53.79</b>	<b>-0.5%</b>	<b>77,537,262</b>	<b>1.4%</b>	<b>2,455,024</b>	<b>4.4%</b>	<b>3,589,768</b>	<b>0.7%</b>	<b>1.94</b>	<b>-1.2%</b>

1) Excludes Streetcar

\* Data based on Adopted Budget.

**Exhibit 2. Fares and Passenger Revenue (Fixed Route)**

Fiscal Year	US City Avg CPI-W	Percent Change	Passenger Rev <sup>1</sup> (Unadj. CPI)	Percent Change	Pass Rev/Veh Hr (Unadj. CPI)	Percent Change	Average Fare (Unadj. CPI)	Percent Change	Base Fare All Zone	All-Zone Monthly Pass	Pass Rev/Sys Cst (Unadj. CPI)	Percent Change
73	43.05	4.0%	\$6,155,000	4.3%	\$7.52	0.6%	\$0.34	0.4%			57.22%	-8.5%
74	46.90	8.9%	\$6,874,000	11.7%	\$7.75	3.0%	\$0.33	-2.8%			51.69%	-9.7%
75	52.09	11.1%	\$7,291,000	6.1%	\$6.50	-16.1%	\$0.32	-3.9%			39.02%	-24.5%
76	55.79	7.1%	\$8,191,000	12.3%	\$6.36	-2.1%	\$0.29	-9.5%			31.92%	-18.2%
77	59.01	5.8%	\$9,545,000	16.5%	\$7.02	10.3%	\$0.31	7.8%			30.81%	-3.5%
78	62.98	6.7%	\$10,315,000	8.1%	\$7.20	2.6%	\$0.32	0.9%			28.29%	-8.2%
79	68.89	9.4%	\$12,457,000	20.8%	\$8.63	19.8%	\$0.38	18.8%			29.44%	4.1%
80	78.13	13.4%	\$15,538,000	24.7%	\$10.06	16.6%	\$0.39	4.0%			29.96%	1.8%
81	87.17	11.6%	\$19,029,000	22.5%	\$12.20	21.2%	\$0.50	29.0%			32.56%	8.7%
82	94.53	8.4%	\$18,671,000	-1.9%	\$11.56	-5.2%	\$0.51	0.2%			28.76%	-11.7%
83	98.53	4.2%	\$18,659,000	-0.1%	\$10.68	-7.6%	\$0.51	1.1%			26.69%	-7.2%
84	101.48	3.0%	\$18,011,913	-3.5%	\$10.45	-2.1%	\$0.49	-4.0%			24.62%	-7.8%
85	105.23	3.7%	\$18,088,617	0.4%	\$11.88	13.6%	\$0.51	3.5%			25.70%	4.4%
86	108.00	2.6%	\$18,380,676	1.6%	\$12.13	2.1%	\$0.55	7.4%			27.07%	5.3%
87	110.09	1.9%	\$19,532,670	6.3%	\$12.77	5.3%	\$0.55	1.2%	\$1.10	\$40	28.42%	5.0%
88	114.61	4.1%	\$21,224,604	8.7%	\$13.73	7.5%	\$0.60	8.3%	\$1.15	\$44	28.65%	0.8%
89	119.86	4.6%	\$21,420,339	0.9%	\$13.87	1.0%	\$0.57	-4.3%	\$1.15	\$37	27.00%	-5.7%
90	125.48	4.7%	\$22,272,167	4.0%	\$14.19	2.3%	\$0.56	-1.7%	\$1.20	\$37	26.16%	-3.1%
91	132.15	5.3%	\$25,591,723	14.9%	\$15.97	12.6%	\$0.61	7.7%	\$1.20	\$39	28.62%	9.4%
92	136.13	3.0%	\$26,281,298	2.7%	\$15.99	0.1%	\$0.60	-1.3%	\$1.20	\$39	27.12%	-5.2%
93	140.26	3.0%	\$27,387,384	4.2%	\$16.11	0.7%	\$0.62	4.2%	\$1.25	\$41	25.45%	-6.2%
94	143.68	2.4%	\$27,905,335	1.9%	\$15.56	-3.4%	\$0.61	-1.8%	\$1.25	\$41	24.34%	-4.4%
95	147.86	2.9%	\$30,228,148	8.3%	\$16.45	5.7%	\$0.64	4.8%	\$1.30	\$43	23.90%	-1.8%
96	151.83	2.7%	\$31,843,133	5.3%	\$16.93	2.9%	\$0.65	0.8%	\$1.30	\$43	24.63%	3.1%
97	156.09	2.8%	\$34,627,104	8.7%	\$18.43	8.8%	\$0.67	3.7%	\$1.35	\$46	24.10%	-2.2%
98	158.56	1.6%	\$35,518,635	2.6%	\$18.35	-0.4%	\$0.67	-0.2%	\$1.35	\$46	23.33%	-3.2%
99	161.15	1.6%	\$40,611,332	14.3%	\$19.64	7.0%	\$0.68	1.8%	\$1.40	\$49	24.31%	4.2%
00	166.03	3.0%	\$45,907,371	13.0%	\$21.33	8.6%	\$0.72	6.0%	\$1.45	\$52	24.49%	0.7%
01	171.71	3.4%	\$51,164,532	11.5%	\$23.50	10.2%	\$0.77	6.6%	\$1.50	\$54	25.96%	6.0%
02	174.34	1.5%	\$52,628,203	2.9%	\$23.58	0.3%	\$0.76	-1.4%	\$1.55	\$56	25.08%	-3.4%
03	178.12	2.2%	\$52,093,296	-1.0%	\$23.24	-1.4%	\$0.75	-1.3%	\$1.55	\$56	23.79%	-5.2%
04	181.74	2.0%	\$54,978,689	5.5%	\$24.44	5.2%	\$0.77	3.0%	\$1.60	\$58	24.12%	1.4%
05	187.26	3.0%	\$58,740,216	6.8%	\$25.78	5.5%	\$0.78	1.5%	\$1.68	\$61	23.15%	-4.0%
06	194.73	4.0%	\$67,542,814	15.0%	\$30.81	19.5%	\$0.90	15.1%	\$1.88	\$69	25.63%	10.7%
07	199.551	2.5%	\$74,765,119	10.7%	\$33.89	10.0%	\$0.99	9.3%	\$2.00	\$74	27.67%	8.0%
08	207.387	3.9%	\$79,638,881	6.5%	\$35.70	5.3%	\$1.03	4.2%	\$2.05	\$76	27.63%	-0.1%
09	209.840	1.2%	\$88,726,972	11.4%	\$39.12	9.6%	\$1.12	8.8%	\$2.30	\$86	28.50%	3.1%
10	212.401	1.2%	\$92,414,344	4.2%	\$42.08	7.6%	\$1.19	6.4%	\$2.30	\$86	28.61%	0.4%
11	217.352	2.3%	\$95,529,230	3.4%	\$46.86	11.4%	\$1.22	2.7%	\$2.35	\$88	30.28%	5.8%
12	224.267	3.2%	\$100,587,848	5.3%	\$49.48	5.6%	\$1.26	3.0%	\$2.40	\$92	30.23%	-0.2%
13	227.845	1.6%	\$110,793,086	10.1%	\$54.68	10.5%	\$1.42	12.7%	\$2.50	\$100	31.81%	5.2%
14	231.238	1.5%	\$113,229,366	2.2%	\$54.34	-0.6%	\$1.49	5.5%	\$2.50	\$100	31.79%	-0.1%
15	232.035	0.3%	\$115,466,638	2.0%	\$53.07	-2.3%	\$1.49	0.0%	\$2.50	\$100	32.40%	1.9%
16	232.677	0.3%	\$116,941,160	1.3%	\$50.74	-4.4%	\$1.52	1.4%	\$2.50	\$100	29.98%	-7.5%
17	236.612	1.7%	\$115,781,791	-1.0%	\$49.23	-3.0%	\$1.51	-0.1%	\$2.50	\$100	27.99%	-6.7%
<b>18*</b>	<b>241.108</b>	<b>1.9%</b>	<b>\$118,885,733</b>	<b>2.7%</b>	<b>\$48.43</b>	<b>-1.6%</b>	<b>\$1.53</b>	<b>1.3%</b>	<b>\$2.50</b>	<b>\$100</b>	<b>26.67%</b>	<b>-4.7%</b>

1) Does not include ATP passenger revenue.

\* Data based on projection and Adopted Budget

**Exhibit 3. Employer Taxes (Unadjusted CPI-W)**

Fiscal Year	Employer Tax Rate <sup>1</sup>	Percent Point Diff.	Employer Tax / 0.10% <sup>2</sup>	Percent Change	Employer Tax (Municipal & Private)	Percent Change	Employer Tax Per Capita	Percent Change	Self-Employment Tax	Percent Change	State-In-Lieu Tax	Percent Change
73	0.3000%	0.000%	\$2,173,029	7.1%	\$6,519,087	7.1%	\$7.05	6.3%				
74	0.3000%	0.000%	\$2,444,577	12.5%	\$7,333,731	12.5%	\$7.88	11.6%				
75	0.3500%	0.050%	\$2,573,909	5.3%	\$9,008,681	22.8%	\$9.57	21.5%				
76	0.4500%	0.100%	\$2,759,626	7.2%	\$12,418,315	37.8%	\$13.01	36.0%				
77	0.5000%	0.050%	\$3,409,760	23.6%	\$17,048,800	37.3%	\$17.61	35.4%				
78	0.5000%	0.000%	\$3,996,941	17.2%	\$19,984,707	17.2%	\$19.73	12.0%				
79	0.6000%	0.100%	\$4,546,086	13.7%	\$27,276,514	36.5%	\$26.39	33.8%				
80	0.6000%	0.000%	\$5,479,011	20.5%	\$32,874,065	20.5%	\$31.22	18.3%				
81	0.6000%	0.000%	\$5,827,542	6.4%	\$34,965,250	6.4%	\$32.92	5.5%				
82	0.6000%	0.000%	\$6,262,419	7.5%	\$37,574,511	7.5%	\$35.14	6.7%			\$906,000	
83	0.6000%	0.000%	\$6,297,167	0.6%	\$36,123,000	-3.9%	\$34.15	-2.8%	\$1,660,000		\$1,000,000	10.4%
84	0.6000%	0.000%	\$6,687,850	6.2%	\$38,052,838	5.3%	\$35.60	4.3%	\$2,074,264	25.0%	\$1,478,000	47.8%
85	0.6000%	0.000%	\$7,364,778	10.1%	\$41,654,862	9.5%	\$38.64	8.5%	\$2,533,807	22.2%	\$1,403,573	-5.0%
86	0.6000%	0.000%	\$7,789,362	5.8%	\$44,022,185	5.7%	\$40.48	4.8%	\$2,713,989	7.1%	\$1,169,561	-16.7%
87	0.6000%	0.000%	\$8,179,553	5.0%	\$46,176,152	4.9%	\$42.09	4.0%	\$2,901,166	6.9%	\$1,479,073	26.5%
88	0.6000%	0.000%	\$8,811,772	7.7%	\$49,542,391	7.3%	\$44.25	5.1%	\$3,328,239	14.7%	\$1,481,419	0.2%
89	0.6125%	0.013%	\$9,606,641	9.0%	\$54,818,707	10.7%	\$48.02	8.5%	\$4,021,969	20.8%	\$1,556,562	5.1%
90	0.6176%	0.005%	\$10,538,980	9.7%	\$60,452,960	10.3%	\$51.10	6.4%	\$4,635,782	15.3%	\$1,698,887	9.1%
91	0.6176%	0.000%	\$11,504,067	9.2%	\$66,181,424	9.5%	\$54.36	6.4%	\$4,867,695	5.0%	\$1,923,287	13.2%
92	0.6176%	0.000%	\$12,108,364	5.3%	\$69,780,185	5.4%	\$55.93	2.9%	\$5,001,074	2.7%	\$2,068,403	7.5%
93	0.6176%	0.000%	\$13,232,123	9.3%	\$76,438,757	9.5%	\$59.82	7.0%	\$5,282,833	5.6%	\$2,226,765	7.7%
94	0.6176%	0.000%	\$14,135,693	6.8%	\$81,948,251	7.2%	\$62.92	5.2%	\$5,353,787	1.3%	\$2,233,274	0.3%
95	0.6176%	0.000%	\$15,487,585	9.6%	\$90,006,140	9.8%	\$67.72	7.6%	\$5,645,185	5.4%	\$2,342,733	4.9%
96	0.6176%	0.000%	\$17,209,840	11.1%	\$100,477,571	11.6%	\$73.85	9.1%	\$5,810,399	2.9%	\$1,968,097	-16.0%
97	0.6176%	0.000%	\$19,444,683	13.0%	\$113,734,961	13.2%	\$81.97	11.0%	\$6,355,404	9.4%	\$1,390,597	-29.3%
98	0.6176%	0.000%	\$20,979,186	7.9%	\$122,866,495	8.0%	\$87.14	6.3%	\$6,700,960	5.4%	\$1,407,539	1.2%
99	0.6176%	0.000%	\$22,141,171	5.5%	\$130,309,622	6.1%	\$91.08	4.5%	\$6,434,248	-4.0%	\$1,470,637	4.5%
00	0.6176%	0.000%	\$23,315,527	5.3%	\$137,859,468	5.8%	\$94.97	4.3%	\$6,137,228	-4.6%	\$1,513,914	2.9%
01	0.6195%	0.002%	\$25,546,971	9.6%	\$151,015,559	9.5%	\$102.92	8.4%	\$7,247,929	18.1%	\$1,548,939	2.3%
02	0.6218%	0.002%	\$24,753,592	-3.1%	\$146,531,906	-3.0%	\$98.73	-4.1%	\$7,385,930	1.9%	\$1,924,266	24.2%
03	0.6218%	0.000%	\$24,562,627	-0.8%	\$145,478,005	-0.7%	\$96.73	-2.0%	\$7,252,407	-1.8%	\$1,869,316	-2.9%
04	0.6218%	0.000%	\$24,713,167	0.6%	\$146,124,768	0.4%	\$95.98	-0.8%	\$7,541,705	4.0%	\$1,855,350	-0.7%
05	0.6243%	0.002%	\$26,254,190	6.2%	\$155,987,324	6.7%	\$101.03	5.3%	\$7,917,586	5.0%	\$1,970,868	6.2%
06	0.6343%	0.010%	\$28,893,633	10.1%	\$173,786,460	11.4%	\$110.75	9.6%	\$9,485,857	19.8%	\$1,990,090	1.0%
07	0.6443%	0.010%	\$30,892,774	6.9%	\$187,531,204	7.9%	\$117.69	6.3%	\$11,510,937	21.3%	\$2,259,404	13.5%
08	0.6543%	0.010%	\$32,286,213	4.5%	\$200,048,477	6.7%	\$123.91	5.3%	\$11,200,216	-2.7%	\$2,254,669	-0.2%
09	0.6643%	0.010%	\$31,690,073	-1.8%	\$200,176,901	0.1%	\$122.68	-1.0%	\$10,340,256	-7.7%	\$2,482,251	10.1%
10	0.6743%	0.010%	\$30,479,770	-3.8%	\$195,006,681	-2.6%	\$118.57	-3.4%	\$10,518,411	1.7%	\$2,676,196	7.8%
11	0.6843%	0.010%	\$31,905,358	4.7%	\$207,882,398	6.6%	\$125.47	5.8%	\$10,445,965	-0.7%	\$2,659,117	-0.6%
12	0.6943%	0.010%	\$34,300,301	7.5%	\$226,832,349	9.1%	\$135.59	8.1%	\$11,314,638	8.3%	\$2,871,517	8.0%
13	0.7048%	0.010%	\$35,526,091	3.6%	\$237,979,473	4.9%	\$140.52	3.6%	\$12,400,424	9.6%	\$2,706,462	-5.7%
14	0.7162%	0.011%	\$37,400,804	5.3%	\$254,805,010	7.1%	\$148.34	5.6%	\$13,063,291	5.3%	\$2,694,896	-0.4%
15	0.7237%	0.007%	\$39,637,167	6.0%	\$273,078,978	7.2%	\$156.46	5.5%	\$13,779,166	5.5%	\$3,202,371	18.8%
16	0.7262%	0.002%	\$43,009,967	8.5%	\$297,006,493	8.8%	\$166.93	6.7%	\$15,336,186	11.3%	\$1,974,632	-38.3%
17	0.7362%	0.010%	\$45,389,749	5.5%	\$317,874,612	7.0%	\$175.44	5.1%	\$16,284,718	6.2%	\$1,971,323	-0.2%
<b>18*</b>	<b>0.7462%</b>	<b>0.010%</b>	<b>\$48,227,202</b>	<b>6.3%</b>	<b>\$342,114,902</b>	<b>7.6%</b>	<b>\$185.30</b>	<b>5.6%</b>	<b>\$17,756,477</b>	<b>9.0%</b>	<b>\$2,059,112</b>	<b>4.5%</b>

1) Based on Fiscal Year (July-June)

2) Includes Employer and Self-Employment Tax, effective FY00 based on cash receipts.

\* Data based on Adopted Budget.

**Exhibit 4. Expenses (Fixed Route)**

Fiscal Year	Operations Costs <sup>1</sup> (Adj. CPI 18)	Percent Change	Ops Costs/Veh Hr (Unadj. CPI)	Percent Change	Bus Ops Costs/Veh Hr (Unadj. CPI)	Percent Change	Rail Ops Costs/Veh Hr (Unadj. CPI)	Percent Change	WES Ops Costs/Veh Hr (Unadj. CPI)	Percent Change
73	\$47,104,567	8.8%	\$10.28	9.1%						
74	\$52,429,178	11.3%	\$11.50	11.8%						
75	\$65,867,341	25.6%	\$12.68	10.3%						
76	\$93,594,965	42.1%	\$16.83	32.7%						
77	\$107,326,869	14.7%	\$19.31	14.8%						
78	\$118,776,535	10.7%	\$21.67	12.2%						
79	\$124,666,132	5.0%	\$24.68	13.9%						
80	\$132,164,864	6.0%	\$27.74	12.4%						
81	\$139,200,202	5.3%	\$32.26	16.3%						
82	\$139,475,213	0.2%	\$33.86	5.0%						
83	\$140,994,005	1.1%	\$32.98	-2.6%						
84	\$144,632,326	2.6%	\$35.33	7.1%						
85	\$136,913,497	-5.3%	\$39.24	11.1%						
86	\$130,195,491	-4.9%	\$38.48	-1.9%						
87	\$127,952,647	-1.7%	\$38.21	-0.7%	\$36.41		\$100.69			
88	\$131,508,686	2.8%	\$40.45	5.9%	\$38.30	5.2%	\$98.17	-2.5%		
89	\$133,435,698	1.5%	\$42.94	6.2%	\$40.59	6.0%	\$105.53	7.5%		
90	\$133,615,827	0.1%	\$44.29	3.1%	\$41.40	2.0%	\$120.72	14.4%		
91	\$134,003,732	0.3%	\$45.84	3.5%	\$42.61	2.9%	\$133.39	10.5%		
92	\$139,164,980	3.9%	\$47.82	4.3%	\$44.27	3.9%	\$143.79	7.8%		
93	\$146,928,505	5.6%	\$50.27	5.1%	\$46.45	4.9%	\$156.58	8.9%		
94	\$152,423,547	3.7%	\$50.65	0.7%	\$46.66	0.5%	\$167.78	7.2%		
95	\$162,052,859	6.3%	\$54.07	6.8%	\$50.13	7.4%	\$172.55	2.8%		
96	\$163,276,336	0.8%	\$54.67	1.1%	\$50.13	0.0%	\$193.43	12.1%		
97	\$168,757,982	3.4%	\$58.14	6.3%	\$53.44	6.6%	\$201.38	4.1%		
98	\$173,519,835	2.8%	\$58.94	1.4%	\$53.09	-0.6%	\$222.89	10.7%		
99	\$211,751,779	22.0%	\$68.43	16.1%	\$55.76	5.0%	\$256.91	15.3%		
00	\$230,912,233	9.0%	\$73.88	8.0%	\$60.80	9.0%	\$257.60	0.3%		
01	\$234,417,302	1.5%	\$76.66	3.8%	\$62.83	3.3%	\$271.04	5.2%		
02	\$239,893,717	2.3%	\$77.71	1.4%	\$63.63	1.3%	\$234.75	-13.4%		
03	\$247,581,555	3.2%	\$81.59	5.0%	\$67.42	5.9%	\$232.47	-1.0%		
04	\$252,035,592	1.8%	\$84.47	3.5%	\$70.07	3.9%	\$230.93	-0.7%		
05	\$274,997,652	9.1%	\$93.73	11.0%	\$77.66	10.8%	\$226.96	-1.7%		
06	\$273,575,542	-0.5%	\$100.79	7.5%	\$84.47	8.8%	\$234.35	3.3%		
07	\$273,574,894	0.0%	\$102.62	1.8%	\$86.35	2.2%	\$236.33	0.8%		
08	\$280,149,009	2.4%	\$108.01	5.2%	\$90.25	4.5%	\$250.97	6.2%		
09	\$279,978,112	-0.1%	\$107.44	-0.5%	\$88.20	-2.3%	\$248.15	-1.1%		
10	\$283,281,600	1.2%	\$113.64	5.8%	\$92.20	4.5%	\$245.91	-0.9%	\$1,091.45	
11	\$265,423,310	-6.3%	\$117.38	3.3%	\$94.41	2.4%	\$251.36	2.2%	\$1,068.95	-2.1%
12	\$270,085,476	1.8%	\$123.58	5.3%	\$98.27	4.1%	\$269.25	7.1%	\$1,113.20	4.1%
13	\$277,803,852	2.9%	\$129.57	4.9%	\$104.35	6.2%	\$273.23	1.5%	\$1,220.24	9.6%
14	\$268,946,653	-3.2%	\$123.79	-4.5%	\$97.10	-7.0%	\$280.80	2.8%	\$1,149.65	-5.8%
15	\$274,782,203	2.2%	\$121.55	-1.8%	\$93.27	-3.9%	\$297.83	6.1%	\$1,179.17	2.6%
16	\$296,082,899	7.8%	\$123.99	2.0%	\$92.79	-0.5%	\$303.19	1.8%	\$1,253.91	6.3%
17	\$315,424,035	6.5%	\$131.62	6.2%	\$97.47	5.0%	\$332.39	9.6%	\$1,391.89	11.0%
<b>18*</b>	<b>\$323,442,401</b>	<b>2.5%</b>	<b>\$131.75</b>	<b>0.1%</b>	<b>\$97.84</b>	<b>0.4%</b>	<b>\$337.81</b>	<b>1.6%</b>	<b>\$1,439.82</b>	<b>3.4%</b>

1) Does not include General Admin, DMAP, ATP, Streetcar cost, Intergovernmental Transfers, and Medical Plans-Retired/Disabled.

\* Data based on Adopted Budget.

**Exhibit 5. Fixed Route Financial Indicators**

Fiscal Year	Operation		Operation		System		System	
	Costs <sup>1</sup> /Boarding Ride	Percent Change	Costs/Boarding Ride (Adj. CPI 18)	Percent Change	Costs <sup>2</sup> /Boarding ride	Percent Change	Costs/Boarding Ride (Adj. CPI 18)	Percent Change
73	\$0.38	-4.2%	\$2.13	-7.9%	\$0.49	-3.5%	\$2.73	
74	\$0.40	5.1%	\$2.06	-3.5%	\$0.52	7.1%	\$2.68	
75	\$0.50	25.4%	\$2.32	12.9%	\$0.66	26.2%	\$3.05	
76	\$0.62	22.6%	\$2.66	14.5%	\$0.73	10.6%	\$3.15	
77	\$0.69	12.1%	\$2.82	6.0%	\$0.81	11.6%	\$3.32	
78	\$0.75	8.2%	\$2.86	1.4%	\$0.88	7.8%	\$3.36	
79	\$0.84	13.0%	\$2.95	3.3%	\$1.00	14.2%	\$3.50	
80	\$0.85	0.3%	\$2.61	-11.6%	\$1.02	2.2%	\$3.16	
81	\$1.05	23.8%	\$2.89	11.0%	\$1.22	18.8%	\$3.36	
82	\$1.17	11.3%	\$2.97	2.7%	\$1.38	13.8%	\$3.53	
83	\$1.17	0.2%	\$2.86	-3.9%	\$1.42	2.4%	\$3.47	
84	\$1.23	5.0%	\$2.91	1.9%	\$1.47	4.0%	\$3.50	
85	\$1.26	2.9%	\$2.89	-0.8%	\$1.48	0.8%	\$3.40	
86	\$1.29	2.5%	\$2.89	-0.1%	\$1.50	1.3%	\$3.36	
87	\$1.22	-5.6%	\$2.67	-7.4%	\$1.44	-4.6%	\$3.14	
88	\$1.34	10.0%	\$2.82	5.7%	\$1.59	10.9%	\$3.35	
89	\$1.36	1.7%	\$2.75	-2.8%	\$1.63	2.6%	\$3.28	
90	\$1.35	-1.2%	\$2.59	-5.6%	\$1.65	1.2%	\$3.17	
91	\$1.33	-1.1%	\$2.44	-6.1%	\$1.62	-1.6%	\$2.96	
92	\$1.37	3.0%	\$2.43	0.0%	\$1.69	4.3%	\$3.00	
93	\$1.49	8.7%	\$2.57	5.5%	\$1.88	11.0%	\$3.23	
94	\$1.54	2.8%	\$2.58	0.3%	\$1.94	3.0%	\$3.25	
95	\$1.62	5.8%	\$2.65	2.8%	\$2.07	6.6%	\$3.37	
96	\$1.61	-0.9%	\$2.55	-3.5%	\$2.02	-2.1%	\$3.21	
97	\$1.64	1.7%	\$2.53	-1.1%	\$2.15	6.4%	\$3.32	
98	\$1.65	1.2%	\$2.52	-0.4%	\$2.21	2.6%	\$3.36	
99	\$1.85	12.1%	\$2.77	10.3%	\$2.19	-0.9%	\$3.27	
00	\$1.96	5.5%	\$2.84	2.4%	\$2.31	5.4%	\$3.35	
01	\$1.97	0.4%	\$2.76	-2.9%	\$2.32	0.5%	\$3.26	
02	\$1.96	-0.4%	\$2.71	-1.9%	\$2.37	2.0%	\$3.27	
03	\$2.06	5.2%	\$2.79	2.9%	\$2.46	4.1%	\$3.34	
04	\$2.09	1.3%	\$2.77	-0.7%	\$2.50	1.6%	\$3.32	
05	\$2.23	6.8%	\$2.87	3.7%	\$2.65	5.8%	\$3.41	
06	\$2.31	3.5%	\$2.86	-0.4%	\$2.75	3.9%	\$3.41	
07	\$2.34	1.2%	\$2.82	-1.2%	\$2.79	1.3%	\$3.37	
08	\$2.43	4.1%	\$2.83	0.1%	\$2.91	4.3%	\$3.38	
09	\$2.40	-1.2%	\$2.76	-2.4%	\$3.07	5.5%	\$3.53	
10	\$2.51	4.6%	\$2.85	3.3%	\$3.25	6.0%	\$3.69	
11	\$2.39	-4.8%	\$2.65	-6.9%	\$3.15	-3.0%	\$3.50	
12	\$2.46	2.7%	\$2.64	-0.5%	\$3.25	3.2%	\$3.50	
13	\$2.65	7.6%	\$2.80	6.0%	\$3.51	7.8%	\$3.71	
14	\$2.61	-1.3%	\$2.72	-2.7%	\$3.61	2.8%	\$3.76	
15	\$2.63	0.6%	\$2.73	0.2%	\$3.54	-1.9%	\$3.68	
16	\$2.84	8.3%	\$2.95	8.0%	\$3.88	9.6%	\$4.02	
17	\$3.16	11.1%	\$3.22	9.3%	\$4.22	8.9%	\$4.30	
<b>18*</b>	<b>\$3.26</b>	<b>3.1%</b>	<b>\$3.26</b>	<b>1.2%</b>	<b>\$4.49</b>	<b>6.3%</b>	<b>\$4.49</b>	

1) Does not includes G&A, ATP, DMAP, Streetcar, Intergovernmental Transfers costs and Medical Plans-Retired/Disabled

2) Does not includes ATP, DMAP, Streetcar, and Intergovernmental Transfers costs.

\* Data based on Adopted Budget.

**Exhibit 6. LIFT Revenue, Ridership, and Service\***

Fiscal Year	LIFT and Cab Vehicle Hours	Percent Change	LIFT and Cab Ridership	Percent Change	LIFT and Cab Operating Costs	Percent Change	LIFT and Cab Operating Costs per Ride	Percent Change	LIFT and Cab Revenue	Percent Change
85										
86										
87										
88										
89										
90										
91										
92	150,474		400,963		\$5,639,847		\$14.07		\$78,415	
93	180,569	20.0%	415,814	3.7%	\$6,391,020	13.3%	\$15.37	9.3%	\$81,751	4.3%
94	210,003	16.3%	462,053	11.1%	\$7,322,590	14.6%	\$15.85	3.1%	\$83,526	2.2%
95	236,986	12.8%	501,894	8.6%	\$8,486,412	15.9%	\$16.91	6.7%	\$125,322	50.0%
96	274,201	15.7%	553,874	10.4%	\$8,778,547	3.4%	\$15.85	-6.3%	\$141,085	12.6%
97	308,798	12.6%	613,755	10.8%	\$9,655,316	10.0%	\$15.73	-0.7%	\$215,607	52.8%
98	335,754	8.7%	649,996	5.9%	\$11,050,808	14.5%	\$17.00	8.1%	\$272,025	26.2%
99	366,902	9.3%	680,374	4.7%	\$11,913,345	7.8%	\$17.51	3.0%	\$380,257	39.8%
00	397,216	8.3%	735,792	8.1%	\$15,573,346	30.7%	\$21.17	20.9%	\$447,156	17.6%
01	422,812	6.4%	781,956	6.3%	\$14,979,168	-3.8%	\$19.16	-9.5%	\$541,761	21.2%
02	456,389	7.9%	845,496	8.1%	\$16,481,644	10.0%	\$19.49	1.8%	\$564,327	4.2%
03	485,659	6.4%	918,948	8.7%	\$17,797,497	8.0%	\$19.37	-0.6%	\$653,846	15.9%
04	513,625	5.8%	958,248	4.3%	\$21,395,262	20.2%	\$22.33	15.3%	\$686,825	5.0%
05	554,507	8.0%	1,026,156	7.1%	\$24,050,336	12.4%	\$23.44	5.0%	\$747,073	8.8%
06	578,184	4.3%	1,050,144	2.3%	\$26,236,840	9.1%	\$24.98	6.6%	\$971,326	30.0%
07	601,674	4.1%	1,084,056	3.2%	\$28,257,625	7.7%	\$26.07	4.3%	\$1,090,835	12.3%
08	623,150	3.6%	1,122,036	3.5%	\$30,890,457	9.3%	\$27.53	5.6%	\$1,171,184	7.4%
09	619,204	-0.6%	1,088,446	-3.0%	\$31,020,152	0.4%	\$28.50	3.5%	\$1,289,801	10.1%
10	593,030	-4.2%	1,072,704	-1.4%	\$30,700,651	-1.0%	\$28.62	0.4%	\$1,314,673	1.9%
11	582,804	-1.7%	1,063,942	-0.8%	\$30,887,658	0.6%	\$29.03	1.4%	\$1,360,396	3.5%
12	577,709	-0.9%	1,062,874	-0.1%	\$31,744,160	2.8%	\$29.87	2.9%	\$1,652,790	21.5%
13	567,202	-1.8%	1,037,700	-2.4%	\$32,094,099	1.1%	\$30.93	3.6%	\$1,707,337	3.3%
14	572,866	1.0%	1,036,824	-0.1%	\$33,173,764	3.4%	\$32.00	3.5%	\$1,365,613	-20.0%
15	580,777	1.4%	1,042,272	0.5%	\$33,861,160	2.1%	\$32.49	1.5%	\$1,220,757	-10.6%
16	612,565	5.5%	1,064,568	2.1%	\$35,271,600	4.2%	\$33.13	2.0%	\$1,127,992	-7.6%
17	605,422	-1.2%	1,017,647	-4.4%	\$36,561,928	3.7%	\$35.93	8.4%	\$1,112,992	-1.3%
<b>18**</b>	<b>600,123</b>	<b>-0.9%</b>	<b>1,095,600</b>	<b>7.7%</b>	<b>\$36,982,071</b>	<b>1.1%</b>	<b>\$33.76</b>	<b>-6.0%</b>	<b>\$1,272,414</b>	<b>14.3%</b>

\* Service provided prior to 1992 are not included.

\*\* Data based on Adopted Budget.

**Exhibit 7. Local Economic Trends**

Fiscal Year	Tri-County Population	Percent Change	Tri-County Employment <sup>1</sup>	Percent Change	Tri-County Avg Pay (Earn/Employee)	Wage Inflation	Tri-County Property Value Real Market Value (RMV)	Percent Change	Private Tri-County Payroll <sup>1</sup>	Percent Change
73	924,100	0.8%	325,963	6.2%	\$8,817	6.7%	\$8,313,206,506	10.8%	\$2,874,079,275	13.3%
74	931,200	0.8%	333,393	2.3%	\$9,572	8.6%	\$9,196,563,014	10.6%	\$3,191,334,388	11.0%
75	941,700	1.1%	328,245	-1.5%	\$10,256	7.1%	\$10,205,290,497	11.0%	\$3,366,613,990	5.5%
76	954,800	1.4%	341,909	4.2%	\$11,111	8.3%	\$11,419,557,678	11.9%	\$3,798,781,214	12.8%
77	968,200	1.4%	362,973	6.2%	\$11,859	6.7%	\$12,612,056,645	10.4%	\$4,304,633,028	13.3%
78	1,013,050	4.6%	398,591	9.8%	\$12,791	7.9%	\$14,027,212,577	11.2%	\$5,098,305,257	18.4%
79	1,033,550	2.0%	422,956	6.1%	\$13,959	9.1%	\$15,897,003,000	13.3%	\$5,904,152,731	15.8%
80	1,053,100	1.9%	425,451	0.6%	\$15,302	9.6%	\$18,620,927,000	17.1%	\$6,510,203,094	10.3%
81	1,062,000	0.8%	415,451	-2.4%	\$16,488	7.8%	\$23,637,223,000	26.9%	\$6,850,078,234	5.2%
82	1,069,300	0.7%	392,771	-5.5%	\$17,413	5.6%	\$26,136,442,000	10.6%	\$6,839,449,188	-0.2%
83	1,057,900	-1.1%	390,499	-0.6%	\$18,001	3.4%	\$28,624,740,000	9.5%	\$7,029,388,727	2.8%
84	1,068,800	1.0%	411,798	5.5%	\$18,687	3.8%	\$30,559,105,000	6.8%	\$7,695,130,126	9.5%
85	1,078,000	0.9%	422,852	2.7%	\$19,193	2.7%	\$32,953,204,000	7.8%	\$8,115,896,617	5.5%
86	1,087,500	0.9%	434,908	2.9%	\$19,876	3.6%	\$34,835,587,000	5.7%	\$8,644,381,696	6.5%
87	1,097,100	0.9%	450,699	3.6%	\$20,541	3.3%	\$36,354,973,000	4.4%	\$9,258,031,450	7.1%
88	1,119,700	2.1%	479,317	6.3%	\$21,469	4.5%	\$36,811,010,000	1.3%	\$10,290,273,686	11.1%
89	1,141,500	1.9%	506,533	5.7%	\$22,301	3.9%	\$37,535,437,000	2.0%	\$11,296,147,453	9.8%
90	1,183,000	3.6%	524,279	3.5%	\$23,642	6.0%	\$38,864,890,000	3.5%	\$12,394,797,852	9.7%
91	1,217,560	2.9%	523,498	-0.1%	\$24,815	5.0%	\$42,338,116,000	8.9%	\$12,990,643,800	4.8%
92	1,247,610	2.5%	528,286	0.9%	\$26,310	6.0%	\$50,366,176,000	19.0%	\$13,899,105,282	7.0%
93	1,277,820	2.4%	547,625	3.7%	\$26,968	2.5%	\$54,907,907,000	9.0%	\$14,768,176,686	6.3%
94	1,302,460	1.9%	574,868	5.0%	\$27,809	3.1%	\$59,984,969,000	9.2%	\$15,986,609,610	8.3%
95	1,329,090	2.0%	605,542	5.3%	\$29,200	5.0%	\$67,435,101,000	12.4%	\$17,681,895,017	10.6%
96	1,360,530	2.4%	625,313	3.3%	\$30,965	6.0%	\$76,091,671,000	12.8%	\$19,362,980,399	9.5%
97	1,387,590	2.0%	658,099	5.2%	\$32,752	5.8%	\$86,216,900,000	13.3%	\$21,553,852,346	11.3%
98	1,409,930	1.6%	668,091	1.5%	\$34,140	4.2%	\$96,630,942,000	12.1%	\$22,808,631,870	5.8%
99	1,430,650	1.5%	675,109	1.1%	\$35,939	5.3%	\$106,703,310,000	10.4%	\$24,262,566,598	6.4%
00	1,451,650	1.5%	691,551	2.4%	\$39,169	9.0%	\$115,941,283,000	8.7%	\$27,087,525,558	11.6%
01	1,467,300	1.1%	685,125	-0.9%	\$39,217	0.1%	\$124,350,639,000	7.3%	\$26,868,806,752	-0.8%
02	1,484,150	1.1%	675,208	-1.4%	\$38,856	-0.9%	\$134,835,692,000	8.4%	\$26,236,081,103	-2.4%
03	1,503,900	1.3%	662,175	-1.9%	\$39,216	0.9%	\$140,814,040,000	4.4%	\$25,967,644,770	-1.0%
04	1,522,400	1.2%	657,585	-0.7%	\$40,887	4.3%	\$151,236,678,000	7.4%	\$26,886,371,724	3.5%
05	1,543,910	1.4%	678,527	3.2%	\$42,023	2.8%	\$160,154,351,000	5.9%	\$28,514,060,498	6.1%
06	1,569,170	1.6%	704,116	3.8%	\$43,762	4.1%	\$171,753,908,000	7.2%	\$30,813,829,928	8.1%
07	1,593,370	1.5%	722,409	2.6%	\$45,092	3.0%	\$199,710,358,000	16.3%	\$32,574,995,021	5.7%
08	1,614,465	1.3%	729,416	1.0%	\$46,938	4.1%	\$228,449,246,000	14.4%	\$34,237,622,643	5.1%
09	1,631,665	1.1%	696,879	-4.5%	\$46,961	0.0%	\$229,798,303,000	0.6%	\$32,725,984,271	-4.4%
10	1,644,635	0.8%	661,375	-5.1%	\$47,760	1.7%	\$228,377,751,000	-0.6%	\$31,586,944,751	-3.5%
11	1,656,775	0.7%	675,633	2.2%	\$49,968	4.6%	\$215,824,787,000	-5.5%	\$33,760,095,046	6.9%
12	1,672,970	1.0%	695,275	2.9%	\$52,042	4.1%	\$203,907,401,000	-5.5%	\$36,183,167,936	7.2%
13	1,693,600	1.2%	715,282	2.9%	\$52,111	0.1%	\$198,870,622,000	-2.5%	\$37,274,222,331	3.0%
14	1,717,765	1.4%	738,449	3.2%	\$53,824	3.3%	\$208,548,342,000	4.9%	\$39,746,082,480	6.6%
15	1,745,385	1.6%	761,568	3.1%	\$55,690	3.5%	\$230,675,518,000	10.6%	\$42,411,757,952	6.7%
16	1,779,245	1.9%	786,364	3.3%	\$58,077	4.3%	\$253,349,513,000	9.8%	\$45,669,997,254	7.7%
17	1,811,860	1.8%	805,443	2.4%	\$59,489	2.4%	\$288,930,656,000	14.0%	\$47,915,109,330	4.9%
<b>18*</b>	<b>1,846,285</b>	<b>1.9%</b>	<b>829,606</b>	<b>3.0%</b>	<b>\$60,355</b>	<b>1.5%</b>	<b>\$317,823,721,600</b>	<b>10.0%</b>	<b>\$50,071,289,250</b>	<b>4.5%</b>

1) Excludes: social services, membership of organization, federal and local governments.

\* Data based on projection.

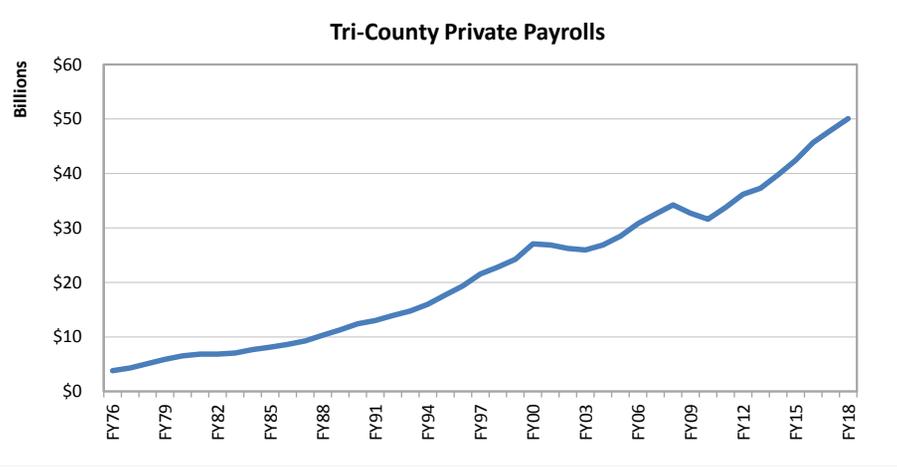
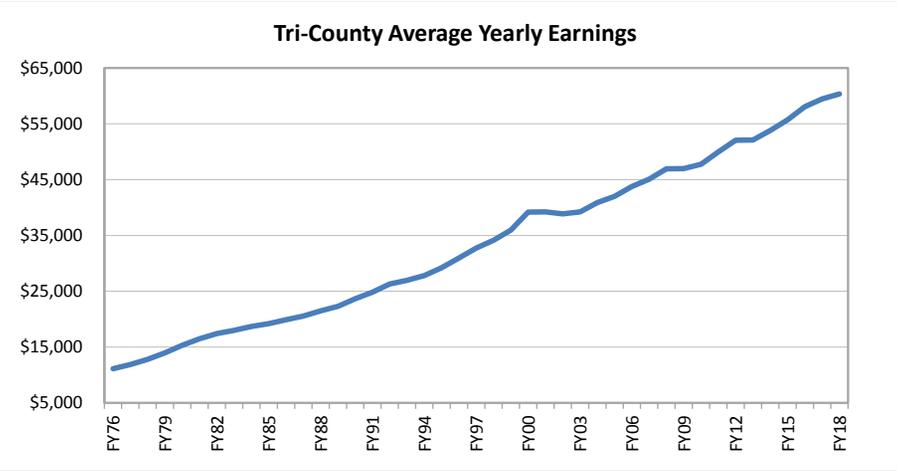
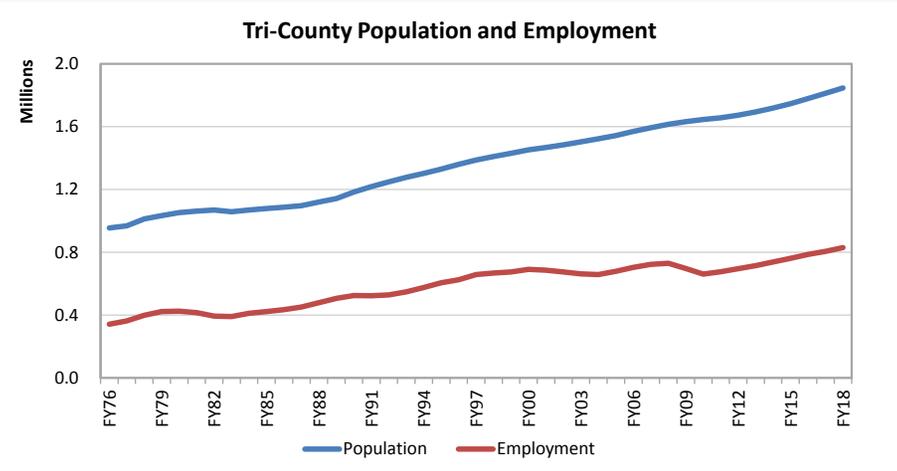
**Exhibit 8. Debt and Capital Investment**

Fiscal Year	Debt Service (Senior Lien)/Capita	Percent Change	Debt Service (Senior Lien)	Percent Change	Capital and Operating Projects <sup>1</sup>	Percent Change
76						
77						
78						
79						
80						
81						
82						
83	\$3.23		\$3,416,000			
84	\$3.49	8.0%	\$3,728,000	9.1%		
85	\$3.58	2.6%	\$3,859,000	3.5%		
86	\$2.03	-43.3%	\$2,206,000	-42.8%		
87	\$2.53	24.7%	\$2,775,000	25.8%		
88	\$2.25	-11.0%	\$2,522,000	-9.1%		
89	\$2.20	-2.1%	\$2,517,000	-0.2%		
90	\$2.09	-5.2%	\$2,473,000	-1.7%		
91	\$2.14	2.5%	\$2,610,000	5.5%	\$18,801,939	
92	\$2.07	-3.3%	\$2,586,000	-0.9%	\$18,390,434	-2.2%
93	\$1.90	-8.5%	\$2,424,000	-6.3%	\$23,499,396	27.8%
94	\$2.40	26.6%	\$3,127,000	29.0%	\$27,258,006	16.0%
95	\$2.32	-3.4%	\$3,084,000	-1.4%	\$44,485,453	63.2%
96	\$3.33	43.6%	\$4,534,000	47.0%	\$34,362,130	-22.8%
97	\$3.77	13.2%	\$5,235,000	15.5%	\$16,660,115	-51.5%
98	\$3.65	-3.2%	\$5,150,000	-1.6%	\$45,786,810	174.8%
99	\$5.91	61.7%	\$8,450,000	64.1%	\$53,210,726	16.2%
00	\$4.72	-20.1%	\$6,850,000	-18.9%	\$21,380,647	-59.8%
01	\$6.42	36.0%	\$9,417,000	37.5%	\$37,185,338	73.9%
02	\$7.06	10.0%	\$10,479,000	11.3%	\$20,221,624	-45.6%
03	\$6.22	-11.9%	\$9,357,000	-10.7%	\$33,139,524	63.9%
04	\$6.82	9.7%	\$10,389,000	11.0%	\$14,912,151	-55.0%
05	\$9.86	44.5%	\$15,228,859	46.6%	\$6,305,572	-57.7%
06	\$8.45	-14.4%	\$13,254,132	-13.0%	\$25,516,713	304.7%
07	\$8.47	0.2%	\$13,489,360	1.8%	\$9,917,641	-61.1%
08	\$8.01	-5.3%	\$12,938,500	-4.1%	\$14,294,793	44.1%
09	\$8.00	-0.1%	\$13,060,226	0.9%	\$35,353,851	147.3%
10	\$9.10	13.7%	\$14,969,558	14.6%	\$37,178,882	5.2%
11	\$10.21	12.2%	\$16,917,055	13.0%	\$37,179,659	0.0%
12	\$9.57	-6.3%	\$16,004,207	-5.4%	\$30,950,289	-16.8%
13	\$21.12	120.8%	\$35,768,181	123.5%	\$58,702,367	89.7%
14	\$20.99	-0.6%	\$36,063,555	0.8%	\$64,571,529	10.0%
15	\$12.83	-38.9%	\$22,390,805	-37.9%	\$73,100,563	13.2%
16	\$12.98	1.2%	\$23,093,366	3.1%	\$100,152,053	37.0%
17	\$13.74	5.8%	\$24,886,307	7.8%	\$77,186,702	-22.9%
<b>18*</b>	<b>\$13.52</b>	<b>-1.5%</b>	<b>\$24,969,864</b>	<b>0.3%</b>	<b>\$179,284,264</b>	<b>132.3%</b>

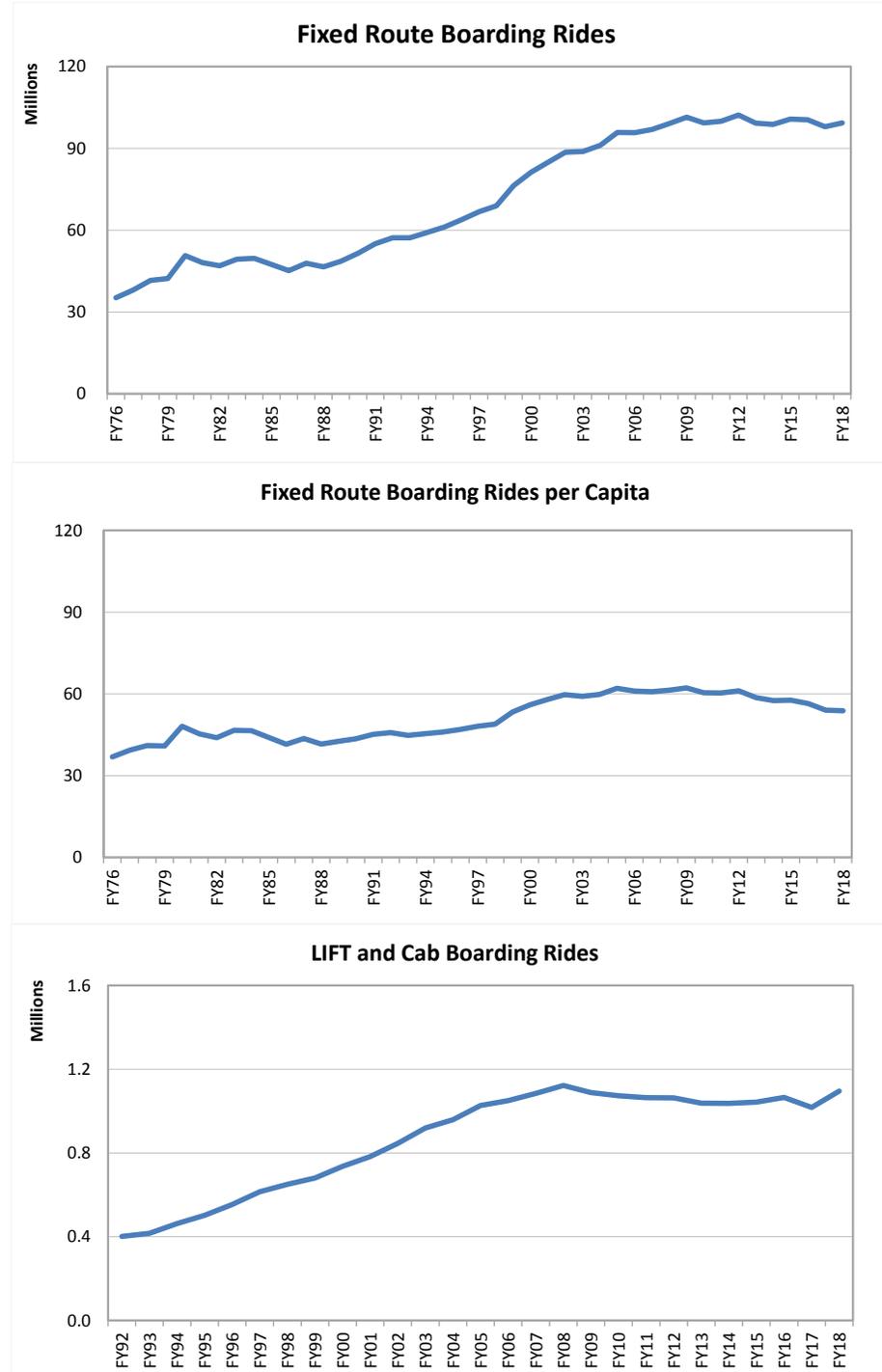
1) Excludes Rail, and Construction Projects.

\* Data based on Adopted Budget.

**Local Economic Trends**

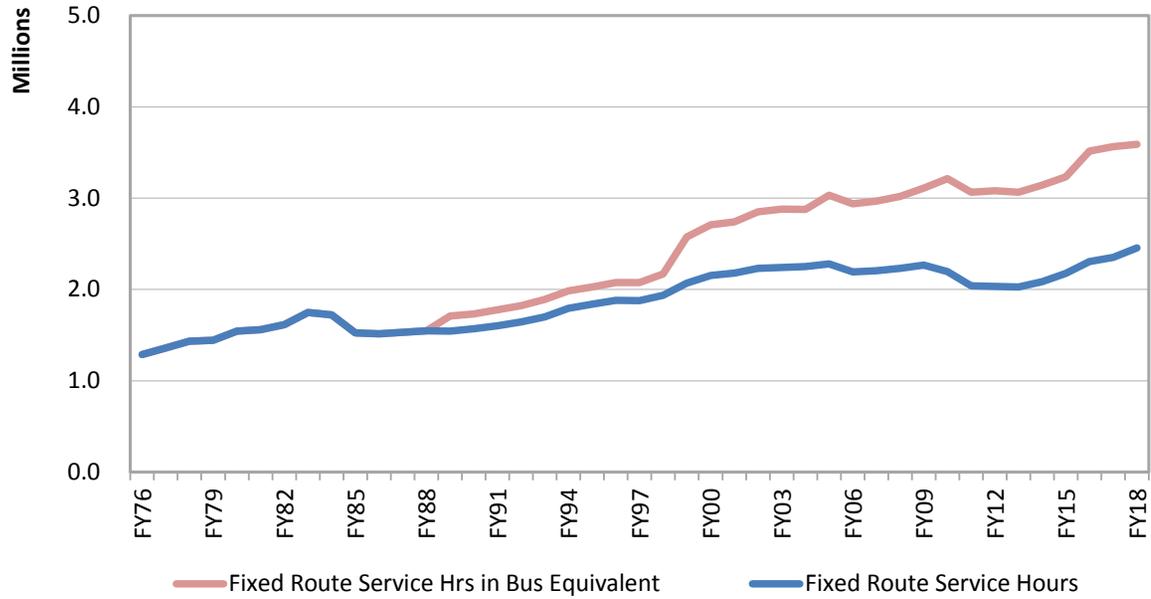


## Ridership

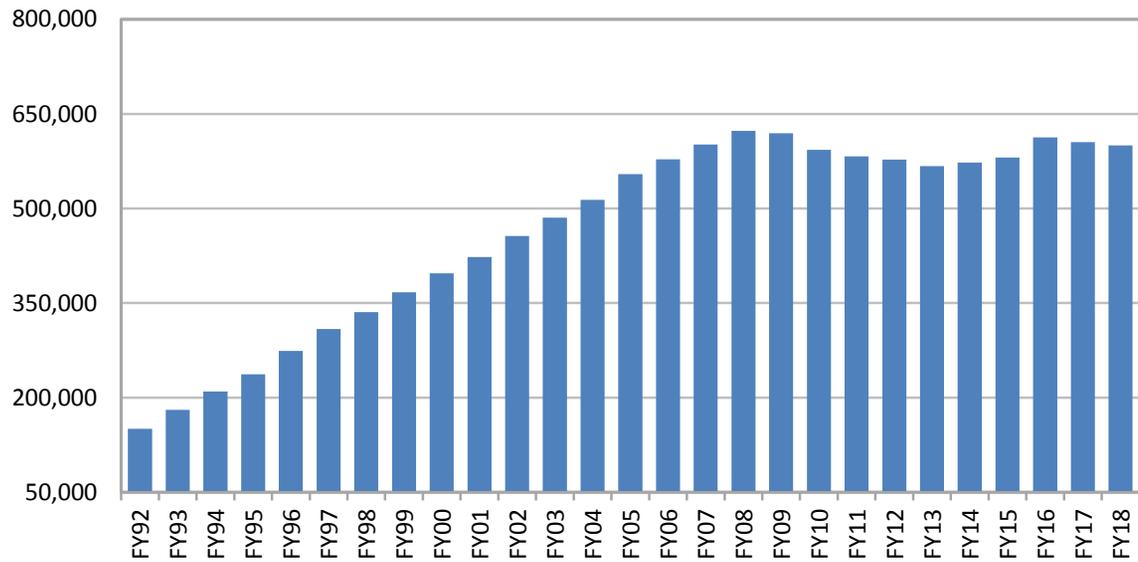


## Service

### Total Fixed Route Service Hours in Bus Equivalents and Total Fixed Route Service Hours

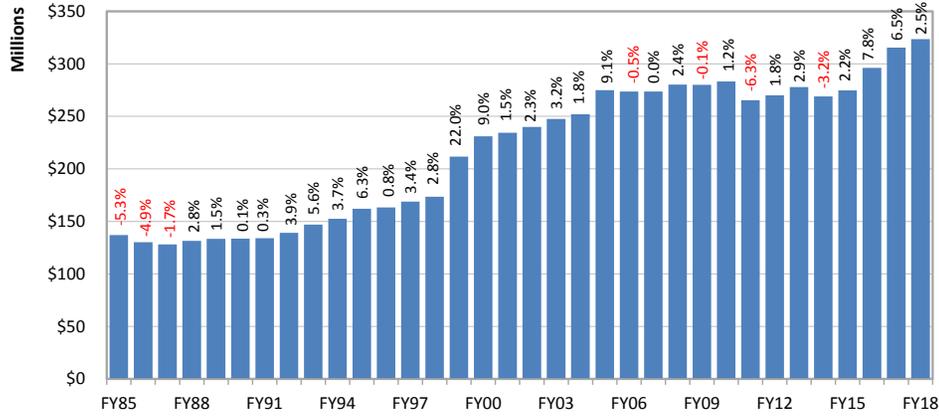


### LIFT and Cab Service Vehicle Hours

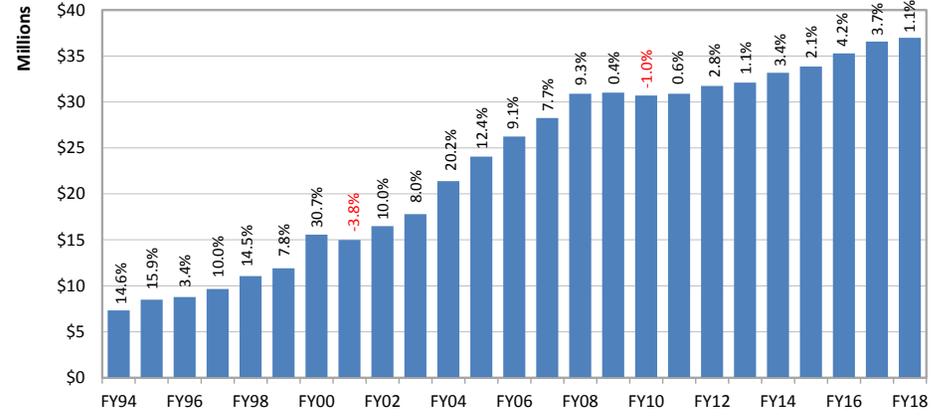


Expense

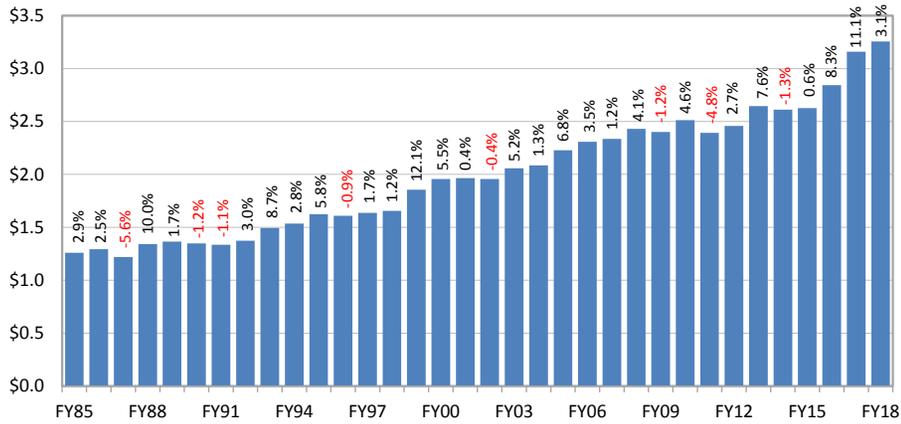
Fixed Route Operations Cost



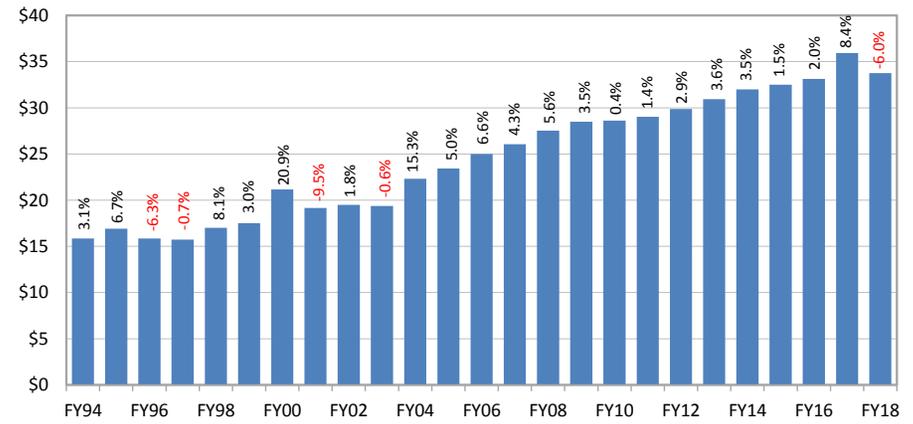
LIFT and Cab Operations Costs



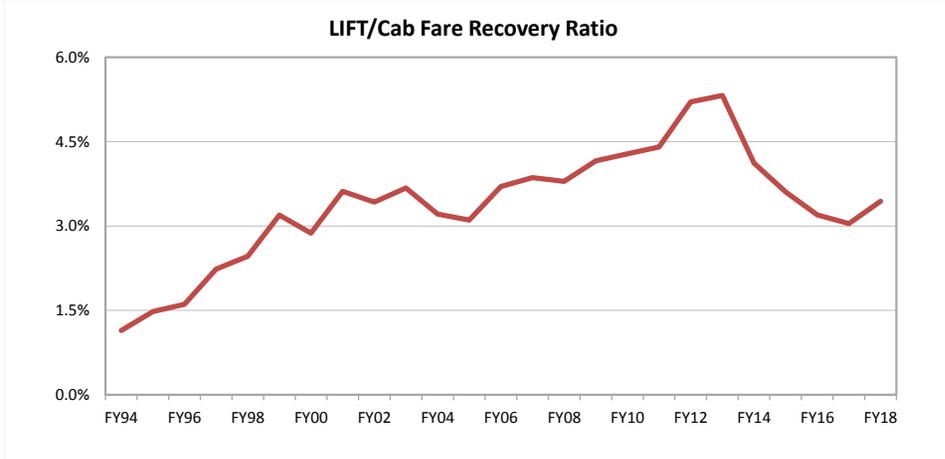
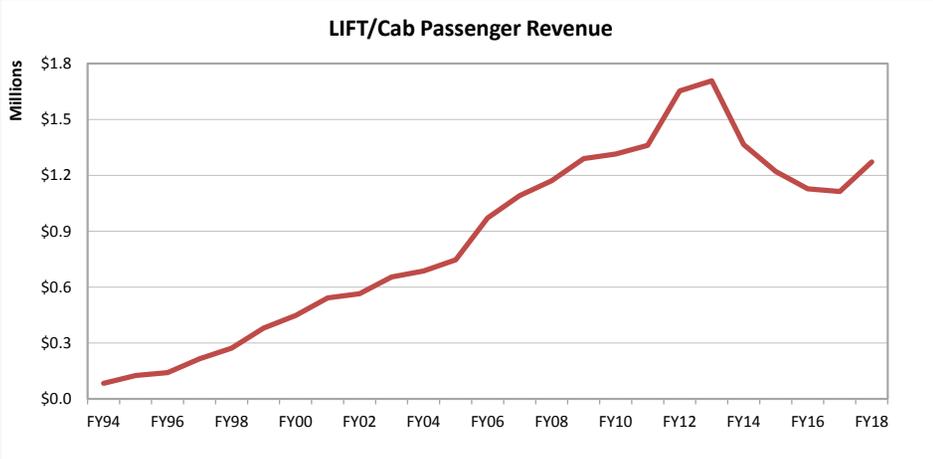
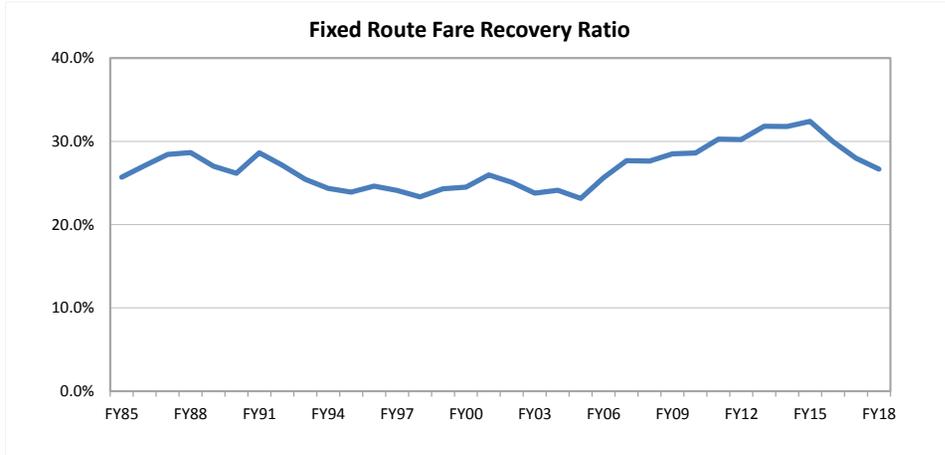
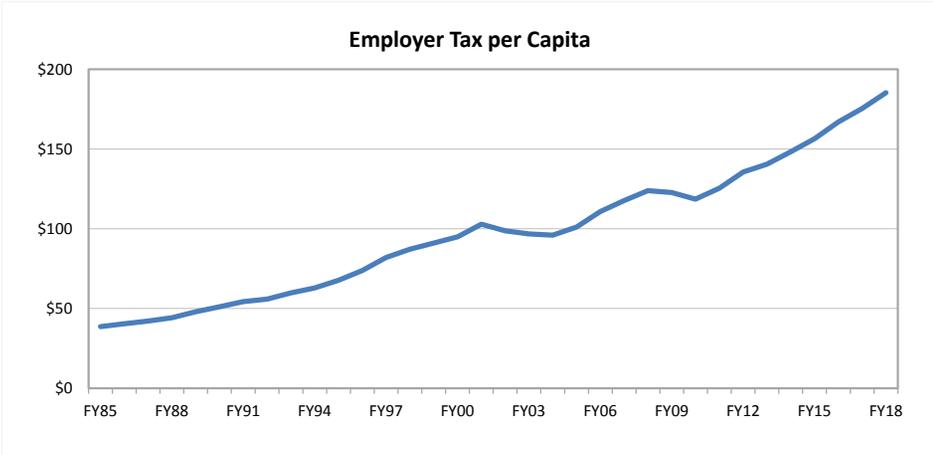
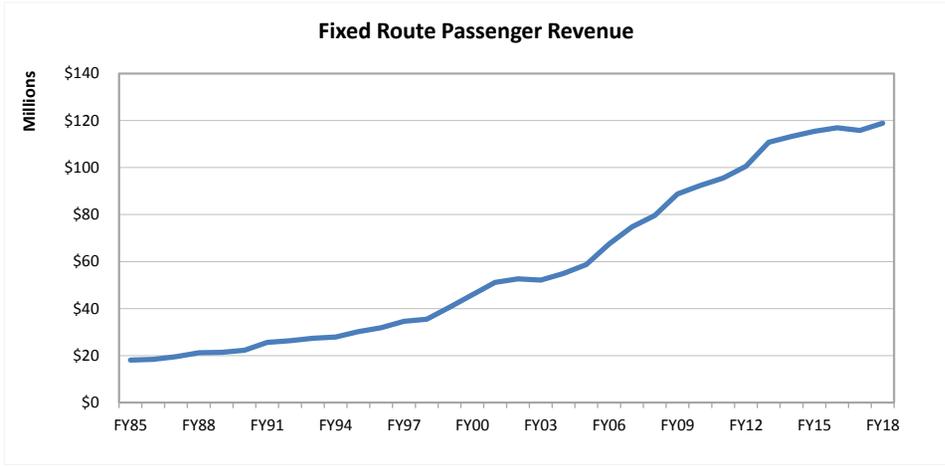
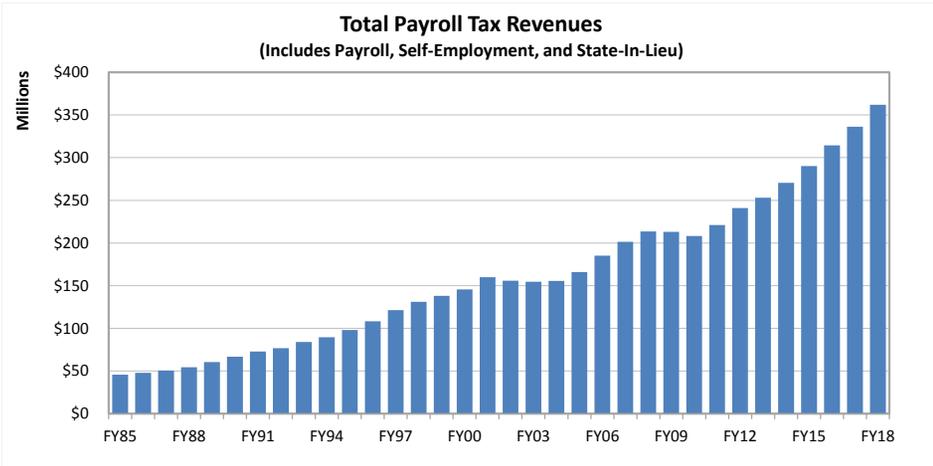
Fixed Route Operations Cost per Ride



LIFT and Cab Operations Costs per Ride



**Revenue**



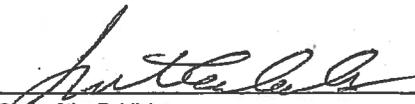


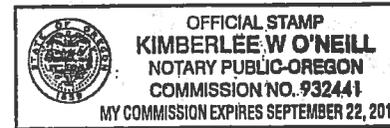
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State of Oregon,) ss  
County of Multnomah)

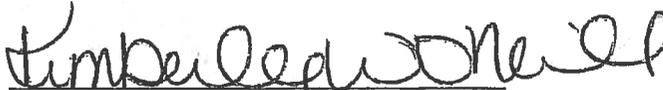
Justin Eubanks being duly sworn, deposes that he/she is principal clerk of Oregonian Media Group; that The Oregonian is a public newspaper published in the city of Portland, with general circulation in Oregon, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Oregonian 03/02/2018

  
Principal Clerk of the Publisher



Sworn to and subscribed before me this 5th day of March 2018

  
Notary Public



**NOTICE OF  
BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of the Tri-County Metropolitan Transportation District (TriMet), Clackamas, Multnomah and Washington Counties, State of Oregon, to discuss the budget for the fiscal year July 1, 2018 to June 30, 2019, will be held in the World Trade Center Building - Plaza Conference Room, 121 SW Salmon Street, Building 2, Portland, Oregon. The meeting will take place on the 28th day of March, 2018 at 9 a.m. The purpose of the meeting is to receive the budget message and to receive comment from the public on the budget.

This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee. The TriMet Board of Directors acts as the Budget Committee per ORS 294.423.

A copy of the budget document may be inspected or obtained on or after March 14, 2018 at 1800 SW 1st Avenue, Suite 300, Portland, Oregon between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, or on TriMet's website at [www.trimet.org](http://www.trimet.org).

Dee Brookshire  
Budget Officer

RESOLUTION 18-03-27

**RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) APPROVING THE PROPOSED FISCAL YEAR 2019 ANNUAL BUDGET FOR SUBMISSION TO THE MULTNOMAH COUNTY TAX SUPERVISING AND CONSERVATION COMMISSION**

WHEREAS, TriMet develops and approves its budget pursuant to ORS chapter 294; and

WHEREAS, pursuant to ORS 294.423, TriMet's Board of Directors constitutes TriMet's Budget Committee (Committee); and

WHEREAS, pursuant to ORS 294.331, TriMet's Chief Financial Officer serves as Budget Officer and primary liaison with the Multnomah County Tax Supervising and Conservation Commission (TSCC); and

WHEREAS, ORS 294.428 provides that the Committee shall approve the budget as submitted by the Budget Officer or as revised by the Committee; and

WHEREAS, ORS 294.431 requires TriMet to submit its budget to the TSCC;

**NOW, THEREFORE, BE IT RESOLVED:**

That the Fiscal Year 2019 Proposed Budget as submitted, including technical corrections and revisions, is approved and shall be submitted to the Multnomah County Tax Supervising and Conservation Commission.

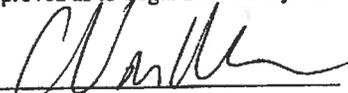
Dated: March 28, 2018

  
\_\_\_\_\_  
Presiding Officer

Attest:

  
\_\_\_\_\_  
Recording Secretary

Approved as to Legal Sufficiency:

  
\_\_\_\_\_  
Legal Department



# The Oregonian

## LEGAL AFFIDAVIT

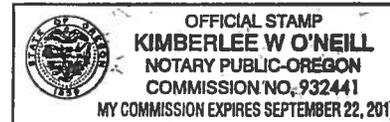
AD#: 0008598810

State of Oregon,) ss  
County of Multnomah)

Justin Eubanks being duly sworn, deposes that he/she is principal clerk of Oregonian Media Group; that The Oregonian is a public newspaper published in the city of Portland, with general circulation in Oregon, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

The Oregonian 04/18/2018

Principal Clerk of the Publisher



Sworn to and subscribed before me this 19th day of April 2018

Notary Public

### TRIMET

#### TSCC NOTICE OF BUDGET HEARING

A public hearing will be held by the Tax Supervising and Conservation Commission (TSCC) on the budget approved by the budget committee for the Tri-County Metropolitan Transportation District of Oregon (TriMet), Multnomah County, State of Oregon, for the fiscal year July 1, 2018 to June 30, 2019. The hearing will be held in World Trade Center Building - Plaza Conference Room, 25 SW Salmon Street, Building 2, Portland, Oregon on April 25, 2018, at 8:00 A.M. The purpose of the hearing is to discuss the budget with interested persons.

A copy of the budget document may be inspected or obtained at the TriMet office, 1800 SW 1st Avenue, Suite 300, Portland, Oregon between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday.

Total Budget Requirements:  
\$1,294,920,390

Dee Brookshire  
Budget Officer



**Tax Supervising & Conservation Commission**

PO Box 8428  
Portland, Oregon  
97207-8428

Telephone (503) 988-3054

Fax: (503) 988-3053

E-Mail:  
TSCC@multco.us

Web Site:  
www.tscmultco.com

April 25, 2018

Board of Directors  
Tri-County Metropolitan Transportation District  
1800 SW 1<sup>st</sup> Avenue, Suite 300  
Portland, Oregon 97201

Dear President Warner and Directors:

The Tax Supervising and Conservation Commission met on April 25, 2018 to review, discuss and conduct a public hearing on the TriMet's 2018-19 Approved Budget. This hearing was conducted pursuant to ORS 294.605 to 294.705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support efficient and economical administration of the district.

The budget was filed timely on March 28, 2018. The Commission hereby certifies by a majority vote of members of the Commission that it has no objections to make with respect to the budget. The Commission has one recommendation to improve the budget process and the opportunity for public involvement.

TSCC staff has one recommendation to improve the district's budget process.

The Board serves as the Budget Committee. The Budget Committee meeting is held during a board meeting. The Board does not recess and reconvene as the Budget Committee. While this is not statutorily required, TSCC recommends that it do this as a way to highlight the importance of the Budget Committee's role and action. Further, the Budget Committee meeting must include a discrete and clear opportunity for the public comment on the budget.

TSCC staff and TriMet staff have discussed this recommendation. TriMet staff has no objections to this and will work with TSCC on process changes next spring.

For 2018-19, estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with Local Budget Law. The budget estimates and levy amounts are as follows.

	Budget Estimates	Unappropriated Portion
General Fund	\$1,294,920,390	\$ 493,698,613
<b>Total Budget Estimates</b>	<b>\$1,294,920,390</b>	<b>\$ 493,698,613</b>

Tax Levy: None

Commissioners  
David Barringer, Chair  
Brendan P. Watkins  
Margo Norton  
James Ofsink  
Dr. Mark Wubbold

TriMet  
2018-19 Approved Budget

April 25, 2018

Please file a complete copy of the adopted budget with the Commission no later than July 15, 2018. If extra time is needed for filing the adopted budget, please request an extension in writing.

We appreciate having the opportunity to discuss this budget with you.

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION

David Barringer, Chair

ABSENT  
Brendan P. Watkins, Vice Chair

Margo Norton, Commissioner

James Ofsink, Commissioner

Dr. Mark Wubbold, Commissioner

APPROPRIATION SCHEDULE

<b>General Fund:</b>	Operating	Capital	Other	Total
Office of the General Manager Division	\$ 2,979,505			\$ 2,979,505
Public Affairs Division	16,704,821	\$ 114,160		16,818,981
Safety & Security Division	30,377,644	9,036,264		39,413,908
Information Technology Division	14,339,133	8,924,649		23,263,782
Finance & Administration Division	20,819,136	11,922,464		32,741,600
Labor Relations & Human Resources Division	5,291,774			5,291,774
Legal Services Division	2,371,088	1,630,862		4,001,950
Operations Division	405,934,781	103,669,129		509,603,910
Capital Projects Division	5,548,378	130,495,752		136,044,130
OPEB & Pension UAAL	51,066,768			51,066,768
Regional Fund Exchanges	4,786,635			4,786,635
Debt Service	148,093,957			148,093,957
Pass Through Requirements			\$ 10,976,449	10,976,449
Contingency			21,249,408	21,249,408
<b>Total General Fund Appropriation</b>	<b>\$ 708,313,620</b>	<b>\$ 265,793,280</b>	<b>\$ 32,225,857</b>	<b>\$ 1,006,332,757</b>
Excludes Ending Fund Balance of				\$ 433,752,013

2. That the budget as approved on March 28, 2018, and certified by the Multnomah County Tax Supervising and Conservation Commission; and herein amended, is adopted; and that for the period July 1, 2018 through June 30, 2019, funds are appropriated as follows:

**RESOLUTION 18-05-39**

**RESOLUTION OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) ADOPTING THE FISCAL YEAR 2018-2019 ANNUAL BUDGET AND APPROPRIATING FUNDS**

WHEREAS, at a public meeting on March 28, 2018, the TriMet Board of Directors (Board) approved budget estimates for the period July 1, 2018 through June 30, 2019, for submission to the Multnomah County Tax Supervising and Conservation Commission (TSCC) for review and recommendations; and

WHEREAS, the TSCC held a public hearing on April 25, 2018, to review the TriMet budget with the directors and staff of TriMet and to provide the public an opportunity to ask questions and express views concerning such budget estimates and the TSCC certified the budget with no objections or recommendations; and

WHEREAS, the aggregate sum of budget requirements for all funds is \$1,440,084,770;

**NOW, THEREFORE, BE IT RESOLVED:**

1. That TriMet's Budget Officer is authorized to make adjustments within, but not between, appropriations during the budget period.

**General Fund:**

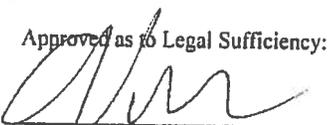
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Public Affairs Division	16,818,981
Safety & Security Division	39,413,908
Information Technology Division	23,263,782
Finance & Administration Division	32,741,600
Labor Relations & Human Resources Division	5,291,774
Legal Services Division	4,001,950
Operations Division	509,603,910
Capital Projects Division	136,044,130
OPEB & Pension UAAL	51,066,768
Regional Fund Exchanges	4,786,635
Debt Service	148,093,957
Pass Through Requirements	10,976,449
Contingency	21,249,408
<b>Total General Fund Appropriation</b>	<b>\$1,006,332,757</b>
<b>Fund Balance</b>	<b>433,752,013</b>
<b>Total Adopted Budget</b>	<b>\$1,440,084,770</b>

Dated: May 23, 2018

  
Presiding Officer

Attest:

  
Recording Secretary

Approved as to Legal Sufficiency:  
  
Legal Department