



## Minutes

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<b>Meeting:</b>	TriMet Board of Directors Regular Board Meeting	<b>Date:</b>	February 22, 2017
		<b>Time:</b>	9:00 a.m.
<b>Presiding:</b>	Bruce Warner	<b>Location:</b>	Ride Connection 9955 N.E. Glisan St. Portland, Oregon 97220
<b>Board Members Present:</b>	T. Allen Bethel Joe Esmonde Lori Irish Bauman Craig Prosser Linda Simmons Travis Stovall Bruce Warner	<b>Board Members Absent:</b>	

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TriMet Board Business meetings and public forum are available via web video stream. You can access the archived meetings and materials at [trimet.org/meetings/board](http://trimet.org/meetings/board).

President Warner called the business meeting to order at 9:40 a.m.

### 1. Board Reports:

- **Resolution 17-02-14 Honoring All Bus and Rail Operators for International Transit Drive Appreciation Day** – President Warner introduced and read the resolution and expressed appreciation on behalf of the Board for all TriMet Operators and their contribution to the community and our agency.

Action: Joe Esmonde moved approval of Resolution 17-02-14; Travis Stovall seconded the motion. The motion was unanimously approved.

- **Committee on Accessible Transportation (CAT)** – Lori Irish Bauman shared the highlights from the February 15, 2016 meeting:
  - Lt. Rachel Andrew provided an update on Transit Police activity and responded to the CAT's questions.
  - Nancy Young-Oliver, Director, Budget and Grants, and Michael Dohn, Senior Financial Analyst III – Budgets and Forecasts, reviewed the FY18 budget process and provided an update on the status of the committee's FY17 budget priorities.
  - Kerry Ayers-Palanuk, Manager, Service Planning, reviewed the proposed service plan for FY18.

- John Gardner, Director, Diversity & Transit Equity, provided an update on the work underway on the consideration of a regional low-income fare.
- Eileen Collins, Manager, LIFT Service Delivery, reported on LIFT Operations' performance for the months of November and December.
- **Transit Equity Advisory Committee (TEAC)** – T. Allen Bethel reported that at the February 16, 2017 meeting, the committee reviewed TEAC actions and accomplishments for 2016 which included:
  - Helping to develop the community engagement strategy for TriMet's Title VI program update.
  - Hosting a mayoral candidate discussion on transportation, attended by all the leading candidates.
  - Providing support and feedback on TriMet's research and efforts to explore a potential low income fare program.
  - Planning and supporting community listening sessions related to fare enforcement and developing policy recommendations for TriMet's Fare Enforcement Team.

The committee also focused on their expectations and work plan for 2017. The committee discussed and finalized a letter to TriMet Fare Enforcement Work Group to encourage continued engagement, communication, and offer support, as the group continues to move forward.

- **Metro Policy Advisory Committee (MPAC)** – Craig Prosser stated that the Committee met on January 25, 2017 and Chair Mark Gamba shared MPAC's legal roles and responsibilities.

## 2. General Manager Report

- Neil McFarlane thanked Ride Connection for hosting the meeting and their continued partnership. Mr. McFarlane reported on:
  - Follow-up on Public Forum
  - False ICE rumors and clarified that our transit police are strictly prohibited from enforcing federal immigration laws per Oregon Revised Statute.
  - Ridership results for January 2017
- Harry Saporta provided an update on Operator Assault Continuous Improvement Team and where we are with plans to evaluate a driver protection barrier.
- Doug Kelsey, Chief Operating Officer, provided an update on the Rail Safety Audit and responded to Board questions.

- Doug Kelsey, Chief Operating Officer, reported on the fourth quarter results of the performance indicators and answered Board questions. (Report distributed to the Board, public and is available online.)

### 3. Consent Agenda

Action: Linda Simmons moved to approve the consent agenda items listed below; T. Allen Bethel seconded the motion. The motion was unanimously approved.

Approval of Board Meeting Minutes for January 25, 2017

Resolution 17-02-06 Adopting a Revised Anti-Drug and Alcohol Policy

Resolution 17-02-07 Authorizing a Modification to the Contract with Zimmer Gunsul Frasca Architects LLP for Design Services for the Westside Bike and Rides Bike Parking Project

Resolution 17-02-08 Authorizing a Contract with Transco Industries, Inc. for the Westside Bike and Rides Shelter Fabrication Services Project

Resolution 17-02-09 Authorizing Contracts with ADS System Safety Consulting LLC; BSI EHS Services and Solutions; Parson Transportation Group Inc; and Vital Assurance LTD for Safety Management System (SMS) Consulting Services

### 4. Resolutions

Neil McFarlane introduced the following resolutions and responded to Board questions:

**Resolution 17-02-10 Board of Directors, Acting In Its Capacity as the TriMet Contract Review Board, Exempting from Competitive Bidding Requirements a Contract for Construction Manager/General Contractor Services for the Steel Bridge Improvement and Track Rehabilitation Project**

Amy Fandrich, Capital Projects & Construction Manager, provided a PowerPoint presentation that highlighted the history and context of the contract in relation to the ideal concept for the Rose Quarter and Steel Bridge.

Action: Joe Esmonde moved approval of Resolution 17-02-10; Craig Prosser seconded the motion. The motion was unanimously approved.

**Resolution 17-02-11 Authorizing a Contract with Summit Strategies Government Affairs LLC for Federal Legislative Services**

Action: Lori Irish Bauman moved approval of Resolution 17-02-11; Linda Simmons seconded the motion. The motion was unanimously approved.

**Resolution 17-02-12 Approving 2017-2019 Biennium Special Transportation Fund Formula and Federal 5310 Funds Disbursement to Provide Coordinated Public Transportation Services for Seniors and Persons with Disabilities and Authorizing Agreements with Transportation Providers**

Jan Campbell, Chair of STFAC spoke in support of Resolution 17-02-12 and urged Board approval.

Hannah Quinsey thanked STFAC members for reviewing all the requests and making the proposed disbursements.

Action: Travis Stovall moved approval of Resolution 17-02-12; Craig Prosser seconded the motion. The motion was unanimously approved.

**Resolution 17-02-13 Authorizing a Contract with the Center for Transportation and the Environment for Project Management Services Related to the Acquisition of New Flyer Xcelsior 40' Zero Emission Battery Electric Buses**

Action: Joe Esmonde moved approval of Resolution 17-02-13; Linda Simmons seconded the motion. The motion was unanimously approved.

**5. Other Business & Adjournment**

There was no further business to come before the Board. President Warner adjourned the meeting at 11:30 a.m.

Respectfully submitted,



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Kelly Rynnion, Recording Secretary